

Please find below the Recruitment Rules of various Officer posts of respective departments for information of all concerned.

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DGM(HR)

OPERATIONS DEPARTMENT

Sl. No.	Name of the Post	Qualification and Experience criteria
1.	2.	3.
1	MT(OPS)	<p><u>Age:</u> Upto 28 years</p> <p><u>Qualifications:</u> 1 st Class B.E./ B.Tech.(Civil Engg.) OR M.Tech(Dredging & Harbour Engineering) from a recognised University.</p>
2.	Asst. Manager (Contracts) E1	<p><u>Asst. Manager (Ops) – E1</u></p> <p><u>Age:</u> Upto 35 years</p> <p><u>Qualifications:</u> B.E./B.Tech(Civil Engg.) OR M.Tech (Dredging & Harbour Engineering) from a recognised University. Preference will be given to Post Graduates in Dredging and Harbour Engineering.</p>
3.	Asst. Manager (Survey)-E1	<p><u>Experience:</u> Candidates should have experience in carrying out Hydrographic surveys OR contracts. Experience in dredging contracts is preferred. Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 02 years of post qualification experience.</p>

4.	Dy. Manager (Contracts)-E2	<p><u>Dy.Manager (Ops) – E2</u> <u>Age:</u> Upto 35 years <u>Qualifications:</u> B.E./B.Tech.(Civil Engg.) OR M.Tech (Dredging & Harbour Engg) from a recognised University. Preference will be given to post graduates in Dredging and Harbour Engineering. OR Survey Recorder Class I from Indian Navy.</p> <p><u>Experience:</u> Candidates should have experience in Hydrographic survey/ Project execution/ Contracts. Experience in dredging projects/ dredging contracts is preferred.</p>
5.	Dy. Manager (Survey)-E2	<p>Should have 2 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies. OR For others, should have 04 years post qualification experience.</p>
6.	Manager (O/P)-E4	<p><u>Age:</u> Upto 40 years <u>Qualifications:</u> B.E./B.Tech.(Civil Engg.) OR M.Tech (Dredging & Harbour Engg) from a recognised University. Preference will be given to post graduates in Dredging and Harbour Engineering. <u>Experience:</u> Candidate should have experience in Hydrographic Survey/ Contracts/ Projects/ Reclamation & Soil exploration etc. Experience in dredging industry is preferred.</p> <p>Should have 02 years experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies. OR For others, should have 08 years of post-qualification experience.</p>

7.	Dy. General Manager (O/P) E5	<p>Age: Upto 45 years</p> <p>QUALIFICATION: Master (FG) COC/COS or Dredge Master Gr.I OR M.Tech(Dredging & Harbour Engineering) from a recognised University.</p> <p>EXPERIENCE: Candidates must be conversant with Shipping Procedures, Execution of Projects, Contracts etc. Preference will be given to candidates having experience in dredging operations.</p> <p>Should have 04 years of post-qualification experience in case of Master (FG) COC/COS or Dredge Master Gr.I. OR Candidates possessing M.Tech (Dredging & Harbour Engineering), should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies. OR For others, 10 years post qualification experience in case of M.Tech (Dredging & Harbour Engg).</p>
8.	Jt.General Manager (Ops) E6	<p>Age: Upto 50 years</p> <p>Qualification: Master (FG)(COC/COS) or Dredge Master Grade-I OR M.Tech(Dredging & Harbour Engineering) from a recognised University.</p> <p>Experience: Candidates must be conversant with Shipping Procedures, Execution of Projects, Contracts etc. Preference will be given to the candidates having experience in dredging operations.</p> <p>Should have 07 years post-qualification experience in case of Master (FG)(COC/COS) or Dredge Master Grade-I. OR Candidates possessing M.Tech (Dredging & Harbour Engineering), should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies. OR For others, 12 years post qualification experience in case M.Tech (Dredging & Harbour Engg).</p>

