

**बिड दस्तावेज़ / Bid Document**

<b>बिड विवरण/Bid Details</b>	
<b>बिड बंद होने की तारीख/समय /Bid End Date/Time</b>	12-05-2026 15:00:00
<b>बिड खुलने की तारीख/समय /Bid Opening Date/Time</b>	12-05-2026 15:30:00
<b>बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)</b>	90 (Days)
<b>मंत्रालय/राज्य का नाम/Ministry/State Name</b>	Ministry Of Ports, Shipping And Waterways
<b>विभाग का नाम/Department Name</b>	Dredging Corporation Of India Limited
<b>संगठन का नाम/Organisation Name</b>	Dredging Corporation Of India Limited
<b>कार्यालय का नाम/Office Name</b>	Dredge House Port Area Visakhapatnam
<b>वस्तु श्रेणी /Item Category</b>	Custom Bid for Services - SUPPLY MANNING AND RUNNING OF AC TAXIES SEDAN MPV OF 2021 OR LATER MAKE FOR HIRE ON AS AND WHEN REQUIRED BASIS FOR USE BY DREDGING CORPORATION OF INDIA LTD SOUTHERN REGIONAL OFFICE KOCHI REG
<b>समान श्रेणी/Similar Category</b>	<ul style="list-style-type: none"> <li>Monthly Basis Cab &amp; Taxi Hiring Services</li> </ul>
<b>अनुबंध अवधि /Contract Period</b>	3 Year(s)
<b>बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)</b>	16 Lakh (s)
<b>उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service</b>	7 Year (s)
<b>एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover</b>	No
<b>स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover</b>	No
<b>विक्रेता से मांगे गए दस्तावेज़/Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	108000

#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	42

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

RGM

DREDGE HOUSE, HB Colony Dredging Corporation of India Limited, Seethammadhara, visakhapatnam 530022 (Dredging Corporation Of India Ltd)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

एमआईआई अनुपालन/MII Compliance	Yes
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM\\_No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

4. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc.

This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**

**Scope of Work:**[1776764326.pdf](#)

**Payment Terms:**[1776764332.pdf](#)

**GEM Availability Report ( GAR):**[1776764369.pdf](#)

**Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:**[1776764398.pdf](#)

**Custom Bid For Services - SUPPLY MANNING AND RUNNING OF AC TAXIES SEDAN MPV OF 2021 OR LATER MAKE FOR HIRE ON AS AND WHEN REQUIRED BASIS FOR USE BY DREDGING CORPORATION OF INDIA LTD SOUTHERN REGIONAL OFFICE KOCHI REG ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	SUPPLY MANNING AND RUNNING OF AC TAXIES SEDAN MPV OF 2021 OR LATER MAKE FOR HIRE ON AS AND WHEN REQUIRED BASIS FOR USE BY DREDGING CORPORATION OF INDIA LTD SOUTHERN REGIONAL OFFICE KOCHI REG
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>एडऑन /Addon(s)</b>	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Vijayalakshmi Mylapalli	682020,D.No: 57/656(D6), Second floor, Chackalackal building, KP Vallon Road, Kadavanthra, Kochi	Project / Lumpsum Based	N/A

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including

specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.

13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

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**DREDGING CORPORATION OF INDIA LIMITED  
GEM TENDER**

DCI/SROKOCHI/HR/TAXI/2026-27

Date: 21.04.2026



**DREDGING CORPORATION OF INDIA LIMITED  
SOUTHERN REGIONAL OFFICE: KOCHI  
"CHACKALACKAL BUILDING", 2ND FLOOR  
K.P. VALLON ROAD, KADAVANTHARA  
KOCHI-682020**

**E – MAIL ID : [pokochi@dcil.co.in](mailto:pokochi@dcil.co.in)**

**TENDER FOR**

***SUPPLY, MANNING AND RUNNING OF A.C TAXIES (SEDAN/MPV) OF 2021 OR LATER MAKE FOR HIRE ON "AS AND WHEN REQUIRED BASIS" FOR USE BY DREDGING CORPORATION OF INDIA LTD, SOUTHERN REGIONAL OFFICE, KOCHI-REG.***

**DREDGING CORPORATION OF INDIA LIMITED  
SOUTHERN REGIONAL OFFICE  
Door No.57/656 (D6)/(D9),  
Chackalal Building, K.P.Vallon Road,  
Kadavanthra, Kochi – 682020.  
KERALA**

**Email:[pokochi@dcil.co.in](mailto:pokochi@dcil.co.in)**

**Web:<https://dredge-india.com>**

**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED**  
**GEM TENDER**

DCI/SROKOCHI/HR/TAXI/2026-27/

Date: 21.04.2026

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**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED**  
**GEM TENDER**

DCI/SROKOCHI/HR/TAXI/2026-27/

Date: 21.04.2026

**SECTION-I**  
**INVITATION FOR BID (IFB)**

Dredging Corporation of India Limited (DCI) was established in the year 1976 to provide dredging services to the Major Ports of the country in India. DCI is a pioneer organization in the field of dredging, It's Head Office is strategically situated on the East Coast of India at Visakhapatnam and Regional/project office at various location in India, DCI helps to ensure continuous availability of the desired depths in the shipping channels of the Major and Minor Ports, Indian Navy, Fishing Harbors and other maritime organizations.

Maintenance dredging at Cochin Port, Dredging at SNC and Cochin Shipyard dredging are being awarded to DCI and we require the Taxies for usage of office and transportation of men and materials in and around Kochi and out stations as per requirement of DCI. In this regard, DCI is inviting tender for subject work for a contract period of 02 years from the date of commencement of work initially and extendable for one more year at the discretion of DCI.

Sealed Tenders are invited in two-bid system through GeM portal from reputed Taxi Suppliers for the following services. Tenderers have to submit the offer through GeM portal <https://gem.gov.in> as per the the Tender document. The tenderer has to get themselves enrolled on the above portal and follow the procedure laid therein for submission of offer. The Online Bidder Enrollment is free of cost and one time activity only. The complete tender document shall be available on the website of "DCI"- <https://dredge-india.com> and <https://gem.gov.in>.

1	Name of Work	Supply, manning and running of A/C taxies (Sedan/MPV Vehicles)of 2021 or later make for hire on "as and when required basis" for use by DCI Ltd., Regional Office, Kochiasper theScopeofwork.
2	Period of Contract	Twoyearsfromthedataofcommencement of work (Extendable for one more yearat the discretion of DCI).
3	Cost of Tender*	Rs.1,770, Including GST, payable by NEFT/RTGS. Tender Cost is non-refundable even if the tender is cancelled.
4	Earnest Money Deposit*	Rs. 1,08,000 payable by NEFT/RTGS.
5	Validity of the Tender	(90) Ninety days from the date of opening of Tender.
6	Availability of bid Document in DCIL & E-Procurement website for downloading	From 21.04.2026 to 12.05.2026 up to 1500 hrs
7	Pre-Bid Queries & Clarification	Pre bid meeting shall not be conducted. However, pre-bid queries if any to be forwarded to pokochi@dcil.co.in in writing on or before 1500 hours on 30.04.2026 (Ref: ITB Clause no.5)
8	Last Date & time of submission of Bid and EMD	12.05.2026 up to 15:00 Hrs
9	Date and time of opening of a) Cover-A Technical bid. b) Cover-B Price bid.	a) 12.05.2026 at 15:30 Hrs b) Will be intimated on due course after evaluation of technical bid.

**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED**

**GEM TENDER**

<p>Detail of Bank account of DCIL to which bidders can pay following:</p> <ol style="list-style-type: none"><li>1. Cost of Tender documents,</li><li>2. EMD,</li><li>3. Performance security,</li><li>4. Or, for any other payments due to be paid to DCIL.</li></ol>	<p>Name of the Company : Dredging Corporation of India Ltd., Name of the Bank : Canara Bank Branch Name : DCI Ltd. Branch, Visakhapatnam. IFS Code :CNRB0013583 Swift code :SYNBINBB032 Acct type :Current account Account No. :35833070000014 GSTNo. :37AAACD6021B1ZB</p>
<p>Note:Tenderers shall send mail to <a href="mailto:treasury@dcil.co.in">treasury@dcil.co.in</a>&amp;<a href="mailto:pokochi@dcil.co.in">pokochi@dcil.co.in</a>for obtaining confirmation from DCI for the receipt of Tender documents fees and EMD by furnishing details of firm/party, bank and UTR number etc. Scanned copy of the UTR for Tender Cost and EMD payment document must be uploaded in the Technical bid Folder. Physical mode of payment i.e Banker cheques or Demand drafts will not be accepted.</p>	
<p>*Exception under MSEs towards, EMD, tender fee etc shall be considered with valid documents to the extent permitted by Government.</p>	

**PRE QUALIFICATION CRITERIA:**

Tenderer should possess the following minimum qualifying requirements:

Technical:

1. Experience of having successfully completed similar works during the last seven years, ending February 2026 should be any of the following:
  - a. Three similar completed works each costing not less than Rs.21.60 Lakhs.  
(OR)
  - b. Two similar completed works each costing not less than Rs.27.00 Lakhs.  
(OR)
  - c. One similar completed work costing not less than Rs.43.20 Lakhs.

Financial:

2. Average Annual Financial Turnover of the company for the last three years ending March 2025 shall be at least Rs.16.20 Lakhs.

Note :

Similar Work means tenderer should have experience in supply,manning and running of taxies in the last 7 years as on March 2026.

Copy of the work order and work completion certificate / performance certificate duly signed by employer to be submitted with technical bid (Cover –A)

Detailed and Complete Tender Document are hosted in our website <https://dredge-india.com>and<https://gem.gov.in> Interested parties shall visit the same. Sealed Tenders are invited under two bid system through E-Tender from the eligible bidders as per eligibility criteria of TENDER for the subject work as per the Scope of Work indicated in ITB. There will be no physical/manual sale of tender document.

The tender document shall be downloaded from the above Websites. Downloaded document shall be signed and shall be uploaded along with all specified documents mentioned in tender and confirmed E-receipts of Tender fees and EMD. The offers have to be submitted online through the e-procurement portals stated above based on the Tender document before the closing date and time. The tenderer has to get themselves enrolled on the above portal and follow the procedure laid therein for submission of offer. The Online Bidder Enrollment is free of

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cost and one time activity only.

The downloading of document shall be carried out strictly as provided on the website. No editing, addition, deletion of the content shall be permitted. If such action is observed at any stage, such proposals are liable for outright rejection. DCI shall be at liberty to ask for hardcopies of documents if found necessary. The tenderer must submit the hardcopies at DCI Kochi within 03 days of receipt of request from DCI.

***Dredging Corporation of India Ltd. reserves the right to:***

1. Accept or reject any or all Tenders without as signing any reason whatsoever.
2. Cancel the tender enquiry at any stage without assigning any reason.
3. Accept the tender in whole or part.
4. Reject the tender received with counter conditions.

Chief Project Manager  
Dredging Corporation of India Limited  
Kochi.

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**DREDGING CORPORATION OF INDIA LIMITED**

**E-TENDER**

**SECTION-II**

**INSTRUCTIONS TO BIDDERS (ITB)**

**A. Introduction**

**1. Requirements for participation in e-tenders through GeM**

In order to submit the online offer on e-Procurement portal the bidders should meet the following requirements:

1.1 PC connected with Internet (For details, visit home page of Government e-Marketplace (GeM) portal [www.gem.gov.in](http://www.gem.gov.in) It will be the bidder's responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidders premises to access the GeM website. Under no circumstances, DCI shall be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the GeM website or internet connectivity failures.

1.2 Online Enrollment/Registration with GeM portal with valid verification. The online enrollment/registration of the bidders on the portal is free of cost and one time activity only. The registration should be in the name of bidder or his authorized person. It shall be the responsibility of the tenderer to ensure that they get registered with the GeM portal well in advance and download the documents before the last date and time for the same.

**2. Eligible Bidders**

2.1 This Invitation for Bids is open to the firms who satisfy the conditions stipulated in the bid document.

2.2 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by Dredging Corporation of India Limited (DCI) to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the services under this Invitation for Bids.

2.3 Government-owned enterprises in India may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the DCI.

2.4 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by DCI or any other Government agencies / DCI Clients in accordance with [ITB Clause 39](#).

**3. Cost of Bidding**

The Bidder shall bear all costs associated with the preparation and submission of its bid, and DCI will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

**B. The Bidding Documents**

**4. Content of Bidding Documents**

The services required, bidding procedures and contract terms are prescribed in the Bidding Documents. The Bidding Documents include the following:

**i. Technical Bid (Cover-A)**

a) Section-I : [Invitation for Bids \(IFB\)](#)

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- b) Section-II :[Instructions to Bidders\(ITB\)](#)
- c) Section-III :[General Conditions of Contract \(GCC\)](#)
- d) Section-IV :[Special Conditions of Contract \(SCC\)](#)
- e) Section-V :[Check list for Technical Bid.](#)

#### ii. Financial Bid (Cover-B)

The Bidder is expected to examine all instructions, forms, terms and specifications in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidder risk and may result in the rejection of its bid.

#### 5. Pre-Bid Meeting & Clarification

No Pre-bid meeting will be held. Prospective bidders are requested to forward their queries by e-mail to [pokochi@dcil.co.in](mailto:pokochi@dcil.co.in) on or before 1500 hrs on 12.05.2026. The clarifications requested by the bidders will be suitably hosted in DCI website and GeM portal on or before 30.04.2026. No press notification for any amendment will be issued. Prospective bidders have to visit the websites <https://dredge-india.com> / <https://gem.gov.in> before the date of submission for any corrigendum/addendum/updates, etc. The subject of the mail requesting for clarifications shall be “Pre bid Queries - TENDER FOR SUPPLY, MANNING AND RUNNING OF A.C TAXIES (SEDAN/ MPV) OF 2021 or later MAKE FOR HIRE ON AS AND WHEN REQUIRED BASIS for use by DCI Ltd., Regional Office, Kochi”.

