Tender Document

DREDGING CORPORATION OF INDIA LIMITED
(A Government of India Undertaking)
Dredge House, HB Colony
Seethammadhara, Visakhapatnam 530022

Tender document is available on line from 01/07/2026 to 21/07/2026 (1500 hrs.)

The Part I and Part II of the tender document will be opened on 21/07/2026 at 15:30 hrs. in the tender room at ground floor of Dredging Corporation of India at the above address. Those participating parties who desire to remain present at the time of opening of the Part I and Part II of the offer document may do so at their time and cost.

Ref No. DCI/Financial Consultant/Tender/2026-27 Date: 01/07/2026

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Dear Sirs,

Sub: Engagement of Financial Consultant Firm/LLP/Company (Cost Accountants or Chartered Accountant Firms/ NBFCs) for the Financial Years 2026–2027 & 2027-2028, further extendable by two more years based on the performance.

1. Brief information about the Corporation

1.1 Dredging Corporation of India Ltd. (hereinafter referred to as “the Corporation”) is Government of India undertaking engaged in the business of dredging with a turnover of Rs.1214 crores for 2025-26. Its operations are on PAN India basis with 3 regional offices viz., SRO, ERO and WRO and registered office at New Delhi. The core business of the Corporation is maintenance dredging, capital dredging, beach nourishment, land reclamation, shallow water dredging, Project Management consultancy and Marine construction. These core activities are being carried out with the existing fleet of 11 Dredgers and 4 Ancillary Crafts.

1.2 The Corporation has introduced ERP system i.e. Microsoft Dynamics365 in all its Offices including Project offices. The ERP system is presently operational with modules viz., Accounts Payable, Accounts Receivable, Bank, Project, Inventory Management, Fixed Asset Module, Shore Payroll, Floating Payroll, Human Resources etc.

1.3 The complete history/profile of the Corporation is available for viewing onthe website at http://www.dredge-india.com.

2. The Dredging Corporation of India Ltd. invites bids from reputed Cost Accountant/Chartered accountant firms/LLP/Cos. / NBFCs on contract basis for providing financial consultancy work.

3. Period of Contract:

The contract is **for a period of two years from date of work order acceptance, with a provision for further extension for an additional period of two years**. However Initially, the workorder will l be issued for a period of one year. Based on the satisfactory performance during the first year, the contract may be extended further, on a year-to-year basis, subject to satisfactory performance, on the same terms, conditions, and rates of the contract.

4. Tender Documents

The tender documents can be downloaded from Corporation's website at http://www.dredge-india.com

5. Due Date for submission of Bid

5.1 Tender document in the given format, duly completed and signed on each page, should be sent by registered post/courier service/hand delivery in **SEALED ENVELOPE**; super-scribed as **"Engagement of Financial Consultant Firm/LLP/Company (Cost Accountants or Chartered Accountant Firms/NBFCs).**

5.2 Addressed to:

General Manager (F)
Dredging Corporation of India Ltd.
Dredge House,HB Colony,
Seethammadhara
Visakhapatnam – 530022
Andhra Pradesh.

5.3 Bids should reach Corporation latest by 1500 Hrs. on 27/07/2026.

Bids received after the due date and time will not be accepted and the decision of the Corporation in this regard shall be final and binding.

GENERAL INSTRUCTIONS TO THE BIDDER

1. The technical bid and the financial bid must be sealed in separate envelopes super-subscribing "Technical Bid" and "Financial Bid" and both these two envelopes must be placed in a third envelope super-subscribing “TENDER FOR FINANCIAL CONSULTANT". This third envelope should be sealed and addressed to "General Manager (F), Dredging Corporation of India Limited, Dredge House 3rd Floor, HB Colony, Seethammadhara, Visakhapatnam-530022 " and should reach the Accounts & Finance Department, HO either by hand delivery or post or courier on or before the stipulated time. Bid document without sealed condition shall not be opened. **The bid received through Fax or E-mail or in any other mode will be rejected.**

2. Cost of Tender document: Rs.2950/- (Rupees Two Thousand Nine Hundred and fifty Only) including GST(Non-refundable), to be remitted through NEFT/ RTGS and copy of electronic receipt/ UTR to be uploaded along with the tender, failing which his/her bid will be liable for summary rejection, considering it as a non-responsive bid.

3. The firm should pay an Earnest Money Deposit (EMD) for Rs.4,80,000/- (Rupees Four Lakh Eighty Thousand only) by RTGS/NEFT/Transfer to the following Bank Account.