9.	General Manager (Ops)-E7	<p>Age: Upto 52 years For Internal Candidates: upto 56 years</p> <p>QUALIFICATIONS: Master(FG)(COC/COS)/Dredge Master Grade-I OR M.Tech(Dredging & Harbour Engineering) from a recognised University.</p> <p>EXPERIENCE: The candidate should have knowledge of modern concepts in planning and control techniques, Marine operations, handling projects independently, Marine Law and practices, classification, Port Rules and regulations and various Management techniques including operations research, CPM.</p> <p>Minimum 10 years post qualification experience in case of Master (FG) (COC/ COS)/ Dredge Master Grade-I. OR</p> <p>Candidates possessing M.Tech (Dredging & Harbour Engineering), should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies. OR</p> <p>For others, minimum 15 years post qualification experience in case of M.Tech (Dredging & Harbour Engg).</p> <p>Brief Duties & Responsibilities: GM(Ops.) is HOD and shall be responsible for functions of Operations Dept., and report to Director (Ops. & Tech.). The functions include Planning, Effective Execution and Monitoring of all Projects & timely completion/ coordination/ liaison with Client Ports, Deployment of Dredgers, achieve physical & financial Targets of MOU, collection of revenue, Hydrographic Survey, procurement and maintenance of pipeline, safety of dredgers/ other crafts, etc.</p>
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TECHNICAL DEPARTMENT

Sl. No.	Name of the Post	Qualification and Experience criteria
1.	2.	3.
1	MT(Tech)	<p><u>Age:</u> Upto 28 years</p> <p><u>Qualifications:</u> I st Class B.E./ B.Tech. (Mech.)/ (Mech.Marine) from a recognised University.</p>
2	Asst. Manager (Instrumentation)-E1	<p><u>Age:</u> Upto 35 years</p> <p><u>Qualifications:</u> B.E./B.Tech.(Electronics)/(Instrumentation) from a recognised University.</p> <p><u>Experience:</u> Candidates should have experience in repairs/maintenance of Marine Communications/ Navigational Equipments and other Instruments using digital techniques.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 02 years post-qualification experience.</p>
3	Asst. Manager (Technical)-E1	<p><u>Age:</u> Upto 35 years</p> <p><u>Qualifications:</u> B.E./B.Tech (Mech.)/(Mech. Marine) from a recognised University.</p> <p><u>Experience:</u> Candidates should have experience in preparation of technical specifications/ estimates of Mechanical works, repairs and maintenance of crafts, preferably in ship repairing/ ship building yard.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 02 years post-qualification experience.</p>

4	Dy. Manager (Instrumentation)-E2	<p>Age: Upto 35 years</p> <p>Qualifications: B.E./ B.Tech. (Electronics)/(Instrumentation) from a recognised University.</p> <p>Experience: Candidates should have experience in repairs, maintenance of electrical, Electronics, pneumatic and Mechanical instruments, preferably on Vessels.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 04 years of post-qualification experience.</p>
5	Dy. Manager (Technical) - E2	<p>Age: Upto 35 years</p> <p>Qualifications: B.E./B.Tech.(Mech.)/(Mech.Marine) from a recognised University.</p> <p>Experience: Candidates should have experience in a repair yard/ workshop preferably dealing with repairs of Deck & Engine of a Vessel.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 04 years of post-qualification experience.</p>
6	Jt. Manager (Instrumentation) E3	<p>Age: Upto 35 years</p> <p>Qualifications: B.E./ B.Tech. (Electronics)/(Instrumentation) from a recognised University.</p> <p>Experience: Candidates should have experience in repairs, maintenance of electrical, Electronics, pneumatic and Mechanical instruments, preferably on Vessels.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 06 years of post-qualification experience.</p>