#### 6. Amendment of Bidding Documents

- 6.1 At any time prior to the deadline for submission of bids, DCI may, for any reason, whether on its own initiative or in response to a clarification requested by prospective bidder, modify the Bidding Documents by amendment/corrigendum.
- 6.2 The amendment/corrigendum will be uploaded in <https://gem.gov.in> and <https://dredge-india.com> only and all prospective Bidders should visit from time to time website before submission of bid.
- 6.3 In order to afford prospective Bidders reasonable time to take the amendment into account in preparing their bids, DCI may, at its discretion, extend the deadline for the submission of bids, if necessary.

#### **C. Preparation of Bids**

#### 7. Details to be Given

The bidder is required to furnish details in his offer as given in Annexure I to X (As applicable). If no information is applicable against any serial number, please mention – “Not Applicable” and upload scanned copies of all the documents stated therein.

#### 8. Language of Bid

The language of the bid shall be English. All documents uploaded should also be in English language. In case the original document is in a different language, self-attested English translation must be furnished.

#### 9. Communication

All communication sent by DCI as well as the e-procure portal service provider by post/e-mail/SMS shall be deemed as valid communication. The bidder must provide complete postal address, e-mail id and mobile number.

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#### 10. Documents Comprising the Bid

Online- Two Covers: The offers are to be submitted online through GeM portal, (<http://www.gem.gov.in>) in two covers.

The Bids shall be in Two Cover System consisting of

- 10.1. Technical Bid (Cover A); and
- 10.2. Price Bid (Cover B)

#### 10.1. Technical Bid (Cover A)

*The Cover-A-Technical Bid*, contains the pre-qualification criteria and other Technical terms & conditions and other documents. The information required as per Invitation for bids (IFB) and other clauses of this tender document shall be filled in the prescribed format and uploaded along with the requisite documents/ Annexure in the Technical Folder in the order stated in [ITB Clause 10.1.1 to 10.1.17](#). The documents need to be provided on the letter head of the bidder wherever asked for and signed & stamped by the authorized person of the bidder. The bidder must upload all the documents required as per the terms of Tender through GeM. Any other document uploaded which is not required as per the terms of the tender shall not be considered.

10.1.1.A Bid Form except the Price Schedule

10.1.2.A list of works bided for and in hand / being executed as on the date of submission of bid with proof of documents.

10.1.3.Documentary evidence to establish that the bidder is eligible to bid and is qualified to perform the contract if its bid is accepted consisting of

- i) Audited balance sheet for the last three years ending with 31st March 2025
- ii) Certificate from Employers for showing Experience of having successfully completed works of similar nature during last 7 years ending February 2026. The certificate should include the following information:
  - a) Brief description of the work
  - b) Contract amount / rates.
  - c) Time limit for completion
  - d) Whether the work has been completed within the stipulated time.
  - e) Whether any liquidated damages have been levied.

10.1.4.Documentary evidence towards remittance of cost of bid document (non-refundable) as prescribed through e-payment (NEFT / RTGS) containing confirmation of receipt obtained by the bidder from DCI HO's e-mail-id [treasury@dcil.co.in](mailto:treasury@dcil.co.in) along with electronic receipt/ UTR.

10.1.5.Documentary evidence towards remittance of Earnest money deposit (EMD) as prescribed in the form of

- i) e-Payment (NEFT / RTGS) containing confirmation of receipt obtained by the bidder from DCI HO's e-mail id - [treasury@dcil.co.in](mailto:treasury@dcil.co.in) along with electronic receipt/ UTR.

or

- ii) Bank Guarantee(copy to be uploaded online. **(Please refer to Clause No. 10.1.17 regarding the submission of original BG.)**

10.1.6.List of owned/ leased vehicles with details (viz. Type of Vehicle, Year of make/model, no of Vehicles) along with valid registration certificates, insurance and PUC issued by the concerned authorities, details of drivers along with copy of valid driving license and insurance.

10.1.7.Copies of original document defining the constitution or legal status, Place of

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registration and principal place of business of the company or Partnership.

10.1.8. Copy of PAN Card.

10.1.9. Copy of GST Registration Certificate.

10.1.10. Bank details along with copy of cancelled cheque.

10.1.11. Registration with Provident Fund Authorities. If PF registration exempted, relevant exemption letter/certificate to be enclosed to Bid.

10.1.12. Power of Attorney on stamp paper (non-judicial) for a value of Rs. 200/-, in favor of the person authorized to sign the tender document. (If the tender document is signed by owner/proprietor of the firm, then also, he shall authorize himself for the same on stamp paper.)

10.1.13. Annexure I to X

10.1.14. Check list for Technical Bid.

10.1.15. Downloaded Tender Document and amendment/corrigendum, if any, duly signed and stamped on all the pages by tenderer.

10.1.16. Other documents prescribed in this bid document not mentioned above.

10.1.17. Of the above documents, Cl.No.10.1.5 of ITB EMD (in case of BG), Cl.No.10.1.12 of ITB Power of Attorney in originals shall be forwarded so as to reach the address of Tender Inviting Authority or "any of DCI offices with intimation to Tender Inviting Authority" before due date of Submission of tender without which tender may be considered irresponsible.

#### 10.2. Price bid (cover B)

**The Cover-B, Price bid**, containing the Bill of Quantity (BOQ) in PDF will be available on GeM portal. This will be downloaded by the bidder and they shall quote the rates, taxes etc. for the offered item in this file. Thereafter, the bidder will upload the same file during bid submission in cover-B. The Price-bids of the bidder will have no condition and will consist of prices only. Cover -B (Price Bid) of only those tenderers, who are technically qualified, will be opened through GeM as per procedure laid down in GEM. The Price Bid which is incomplete and not submitted as per instruction given above will be rejected.

#### 11. Bid Form

The Bidder shall complete the Bid Form except the appropriate Price Schedule furnished in the Bidding Document along with the enclosures specified in [Clause 10.1.1 of ITB](#).

#### 12. Bid Prices

The bidder shall quote his prices only in the Bill of Quantity (BOQ) and upload it. The bidder should not indicate the prices anywhere directly or indirectly in the Technical Commercial Bid. Any such offer or indication shall disqualify the bidder. Similarly, the Price Bid should not contain any conditions. Conditional tenders are liable for summarily rejections.

#### 13. Bid Currencies

Prices shall be quoted in Indian Rupees only.

#### 14. Documents Establishing Bidder's Eligibility and Qualifications

Pursuant to [ITB Clause 10](#), the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.

The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to DCI's satisfaction that the Bidder has the financial, technical, and capability necessary to perform the contract.

#### 15. Period of Validity of Bids

The Tenderer shall keep open the validity of the Bid for 90 days from the date fixed for its

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opening or from the date of its opening whichever is later. It is also obligatory for the Tenderer to keep the validity open for another 30 days in case a request is made by DCI in writing or by mail before the expiry of the initial validity period of 90 days stated above. The date of receipt of the request from DCI should be acknowledged. Should any Tenderer withdraw his tender before the validity period, the EMD submitted by the Tenderer shall be forfeited automatically without prejudice to the other rights of DCI.

In case DCI asks for extension in validity of bid, the earnest money deposit provided under [ITB Clause 16](#) shall also be suitably extended.

#### 16. Earnest Money Deposit (EMD)

- 16.1 Pursuant to [ITB Clause 10](#), the Bidder shall furnish, the Earnest Money Deposit for an amount of Rs.1,08,000 (Rupees One Lakh and Eight Thousand only) through NEFT / RTGS/ unconditional, irrevocable Bank Guarantee in favor of "Dredging Corporation of India Limited" payable at Visakhapatnam from any Scheduled or Nationalized Indian Bank. The same shall be uploaded in the Technical Bid (Cover-A). The details of payment along with electronic receipt/ UTR is to be sent by the bidder vide e-mail to DCI HO's e-mail id - '[treasury@dcil.co.in](mailto:treasury@dcil.co.in)' and the confirmation mail received from [treasury@dcil.co.in](mailto:treasury@dcil.co.in) along with electronic receipt/ UTR are to be uploaded in Technical Bid (Cover-A).
- 16.2 The earnest money is required to protect DCI against the risk of Bidder's conduct which would warrant the earnest money forfeiture, pursuant to [ITB Clause 16.7](#). No interest what-so-ever will be payable by DCI on EMD.
- 16.3 The earnest money deposit shall be paid in the form of a NEFT / RTGS or a bank guarantee issued, and shall be valid for thirty (30) days beyond the validity of the bid.
- 16.4 Any bid not secured in accordance with [ITB Clauses 16.1 and 16.3](#) will be rejected by DCI as non-responsive, pursuant to [ITB Clause 26](#).
- 16.5 Unsuccessful Bidders' earnest money deposit will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by DCI pursuant to [ITB Clause 16](#) without interest.
- 16.6 The successful Bidder's earnest money deposit will be refunded upon acceptance of the work order and payment of 100% performance security by the bidder to DCI. However, at the option of successful tenderer, the Earnest money deposit paid in the form of a NEFT / RTGS can also be adjusted towards Performance Security and balance amount of 5% of contract value towards performance security has to be furnished / paid by way of NEFT/ RTGS/BG to DCI. In case EMD is paid through BG, the validity of the BG shall be suitably extended by the bidder on par with the validity of the Performance Security.
- 16.7 The earnest money deposit may be forfeited:
  - a) if a Bidder:
    - i. withdraws his bid during the period of bid validity specified by the Bidder on the Bid Form, or
    - ii. does not accept the correction of errors pursuant to [ITB Clause 28](#); or
  - b) in the case of a successful Bidder, if the Bidder fails:
    - i. to accept the Letter of Acceptance (LOA)/work order or.
    - ii. to pay performance security within 07(seven) days of receipt of LoA or
    - iii. to submit contract agreement duly signed and stamped in the prescribed formats within 10 (Ten) days from the date of issue of letter of acceptance or.
    - iv. to commence the work as per the Letter of Acceptance or Work Order

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**17. Intimation of payment of Tender Cost/EMD/Security Deposit:**

- 17.1 The confirmation receipt of tender cost and EMD is to be obtained by the bidder from DCI HO's e-mail id [treasury@dcil.co.in](mailto:treasury@dcil.co.in) by giving the reference of the **tender no.** and **name of the party**, **UTR** and after receipt of confirmation the same has to be uploaded with the tender along with electronic receipt/ UTR.
- 17.2 The scanned copy of the UTR for Tender Cost and EMD payment document must be uploaded in the Technical bid. In case of exemption of Tender Cost, the scanned copy of documents in support of exemption will have to be uploaded in the "Technical bid" and "EXEMPTED" should be written in the relevant column. The payment to DCI made through online mode must be received in DCI Bank Account before the last date and time of submission of bid failing which online offer will not be considered. If the net payment credited to DCI bank account, is found to be less than the stipulated Tender Cost and/or EMD as may be applicable and required amount of the TENDER, the Bid will not be accepted. Physical mode of payment i.e Banker cheques or Demand drafts is not acceptable.

**18. Format and Signing of Bid**

Proper care shall be taken while entering any value /rate and uploading of the Price Bid/Bill of Quantities

**D. Submission of Bids**

**19. Submission of Documents:**

Based on undertaking furnished by the bidder in its Technical Bid, certifying the authenticity and statement made in the bid as well as documentary support of such statement submitted with online bid against the tender, DCI, while carrying out evaluation of the offer, shall consider the scanned copies of the documents without any verification with the original. However, DCI reserves the right to verify such documents with the original, if necessary at a later stage for which the bidder shall have to submit the original documents to DCI on demand. If at any point of time during procurement process or subsequently, any information or document submitted by the bidder, is found to be false/incorrect /forged/tampered in any way, the total responsibility shall lie with the bidder and DCI reserves the full right to take penal action as may be deemed fit including rejection of the offer and / or banning the bidder in DCI from future tenders. The penal action may include termination of contract / forfeiture of all dues including EMD/ Security Deposit / banning of the firm along with all partners of the firm as per provisions of law. Further, suitable action may be taken for claiming damages from the bidder.

**20. User Portal Agreement:**

The bidders will have to accept unconditionally the on-line user portal agreement which contains the acceptance of all the Terms and Conditions of TENDER including Technical, Commercial & General Terms & Conditions and other terms, if any, along with on-line undertaking in support of the authenticity of the declarations regarding the facts, figures, information and documents furnished by the Bidder on-line in order to become an eligible bidder. No conditional bid shall be allowed/ accepted.

**21. Upload of Scanned Documents: -**

Bidders are requested to scan the documents in 100 DPI for maintaining clarity& easy upload. They should check the same regarding such clarity and ensure that legibility is not lost during scanning. The scanned copies which are not legible are liable not to be considered and the bid may be rejected.

**22. Deadline for Submission of Bids:**

- 22.1 Bids must be submitted online before 12.05.2026 up to 1500hrs through online only. No physical document need to be sent unless asked for. Scanned copies of all the

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documents signed and stamped by the Tenderer on all pages to be uploaded online.

- 22.2 In the event of the scheduled due date of opening of bids being declared as a closed holiday for the Company or a “bandh”, the due date for opening of bids will be next working day.
- 22.3 DCIL may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with [ITB Clause 6](#), in which case all rights and obligations of DCIL and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- 22.4 Late Bids: Any bid not submitted before the deadline for submission will be rejected.

#### **23. Modification and Withdrawal of Bids**

Modification of the submitted bid shall be allowed online only before the deadline of submission of tender and the bidder may modify and resubmit the bid online as many times as he may wish. Bidders may withdraw their bids online within the last date and time of bid submission.