Particulars	Details
Name of the Beneficiary	Dredging Corporation of India Limited
Bank Account No	35833070000014
Name of the Bank	Canara Bank
Name of the Branch	DCI Branch
IFSC	CNRB0013583
Bank Address	Dredge House, HB Colony, Seethammadhara, Visakhapatnam-530022

No interest shall be paid on the EMD paid by the bidder.

The Bidder shall furnish the copy of the transaction details with the details of UTR Number along with technical bid, failing which the bid will be summarily rejected & the details of the EMD transfer i.e UTR No. & Date of Transfer shall be specified in the Letter of Submission

DCIL shall not be liable / responsible for any connectivity / internet problem either with user side / NIC / Bank. It is in the own interest of the bidders, bidders may get it verified from Bank that the requisite money has been received by DCI for the tender in which they are participating.

4. The bidder shall sign and seal all the relevant documents for Technical Bid in the technical bid cover along with Cost of Tender Documents and EMD payment details and the filled in BOQ in price bid cover. The bidder owning the responsibility for their correctness / authenticity otherwise, it will be rejected.

5. Bid received after the said date and time will be rejected. Hence, such bid shall be returned unopened to the bidder.

6. In the event that the specified date for the submission of bids is declared a holiday, then the bid will be received up to the prescribed time on the next working day.

7. Any change that will be made in the tender document by competent authority after issue of tender will be intimated in the form of corrigendum for incorporating the same in the tender document in the DCIL website.

8. No alteration and addition anywhere in the tender document are permitted. If any of these are found, the tender document will be summarily rejected.

9. The firm quote shall remain valid for **120** days from the last date of submission of the tender.

10. The bidder or authorized person of the bidder is allowed to take part in the opening of bid and for the same they should submit the identification card or authorization letter. Absence of bidder or representative shall not impair legality of the opening procedure.

11. After opening of technical bid, the same shall be evaluated subsequently, so as to ensure that, the bidders meet the minimum eligibility criteria as specified in the tender document.

12. The technical bids shall be evaluated based on the available documents submitted by the bidder. To assist the examination, evaluation, comparison and qualification of the bidders, the DCIL may, seek clarification from the bidder. If the reply is not received within the stipulated time, the technical bid will not be considered.

13. Only the bidders who qualify the technical bid shall be invited in advance for financial bid opening.

14. Tender notice and the general conditions shall form part of the contract.

15. DCIL reserves the right to suitably increase/reduce the scope of the work specified in the BOQ of the tender document.

16. The bidder shall quote the financial bid in the specified page only (PART – III)

17. DCIL reserves the right to cancel the tender at any time without assigning the any reason thereto.

18. Pre-bid Meeting: Bidder may get clarification on the tender/scope on or before 22/07/2026. Any queries may be sent before 21/07/2026 to the email id: eswar@dcil.co.in No individual replies will be given to the bidders. All the replies will be uploaded in the DCIL website as pre bid queries which will form part of tender conditions.

--Sd—

General Manager (F)

GENERAL TERMS & CONDITIONS

1. Period of Contract: The contract is **for a period of two years from date of work order acceptance, with a provision for further extension for an additional period of two years**. However Initially, the workorder will l be issued for a period of one year. Based on the satisfactory performance during the first year, the contract may be extended further, on a year-to-year basis, subject to satisfactory performance, on the same terms, conditions, and rates of the contract.
2. Payment Terms: No Advance shall be paid by DCIL. All payments shall be subject to recoveries towards statutory deductions. The payment will be made by electronic transfer within 30 days from the receipt of the Tax Invoice along with all necessary supporting documents (duly certified) for work performed.
3. Commencement of Work: The successful bidder shall commence the work on or before 7 days from the day of receipt of the "Work Order", else the EMD amount of the successful bidder shall be forfeited and the order will be placed to the next successful bidder.
4. Security Deposit: The Successful bidder shall be required to pay the 5% of the contract value **(one-year work order value)** towards security deposit. SD, so required, can be deposited by way of RTGS by the bidder or can be deducted by DCIL from the payment to be made to the bidder against bills. The SD amount so recovered or deposited will be released after 6 months from the successful completion of the contract. No interest shall be paid on SD deposited by the party.
5. Performance Bank Guarantee (PBG): The successful bidder will be required to pay performance bank guarantee of 5% of the value of the contract (one-year work order value) on or before 7 days from the date of receipt of the "Work Order". The same can be paid in the form of Bank Guarantee from a Nationalized/Scheduled Bank and Performance Bank Guarantee should remain valid for a period of 6 months beyond the date of completion of all contractual obligations as per work order. No interest shall be paid on PBG deposited by the party under any circumstances.
6. Indemnity Clause: DCIL shall recover damages/losses in the event of deficiency in services, which results in pecuniary loss to DCIL. Also, in the event of non-completion of the contract or inadequate performance, the loss will be recovered from the security deposit/ performance guarantee / from monthly bills payable to the consultant (pertaining to this contract or any other contract). In the event of non-compliance of scope of the work, the penalty as decided by the Management shall be recovered from the consultants. In the same way indemnity clause applicable for non- compliances of the above. **The total recovery from the consultant shall not exceed 1 times of the total annual contract value under all circumstances**
7. Liquidated Damages:

   7.1. Deployment Compliance:

   LD shall apply only in cases where the Consultant fails to deploy the approved resources /fail to replace as per contract for more than 3 working days with/ without prior written approval of the Client. LD Rate: 0.5 % per week on annual contract value or pro-rate per day of non-deployment per resource, subject to a maximum of 10% of annual contract value.

   7.2. Quality & Responsiveness:

   In case of repeated performance issues for more than thrice in each kind in respect of delay / quality/ shortfall of jobs assigned, LD may be deducted @ 0.5% of Quarterly invoice, of related BOQ, for each instance and maximum off 10% of the Quarterly invoice of related BOQ.

7.3. Replacement of Resources:

If the Consultant intends to replace a deployed resource, or if the Client requests replacement of a resource, the Consultant shall ensure the replacement of resource within 15 days of written intimation. LD may be imposed @0.5% per week of annual per resource contract value per day of delay beyond this period.

7.4. The maximum liquidated damages (LD) applicable under this contract shall be limited to 10% of the total Annual Contract Value. Upon reaching this limit, DCI reserves the right to rescind the contract at its sole discretion.

8. Foreclosure of the contract: Either party can foreclose the contract by giving two months' notice in advance. The fees shall be payable up to the period of completed service and no compensation under any circumstances is payable on account of foreclosure.

9. Termination of the contract: The contract is liable for termination for any deficiency in any service by giving 3(three) month notice. No compensation is payable under any circumstances on account of such termination.

10. Undertaking: The successful bidder has to execute an undertaking on Rs.100/- stamp paper for undertaking the assignment as per the scope of work specified under special terms and conditions of the tender and to comply with the general terms and conditions of the tender.

11. Declarations: A self-declaration should be provided by the bidder on the letterhead of their organization/firm as per PART - II of the tender document related to technical bid on the following points

a. The bidder should not have been blacklisted for supply of any services to DCI or any other Government department/agency in India.

b. The bidder should neither be owned or controlled by any employee (or any of his/her relative) of DCIL nor any of its employees should be directly related to any employee of DCIL.

c. Strictly maintain Confidentiality of all the data/Information of related to DCIL.

Note: All the documents shall be certified by the authorized signatory of the firm who is competent to make any declarations.

12. Jurisdiction: The court at VISAKHAPATNAM will alone have jurisdiction to decide any dispute arising out of or in respect of contract.

13. All the conditions appearing in Tenderer's letter head or elsewhere stands cancelled and the conditions as mentioned in this tender, pre-bid queries, corrigendum & addendum will alone be valid and supersede any or all the conditions appearing in any of the papers submitted by the tenderer.

14. Integrity pact: The bidder should sign and submit 02 sets of original “Integrity Pact” **(Enclosed at Annexure C)** to be executed, on Rs.100/- stamp paper, between the bidder and employer in a separate envelope super scribed “Integrity Pact”. Bids not accompanied by a duly signed

"Integrity Pact" shall be liable for summery rejection. Integrity Pact would be implemented through either of the following Independent External Monitors (IEM) for this tender. Integrity Pact would be implemented through the Independent External Monitor (IEM) for this IFB. The addresses of the same are:

1) Shri. Aditya Kumar Mittal,
Flat No.C-2/10 (3102), Vanashree CHS,
Plot No.1 & 2, Sector 58A, Palm beach road,
Near Seawoods Estates, Nerul (West)
Navi Mumbai, Maharashtra - 400706
Mobile: +91-9560527000
Email- adityakumarmittal@gmail.com

2) Shri. Prahlad Kumar Sinha
A 303, SanskritiVihar, 10th Avenue,
Gaur City 2, Greater Noida West,
Gautam Budh Nagar, U.P. - 201318
Mobile: +91-9432677066
Email- pekay66@gmail.com

--Sd—

General Manager (F)

SPECIAL TERMS & CONDITIONS
(Part I to Part II)

Part I : BROAD SCOPE OF WORK

Sealed covers are invited from reputed professional firms (Technical Bid- COVER- A and Financial Bid-COVER-B) for availing services of Preparation of performance Reports, analysis, presentations and dashboards for a period contract.