7	Jt. Manager (Technical) E3	<p><u>Age:</u> Upto 35 years</p> <p><u>Qualifications:</u> B.E./B.Tech.(Mech.)/(Mech.Marine) from a recognised University.</p> <p><u>Experience:</u> Candidates should have experience in Repair Yard/Workshop preferably dealing with repairs of Deck & Engine of a Vessel.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 06 years of post-qualification experience.</p>
8.	Manager – (Instrumentation) E4	<p><u>Age:</u> below 40 years</p> <p><u>Qualifications:</u> B.E./B.Tech.(Electronics)/ (Instrumentation) from a recognised University.</p> <p><u>Experience:</u> Candidates should have experience in repairs, maintenance of electrical, electronics, pneumatic and mechanical instruments, preferably on Vessels.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 08 years of post-qualification experience.</p>
9.	Manager (Ship Building)-E4	<p><u>Age:</u> Upto 40 years</p> <p><u>Qualifications:</u> B.E./B.Tech in Naval Architecture/ Mechanical/ Mech. Marine Engineering from a recognised University OR Officers from Naval Architecture branch of Indian Navy.</p> <p><u>Experience:</u> Candidate should have experience in ship design/ building/ repairs.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 08 years of post-qualification experience.</p>

10.	Manager (Technical) E4	<p>Age: Upto 40 years</p> <p>QUALIFICATIONS: B.E./B.Tech(Mech.)/Mech.(Marine) from a recognised University OR MEO Class I/II OR Dredge Engineer Grade I/II OR Ex. Chief/ Master Chief Engine Room Artificer (ERA) of Indian Navy.</p> <p>EXPERIENCE: Experience in repairs and maintenance of vessels is required.</p> <p>One year post qualification experience in case of MEO CL-I/ Dredge Engineer Grade-I OR 4 years post qualification experience in case of MEO CL-II/ Dredge Engineer Gr-II.</p> <p style="text-align: center;">OR</p> <p>Candidates possessing B.E./B.Tech(Mech.)/Mech. Marine, should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, Eight (08) years post qualification experience in case of Mechanical/ Mech. Marine Engineering graduates.</p>
11.	Dy. General Manager (Tech.) E5	<p>Age: Upto 45 years</p> <p>QUALIFICATIONS: MEO Class-I/ Dredge Engineer Grade-I.</p> <p>EXPERIENCE: Minimum 04 years post-qualification experience on Vessels and handling vessel repairs, Maintenance independently, ensure maintenance of vessels in a seaworthy condition, compliance of valid statutory and class certificates of vessels, meeting ISM/ISPS requirements of vessels, providing shore based technical support to the vessel is required.</p>
12.	Dy. General Manager (DDR.) E5	<p>Age: Upto 45 years</p> <p>Qualifications: MEO Class-I/Dredge Engineer Grade-I</p> <p>Experience: Minimum 04 years of post-qualification experience in any Shipping or Dredging Company.</p>

13.	Jt. General Manager(Tech) E-6	<p>Age: Upto 50 years</p> <p>Qualification: MEO Class-I / Dredge Engineer Grade-I</p> <p>Experience: Minimum 7 years of post-qualification experience on Vessels and handling vessel repairs, Maintenance independently, ensure maintenance of vessels in a seaworthy condition, compliance of valid statutory and class certificates of vessels, meeting ISM/ISPS requirements of vessels, providing shore based technical support to the vessel, is required.</p>
14.	General Manager (Tech)-E7	<p>Age: Upto 52 years. For Internal Candidates upto 56 years</p> <p>QUALIFICATIONS: MEO CL-I/Dredge Engineer Grade-I</p> <p>EXPERIENCE: Minimum 10 years post-qualification experience on Vessels and handling vessel repairs, maintenance independently, ensure maintenance of vessels in a seaworthy condition, compliance of valid statutory and class certificates of vessels, meeting ISM/ISPS requirements of vessels, providing shore based technical support to the vessel is required.</p> <p>Brief Duties and Responsibilities: GM(T) is HOD and responsible for functions of Technical Department and report to Director(Ops.& Tech.). The functions include Planning of Dry Dock/ Lay-Up Repairs, Maintenance Management, Materials Management, Analysis Of Technical Data, Compliance Of Statutory/ Classification Requirements, Safety Aspects, Instrumentation, Physical And Financial Targets Fixed Under MOU, ISM and PMS Matters, Ship Building, Retrofit, etc.</p>