### **E. Opening and Evaluation of Bids**

#### **24. Opening of Bids by DCI**

The Technical Bids (Cover-A) will be opened on the pre-scheduled date and time of tender opening. The Technical Bids will be decrypted on-line and will be opened by the “Bid Openers” with their Digital Signature Certificates. The Bidders may view the bid opening remotely on their personalized dash board under the link “Bid Opening (Live)” and can see the documents submitted by all participating bidders.

Price-Bid (Cover-B) will be opened after evaluation of Cover –A. The Cover-B of only the technically qualified bidders shall be opened through GeM as per procedure.

The Price Bid of the technically qualified bidders will be downloaded through GeM as per the procedure. The Bidders may view the Price Bid opening online remotely on their personalized dash board under the link “Bid Opening (Live)” and can see the Price-Bid/BOQ submitted by all shortlisted bidders.

#### **25. Clarification of Bids**

For uploading document or any other technical issue while submission of bid please contact by e-mail following person.

Shri.V.Satheesh Chander Rao  
Deputy General Manger (IT),  
Dredging corporation of India limited,  
Dredge house, HB Colony Main Road,  
Visakhapatnam – 530022,  
Mobile : 9676112224,  
e-mail :[satishv@dcil.co.in](mailto:satishv@dcil.co.in)

For Tender related enquiry please contact following person.

Ph: +91 9656100329  
Email: [pokochi@dcil.co.in](mailto:pokochi@dcil.co.in)

#### **26. Preliminary Examination**

- 26.1 DCI will examine the Technical Bids to determine whether they are complete, whether required earnest money deposit have been remitted, whether the documents have been properly signed, and whether the bids are generally in order.
- 26.2 The bid which meets all the bid requirements is a responsive bid.
- 26.3 The bid, which is prima-facie responsive but contain some minor omissions/missing

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points is a substantially responsive bid and shall be processed further for rectifying the minor deficiencies.

26.4 For a substantially responsive bid, DCI may waive any minor informality in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

26.5 The bid, which does not conform to all the essential and mandatory requirements and/or contains reservations with reference to the critical and essential terms and conditions of the bid, is a non-responsive bid.

26.6 If a bid is not a substantially responsive or if it is a non-responsive, it will be rejected by DCI, not considered for evaluation and shall not subsequently be made responsive by the Bidder by correction of the nonconformity.

#### **27. Evaluation and Comparison of Bids:-**

The Cover B containing the Financial Bid / Bill of Quantities of only those bidders who have been qualified in the Technical Bid, will be opened through GeM at a later date. The date and time of opening of Cover B - Price Bid/ Bill of Quantities shall be informed to the technically qualified bidders and the Price Bid/Bill of Quantities will be opened online.

#### **28. Arithmetical errors will be rectified on the following basis:**

Computational errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the Bidder does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited.

#### **29. Shortfall of Documents**

DCI may ask for shortfall documents during the evaluation of the bids. These documents shall not be relating to submission of Tender Cost/EMD. Request for documents and the response shall be in writing and no change in the prices of the bid shall be sought, offered or permitted. No modification of the bid or any form of communication with DCIL or submission of any additional documents, not specifically asked for by the Purchaser, will be allowed and even if submitted, they will not be considered by DCIL. These documents are to be uploaded within the specified time period. The above documents will be specified on-line under the link -Upload Shortfall Document", by DCIL after scrutiny of bids after opening of Technical (Cover -A) , indicating the start date and end date giving specified " time for online submission by bidder.

The bidders will get this information on their personalized dashboard under "Upload Shortfall Document/Information" link. Additionally, information shall also be sent by system generated email and SMS, but it will be the bidders responsibility to check the updated status/ information on their personalized dashboard at least once daily after opening of bid. No separate communication will be sent in this regard. Non receipt of email and SMS will not be accepted as a reason of non-submission of documents within prescribed time. The bidders will upload/re-upload the requested documents (duly signed and stamped) within the specified period and no additional time will be allowed for on-line submission of documents. In case the requested shortfall documents are not uploaded within the specified period. The offer will be evaluated in accordance with tender terms and conditions based on the documents already submitted at the time of bid opening.

#### **30. Verification: -**

DCI reserves the right to verify any of the documents uploaded by the bidder at any stage. All communication will be on e-mail. No separate communication by courier/speed post/ registered post/ post will be made in this regard. Non-receipt of e-mail will not be accepted

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as a reason of non-submission of documents within prescribed time.

#### 31. Prices:

Prices should be quoted in the BOQ (excel sheet) available in the portal. Apart from other conditions stated elsewhere in this document, the following are to be carefully read before quoting.

- 31.1 Rate quoted should be inclusive of all charges including fuel/ other oil charges, fuel variance, rechargeable battery packs & its maintenance, drivers wages and batta, repairs& maintenance, transportation, and accommodation of drivers, medical and food arrangements and any other incidental expenses towards manning of drivers, insurance of drivers and vehicles including third party insurance etc., but excluding GST. Escalation in the hire charges is not admissible.
- 31.2 Parking fees / Toll Gate charges will be reimbursed by DCI, subject to submission of original bills, when claimed along with the monthly Invoice.
- 31.3 Rates should be valid for entire period of contract. No enhancement will be given during the period of contract or during extended period for whatsoever reason.
- 31.4 Rates are to be quoted strictly as per the format given.
- 31.5 Rates must include all taxes as applicable; except for GST which shall be payable extra as applicable.
- 31.6 The offer should be submitted strictly as per the terms & conditions laid down in the tender document, failing which the offer may not be considered. No deviation of the terms and conditions of the tender document is acceptable. Bids having terms and conditions which are in deviations of the tender terms are liable for rejection.
- 31.7 Information/documents are to be furnished serial wise as per the respective annexure of the TENDER. If no information or document is applicable against any serial number, please mention – Not Applicable.
- 31.8 During the process of finalization of tender all notices shall be sent by e-mail only to the bidders by DCI as well as [www.gem.gov.in](http://www.gem.gov.in). GeMportal. Hence Bidders are requested to indicate their valid corporate e-mail id and mobile no. of authorized representative in Vendor registration form for communications through e- mails.
- 31.9 By submitting a quotation the tenderer shall be deemed have fully familiarized himself/themselves with the layout of the office/stockyard as well as requisite information including those indicated in the tender document and shall be deemed to have fully satisfied himself / itself of his / its capabilities to undertake and perform the job under the contract to the satisfaction of DCI.

#### 32. Contacting Dredging Corporation of India Ltd.(DCI)

From the time of Bid opening to the time of Contract award, if any Bidder wishes to contact DCI on any matter related to the Bid, it should do so in writing/email.

Any effort by a Bidder to influence DCI in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

#### **F. Award of Contract**

#### 33. Award Criteria:

- 33.1 DCI will award the contract to the bidder who has quoted against all items of the BOQ, whose bid has been determined to be the lowest evaluated bid (overall L1), by quoting the lowest amount (exclusive of GST) for Sl.No1,2,3,4 &5 of BOQ, including all and thus became successful Bidder. However, the bid in which any item(s) of the BOQ was not quoted, will not be evaluated. DCI reserves the right to accept or reject any bid as specified in [Clause 35 of ITB](#).
- 33.2 Upon finalization of the bids and arriving at L1 bidder, DCIL shall issue Letter of Acceptance (LOA) to the successful bidder and contractor should execute the

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agreement as well as performance security.

- 33.3 Work order shall be issued to the successful bidder upon receipt of Performance Security & signing contract agreement.

**34. Right to Vary Period of Contract at Time of Award:**

Initially contract period is for 02 years from the date of commencement which may be extendable for a further period of one year at discretion of DCI.

Before expiry of the contract, the tenderer shall be informed by written notice to extend the contract for further period as per discretion of DCI with same rates, terms and conditions. DCI reserves right to extend/curtail the period of contract and decision in this matter will be final, binding on the contractor and will not subject to the arbitration. Contractor has to execute the work as per rates quoted in schedule of rates/Negotiated Rates and as per Contract Conditions laid down in Tender document during the initial contract period and extended/curtailed period

In case of curtailment of the contract period at any stage, the tenderer shall be informed of the same in advance by serving a 7 days' notice of termination. In this case the tenderer shall not have any additional claim whatsoever. During the contract period and extended period, Contract shall be terminated by giving 7 days' notice by DCI, if the services of the tenderer are found to be inadequate or unsatisfactory or in violation of the terms/ conditions of the contract, without prejudice to its rights and remedies.

**35. Right to accept Any Bid and to reject any or All Bids**

DCI reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without assigning any reason or incurring any liability whatsoever.

**36. Notification of Award**

Prior to the expiration of the period of bid validity, DCI will notify the successful Bidder in writing/ email by way of letter of acceptance (LoA), to be confirmed in writing by letter/email, that its bid has been accepted. The notification of award will constitute the formation of the Contract.

**37. Performance Security**

Within 07 (Seven) days LoA from the DCI, the successful Bidder shall furnish the performance security in accordance with the [General Conditions of Contract\(GCC\) Clause No:03](#), in the Performance Security Form provided in the Bidding Documents. Failure of the successful Bidder to furnish performance security within 07 days from the date of LoA issued shall constitute sufficient ground for the annulment of the award of contract and forfeiture of the bid security/EMD.

**38. Failure to perform the contract (Risk & Cost of the contract)**

[Clause 4 of Special Contract Condition](#) to Bidders (SCC) refers

**39. Corrupt or Fraudulent Practices**

DCI requires that the Bidders/Contractors observe the highest standard of ethics during the execution of such contracts. In pursuance of this policy, DCI defines, for the purposes of this provision, the terms set forth below as follows:

39.1 "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official/DCI official in the procurement process or in contract execution and

39.2 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of DCI, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive DCI of the

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benefits of free and open competition;

- 39.3 DCI will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
- 39.4 DCI will declare a firm or company ineligible, to be awarded a contract by DCI ,either indefinitely or for a stated period of time, if it at any time determines that the firm or company has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract with DCI.
- 39.5 The tenderer shall enclose a certificate that “he/she is not related to any officer of Dredging corporation of India limited or any other officer of the rank of Under Secretary or above in the Ministry of Ports, Shipping and Waterways,” The tenderer shall also furnish a declaration with his tender enclosing the names of the relatives who are employed in DCI, if any.
- 39.6 The tenderer shall have to give a certificate that the tenderer has not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and has not committed any offence under the Prevention of Corruption Act in connection with the bid.
- 39.7 The tenderer shall give a certificate that the tenderer shall disclose any payments made or proposed to be made to any intermediaries (Agents etc) in connection with the bid.
- 40. Maintaining Occupational health, Safety, Security, Quality, Environment and other codes / standards as per ISO 45001:2018, ISM, ISPS, ISO 9001:2015 and ISO 14001:2015:**

DCI has been implementing Occupational Health & Safety as per ISO 45001: 2018 of ISO on vessels and shore offices, maintaining International Safety Management (ISM) Code and International Ship and Port facility Security (ISPS) Codes prescribed by International Maritime Organization (IMO) and administered by Director General of Shipping (DGS) on board it's vessels and Integrated Management System comprising of Quality Management System (in accordance with ISO 9001: 2015) and Environmental Management System (in accordance with ISO 14001: 2015) on board vessels as well as in shore offices / activities. The services provided by the bidder should ensure compliance to the above codes/standards.

**41. General:**

- 41.1 Bid Documents are not transferable.
- 41.2 Where the Bidder fails to enter a price or a rate in any, or part of the bills, then for the item or items for which no price or rate has been entered, the cost shall be deemed to be fully covered by the prices or rates entered into the other items in the Price Schedule.
- 41.3 The bidder shall produce documentary evidence for the technical data included in the tender, as far as possible.
- 41.4 All Tender Documents shall be treated as private and confidential and must be returned back to DCI, without defacing or altering.
- 41.5 Canvassing in connection with this tender is strictly prohibited and the tenders submitted by the bidders who resort to canvassing will be liable for rejection.
- 41.6 In case of corrigendum/addendum regarding the subject tender work, DCI will publish the same only on websites [www.dredge-india.com](http://www.dredge-india.com) and [www.gem.gov.in](http://www.gem.gov.in) Tenderers are requested to visit the websites regularly.
- 41.7 After award of work, all correspondences must be made with the Project In-charge, DCIL, Kochi.

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### SECTION-III

#### GENERAL CONDITIONS OF CONTRACT (GCC)

#### 1. Application & Definitions of the terms

These General Conditions shall apply to the extent that they are not superseded by provisions in this and other parts of the Contract.

- i) Bidder/ Tenderer: Means the person or persons, firm or company who bids for the work.
- ii) Contractor: Means the person or persons, firm or company whose bid/offer has been accepted and also fulfilled contractual obligations viz., executing Agreement etc.
- iii) Project In-charge: Means DCIL's officer authorized as In-charge of the Project Office, Kochi.
- iv) Contract agreement: means the agreement entered into between DCI and the Contractor, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein. Tender notice, complete tender document including corrigendum and addendum, LOA, work order, agreement, correspondence exchanged before the issue of work order by which the Conditions of Contract are amended, varied or modified in any way by mutual consent will form part of the Contract.
- v) Singular includes plural and vice-verse and masculine includes feminine and vice-verse where the context so requires.

#### 2. Standards

The services provided under this contract shall conform to the Standards applicable to the services to be rendered as per the scope of work.