A. Comprehensive Analysis of financial performance on Monthly / quarterly / yearly basis.

B. Analysis of liquidity and fund positions and utilization of funds on a periodical basis, including providing suitable suggestions for sourcing and effective utilization of funds to optimize the cost of finance.

C. Analysis of Debtors outstanding and reconciliation of accounts on monthly basis with related statutory compliance.

D. Analysis of PF and Gratuity Fund investments with recommendations for optimizing and enhancing returns on investments.

E. Any other jobs as assigned by competent authority.

A. Analysis of Comprehensive Analysis of financial performance on Monthly / quarterly / yearly basis.

1. Computation of all financial ratios and comparison with previous quarters, previous years to indicate the financial performance of the company.
2. Trend of various ratios on a quarterly basis.
3. Preparation Budget, Revised Budget as per the requirement of the company.
4. Analysis of each component of expenditure & its trend in relation to revenue as well as to total cost on quarterly basis.
5. Analysis of Revenue as per contractual terms and conditions vis-a-vis actual realization, variance analysis with due remarks project wise on monthly basis.
6. Preparation of Project wise, Vessel wise, region wise P&L on a quarterly basis.
7. MIS reports -preparation of presentations (PPT's) and infographics.
8. Compilation of MSME and GEM details as per the Management requirement.

B. Analysis of liquidity and fund positions and utilization of funds on a periodical basis, including providing suitable suggestions for sourcing and effective utilization of funds to optimize cost of Finance:

1. Analyzing Fund utilization pattern with interest cost analysis on a monthly basis.
2. Preparation and analysis of Cash flow and Funds flow Statements (actual vs projected) monthly.
3. Working capital analysis on monthly basis
4. Identification of idle funds (if any) and recommendations for optimum investments.
5. Status of OD/CC/WCDL utilized and fund balance of all credit facilities, on day to day basis to ensure optimization of finance cost.

6. Preparation of Bank Reconciliation Statements for all the banks and furnishing relevant information to the Management.
7. Analysis of short-term and long-term borrowings and its utilization. Identification of funds requirement and suggesting its source.

C. Analysis of Debtors outstanding and reconciliation of accounts on monthly basis with related statutory compliance

1. Analyzing debtor-wise and project-wise outstanding balances on a monthly basis. Identification of overdue and doubtful debts on monthly basis and Coordination with concerned departments for follow-up actions.
2. Preparation of ageing analysis of receivables on quarterly basis.
3. Analysis of collection efficiency and debtor turnover ratio on quarterly basis.
4. Providing strategies to improve cash collections, including monitoring and management of escrow accounts on a monthly basis.

Note:

<u>Manpower requirement:</u>

- The successful bidder has to depute suitable man-power and also ensure that all the key team members and personnel deployed in DCI should match the job profile with the scope of work. However, minimum 3 executives who have completed their CMA/CA Intermediate or MBA (Finance) personnel with a working level knowledge as per the scope, and knowledge in ERP (MS Dynamics) & MS Office has to be deployed.

- The partner or employee of the firm who is having an experience in SAP/ERP based environment will be required to visit at least twice in a week to carry out the above referred scope of work and as and when required at DCI.

- Partner to visit and attend meetings as and when required for discussion with Senior Officers of DCI.
- The required data shall be collected from other departments and the available ERP system for the preparation of analyses and reports as per the defined scope of work.

<u>Office arrangements:</u>

- The successful bidder shall make their own arrangements for office stationery and other office equipment facilities such as laptops etc.,
- DCI shall provide one or two computers with printer access and suitable sharing office room for free of cost.

Note: The above-mentioned "Scope of Work" is illustrative / indicative and not in exhaustive nature i.e. Scope of Work shall include providing professional assistance for all activities/matters with regard to finance and accounts department.