HSE DEPARTMENT

Sl. No.	Name of the Post	Qualification and Experience criteria
1.	2.	3.
1	MT(HSE)	<p>Age: Upto 28 years</p> <p>Qualifications: I st Class B.E./ B.Tech (Mechanical)/Marine from recognised University.</p>
2	Manager (HSE) E4	<p>Age: Upto 40 years</p> <p>Qualifications: Degree in Environmental/ Chemical/ Mechanical/ Marine Engg from a recognised University. Diploma/Certificate Course in Safety/ Risk Analysis OR Pollution Control is preferred.</p> <p>Experience: Candidates should be well versed in Ministry of Environment & Forests (MOEF) guidelines especially Coastal Zone Regulations.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 08 years of post qualification experience in the field.</p>
3	Dy. General Manager (HSE)-E5	<p>Age: Upto 45 years</p> <p>Qualifications: Master (FG)/MEO Class I /Dredge Master Gr. I / Dredge Engineer Gr.I OR Degree in Environmental/ Chemical/ Mechanical Engineering from a recognised University. Qualified ISO auditor/ Diploma in Safety management/QA/HSE is preferred.</p> <p>Experience: Candidates should have experience in Shipping/ Dredging Industry. Implementation of ISM, ISPS, ISO Codes, MOEF guidelines and audits is desirable.</p> <p>Should have 04 years of post-qualification experience in case of Master (FG)/MEO Class I /Dredge Master Gr. I / Dredge Engineer Gr.I.</p> <p style="text-align: center;">OR</p> <p>Candidates possessing B.E/ B.Tech in Environmental/</p>

		<p>Chemical/ Mechanical Engineering, should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, 10 years post qualification experience in case of above Engineering graduates.</p>
4	General Manager (HSE) E7	<p><u>Age:</u> Upto 52 years.</p> <p>For Internal Candidates: upto 56 yeas</p> <p><u>Qualifications:</u> Master (FG)/ MEO Class I/ Dredge Master Gr.I /Dredge Engineer Gr.I. Qualified ISO Auditor/ Diploma in Safety Management/ QA/HSE is preferred.</p> <p><u>Experience:</u> Minimum 10 years of post qualification experience is required.</p> <p>Experience in implementation of Safety Systems (ISM/ ISPS) in dredging/ shipping companies/ worked as a Surveyor in Class Societies. Candidate should have knowledge of various IMO Conventions/ Govt. Rules and Regulations and other international conventions, implementation of ISO 9001:2008, ISO 14001:2004, OHSAS 18001:1999 and implementation of Integrated Management system, is desirable.</p> <p><u>Responsibilities:</u> GM(HSE) is HOD and responsible for Health, Safety and Environment functions and report to Director (Ops.& tech.). The functions include implementation of ISM, ISPS, ISO, Integrated Management Systems. GM(HSE) shall also function as DP, CSO and MR for the said systems.</p>