#### 3. Performance security ([Pursuant to clause no.37 of ITB](#))

- 3.1 Within 07 (Seven) days of LoA from the DCI, the successful Bidder shall furnish the performance security as per the Performance Security Form provided in the Bidding Documents. Failure of the successful Bidder to furnish performance security within 07 days from the date of LoA issued shall constitute sufficient ground for the annulment of the award of contract and forfeiture of the bid security/EMD.
- 3.2 The proceeds of the Performance Security shall be payable to the DCIL as compensation for any loss resulting from the Bidders failure to complete its obligations under the Contract.
- 3.3 A sum equal to 5% of the contractual value for 2 years as indicated in LoA shall be deposited by the contractor by e-payment or by way of irrevocable, unconditional Bank Guarantee from Scheduled/ Nationalized Indian Bank as Performance Security Deposit in favor of Dredging Corporation of India Limited payable at Visakhapatnam as per Proforma at [Annexure-II](#) enclosed. Bank Guarantee shall remain valid for a period of three months beyond the original or extended contract period as applicable from the date of the award of contract and shall be renewed for a further period, if required so. In case if any increase in value of the contract during the currency of contract, additional bank guarantee for the same shall be submitted by the party.
- 3.4 At the option of contractor, EMD can be converted as part of Performance Security and balance performance security shall be submitted in the form of BG/e- payment to DCIL, as per account details given.
- 3.5 In case the contract is further extended by giving additional quantity, sum equal to 5% of the contract value for the extended period of contract shall be deposited within 05 days after receiving an intimation of extension of contract from DCIL. Performance

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Security Deposit will not carry any interest. The same will be returned after completion of work duly certified by Chief Project Manager.

- 3.6 Before releasing the performance security, after the work is completed, the contractor is required to submit a "No dues and no claims" Certificate / letter to DCI and the contractor shall not be entitled to invoke arbitration in respect of any claim that is not raised before the issue of a No dues and no claims certificate.
- 3.7 Subject to Clause 3.5 the performance security will be discharged by DCIL and returned to the Contractor not later than Sixty (60) days following the date of completion of the Contractor's performance obligations, including any warranty obligations, clearance of final bill, under the Contract.

#### 4. Security Deposit:

- 4.1 Security deposit of 5% of admissible bill value shall be deducted from each running account bill.
- 4.2 Security Deposit will not carry any interest. On successful completion of contract, the Security Deposit will be refunded to the contractor upon submission of "No dues and No claims" certification letter.
- 4.3 DCI shall be at liberty to deduct from the Security Deposit/ Performance Security Deposit such sums as are due and payable by the successful tenderer to the company as may be determined in terms of the contract, and the amount shall be appropriated from the Security Deposit/Performance Security Deposit accordingly.

#### 5. The Contract & General Obligations of Contractor

##### 5.1 Contractor Cannot Sub-let the Work

The Contractor shall not directly or indirectly transfer, assign or sublet the Contract or any part thereof without the written permission of the Project-In charge. Even if such permission be granted, the Contractor shall remain responsible

- a) For the acts, defaults and neglect of any sub-Contractor, his Contractors, servants, or workmen as fully as if these were the acts, defaults or neglects of the Contractor himself or his Contractors, servants or workmen, and
- b) For his full and entire responsibility of the contract and for active superintendence of the works by him despite being sublet, provided always that the provision of labors on a "Piece rate" basis shall not be deemed to be subletting under this clause.

##### 5.1 Contractor is Responsible for all Damages to Other Vehicles/Structures/ Persons etc, Caused by him in Executing the Work.

The Contractor shall at his own cost protect, support and take all precautions with regard to the personnel or vehicles or structure or services or properties whether belonging to DCI or not, which may be interfered with or affected or disturbed or endangered and shall indemnify and keep DCI indemnified against claim for injury, loss or damage caused by the Contractor in connection with the execution of the work to the aforesaid vehicles, properties, structures and services and / or to any person including the Contractor's workmen and vehicles. Cost of insurance Cover, taken by the Contractor shall be borne by the contractor and shall not be reimbursed by DCI.

##### 5.2 Contractor to Indemnify DCI against all Claims for Loss, Damage etc.

The Contractor shall indemnify DCI against all claims, demands, actions and proceedings and all costs arising there from on account of:

- i) Infringement of any patent right, design, trademark, or name or other protected right, in connection with the works or temporary work.
- ii) Un-authorized obstruction or nuisance caused by the Contractor in respect of

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Public or Private road, railway tracks, footpaths, crane tracks, waterways, quays and other properties belonging to the DCI or any other person.

- iii) Damage / injury caused to any structure/ person on account of the movement of Contractor's vehicles, plants and materials in connection with the work.
- iv) The Contractor has to follow all safety regulations while driving/maintaining the vehicles/materials / equipment required for repairs/maintenance if any or any other service.
- v) By submission of online tender by the tenderer DCI shall be deemed to have been indemnified and kept indemnified by the tenderer against all claims for loss, damage injury caused by the tenderer/contractor or as a result of any act or omission by the Contractor in connection with an in the course of execution of the contract work.

#### 5.3 **Bidder not to publish Photograph Particulars of Work**

The Bidder and his sub-Bidder or their Bidders and men and any firm supplying plant, materials, and equipment shall not publish or caused to be published any photographs or description of the works.

### 6. Insurance

- 6.1 Insurance of deployed Vehicles and men is completely Contractor's responsibility.
- 6.2 The contractor shall without limiting his or DCI obligations and responsibilities insure in the joint names of the contractor and DCI against liabilities for death of or injury to any person or loss of or damage to any property arising out of the performance of the contract (Third Party Insurance).
- 6.3 The Contractor shall have insurance against liabilities for death of or injury to any person or loss of or damage to any property arising out of the performance of the contract (Third Party Insurance)
- 6.4 The Contractor shall have insurance against any liability in respect of any damages or compensation payable to any workmen or other person in the employment of the contractor or any sub-contractor (Insurance against Accident to Workmen).
- 6.5 The Taxies shall have required number of safety devices Viz., GPS, SOS, Fire Fighting appliances, etc. The Vehicles along with crew shall be insured for any mishaps.
- 6.6 The contractor shall provide evidence to DCI, prior to the start of the work at site, that the insurances required under the contract have been effected
- 6.7 The contractor shall notify the insurers of changes in the nature, extent or programme for the execution of the works and ensure the adequacy of the insurance at all times.
- 6.8 In the event that the contractor fails to comply with conditions imposed by the insurance policies affected pursuant to the contract, the contractor shall indemnify DCI against all losses and claims arising from such failure. DCI shall be deemed to have been indemnified and kept indemnified by the contractor against all losses and claims in this regard from the date of such default/failure.

### 7. Payment:

- 7.1 The Contractor's request(s) for payment shall be made to the Project In-charge, DCI, Kochi in writing, accompanied by an invoice describing, as appropriate, the services performed and upon fulfillment of other obligations stipulated in the Contract.
- 7.2 The Bill for Services rendered/ payment will be on monthly basis upon prompt submission of GST invoices timely and with all the necessary supporting documents .Delayed invoices and the invoices submitted without necessary supporting documents shall not be considered and be returned back to the contractor.
- 7.3 Monthly bills to be submitted to DCI on or before 7th of every month along with all

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supporting documents in original (ie., original logbooks duly certified by DCI, Toll gate fee and parking fee receipts etc) and one copy of the above without fail after paying the wages and all the statutory payments. Invoices of more than one month will not be accepted by DCIL. Invoices cannot be processed on the photo copy of the documents. Contractor shall prepare monthly bills with a consolidated statement of each vehicle.

- 7.4 Logbook/ trip sheet (as per DCI prescribed format) is to be maintained by the contractor on daily basis for each day for all the different taxi services under BOQ, duly signed and certified by the concerned authorities/officials. Signed logbook/ trip sheets in original must be submitted along with the monthly invoice and payment will be made for the certified trip sheets only.
- 7.5 The trip sheet/Log book should be certified by DCIL Officials/Concerned authorities/Guests. The payment will be made only for the services provided as agreed to, after deduction of SD, Recoveries/ Disallowances, IT, LD, penalties/ fine/interest (if applicable) and Service provider shall not have any objection on the same. Contractor shall collect all requisite details viz., bill wise admissible bill value, deductions, SD etc from the Finance Dept, Southern Regional Office, Kochi on monthly basis. On receipt of payment, any further details shall be obtained by the Contractor from Finance Dept within one week from the date of receipt of payment.
- 7.6 The payment will be made only for services provided as per Price Bid/ Negotiated Rates. Payment shall be made within 45 (forty five) days of submission of an invoice/claim by the Contractor complete in all respects, provided that bill/Invoice submitted by the Contractor are complete in all respects and free from defect/disputes. For Bills/Invoices which are in-complete/ defective/ disputed or in respect of which any clarification is sought by DCI, the above period will be reckoned only after rectification/sorting out of the defects /dispute /furnishing clarification by the Contractor to the satisfaction of DCI. DCI will not be liable to pay interest on delayed payments for any reasons whatsoever.
- 7.7 Payment shall be made through RTGS / NEFT from Head Office, Visakhapatnam to the bank account, as provided by the bidder in the tender. However, no interest will be paid for any delay in releasing of payment. DCI will not be responsible for non-receipt of payment due to incorrect bank account details provided by the tenderer in tender nor any delay for reasons beyond our control.
- 7.8 No cash payment or Advance for the work done or any other advance whatsoever will be payable to the Contractor.
- 7.9 GST will be paid / reimbursed at actual, subject to actual payment made by the party to the Government authorities. GSTR1 for each bill should be filed on a monthly basis and when the same will appear in our GSTR2A portal, payment against the invoice shall be released.
- 7.10 All bills should indicate registration no. of vehicle, its year of manufacture and whether it is Diesel or Petrol/CNG/EV driven. In case the vehicle provided is outside the list submitted by the tenderer, a photo copy of valid registration certificate should be attached with the bill to ensure that the car provided is not manufactured prior to January 2021
- 7.11 Provident Fund and other recoveries of the crew / workers and payment wage slip must be attached to the Bill failing which 25.16 % (Note: inspection charges will be as per government prescribed rates from time to time) will be deducted from wage slip as per Clause No.22 of GCC.
- 7.12 In case of excess payment noted during reconciliation by DCI, at any time during the period, such payments/ dues shall be recovered from the contractor bills / invoices in hand or other contracts of the Contractor with Corporation, or same shall be paid by

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the contractor to the DCI on demand as debt due to the DCI.

#### 8. **Prices:**

Prices charged by the Bidder for Services performed under the Contract shall not vary from the prices quoted by the Bidder in its bid.

#### 9. **Penalty**

Penalty will be imposed on the Contractor as per following:

- i) Providing vehicles older than specified model or violation of any other terms and conditions, an amount of 50% will be deducted from trip/ day.
- ii) Non supply of vehicles on demand shall attract penalty of 20%(on the agreed rates for that particular trips/days) plus the difference amount of agreed tariff and the cost borne by DCIL for arranging the vehicles from the other sources.
- iii) In case of any damages caused to DCI property due to contractor's negligence during the contract period, the same will be assessed by DCI, and cost of the repair or maintenance cost etc. will be deducted from the contractor's bills.
- iv) In all the above, decision of DCI will be final and binding on the contractor.

#### 10. **Contract Agreement:**

Within 10 (Ten) days from the date of issue of Letter of Acceptance, the Contractor shall, at his own expense, enter into and execute a Contract Agreement (in two sets) on non-judicial Rs.200/- stamp paper to be prepared by him in the form annexed hereto. Until such Contract Agreement is executed, the other documents referred to in the definition of the term "Contract" herein before, shall collectively be the Contract. Failure of the successful Bidder to execute contract agreement shall constitute sufficient ground for the annulment of the award of contract and forfeiture of the EMD.

##### 10.1) **Interpretation of Contract Document**

Several documents forming the contract are to be taken as mutually explanatory of one another. Should there be any discrepancy, DCI shall have the power to correct the same and their decision shall be final and binding on the parties to the Contract.

##### 10.2) **Contract Amendments**

No variation or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

#### 11. **Force Majeure**

11.1 Notwithstanding the provisions contained in the clauses [GCC Clauses 12 and 13](#), the Employer or the Contractor shall not incur any penalty, damages or other contractual consequences for any delay in performance or failure to perform its obligations under the Contract if and to the extent that delay in performance or failure is the result of an event of Force Majeure.

11.2 For purposes of this Clause, "Force Majeure" shall mean any event or circumstance beyond the reasonable control of either party, which is not attributable to the fault or negligence of the affected party and which could not have been reasonably foreseen or avoided. Such events may include, but shall not be limited to, acts of God, wars, hostilities, invasions, rebellion, revolution, insurrection, fires, floods, Tsunamis, Earthquakes, epidemics, quarantine restrictions and freight embargoes, or any other similar events.

11.3 If a Force Majeure situation arises, the party affected by such event shall promptly notify the other party in writing specifying the nature of the event, the date of commencement, its likely duration and its impact on the performance of its contractual obligations. Such notice shall be given as soon as practicable but in any case not later than 03(Three) days from the occurrence of such event.

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11.4 The affected party shall make all reasonable efforts to mitigate the affects of the Force Majeure event and shall continue to perform its obligations under the contract to the extent reasonably practicable.

11.5 Upon Verification of the force Majeure event, the time for performance of the affected obligations under the contract shall be extended for a period equal to the duration during which the performance of the obligations is affected by such force majeure event.

**12. Delays in the Bidder's Performance**

12.1 The performance of Services shall be made by the Bidder in accordance with the time schedule allowed by DCI. The performance of Services shall be made by the Contractor in accordance with the time schedule prescribed by DCI.

12.2 If at any time during performance of the Contract, the Contractor or its subcontractor(s) encounters conditions impeding timely performance of Services, the Contractor shall promptly notify the Employer in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Contractor's notice, the Employer shall evaluate the situation and may at its discretion extend the Contractor's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

12.3 Except as provided under GCC Clause 11& 12, a delay by the Contractor in the performance of its service obligations shall render the Contractor liable to the imposition of liquidated damages pursuant to GCC Clause 13, unless an extension of time is agreed upon pursuant to GCC Clause 12.2 without the application of liquidated damages.