Part II : PRE-QUALIFICATION CRITERIA

The bidder must satisfy the following Pre-Qualification Criteria. Non-fulfilment of any criterion will lead to rejection of the bid**.**

a) Financial Consultant Firm should have similar experience with Eligible Organizations. Eligible Organization include listed companies or Public Sector Undertakings/Authorities/GoI Institutions with having minimum net worth of Rs 250.00 Crs, during last 3 years.

b) The Financial Consultant Firm should have Turnover from professional consultancy services of Rs 5.00 Crs, in any of the last 3 financial years.

c) The Financial Consultant Firm should have Turnover on account of financial consultancy service of Rs 2.00 Crs, in any of the last 3 financial years.

d) In the Financial Consultancy services rendered to any of the PSUs/GoI/ State Govt Authorities, during the last 7 financial years, the value of work order should be:

   (i) Three similar completed works costing not less than the amount equal to Rs.0.96Crs each.; or
   (ii) Two similar completed works costing not less than the amount equal to Rs.1.20Crs each; or
   (iii) One similar completed work costing not less than the amount equal to Rs.1.92Crs and

“ **Similar Services"** means that aligns with the scope of work and attracts firms having experience in financial analysis, MIS reporting, performance monitoring, dashboard preparation, fund management analysis, and business analytics assignments etc.,.

Note: Fulfilment of the criteria mentioned at 2 (a) to (d) is must otherwise liable for rejection of Offer**.** To ensure the fulfilment of above pre-qualification criteria, the following documents are to be submitted.

a) Work Order copies/ Job done certificates from the PSUs/Govt Authorities
b) A copy of Form 26AS is to be submitted for proof of the receipt of income.
c) A certificate from Chartered Accountant, about 2 (a) to (c) above.

Note: -

1. The requisite documentary evidence needs to be submitted by the bidder for each of the eligibility criteria.
2. The bidder shall submit necessary documentary proof showing that they meet the eligibility criteria along with their bid. All documents submitted should be self-attested by the Authorized Signatory of the firm/bidder for each of the Evaluation criteria.

3. Self-declaration needs to be signed by authorized signatory(s) of the firm.
4. During evaluation of the bids, DCI may at its discretion ask the bidders for clarification of their bids, if required.
5. Price bids shall be opened only for technically qualified bidder. The technically qualified bidder will be informed and invited in advance for witnessing the opening of Price Bid (Cover – II)

Technical Evaluation Criteria under Quality and Cost Based Selection:

Technical Scoring Criteria			
Sl. No.	**Parameter**	**Criteria**	**Maximum Marks**
1.	Firm Experience for Financial Consultant works	Financial Consultant Firm should have similar experience with listed companies or Public Sector Undertakings/Authorities/GoI Institutions with having minimum net worth of Rs 250.00 Crs, during last 3 years. (i) Experience for Rs.250.00 Crores – **10 Marks** (ii) Experience above Rs.250.00 Crores up to Rs.500.00 Crores – (1 mark for every Rs. 25 Crore increase subject to maximum of **20 Marks**)	**20**
2	Firm's Turnover from professional consultancy services	The Financial Consultant Firm should have Turnover from professional consultancy services of Rs 5.00 Crs, in any of the last 3 financial years. (i) For Rs.5.00 Crores – **10 Marks** (ii) Above Rs.5.00 Crores – 1 mark for every increase of Rs. 1 Crore each subject to a maximum of **15 Marks**	**15**
3	Firm's Turnover from professional consultancy services	The Financial Consultant Firm should have Turnover on account of financial consultancy service of Rs 2.00 Crs, in any of the last 3 financial years. (i) For Rs.2.00 Crore – **10 Marks** (ii) Above Rs.2.00 Crores – 1 mark for every increase of Rs. 1 Crore each subject to a maximum of **15 Marks**	**15**
4	In the Financial Consultancy services rendered to any of the PSUs/GoI/ State Govt Authorities, during the last 7 financial years, the value of work order should be:		**10**
	(i)	Three similar completed works costing not less than the amount equal to Rs.0.96Crs each; OR	
	(ii)	Two similar completed works costing not less than the amount equal to Rs.1.20Crs each; OR	
	(iii)	One similar completed work costing not less than the amount equal to Rs.1.92Crs; OR	
5	Number of Branches in India	The Financial Consultant firm should have minimum 4 branches in India, all branches should be engaged in Financial consultancy work. **a)** Minimum 4 Branches – **5 Marks** b) Above 4 Branches in India – 1 mark for additional branch	**10**

		subject to the maximum of **10 Marks**	

The minimum technical score required to pass is 40 Points (for 70 Points), provided the following are met:

1. Minimum 10 marks in S.No.1,
2. Minimum 10 marks in S.No.2,
3. Minimum 10 marks in S.No.3.
4. Minimum 10 marks in S.No.4.