PROJECT ENGINEERING DEPARTMENT

Sl. No.	Name of the Post	Qualification and Experience criteria
1.	2.	3.
1	General Manager (PE)	<p><u>Age:</u> Upto 52 years For internal candidates: 56 years</p> <p><u>QUALIFICATIONS:</u> Master (FG)/ Dredge Master Grade-I OR Degree in Civil Engineering OR M.Tech (Dredging & Harbour Engineering) from a recognised University. Preference will be given to candidates having PG in Soil Mechanics/ Geotechnical Engineering/ M.Tech (Dredging & Harbour Engineering).</p> <p><u>EXPERIENCE:</u> Experience in handling large dredging/ Harbour/ Civil Engineering projects is essential. Should have sound knowledge of Soil Mechanics/ Geophysical explorations/ surveys is required.</p> <p>Minimum 10 years of post-qualification experience in case of Master (FG)/ Dredge Master Gr.I</p> <p align="center">OR</p> <p>Candidates possessing Degree in Civil Engineering/ M.Tech (Dredging & Harbour Engineering), should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p align="center">OR</p> <p>For others, Minimum 15 years post qualification experience in case of Civil Engineering Graduates/ M.Tech (Dredging & Harbour Engineering).</p> <p><u>Brief Duties and Responsibilities:</u></p> <p>GM (PE) is HOD and responsible for Project Engineering functions and report to Director (Ops & Tech).</p> <p>Functions include carry soil analysis/ geophysical surveys and identify methods to enhance dredging operations. Identifying innovative practices to increase the efficiency of operations and alternative technologies/ materials to reduce cost of operations.</p>

		Data gathering and analysis from dredging operations. Standardisations of new/ modified dredging processes. Develop comprehensive database on all the dredging projects executed, research & development, cost reduction methods etc.
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MARKETING DEPARTMENT

Sl. No.	Name of the Post	Qualification and Experience criteria
1.	2.	3.
1	MT(MKTG)	<p>Age: Upto 28 years</p> <p>Qualifications: I st Class BE/B.Tech (Civil Engineering) OR M.Tech (Dredging & Harbour Engineering) from a recognised university.</p>
2	Dy. Manager (Marketing) – E2	<p>Age: Upto 35 years</p> <p>Qualifications: First class full time MBA (Marketing Management) from a recognised University.</p> <p>Experience: Candidates should have experience in an Engineering Industry, in the field of market study, market intelligence, business development, analysis of business opportunities domestic and abroad, joint ventures, special purpose vehicles, image building, corporate communications etc.,</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 04 years of post-qualification experience.</p>
2.	Dy. General Manager (Marketing) E5	<p>Age: Upto 45 years</p> <p>Qualifications: Degree in Civil Engineering OR M.Tech (Dredging & Harbour Engineering) from a recognised University OR Master (FG) (COC/ COS)/ Dredge Master Gr.I. Preference will be given to candidates having PG degree or PG Diploma in Marketing Management.</p> <p>Experience: Candidates should have experience in Tendering for Projects, Contract management, preparation of cost estimates, Planning and Forecasting, Market Survey/ Opportunity identification, Business Development, etc., preferably in Dredging Industry.</p>

		<p>Should have 04 years of post-qualification experience in case of Master (FG) COC/ COS/ Dredge Master Gr.I OR</p> <p>Candidates possessing B.E./B.Tech(Civil Engineering)/ M.Tech (Dredging & Harbour Engineering), should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies. OR</p> <p>For others, 10 years post qualification experience in case of Civil Engineering Graduates/ M.Tech (Dredging & Harbour Engineering).</p>
3	General Manager (Marketing)-E7	<p>Age: Upto 52 years For Internal Candidates: upto 56 years</p> <p>QUALIFICATIONS: Degree in Civil Engineering/ M.Tech (Dredging & Harbour Engineering) from a recognised University OR Master(FG)/COC/ COS/ Dredge Master- GR-I. Preference will be given to candidates having PG Diploma in Marketing Management or MBA from recognised University.</p> <p>EXPERIENCE: Candidates should have worked in senior position with Marketing functions in related/ Engineering Industry. Knowledge of Tendering, Contract Management/ Civil Engineering Projects is essential.</p> <p>Minimum 10 years of post qualification experience in case of Master (FG)/ COC/ COS/ Dredge Master Gr.I OR</p> <p>Candidates possessing Degree in Civil Engineering/ M.Tech (Dredging & Harbour Engg), should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies. OR</p> <p>For others, minimum 15 years post qualification experience in case of Civil Engineering Graduates/ M.Tech (Dredging & Harbour Engg).</p> <p>Brief Duties and Responsibilities: GM(Mktg.) is HOD and responsible for marketing functions and report to Director (Ops & Tech). The functions include market study, market intelligence, analyzing the business, analysing tenders, finalizing dredging contracts, cost estimates, hiring/chartering out of own dredgers, joint ventures, special purpose vehicles, image building, corporate communications, development of data base, closely work with customers, viz., Major Ports, Indian Navy and other Maritime organisations and identify their present and future dredging requirements</p>