**13. Liquidated Damages (LD):**

Liquidated damages (LD) @ 1% of the total contract value per week or part thereof, subject to a maximum of 10% of the total contract value, shall be levied by DCI on the Contractor In the event the contractor fails to

- a) Commence the taxi services as per contract within 07 days from date of LoA or
- b) failure to provide taxi services during the period of contract or
- c) violation of any other terms and conditions.

In the event the accumulated Liquidated Damages reach 10% of the total contract value, DCI shall have the right to terminate the Contract in accordance to [GCC Clause 14](#), without prejudice to any other rights and remedies available to the DCI under the contract.

The liquidated damages specified herein represent a genuine pre estimate of the damages likely to be suffered by DCI in the event of delay or default by the contractor and the same shall be recoverable by DCI in accordance with the terms of the contract without the necessity of proving actual loss or damage.

**14. Termination for Default**

DCI, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor, may terminate this Contract in whole or in part:

- i. If the Contractor fails to provide the service for 03 days continuously (excluding the days, where DCI is not demanding for supply of vehicles) or within any extension thereof granted by DCI
- ii. If the Contractor fails to perform any other obligation(s) under the Contract.
- iii. If the Contractor, in the judgment of DCI, has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- iv. In the event DCI terminates the Contract in whole or in part, DCI may procure, upon such terms and in such manner as it deems appropriate, Services similar to those undelivered,

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and the Contractor shall be liable to DCI for any excess costs for such similar Services. However, the Contractor shall continue performance of the Contract to the extent not terminated.

#### 15. Termination for Insolvency

DCI may at any time terminate the Contract by giving written notice of 07 days to the Contractor, without compensation to the Contractor, if the Contractor becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to DCI.

#### 16. Termination for Convenience

The DCI may, by written notice sent to the Contractor, terminate the Contract within 7 days from notice period, in whole or in part. The notice of termination will specify that termination is for the DCI's convenience, the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective.

#### 17. Settlement of Disputes/Arbitration clause

- a. If any dispute or difference of any kind whatsoever arises between Contractor and Employer in connection with or arising out of the Contract Agreement, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation. Departmental Resolution Committee nominated by Chief General Manager / Managing Director of DCI will try to resolve the dispute in an amicable way with the consent of DCI Management.
- b. If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either Contractor or Employer may give notice to the other party of its intention to commence arbitration/ judicial process, as hereinafter provided, as to the matter in dispute, and no arbitration/ judicial process in respect of this matter may be commenced unless such notice is given.
- c. Subject to (a) and (b) above, all disputes up to Rs.10.00 Cr (value of the dispute, but, not the value of the contract) shall be settled by arbitration as per the provisions of Indian Arbitration and Conciliation Act-1996 or any statutory modification or re-enactment thereof.
- d. A sole arbitrator shall be mutually appointed by the parties. The award of the Sole Arbitrator shall be final and binding upon the parties hereto, subject to the provisions of the Arbitration and Conciliation Act, 1996 (Act 26 of 1996 or any statutory modification or re-enactment thereof). The contract shall be governed by Indian Laws. The dispute arising out or under the contract will be subject to the exclusive jurisdiction of the Courts at Visakhapatnam only
- e. The Arbitrator shall give a reasoned Award and it shall be in accordance with the provisions of Arbitration & Conciliation Act, 1996 or any statutory modifications or reenactment thereof.
- f. Disputes of above Rs.10.00 Cr (value of the dispute, but, not the value of the contract) shall be settled by the Court of Law.
- g. The seat and venue for the Arbitration shall be Visakhapatnam and the Court at Visakhapatnam shall have exclusive jurisdiction on all matters with reference to this contract.
- h. The Arbitrators/Arbitral Tribunal are precluded from awarding any interest for the pre-reference and pendente lite period.
- i. The cost of fees, logistics, accommodation, etc. of Arbitrators/ Arbitral Tribunal will be shared equally by both parties. The other Legal expenses including, but

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not limited to Advocate's professional fees, will be borne by the respective parties only and the parties shall sign a joint agreement to this effect after the dispute has arisen and before commencement of the 1st Arbitration Proceedings.

#### 18. Applicable Law

The Contract shall be interpreted in accordance with the laws of Republic of India. All statutory requirements applicable to this contract shall be applicable to both DCIL and the bidders as per the applicability.

#### 19. Compliance with Statutory Requirements:

The Contractor shall at all times during the continuance of the contract comply fully with all existing acts, regulations and bye-laws including all statutory amendments and re-enactment of state or central government and other local authorities and any other enactments and acts that may be passed in future either by the state or the central government or local authority including Employees Compensation Act, Contract labour (Regulation and Abolition) Act 1970 and equal Remuneration Act 1976, Minimum Wages Act, Employees provident Fund Act, Merchant Shipping Act and Other Maritime Legislations/ Rules/ Regulations etc. in so far as they are applicable to this contract. The Contractor shall indemnify and keep DCI indemnified in case any proceedings are taken or commenced by any authority against DCI for any contravention of any of the Laws, Bye-laws or scheme by the Contractor. If as a result of Contractor's failure, negligence, omission, default or non-observance of any provisions of any laws, DCI is called upon by any authority to pay or reimburse or require to pay or reimburse any amount, DCI shall be entitled to deduct the same from any monies due or that may become due to the Contractor under this contract or any other contract or otherwise recover from the Contractor any sums which DCI is required or called upon to pay or reimburse on behalf of the Contractor.

Wages will be paid by the contractor to the workmen, directly without intervention of any jamadars or chowkidars and that the contractor will ensure that no amount by way of commission or otherwise is deducted or recovered by the jamadars from the wages of the workmen. The contractor will also strictly comply with the various provisions of the labour welfare statutes like:

- i) Contact Labor (Regulation and Abolition Act) 1970
- ii) Inter-state Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979.
- iii) Industrial Dispute Act, 1947.
- iv) Payment of Gratuity Act, 1972.
- v) Equal Remuneration Act, 1976.
- vi) Employees provident Fund and Miscellaneous Provisions Act 1952
- vii) Minimum Wages Act 1948
- viii) ESI act 1948 and
- ix) Laws applicable to women, wherever applicable and any other relevant statutes, together with the amendments, thereon. The contractor shall maintain various registers as required under the statutes and produce to the officer of the Corporation nominated for the purpose, every month/as and when required for verification. No child labour should be engaged.

All liabilities such as compensation under Employee's Compensation Act, PF Act and other acts rules and regulations of the Govt. prevailing and as amended from time to time will be to the tenderer's/contractor's account and the tenderer must indemnify the DCI against such liabilities. By submission of online tender by the tenderer /contractor DCI shall be deemed to have been indemnified and kept indemnified by the tenderer against all such claims.

#### 20. Taxes and Duties

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The contractor shall pay all taxes including, levies, duties, etc. which he may be liable to pay to the State Government or Government of India or any other authority under any law for the time being in force as on the date of submission of bid in respect of or in accordance with the execution of contract and DCI will in no way be liable in this regard.

**21. Income Tax Deduction:**

Deduction of income tax shall be made from any amount payable to the contractor as per the relevant provisions of the Income Tax Act.

**22. Provident Fund Contributions:**

The bidder shall possess an independent PF Code number obtained from the concerned PF Commissioner and submit the photocopy of the same along with the tender. If the same is not submitted with the tender the bidder shall obtain the same and produce to DCI before the issue of the LoA.

A Certificate from the Regional Provident Fund Commissioner (RPFC) shall be furnished by the contractor stating that PF has been deducted from the employees and remitted to the concerned RPF Commissioner along with PF Number before releasing any payment to the Contractor.

If the contractor fails to adhere to this condition, DCI shall deduct 25.16%, namely,

- Contribution of the worker - 12%,
- Matching contribution of the Employer - 12%,
- Inspection charges payable to RPFC - 1.16%\*

of labour component value from the bill and remit the amount to Provident Fund Authorities concerned. However, the percentage of recovery will be as per GOI rules/prescribed rates as applicable from time to time. The contractor shall submit the Aadhaar card in DD/mm/yyyy format bank account numbers of the drivers, and if the drivers engaged are having the UAN, that may be made available to DCIL for remitting the 25.16% deducted from the bills online.

**23. Breach of Contract:**

In the event of any breach of contract on the part of the contractor, the Corporation reserves the right to forfeit the entire performance security deposit including converted EMD amount apart from invoking other rights and remedies as per the Contract.

DCIL also reserves the right to get the balance work executed by some other sources at the risk and cost of the tenderer. Further, the firm /contractor is liable to be blacklisted and prevented from participating in the future tenders of the Corporation for a specified period. The period of blacklisting and manner of black listing shall be decided by the competent authority.

**24. Information about Employment of Relatives:**

The Bidder shall enclose a certificate in the prescribed format ([Annexure-V](#)) that "he is not related to any officer of the Dredging Corporation of India Limited or any other officer of the rank of Under Secretary or above in the Ministry of Ports Shipping and Waterways, Government of India". The Bidder shall also furnish a declaration along with his bid enclosing the names of the relatives who are employed in DCI.

**25. Undertaking that bidder has not indulged in corruption:**

The bidder shall enclose a certificate in the prescribed format ([Annexure-VI](#)) that he had not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and have not committed any offence under the Prevention of Corruption Act in connection with the bid. The bidder shall disclose on his letter head any payments made or proposed to be made

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to any intermediaries (agents etc) in connection with the bid.

**26. Information about Litigation:**

The bidder shall enclose a certificate in the prescribed format ([Annexure-VII](#)) that he did not have any current litigation with any party/firms. If he/she is in current litigation with any party/firms, the bidder shall enclose the same along with this bid

**27. Vendor registration form:**

The bidder shall fill the details in the Vendor Registration Form in the prescribed format ([Annexure-VIII](#)) and up load relevant documents viz., PAN, GST no. Bank account no. etc. for vendor registration form.

**28. Notices:**

Any notice given by one party to the other pursuant to the Contract shall be sent in writing or by e-mail. The address and email id of the bidder for this purpose is as given in the Vendor Registration Form. The address and email id of DCI is as given in the first page of Invitation for Bid.

All notices to the bidders during the process of finalization of tender shall be sent by e-mail only by DCI as well as e-procurement portal. Hence Bidders are requested to indicate their valid corporate e-mail- id and mobile no. of authorized representative for communications through e- mails / SMS alerts (if any).

**29. Debarring or Black listing:**

In the event of failure or breach of the contractual obligations, the Contractor/firm may be blacklisted and prevented from participating in the future tenders of the corporation for a specified period. The period of blacklisting and manner of blacklisting shall be decided by the Competent Authority.

**30. Notice to Contractor:**

Every direction or notice to be given to the Contractor shall be deemed to have been duly served on or received by the Contractor, if the same is posted or sent by hand to the Contractor's Site Office or to the address as appearing in the bid submitted or by email to the e-mail address given in the bid. The time mentioned in these conditions for doing any act after direction or notice shall be reckoned from the time of such posting or dispatch or date of e-mail.

**31. Health and sanitation:**

The contractor shall comply with all statutory requirements in respect of the health and sanitation of his drivers.

**32. Recoveries:**

On post-check of any bill, if it is found sum be recoverable from the contractor the same shall be recovered from any sum due to the contractor against any bill of the contractor and/or from his security deposit and or from any other contract with corporation and/or demand.

**33. Limitation of Liability**

Except as provided in this Tender/in the Contractual conditions or except in cases of negligence or willful misconduct, the Contractor shall not be liable to DCI, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Contractor to pay Liquidated Damages to the DCI.

**34. Governing Language**

The contract shall be written in English. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in

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English only.

35. All disputes arising out of or under this contract will be subject to the jurisdiction of court at VISAKHAPATNAM only.
36. DCI reserves the right to inspect the taxi cabs to check the model and the conditions of the taxies owned by the tenderer and to assess their credentials/capability in maintaining the taxi cabs.
37. **Backing Out**  
The bidder shall enclose a certificate in the prescribed format ([Annexure-X](#)) that they did not have any backed out from any tender during last three years after award of work. If the bidder has backed out any tender then your bid will be rejected and will be disqualified.
38. **Backing out from contract:**  
In case of backing out from the contract for any reasons including extension period, the entire Performance security, Security deposit, etc will be forfeited.
39. **Fore-closure of the contract:**  
If at any time after award of the contract, DCI for any reason whatsoever does not require the whole or any part of the work to be carried out, DCI shall give 07 (seven) calendar days notice in writing (email/letter/any other written mode) to that effect to the contractor. The contractor shall not have any claim for compensation whatsoever, on account of any profit or advantage which he might have derived from the execution of such work. The contractor shall be paid at contract rate for the works executed charges (Please check. Also decide whether this is required as already there is a Termination for Convenience Clause).

\*\*\*\*\*

**SECTION-IV**

**SPECIAL TERMS AND CONDITIONS OF CONTRACT**

The following Special terms and Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the General Conditions is indicated in parentheses.

**1. SCOPE OF WORK**

- 1.1 Dredging Corporation of India Ltd., (DCI) with Corporate Office at Visakhapatnam is having its Southern Regional Office headquarters based at Kochi. DCI SRO Kochi is taking up Maintenance dredging work at Cochin Port Trust, Cochin Shipyard & Southern Naval Command. In this regard, DCI requires "Supply, manning and running A.C taxies (Sedan/ MPV) of 2021 or later models for our Southern Regional Office, Kochi use".
- 1.2 Supply, manning and running of latest model A.C. Sedan(Etios, Dzireetc)/ A.C. Multi Purpose Vehicles (MPV) (Innova Crysta, etc) taxies of 2021 or later models on "as and when required basis" for use by M/s Dredging Corporation of India Ltd., Kochi, for movement of men/material within Ernakulam District like from/ to Southern Regional Office (Kochi) , Ernakulam Railway Station, Hotels, other organizational offices, Cochin Port / Cochin Shipyard/ Southern Naval Command (SNC), Marine Office, inside port premises like Jetties/ berth/ dry-docks, Immigration Office, MMD Office, NIFPHATT, Fisheries Survey of India (FSI), etc., or nearby areas like Kochi International Airport, outstation places viz., / Mangalore, Chennai, Trivandrum, etc. as

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per terms and conditions of the tender.