1. Financial Scoring Calculation

For financial scoring in respect of BOQ, the lowest quoted offer gets a full 100 points. All other offers are converted to a percentile (normalized) score relative to the lowest.

Financial Scoring (FS): Let CL1 be the lowest quoted price (INR) among qualified bidders, and C be bidders Quoted price (INR).

FS = CL1 / C x 100

- If C = CL1 → FS = 100.
- Higher prices score proportionally less.
- Evaluate prices excluding GST and as per BOQ rules.

2. Combined Scoring Calculation

Overall ranking uses 70% Technical + 30% Financial:

CS = 0.70 x TS + 0.30 x FS

Note: Technical Score (TS), Financial Score (FS), and Combined Score (CS) will be rounded to two decimals. If more than one bidders have equal Combined Score, the bidder with higher Technical Score will be ranked higher.

Technical Bid

The Technical bid prepared by the bidder shall comprise of the following

1. Covering letter as specified at PART I
2. Unconditional acceptance letter as specified in PART II
3. Other requisite documentary evidences to support the evaluation criteria.

All the requisite documentary evidence needs to be submitted by the bidder for each of the eligibility criteria and may provide any additional documents for evaluation purpose in addition to Annexures specified in the tender.

Note: Financial/Price Bid included in the Technical Bid will be strictly rejected.

Price Bid

Price Bids shall be opened only for technically qualified bidders.

The price shall be firm exclusive of GST as applicable (No other taxes / statutory levies will be entertained separately). While quoting the price, the bidder shall consider all expenses **including** travelling, boarding, conveyance, stationary, other miscellaneous and out of pocket expenditure where the meetings and jobs to be carried out in Visakhapatnam.

However, in case of meetings to be attended out of Visakhapatnam; the travel, boarding and conveyance expenses will be reimbursed at actual or as per DCI's travel policy applicable to the cadre of the personnel attended whichever is lower.

No claim for any other expenditure other than the price quoted and as specified above will be entertained by DCI on account of Scope of Work provided in tender.

Rate quoted shall be firm & shall not be quoted with price variation clause.

The bidder shall quote the price in Indian rupees for the entire scope of work as per Price Bid format (PART – III). If there is a discrepancy between words and figures, the figures written in words shall prevail.

The bidder has to submit the invoice for completed jobs on quarterly basis only. The payment will be made within 30 days from the date of submission of invoice, provided all requisite documents / evidences are to be enclosed along with the invoice.

--Sd—

General Manager (F)

PART-II

FORMAT FOR TECHINCAL BID INFORMATION

S.No	Particulars	Details
1	Name of the Firm/Company/LLP	
2	Address of Firm:	
3	Year of establishment	
4	Firm/LLP Registration No.	
5	Copy of PAN and GST certificate	
7	No of Qualified CAs/CMAs/CSs MBA personal in employment with Names and Membership no's	
8	**No**. of Semi Qualified Assistants (including Articles) in employment	
9	Experience in Financial Consultancy / Financial Analysis / MIS / Advisory Services and proof of Documents as per PQ Criteria	
10	Experience in professional consultancy services and proof of documents as per PQ Criteria	

Signature & Name of
Partner with seal of the Firm

Date:
Place:

PART- III (BOQ)

PRICE BID / BOQ FORMAT

Name of the Firm / Company: ____________________________

Address of the Firm / Company: ____________________________

Sl. No.	Description of Services (As per the scope of work at PART I)	Quoted amount (In Rupees) per Quarter	Quoted amount (In Rupees) For 2 years
(A)	(B)	(C)	(D) =(C) *8quarters
A	Comprehensive Analysis of financial performance on Monthly / quarterly / yearly basis.		
B	Analysis of liquidity and fund positions and utilization of funds on a periodical basis, including providing suitable suggestions for sourcing and effective utilization of funds to optimize the cost of finance.		
C	Analysis of Debtors outstanding and reconciliation of accounts on monthly basis with related statutory compliance.		
D	Analysis of PF and Gratuity Fund investments with recommendations for optimizing and enhancing returns on investments.		
E	Any other jobs as assigned by competent authority.		
	Total Quoted price (Excluding GST)		

Note:

- Only GST as applicable shall be paid extra on the above quoted fee.
- Statutory Deductions like TDS etc. shall be made by DCIL as per statutory rate and norms wherever applicable.
- The price shall be firm exclusive of GST as applicable (No other taxes / statutory levies will be entertained separately). While quoting the price, the bidder shall consider all expenses **including** travelling, boarding, conveyance, stationary, other

miscellaneous and out of pocket expenditure where the meetings and jobs to be carried out in Visakhapatnam.
However, in case of meetings to be attended out of Visakhapatnam; the travel, boarding and conveyance expenses will be reimbursed at actual or as per DCI's travel policy applicable to the cadre of the personnel attended whichever is lower. No claim for any other expenditure other than the price quoted and as specified above will be entertained by DCI on account of Scope of Work provided in tender.

- Rate quoted shall be firm & shall not be quoted with price variation clause.

- The bidder shall quote the price in Indian rupees for the entire scope of work as per Price Bid format (PART – III). If there is a discrepancy between words and figures, the figures written in words shall prevail.

- The bidder has to submit the invoice for completed jobs on quarterly basis only.

- The payment will be made within 30 days from the date of submission of invoice, provided all requisite documents / evidences are to be enclosed along with the invoice.

- Bidder will be selected on **overall composite score based on technical and financial evaluation**.

- If the bidder does not quote rates for all items or deviates from the prescribed Price Bid / BOQ format prescribed in above, the bid shall be treated as non-responsive and shall be rejected.

Signature & Name of Partner /Authorized Person
with seal of the Firm/ Company

Date: __________

Place: __________

Annexure–A

To

General Manager (F).,
Dredging Corporation of India Limited,
Dredge House 3rd Floor,HB Colony,
Seethammadhara, Visakhapatnam-530022

Dear Sir,

Sub: **Engagement of Financial Consultant Firm/LLP/Company (Cost Accountants or Chartered Accountant Firms/ NBFCs) for the Financial Years 2026–2027 and 2027-2028, extendable by two years based on the performance.Reg**

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Ref: DCI/Financial Consultant/Tender/2026-27Ddated XX.03.2026.

A. With reference to your above referred Invitation to Offer, we hereby certify that, we are not related to any Officer of Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Ports, Shipping and Water ways, Government of India and also certify that we do not have any relatives employed in the Dredging Corporation of India Ltd.

or

B. We hereby certify that name(s) of my/our relative(s) working as Officer in Dredging Corporation of India Ltd.,or as Officer of the rank of the Asst. Secretary or above in the Ministry of Ports, Shipping, Waterways, Government of India /are given below:

1………………………………………

2………………………………………

3………………………………………

4………………………………………

Thanking you,

Yoursfaithfully,

Place:
Date:

Signature of Bidder
(With Rubber seal)

* Strike out ‘A’ or ‘B’ whichever is not applicable

Annexure–B

To

General Manager (F),
Dredging Corporation of India Limited,
Dredge House 3rd Floor,HB Colony,
Seethammadhara, Visakhapatnam-530022

Dear Sir,

Sub: **Engagement of Financial Consultant Firm/LLP/Company (Cost Accountants or Chartered Accountant Firms/ NBFCs) for the Financial Years 2026–2027 and 2027-2028, extendable by two years based on the performance. Reg**

Ref: DCI/Financial Consultant/Tender/2026-27Ddated XX.03.2026.

A. With reference to your above referred Invitation to Offer, we here by undertake that, we have not made any payment or illegal gratification to any person /authority connected with the invitation process so as to influence the process and we have not committed any offence under the Prevention of Corruption Act in connection with the offer.

And,

B. W e hereby certify that we have nothing to disclose about any payments made or proposed to be made to any intermediaries (agent etc.,) in connection with the offer.

Thanking You,

Yours faithfully,

Place: Signature of Bidder
Date: (With Rubber seal)

ANNEXURE – C

INTEGRITY PACT

(Before award of Work: To be submitted on company letter head with duly signed & stamped)
(After award of Work: To be executed on Rs.100/- non-judicial stamp paper in two sets)

_Dredging Corporation of India Limited (DCIL) hereinafter referred to as "The Principal".

And

______________ *(Indicate firm name)* hereinafter referred to as 'The Bidder/ Contractor"

Preamble:

The Principal intends to award, under laid down organizational procedures, contract/s for ***(Engagement of Financial Consultant Firm/LLP/Company (Cost Accountants or Chartered Accountant Firms/ NBFCs) for the Financial Years 2026–2027 and 2027-2028, extendable by two years based on the performance).*** The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/ transparency in its relations with its Bidder(s) and /or Contractor(s).