- 1.3 As DCI's work is associated with Cochin Port, the contractor, within 2-weeks from placement of LoA, at his own cost, shall have to arrange & obtain the Radio Frequency Identification (RFID) passes issued by the Cochin Port Authority (CoPA) to all its Vehicles as well as drivers deployed to serve and copies of the RFID passes should be submitted to DCI by contractor without fail. Contractor should familiarize itself with the procedures related to RFID passes in Port authority or its designated department or its authorized agency on time to time basis. Failure to provide RFID vehicle/driver will be liable for rejection of the supplied vehicle, by DCI and no claims/compensation will be entertained from the contractor.
- 1.4 The vehicles shall have to be supplied by the service provider on need basis as per the requirement of DCI on hourly basis/ KM basis. The approximate estimated quantity for 02 years is as per BOQ and however, there is no guarantee for minimum engagement of vehicles.
- 1.5 The vehicles will be used for transporting men and materials and hence, there will not be any objection from the contractor side for carrying materials in the vehicle.
- 1.6 Food and other facilities for Drivers shall be arranged by the contractor.
- 1.7 Prior to commencement of work, contractor has to submit authorization for his persons for signing of bills/invoices, correspondences, letters, etc.,
- 1.8 The contractor and his employees should strictly follow precautionary measures and shall comply central/state rules & regulations for any epidemic/pandemic declared by state/ Central Government.
- 1.9 If the performance is not satisfactory, the Contractor will be notified in writing of the poor performance to correct/improve it and in case the Contractor fails to correct/improve the performance of the services, the DCI reserves the right to cancel the contract immediately after expiry of notice period and the Performance Security & Security Deposit may be forfeited.
- 1.10 This quantity mentioned in BOQ is only indicative and does not form any basis of dispute. DCI will not entertain any queries in this regard. The above scope of documentation work mentioned is illustrative and not exhaustive. The actual work shall include all necessary works associated as per the requirement. The tenderers should note that the quantity of vehicles to be handled as given above is only indicative. DCI gives no guarantee about the definite volume of work to be entrusted with the contractor at any time or even throughout the tenure of the contract.

#### 2. **Contract Period:**

- 2.1 The initial contract is for 02 years from the date of commencement which may be extendable for a further period of one year at discretion of DCI as per same rate, terms and conditions as per the agreement.
- 2.2 The contract will also be terminated, if found unsatisfactory by serving 3 days' notice.

#### 3. **Log Book/Trip Sheet**

Logbook/ trip sheet **as per DCI prescribed format** is to be maintained by the contractor on daily basis for each day for all the different taxi services under BOQ, duly signed and certified by the concerned authorities/officials, containing details of vehicle (vehicle model no., registration number), date of hire, vehicle starting time, end time, place **and distance** of travel (from and to), purpose of visit, Official name, signature etc., duly signed & certified by DCI officials/guests, who have travelled. Responsibility lies with the driver to obtain

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signatures of the guests in the trip sheets for each trip made by the passenger. This original logbook/trip sheet with all entries will form the basis for bill process&payment.

**4. Failure of the Contractor (Risk & Cost) (Pursuant to [ITB clause No 38](#))**

If the contractor abandons the contract or fails to commence the work without valid reasons or is unable to maintain steady supply as per the agreed programme, or no replacement of defective vehicle is made by the contractor for vehicle under break down within reasonable time or there is failure of the contractor to maintain supply of vehicles, is hampered, or loss or damage is suffered by DCI or its Clients, DCI may give 5 days' notice to rectify the works. If the rectification of said work is not taken care of as per terms and conditions of contract to the satisfaction of DCI/client, apart from forfeiture of Performance security and Security deposit, the balance work shall be carried out at the risk and cost of the contractor. In this regard the total expenditure incurred will be deducted from the bills /balance amounts due to the contractor. If the total expenditure is more than the bills/balance amounts due to the contractor, then after adjustment from the bills/balance amounts due, the remaining is to be borne by the contractor and will be recovered from the contractor from any amounts payable to the contractor from DCI and /or as debt due.

5. The taxies to be supplied to the Corporation will be of make/model 2021 or later models. The tenderer will produce the vehicle(s) if required by the Corporation for inspection. The Corporation has the right to reject the vehicle supplied by the Contractor, if the same is not of make/model 2021 or later model. Tenderer should be in a position to supply the vehicle within 2 hours on any day of the week, on informing the type of vehicle required, for carrying men and materials from specified place.
6. Vehicles must be registered for TRANSPORT USAGE i.e. for Commercial purpose and possess necessary valid permit. Contractor will ensure that no vehicles owned by private parties hired as taxies. Vehicles offered shall have valid registration, insurance and all other mandatory documents as per MV Act.
7. The drivers should hold the valid motor driving license of the class of vehicle.
8. If, the hiring is on hourly basis, time at which the taxi leaves the garage or at the point reporting at garage (garage to garage) be treated as "BOOKING TIME" and 'RELEASING TIME".
9. If the hiring is on KM basis, the mileage will be accounted for, from garage to garage. If the garage is located at more than 05 KMs, the distance will be restricted to a maximum of 05 KMs each side.
10. The Contractor will bear all expenditure towards fuel/other oils and repairs, driver batta etc., of the vehicles.
11. Toll gate fees, parking fee expenditure will be reimbursed by DCI. Party is required to pay the same and later on claim in the bills. They should not be collected from the user under any circumstance.
12. Extension of the Contract will be discretion of the DCI based on the agreed rates, terms and conditions of the contract.
13. If the performance of the vehicle(s) is/are not satisfactory, the tenderer will be notified in writing of the poor performance and in case the tenderer fails to improve the performance or to supply suitable substitute vehicle in good working condition to the satisfaction of DCI Ltd., Kochi within reasonable time as notified in the notice, the Corporation reserves the right to cancel the contract immediately after expiry of notice period and Performance Security will be forfeited. DCI may further recover such amount towards poor/unsatisfactory performance as may be reasonable at its sole discretion from the monthly bills.

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14. The party shall submit the Running Account Bill on or before 07<sup>th</sup> of every month for the vehicles supplied during the previous month. Payments will be made within 45 days from the date of submission of the bills, provided bills are proper in all respects, after deducting the Statutory or such other recoveries like income tax, SD,IT, Penalties, LD etc., if any.
15. The contractor shall have spare vehicles to meet contingencies like failures, repairs, maintenance, etc. In case of break-down of the supplied vehicle, alternative vehicle has to be provided by the taxi supplier at no extra cost within 2-hours on any day of the week from DCI intimation. If he fails to do so, alternative arrangement will be made by DCI, and the expenses incurred thereof will be deducted from the taxi supplier while settling the bills.  
**Please refer to the penalty clause under GCC.**
16. Either the officer of the Corporation or the representative of the Corporation traveling in the taxi will in no way, be responsible for any accident or mishap occurring to the vehicle/driver or any claims arising out of the same.
17. Tenderer will take full responsibility for the safety of his vehicles/drivers/workmen during hire. The Corporation will not be liable for or in respect of any damage or compensation payable in law, in respect or consequence to any accident or injury to any workmen or other persons in employment of the contractor or damage/damages to the vehicles etc., and the tenderer will indemnify and keep DCI indemnified against all such damages and compensations and against all claims, damages, proceedings cost, charges and expenses, whatsoever in respect thereof or relating thereto.
18. The service provider shall provide at his own cost proper uniform and badges and photo identity cards to the drivers in compliance with the Motor Transport Workers Act. In case of failure to comply with the rules by the drivers, it will be the sole responsibility of the drivers/taxi supplier for payment of any fines, etc., and the Corporation will in no way be responsible for any consequences etc. DCI reserves the right to reject any vehicle if the driver reports without wearing the said uniform or deduct penalty from the bills at its sole discretion.
19. The drivers should be advised / instructed to behave politely with the officers/staff while discharging their duties. They should be conversant in Hindi/English and local languages.
20. The service provider will deploy experienced drivers knowing the routes of the areas and familiar with the localities for carrying out the services. The service provider shall be personally responsible for any theft, misconduct and /or disobedience on the part of the drivers so provided by him.
21. The contractor will be fully responsible for any traffic violation or consequences thereof and DCI will remain fully indemnified in this respect.
22. The service provider must ensure that all necessary measures are taken by the driver to ensure passenger safety by avoiding negligent driving by their drivers such as over speeding, rash driving and driving vehicle without brakes/ defective brakes.
23. The service provider shall ensure that all maintenance works related to the assigned vehicle will be carried out in off duty hours. It shall be ensured that all electrical connections including lights (both back and front), horn, indicators, air conditioning and other vehicle systems shall be periodically checked and maintained by service provider to avoid any inconvenience to the buyer.
24. The contractor shall abide by all rules and regulations in force while plying the vehicles inside the restricted areas of Port Authority, shipyard, navy, dockyard, etc..
25. At all times, the drivers should be given by the contractor sufficient money to pay parking fees, toll charges etc and the same should not be asked from the officer of the company/ representative or any other official travelling in the vehicle at any point.

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26. When reporting at Airport/ Railway Station/ any other public place to receive any guest, the driver should carry a placard containing the name of the Company and the name of the Guest as informed by DCIL. Also, the car shall have provision (luggage carrier) to carry luggage of the guest.
27. The vehicle, which will be offered on regular basis, should not be replaced/ withdrawn from services without prior permission in writing and it is desirable that the driver should not be changed frequently.
28. When the taxies are engaged for out-station trips, the drivers concerned should be provided with sufficient amount to meet expenses relating to cost of fuel, Repairs, Drivers Coffee/Tiffin, Meals expenses, night stay expenses as required and other contingencies and DCI will not bear any expenditure in this regard.
29. The contractor should be able to cater/provide immediately any number of taxies, as required by the Corporation within 2 hours on any day of the week on intimation by DCI. If the tenderer fails to do so, alternative arrangements will be made and expenses incurred thereof will be deducted from the successful tenderer, while settling his bills. Please refer to penalty clause under GCC.
30. The vehicles will be engaged on as and when required basis and DCI has the right not to engage any vehicle whenever there is no requirement.
31. The Taxi drivers should possess Mobile Phone for easy access/communication. The mobile number of the Driver, Driver name, Vehicle Number should be sent by SMS/whatsapp to the DCI person who is booking the vehicle and also to the guest.
32. The contractor shall have to change the driver/car if the same is found unfit / inconvenient by the user.
33. The contractor will be responsible for the vehicles / drivers or any other personnel deployed by him in DCI premises or while on DCI duty at any place during the tenure of the contract. DCI shall have no liability whatsoever.
34. In the event of early completion, temporary suspension of Project works or closure of DCI Office at any stage, the hiring of Car(s) shall be suspended temporarily or terminated by giving 7 (Seven) days notice to the Tenderer at the sole discretion of DCI, without any compensation for the notice period.
35. **For SI. No. 1 of BOQ** the rate for extra Km & extra hour shall be operated / paid as per the schedule when the actual total Kms and total hours in a month exceeds 3600 Km & 360 hours respectively or pro-rata thereof. The payment will be made for actual hired days and the Kms& hours will be considered on pro-rata basis proportional to the number of hired days (actual).

**Illustration:** When the vehicle engaged on 12 hrs basis has run for 30 days in the month, the payment shall be considered in the following manner in addition to the normal as per the schedule.

Total Hours of engagement in a month	Total Km run of the vehicle in a month	Explanation
360	3600	No additional payment since it is within 360hrs and 3600Kms
400	3600	Extra 40hrs (400-360) only shall be paid
360	4200	Extra 600 Kms (4200-3600) only shall be paid
400	4200	Extra 40hrs or Extra 600 KMS, whichever is higher shall only be paid. Both extra hours and extra

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		kilometers will not be payable.
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The calculation will be changed proportionately when the vehicle has run for less than 30 days in the month.

If on any day, the number of hours / kilometers the vehicle has been used is less than 12 hours / 120 km, the actual number of hours / kilometers only will be taken for calculating the total number of hours / kilometers the vehicle has run in the month.

**For SI No.2 of BOQ**, No extra Km or hours will be payable, as the 1200Km per month will be the maximum mileage in a month for Cochin Port usage, however, the payment will be made only as per the certified trip-sheet for the number of days of engagement of vehicle i.e.,for actual hired days. Contractor shall be responsible for not exceeding the 1200KM per month and any excess KM running of the vehicle will have to be borne by the contractor only.

**For SI. Nos. 3 and 4 of BOQ**, Vehicle will be booked for “X” hours based on the estimated volume of work for the proposed day of hiring of vehicle and the payment will be considered in the following manner:

- i) If the actual usage is within the slab as per the booking, respective hire charges against the actual usage charges will be paid.

**For Example:-**

Booking request	Actual usage	explanation
4Hrs/40Km	4Hrs/40Km	4 Hrs/40Km rate is applicable

- ii) If the Hourly usage is more than the booking hours, but kilometer run is within the booking slab Kilometer , the hire charges respective to the actual hourly usage will be paid.

**For Example:-**

Booking request	Actual usage	explanation
4Hrs/40Km	5Hrs/40Km	5 Hrs/50Km slab rate is applicable

- iii) If Actual Hours usage is as per booking hours slab, but actual kilometer run is more than the booking kilometer slab then the hire charges as per the booking slab plus extra Kilometer rate, if any will be paid.

**For Example:-**

Booking request	Actual usage	explanation
4Hrs/40Km	4Hrs/50Km	4 Hrs/40Km slab rate plus Extra 10 Km rate is applicable

- iv) If the actual Kilometer usage/Hourly usage is less than the booking hours / Kilometer then the respective slab hire charges under which the actual hourly rate will be payable.

**For Example:-**

Booking request	Actual usage	Explanation
8Hrs/80Km	5 Hrs/50Km	5Hrs/50Km slab rate is applicable
8Hrs/80Km	6Hrs/40Km	6 Hrs/60Km slab rate is applicable
8Hrs/80Km	4Hrs/60Km	4Hrs/40Km slab rate plus extra 20Km rate is applicable

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- v) If the actual usage kilometer is beyond 12Hours slab, for that booking slab then extra Kilometer run or Extra Hourly rate whichever is higher will be paid.

**For Example:-**

Booking request	Actual usage	Explanation
12Hrs/120Km	14Hrs/120Km	12 Hrs/120Km slab rate plus Extra 2Hrs rate is applicable
12Hrs/120Km	12Hrs/130Km	12 Hrs/120Km slab rate plus Extra 10Kms rate is applicable
12Hrs/120Km	13Hrs/130Km	12 Hrs/120Km slab rate plus 1Hour rate OR 10 KM rate whichever is higher is applicable

**For Sl.No.1,3 & 4 of BOQ**, whenever there are extra hours and extra kilometers, either extra hours or extra kilometers whichever is higher will be payable. Both extra hours and extra kilometers will not be payable.

36. To arrive at L1, overall rates quoted i.e. (item no. 1+2+3+4+5) of BOQ will be considered for evaluation. Hence, all columns / rows in Price Bid) are to be quoted properly online. No columns / rows to be left blank. In case any of the column not quoted, the tender shall be rejected.
37. The Contractor should have an office in Kochi, Kerala with his authorized persons and must inform about the postal address of the registered office, local office, contact numbers, telephone numbers, valid e-mail ID etc in their letter head and enclose to the technical bid. All correspondence shall be addressed to that local office and it is deemed to have been received by the person of Agency/Contractor to whom the Contract is given.
38. Half an hour or more will be calculated as one hour and less than half an Hour should be ignored/ rounded down to lower hours.

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**ANNEXURE-I**

**BID FORM**

Date: \_\_\_\_\_

To  
Project In-charge,  
Dredging Corporation of India Limited,  
Southern Regional Office  
Chackalackal Building, 2<sup>nd</sup> Floor, K.P. Vallon Road,  
Kadavanthara, Kochi-682020.

Sir,

Sub: *Supply, manning and running of A.C taxies (Sedan/MPV) of 2021 or later make for hire on "as and when required basis" for use by Dredging Corporation of India Ltd (hereinafter referred to as "DCI"), Southern Regional Office, Kochi.-reg.*

Ref: DCI/SROKOCHI/HR/TAXI/2026-27 dated 21.04.2026

Having examined the bidding documents, the receipt of which is here by duly acknowledged, we, the undersigned, offer to deliver *as per scope of work* in conformity with the said bidding documents for the sum or such other sums as may be ascertained in accordance with the Schedule of Prices submitted separately as a Price Bid and made part of this Bid.

We undertake, if our Bid is accepted, to provide the services in accordance with the schedule specified in the Schedule of Requirements/given by DCI and complying with all other terms and conditions of the tender and Contract.

If our bid is accepted, we undertake to provide a performance security in the form, in the amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in the document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

We certify/confirm that we comply with the eligibility requirements as specified in the bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
[In the capacity of]

Duly authorized to sign Bid for and on behalf of

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**DREDGING CORPORATION OF INDIA LIMITED**

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**ANNEXURE-II**

**FORM OF BANK GUARANTEE**  
**(IN LIEU OF PERFORMANCE SECURITY)**

Bank Guarantee No.:

Date:

To  
The Dredging Corporation of India Limited,  
H.B Colony Main Road,  
Seethammadhara  
Visakhapatnam-530022.

In consideration of Dredging Corporation of India Limited, a Company incorporated under the Companies Act, 1956 and having its Head Office at H.B. Colony Main Road, Seethammadhara, Visakhapatnam- 530 022, India (herein after called the "DCI") having agreed to exempt M/s \_\_\_\_\_ having its Registered Office at \_\_\_\_\_ herein after called the said "CONTRACTOR" from the demand under the terms and conditions of an Agreement/Contract/Work Order dated \_\_\_\_\_ made between DCI and Contractor for "Supply, manning and running of A.C taxis (Sedan/ MPV) of 2021 or later make for hire on "as and when required basis" for use by Dredging Corporation of India Ltd (hereinafter referred to as "DCI"), Southern Regional Office, Kochi "(here in after called the said "Agreement"), of performance Security for the due fulfillment by the said Contractor of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only),

We hereinafter referred to as "the Bank" at the request of M/s. \_\_\_\_\_ (Contractor) do here by undertake to pay to the DCI an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only) against any loss or damage caused to or suffered or would be caused to or suffered by the DCI by reason of any breach by the said Contractor of any of the terms and conditions contained in the said Agreement.

We \_\_\_\_\_ (Bank) hereby irrevocably and unconditionally undertake to pay to DCI, on demand and without demur, any amount upto a maximum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) as may be claimed by DCI  
Any such demand made by DCI shall be conclusive and binding on us with respect to the amount claimed and we shall not require any reference to or confirmation from the contractor. Our liability under this guarantee, shall in any event, be limited to the said maximum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only)

We undertake to pay to the DCI any money so demanded notwithstanding any dispute or disputes raised by the Contractor or any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this bank guarantee being absolute and unequivocal. The payment so made by us under this bank guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.

We further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the DCI under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till DCI certifies that the terms and conditions of the said Agreement have been fully and

**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED**

**E-TENDER**

properly carried out by the said Contractor and accordingly discharge this guarantee. Unless a demand or claim in writing under this guarantee has been received by us on or before \_\_\_\_\_, we shall be discharged from all liability under this guarantee thereafter.

We further agree that the DCI shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the DCI against the said Contractor and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor or for any forbearance, act or omission on the part of the DCI or any indulgence by the DCI to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

The performance security will be discharged by the DCI and returned to the contractor not later than 60 (sixty) days following the date of completion of the contractor's performance obligations including any warranty obligations, clearance of final bill under the contract.

This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

We \_\_\_\_\_ (Bank) lastly undertake not to revoke this guarantee during its currency except with the previous consent of the DCI in writing.

This guarantee will remain in force until\_. All claims under this guarantee must be made in writing and dispatched to us by Registered Post, Hand Delivery or by Courier against acknowledgment. Not with standing what is stated above, our liability under this guarantee will be limited to Rs.\_\_(Rupees\_\_\_\_\_Only).

Dated \_\_\_\_\_ day of 2026

For

\_\_\_\_\_  
(Name of the bank with address)

**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED**

**E-TENDER**

**ANNEXURE-III**

**PROFORMA FOR BANK GUARANTEE FOR EARNEST MONEY DEPOSIT**

Bank Guarantee No.

Date :

To  
M/s. Dredging Corporation of India Limited,  
Dredge House, H.B Colony Main Road,  
Seethammadhara  
Visakhapatnam-530022

WHERE AS.....(hereinafter) called “the Tenderer” has submitted its tender dated .....for the execution of (name of work).....(hereinafter called “the Tender”) in favour of DREDGING CORPORATION OF INDIA LIMITED, Dredge House, H.B. Colony Main Road, Seethammadhara, Visakhapatnam-530022

KNOW ALL MEN by these presents that we, (Bankers full address) (Hereinafter called “the Bank” are bound unto the Corporation for the sum of Rs..... (Rupees.....only) for which payment will and truly to be made to the said Corporation, the Bank binds itself, its successors and assigns by these presents:

THE CONDITIONS of this obligation are :

- a) if the Bidder withdraws his tender:
  - i. during the period of bid validity specified in the tender, or
  - ii. does not accept the correction of errors pursuant to [ITB Clause 28](#); or
- b) Having been notified of the acceptance of his tender by the corporation during the period of tender validity:
  - i. To accept the LOA/and work order or
  - ii. To pay performance security within 07(seven) days from the date of issue of letter of acceptance (or)
  - iii. To submit contract agreement duly signed and stamped in the prescribed formats within 10 (ten) days from the date of issue of letter of acceptance (or)
  - iv. To commence the work as per the Letter of Acceptance or Work Order

We undertake to pay to the Corporation up-to the above amount upon receipt of his first written demand, without the Corporation having to substantiate his demand, provided that in his demand the Corporation will note that the amount claimed by him is due to him owing to the occurrence of any one or more of the conditions, specifying the occurred condition or conditions.

Notwithstanding anything herein contained, our liability under this guarantee is limited to Rs...../(Rupees .....only) and will remain in force up to 120 days from the date of opening of Tender, and any demand in respect thereof must reach the Bank not later than the date of expiry of this guarantee failing which all the rights of the Corporation under the guarantee shall be forfeited and the Bank shall be deemed to be relieved or discharged from all liabilities hereunder.

Dated.....day of .....2026

For

.....

(Indicate Name of the Bank)

**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED**

**E-TENDER**

**ANNEXURE-IV**

**FORM OF CONTRACT AGREEMENT**

This agreement made on \_\_\_\_\_ day of \_\_\_\_\_ 2026 between M/s. Dredging Corporation of India Limited, a body under the Companies Act, 1956, having its Head Office at Office at “ Dredge House” , H.B Colony Main Road, Seethammadhara, Visakhapatnam (here in after called “the EMPLOYER”, which expression shall unless excluded by or repugnant to the context, be deemed to include their successors in office”) of the one part and \_\_\_\_\_(Name and address of the CONTRACTOR if any individual and of all partners if a Partnership with all their addresses) (hereinafter called the “CONTRACTOR” which expression shall unless excluded by or repugnant to the context, be deemed to include his/their heirs, executors, administrators, representatives and assigns or successors in office) of the Other Part,

whereas the “Employer” is desirous of “Supply, manning and running of A.C taxis (Sedan/ MPV) of 2021 or later make for hire on “as and when required basis” for use by Dredging Corporation of India Ltd (hereinafter referred to as “DCI”), Southern Regional Office, Kochi” and whereas the CONTRACTOR has deposited a sum of Rs. \_\_\_\_\_ as Performance Security in the form of RTGS/NEFT/BG for the due fulfillment of all the Conditions of the Contract:

NOW THIS AGREEMENT WITNESSETH as follows:

That in this agreement words and expression shall have the same meanings as are respectively assigned to them in the Conditions of Contract Tender No. \_\_\_\_\_ Dt. \_\_\_\_\_-herein after referred to:

That the following documents shall be deemed to form and be read and construed as part of this agreement viz:

- The Contract Agreement.
- Work order/LoA.
- The Tender submitted by the Contractor.
- Instructions to Tenderer.
- Conditions of Contract.
- Specification for the Works.
- Price Bid.
- Correspondence exchanged before the issue of work order by which the Conditions of Contract are amended, varied or modified in anyway by mutual consent (to be enumerated).

That the Contractor hereby covenants with the Employer to complete the Contract in conformity, with the provisions of the Contract in all respects.

That the Employer hereby covenants to pay the Contractor in consideration of such completion of the Contract, the “Contract Price” of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereunto have set their hands and seals the day and year first above written.

CONTRACTOR

EMPLOYER

Signature :

Signature :

**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED  
E-TENDER**

Name :

Name :

Designation :

Designation :

Seal :

Seal :

In the presence of Witness

Signature :

Signature :

Name & Address :

Name & Address :

**DREDGING CORPORATION OF INDIA LIMITED**

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**ANNEXURE-V**

**PROFORMA FOR EMPLOYMENT OF RELATIVES**

Date:

To  
Project In-charge,  
Dredging Corporation of India Limited,  
Southern Regional Office: Kochi  
Chackalackal Building, 2<sup>nd</sup> Floor,  
K.P.Vallon Road,  
Kadavanthara, Kochi-682020.

Sir,

Sub: Tender for "Supply, manning and running of A.C taxies (Sedan/MPV) of 2021 or later make for hire on "as and when required basis" for use by Dredging Corporation of India Ltd (hereinafter referred to as "DCI"), Southern Regional Office, Kochi"-Reg.

With reference to your Tender No.: DCI/SROKOCHI/HR/TAXI/2026-27 dated \_\_\_\_\_ and as per [Cl.No.24 of GCC](#), we hereby certify that, we are not related to any Officer of Dredging Corporation of India Ltd. or any Officer of the rank of the Asst. Secretary or above in the Ministry of Ports Shipping and Waterways, Government of India and also certify that we do not have any relatives employed in the Dredging Corporation of India Ltd.

'OR'

We hereby certify that my relative(s) working as Officer in Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Ports, Shipping and Waterways, Government of India is given below:

- 1.....
- 2.....
- 3.....
- 4.....

\*Strike out whichever is not applicable.

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED**  
**E-TENDER**

Annexure –VI

PROFORMA FOR UNDERTAKING

To  
Project In-charge,  
Dredging Corporation of India Limited,  
Southern Regional Office : Kochi  
Chackalackal Building, 2<sup>nd</sup> Floor,  
K.P.Vallon Road,  
Kadavanthara, Kochi-682020.

Sir,

Sub: Tender for “Supply, manning and running of A.C taxies (Sedan/ MPV) of 2021 or later make for hire on “as and when required basis” for use by Dredging Corporation of India Ltd (hereinafter referred to as “DCI”), Southern Regional Office, Kochi”–Reg.