In order to achieve these goals, the Principal will appoint an Independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 - Commitments of the Principal

1. The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b. The Principal will during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.

c. The Principal will exclude from the process all known prejudiced persons.

2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or it there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 - Commitments of the Bidder(s)/ Contractor(s)

1. The Bidder(s)/Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

a. The Bidder(s)/ contractor(s) will not, directly or through any other persons or firm, offer promise or give to any of the Principals employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/ she is not legally entitled to, in order to obtain in exchange any advantage or during the execution of the contract.

b. The Bidder(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal.

This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

c. The Bidder(s) / Contractor(s) will not commit any offence under the relevant IPC/ PC Act; further the Bidder(s)/ Contractors will not use improperly, for purposes of competition or personal gain, or passion to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s)/ Contractor(s) of foreign origin shall disclose the name and address of the Agents/ representatives in India, if any. Similarly, the bidder(s)/ contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/ Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/ representative have to be in Indian Rupees only. *Copy of the "Guidelines on Indian Agents of Foreign Suppliers" as annexed and marked as Annexure-A.*

e. The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

2. The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3: Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/ Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/ Contractor(s) from the tender process.

Section 4: Compensation for Damages

1. If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.

2. If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Section 5: Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anti-corruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.

2. If the bidder makes incorrect statement on this subject, he can be disqualified from the tender process for action can be taken.

Section 6: Equal treatment to all Bidders/Contractors/Subcontractors.

1. The Bidder(s)/ Contractor(s) undertake(s) to demand from all subcontractors a commitment inconformity with this Integrity Pact, and to submit it to the Principal before contract signing.

2. The Principal will enter into agreements with identical conditions as this one with all bidders, contractors and subcontractors.

3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7: Criminal charges against violation Bidder(s)/ Contractor(s)/ Subcontractor(s).

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Sub contractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer (CVO).

Section 8: Independent External Monitor/ Monitors

1. The Principal appoints competent and credible Independent External Monitors (IEMs) for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairman, DCIL.

3. The Bidder(s)/ Contractor(s) accepts that the Monitor has the right to access without restriction to all project documentation of the Principal including that

provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/ Contractor(s)/ Subcontractor(s) with confidentiality.

4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties Offer to the Monitor the option to participate in such meetings.

5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

6. The Monitor will submit a written report to the Chairman, DCIL within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit Proposals for correcting problematic situations.

7. Monitor shall be entitled to compensation on the same terms as being extended to/ provided to Independent Directors on the DCIL Board.

8. If the Monitor has reported to the Chairman DCIL, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the Chairman DCIL has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

9. The word 'Monitor' would include both singular and plural.

10. Integrity Pact would be implemented through the Independent External Monitor (IEM) for this IFB. The addresses of the same are:

1) Shri. Aditya Kumar Mittal,
   Flat No.C-2/10 (3102), Vanashree CHS,
   Plot No.1 & 2, Sector 58A, Palm beach road,
   Near Seawoods Estates, Nerul (West)
   Navi Mumbai, Maharashtra - 400706
   Mobile: +91-9560527000
   Email- adityakumarmittal@gmail.com

2) Shri. Prahlad Kumar Sinha
   A 303, SanskritiVihar, 10th Avenue,
   Gaur City 2, Greater Noida West,
   Gautam Budh Nagar, U.P. - 201318
   Mobile: +91-9432677066
   Email- pekay66@gmail.com

Section 9 - Pact Duration

This pact begins when both parties have legally signed it. It expires for the Contractor 08 months after the last payment under the contract, and for all other Bidders 08 months from the date of signing Agreement.

If any claim is made /lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/ determined by Chairman of DCIL.

Section 10 - Other provisions

1. This agreement is subject to Indian Law, Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi.

2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

3. If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
4. Should one or several provisions of this agreement turnout to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

5. Issues like warranty/ Guarantee etc. shall be outside the purview of Monitors.

6. In the event of any contradiction between the Integrity Pact and its Annexure, the clause in the Integrity Pact will prevail.

____
____

(For & on behalf of the Principal)   (For & On behalf of Bidder/Contractor)

(Office Seal)   (Office Seal)

Place________
Date__________

Witness 1:
(Name & Address)

Witness 1:
(Name & Address)

Witness2:
(Name & Address)

Witness2:
(Name & Address)