With reference to your Tender No.DCI/SROKOCHI/HR/TAXI/2026-27 dated \_\_\_\_\_ and as per [Cl.No.25 of GCC](#), we hereby undertake that, we have not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and we have not committed any offence under the PC Act in connection with the bid.

and,

As per [Cl. No. 25 of GCC](#), we hereby certify that we have nothing to disclose any payments made or proposed to be made to any intermediaries (agents etc.) in connection with the bid.

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED**  
**E-TENDER**

Annexure-VII

PROFORMA FOR LITIGATION

To  
Project In-charge,  
Dredging Corporation of India Limited,  
Southern Regional Office : Kochi  
Chackalackal Building, 2<sup>nd</sup> Floor,  
K.P.Vallon Road,  
Kadavanthara, Kochi-682020.

Sir,

Sub: Tender for *“Supply, manning and running of A.C taxies (Sedan/ MPV) of 2021 or later make for hire on “as and when required basis” for use by Dredging Corporation of India Ltd (hereinafter referred to as “DCI”), Southern Regional Office, Kochi”*–Reg.

With reference to your Tender No.DCI/SROKOCHI/HR/TAXI/2026-27 dated \_\_\_\_\_ and as per [Cl.No.26 of GCC](#), we hereby certify that, we do not have any current litigation with any party/firms.

‘OR’

We hereby certify that, presently we are having litigation with the following party/ firms:

- 1.....
- 2.....
- 3.....
- 4.....

\*Strike out whichever is not applicable.

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED**  
**E-TENDER**

**ANNEXURE-VIII**

<b>FORM FOR VENDOR CODE CREATION/CHANGES IN ERP</b>			
<b><u>1.0 VENDOR DETAILS:</u></b>			
<b>Name of the Vendor</b>		<b>* Vendor Code</b>	
<b>Address (including PIN code)</b>			
<b>Mobile Number</b>		<b>Email ID</b>	
<b><u>2.0 Taxation and Other Registration Details : (Supporting copies needs to be attached)</u></b>			
<b>PAN No.</b>		<b>GSTIN</b>	
<b>Type of Vendor</b>	Registered / Unregistered / Composite Dealer (Tick whichever is applicable)		
<b>Note: In case vendor does not provide PAN, TDS @ 20% will be deducted</b>			
<b><u>3.0 Bank Details : (Copy of cancelled cheque needs to be attached)</u></b>			
<b>Bank Name, Branch &amp; City</b>			
<b>Bank Account Number</b>		<b>IFSC Code</b>	

**DREDGING CORPORATION OF INDIA LIMITED**  
**E-TENDER**

**ANNEXURE-IX**

**BANK ACCOUNT DETAILS**

To  
Project In-charge,  
Dredging Corporation of India Limited,  
Southern Regional Office : Kochi  
Chackalackal Building, 2<sup>nd</sup> Floor,  
K.P.Vallon Road,  
Kadavanthara, Kochi-682020.

Sir,

Sub: Tender for *“Supply, manning and running of A.C taxies (Sedan/ MPV) of 2021 or later make for hire on “as and when required basis” for use by Dredging Corporation of India Ltd (hereinafter referred to as “DCI”), Southern Regional Office, Kochi”–Reg.*

With reference to your Tender NoDCI/SROKOCCHI/HR/TAXI/2026-27 dated \_\_\_\_\_ and as per [Cl.No.10.1.10 of ITB](#), of Tender, we hereby furnish our Bank Account details for payment through E-transfer as follows:

1. Name of the Firm : .....
2. Name of bank : .....
3. Name of branch : .....
4. Account No. : .....
5. IFSC No. of the Bank : .....

Cancelled cheque enclosed

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED  
E-TENDER**

**ANNEXURE-X**

**PRO-FORMA FOR BACKING OUT DECLARATION**

To  
The Project In-charge,  
The Dredging Corporation of India Limited,  
Project Office : Kochi  
Chackalackal Building, 2nd Floor  
K.P. Vallon Road,  
Kadavanthara, Kochi-682020.

Sir,

Sub: Tender for *“Supply, manning and running of A.C taxies (Sedan/MPV) of 2021 or later make for hire on “as and when required basis” for use by Dredging Corporation of India Ltd (hereinafter referred to as “DCI”), Southern Regional Office, Kochi”*–Reg.

- 1) With reference to your Tender No DCI/SROKOCHI/HR/TAXI/2026-27 dated \_\_\_\_\_ and as per Clause No.40 of GCC, we hereby certify that, we have not backed out from any tender during last three years after award of work.

„OR”

- 2) We have backed out of tender/ work after award of work issued by following employer(s)
- 1.....
  - 2.....
  - 3.....
  - 4.....

*\*Strike out whichever is not applicable.*

Thanking you,

Yours faithfully

Signature of the Tenderer with seal

**Signature of Tenderer with Seal**

**SECTION-V**

**A) CHECK LIST FOR TECHNICAL BID**

1. A Bid Form except the Price Schedule
2. A list of works bid for and in hand / being executed as on the date of submission of bid with proof of documents.
3. Documentary evidence to establish that the bidder is eligible to bid and is qualified to perform the contract if its bid is accepted consisting of
  - i) Audited balance sheet for the last three years ending with 31st March 2025
  - ii) Certificate from Employers for showing Experience of having successfully completed works of similar nature during last 7 years ending February 2026. The certificate should include the following information:
    - a) Brief description of the work
    - b) Contract amount / rates.
    - c) Time limit for completion
    - d) Whether the work has been completed within the stipulated time.
    - e) Whether any liquidated damages have been levied.
4. Documentary evidence towards remittance of cost of bid document (non-refundable) as prescribed through e-payment (NEFT / RTGS) containing confirmation of receipt obtained by the bidder from DCI HO's e-mail-id [treasury@dcil.co.in](mailto:treasury@dcil.co.in) along with electronic receipt/ UTR.
5. Documentary evidence towards remittance of Earnest money deposit (EMD) as prescribed in the form of
  - i) e-Payment (NEFT / RTGS) containing confirmation of receipt obtained by the bidder from DCI HO's e-mail id- [treasury@dcil.co.in](mailto:treasury@dcil.co.in) along with electronic receipt/ UTR.  
or
  - ii) Bank Guarantee(copy to be uploaded online)**Please refer to “NOTE” regarding the submission of original BG)**
6. List of owned/ leased vehicles with details (viz. Type of Vehicle, Year of make/model, no of Vehicles) along with valid registration certificates, insurance and PUCC issued by the concerned authorities, details of drivers along with copy of valid driving license and insurance.
7. Copies of original document defining the constitution or legal status, Place of registration and principal place of business of the company or Partnership.
8. Copy of PAN Card.
9. Copy of GST Registration Certificate.
10. Bank details along with copy of cancelled cheque.
11. Registration with Provident Fund Authorities. If PF registration exempted, relevant exemption letter/certificate to be enclosed to Bid.
12. Power of Attorney on stamp paper(non-judicial) for a value of Rs. 200/-, in favor of the person authorized to sign the tender document. (If the tender document is signed by owner/proprietor of the firm, then also, he shall authorize himself for the same on stamp paper.)
13. Annexure I to X
14. Check list for Technical Bid.
15. Downloaded Tender Document and amendment/corrigendum, if any, duly signed and stamped on all the pages by tenderer.
16. Other documents prescribed in this bid document not mentioned above.

**NOTE:** Of the above documents, Cl.No.10.1.5(ii) of ITB EMD (in case of BG), Cl.No.10.1.12 of

**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED**

**E-TENDER**

ITB Power of Attorney in originals shall be forwarded so as to reach the address of Tender Inviting Authority or “any of DCI offices with intimation to Tender Inviting Authority” before due date of Submission of tender without which tender may be considered irresponsible.

**B) PRICE BID / BILL OF QUANTITIES (BOQ)  
(COVER-B)**

**PREAMBLE:**

- 1) The items given in the Price Bid / Bill Of Quantities are for “*Supply, manning and running of A.C taxies (Sedan/ MPV) of 2021 or later make for hire on “as and when required basis” for use by Dredging Corporation of India Ltd (hereinafter referred to as “DCI”), Southern Regional Office, Kochi*”
- 2) The rates quoted in the Price Bid / Bill Of Quantities are all inclusive except GST. Contractor shall raise GST invoice and mention their GST Registration Number on the Invoice.
- 3) The payment would be made for relevant items of Price Bid / Bill Of Quantities as detailed in Payment Clause.
- 4) No charges, other than those specified in the bid conditions shall be payable.
- 5) No interest will be payable by DCI on payments for any reason what-so-ever.

**Signature of Tenderer with Seal**

**DREDGING CORPORATION OF INDIA LIMITED**

**E-TENDER**

Tender No. DCI/SROKOCHI/HR/TAXI/2026-27

dated 21.04.2026

**PRICEBID/ BILLOFQUANTITIES (BOQ)**

1. Name of the Work: *Supply, manning and running A.C taxies (Sedan/MPV) of 2021 or later make for hire on "as and when required basis" for use by Dredging Corporation of India Ltd (hereinafter referred to as "DCI"), Southern Regional Office, Kochi*–Reg.

SI.No.	Brief Description of Work	Unit	Estimated quantum of requirement per month	Hire charges in figures per unit (In Rs.)	Total amount in figures (In Rs.)
A	B	C	D	E	F (F= D x E)
01.	Hire charges for supply, manning and running of AC Sedan vehicle in excellent running condition of 2021 or later model inclusive of all costs and other taxes (exclusive of GST, tollgate fees/parking charges) on minimum 12 hrs 120 km run per day and 3600 km per month.	Per day	30		
1(a)	Rate for extra Km run beyond 3600 km per month.	Per Km	150		
1(b)	Rate for extra hour run beyond 360hrs	Per hour	15		
02	Hire charges for supply, manning and running AC Sedan vehicle in excellent running condition of 2021 or later model inclusive of all costs and other taxes (exclusive of GST, tollgate fees/parking charges) on daily hire basis and 1200 km per month. Vehicle shall be available round the clock for anytime use.	Per day	30		
03	<b><u>AS AND WHEN REQUIRED VEHICLE (AC SEDAN)</u></b> Hire charges for supply, manning and running of AC Sedan vehicle in excellent running condition of 2021 or later model inclusive of all costs and other taxes (exclusive of GST, tollgate fees/parking charges) on as and when required basis.				
03(a).1	4 Hrs – 40 KM	Per car	1		
03(a).2	5Hrs – 50 KM	Per car	1		
03(a).3	6 Hrs – 60 KM	Per car	1		
03(a).4	7Hrs – 70 KM	Per car	1		
03(a).5	8 Hrs – 80 KM	Per car	1		
03(a).6	9 Hrs – 90 KM	Per car	1		
03(a).7	10 Hrs – 100 KM	Per car	2		
03(a).8	11Hrs – 110 KM	Per car	1		
03(a).9	12 Hrs – 120 KM	Per car	2		
03.(b).1	Charges per Extra KM (per Km rate)	Per Km	100		
03.(b).2	Charges per Extra Hour (per hour rate)	Per hour	20		
03. (c)	Airport Pick up or Drop to DCI SRO Kochi office to Boat Jetty/Ernakulam	Per day	3		

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**DREDGING CORPORATION OF INDIA LIMITED**

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	Jetty				
04	<b>AC Multi Purpose Vehicles (MPV)</b> Hire charges for supply, manning and running of AC MPV vehicle in excellent running condition of 2021 or later model inclusive of all costs and other taxes (excluding of GST, tollgate fees/parking charges) on as and when required.				
04(a).1	4 Hrs – 40 KM	Per car	1		
04(a).2	5Hrs – 50 KM	Per car	1		
04(a).3	6 Hrs – 60 KM	Per car	1		
04(a).4	7Hrs – 70 KM	Per car	1		
04(a).5	8 Hrs – 80 KM	Per car	2		
04(a).6	9 Hrs – 90 KM	Per car	1		
04(a).7	10 Hrs – 100 KM	Per car	1		
04(a).8	11Hrs – 110 KM	Per car	1		
04(a).9	12 Hrs – 120 KM	Per car	1		
04.(b).1	Charges per Extra KM (per Km rate)	Per Km	50		
04.(b).2	Charges per Extra Hour (per hour rate)	Per hour	15		
05	<b>(a) OUT STATION – AC MPV Vehicle</b> Hire charges for supply, manning and running of AC MPV Vehicle in excellent running condition of 2021 or later model inclusive of all costs and other taxes (excluding of GST, tollgate fees/parking charges) on KM run basis.	Per KM	300		
	<b>(b) OUT STATION – AC Sedan Vehicle</b> Hire charges for supply, manning and running of AC Sedan vehicle in excellent running condition of 2021 or later model inclusive of all costs and other taxes (excluding of GST, tollgate fees/parking charges) on KM run basis.	Per KM	300		
06	Total Quoted charges <b>per month</b> (Excluding GST, Toll gate fees/parking charges)				
	GST..... % & SAC (if any)				
07	Total quoted charges for <b>one year</b> (in Figures) inclusive of GST, if any; exclusive of tollgate fees/parking charges. <b>(Sl. No. 06 x 12 months)</b>				
08	Total quoted charges for <b>Two years</b> (in Figures) inclusive of GST, if any; exclusive of tollgate fees/parking charges <b>(Sl. No. 07 x 2 years)</b>				
09	Total quoted charges for <b>Three years</b> (in Figures) inclusive of GST, if any; exclusive of tollgate fees/parking charges <b>(Sl. No. 07 x 2 years)</b>				
	Total quoted charges for Three years in Words Rs..... ...				

*Note: 1. Rates must be filled in **Column E** and **Column F** only. 2. Any of Sl.No.1 to 5 items will be operated by DCI as per requirement from time to time and the estimated quantity is only indicative and the same may increase or decrease as per requirement of DCI. There is no guarantee of estimated quantity per month as per BOQ.*

**Signature of Tenderer with Seal**