MATERIALS DEPARTMENT

Sl. No.	Name of the Post	Qualification and Experience criteria
1.	2.	3.
1	Asst. Manager (Mats) E1	<p><u>Age:</u> Upto 35 years</p> <p><u>Qualifications:</u> B.E./B.Tech.(Mech.)/Electrical/Electronics/ Production Engg/(Mech.Marine) from a recognised University. PG Degree or PG Diploma in Materials Management is preferred.</p> <p><u>Experience:</u> Candidate should have experience in Materials department.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 02 years of post-qualification experience.</p>
2	Dy.Manager (Materials)-E2	<p><u>Age:</u> Upto 35 years</p> <p><u>QUALIFICATIONS:</u> B.E./B.Tech.(Mech.)/ Electrical /Electronics /Production Engg/ (Mech.Marine) from a recognised University. PG Degree or PG Diploma in Materials Management is preferred.</p> <p><u>EXPERIENCE:</u> Candidate should have experience in Materials department.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 04 years of post-qualification experience.</p>
3.	Joint Manager (Materials) – E3	<p><u>Age:</u> Upto 35 years</p> <p><u>QUALIFICATIONS:</u> B.E./B.Tech.(Mech.)/ Electrical /Electronics/Production Engg/ (Mech.Marine) from a recognised Univeristy. PG Degree or PG Diploma in Materials Management is preferred.</p> <p><u>EXPERIENCE:</u> Candidate should have experience in Materials department.</p> <p>Should have 02 years of experience in the immediate</p>

		<p>lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 06 years of post qualification experience.</p>
4.	Manager (Materials) E4	<p>Age: Upto 40 years</p> <p>QUALIFICATIONS: B.E./ B.Tech.(Mech.)/ (Mech.Marine)/ Electrical/ Electronics/ Production Engg from a recognised University. PG Degree or PG Diploma in Materials Management is preferred.</p> <p>EXPERIENCE: Candidate should have experience in global procurement of spares, identification of suppliers, inventory management, quality standards etc., Experience in a shipping/ dredging industry is preferred.</p> <p>Should have 2 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 08 years of post-qualification experience.</p> <p>Knowledge in ERP and E-procurement is desirable.</p>
5.	Dy. General Manager (Matls.) E5	<p>Age: Upto 45 years</p> <p>Qualifications: MEO Class-I/Dredge Engineer Grade-I/ B.E/ B.Tech in Mechanical/Electrical/Electronics/ Mech. Marine/ Production Engineering from a recognized university. Preference will be given to PG Degree/Diploma in Materials Management.</p> <p>Experience: Candidate should have experience in global procurement of spares, identification of suppliers, inventory management, quality standards etc., Experience in a shipping/ dredging industry is preferred.</p> <p>Should have 4 years post qualification experience in case of MEO Class-I/ Dredge Engineer Grade-I.</p> <p style="text-align: center;">OR</p> <p>Candidates possessing B.E/ B.Tech in Mechanical/Electrical/Electronics/ Mech. Marine/ Production Engineering, should have 02 years of</p>

		<p>experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, 10 years post qualification experience in case of above Engineering graduates.</p> <p>Knowledge in ERP and E-procurement, Taxes/Excise, customs rules is desirable.</p>
6.	<p>Jt. General Manager (Materials) E6</p>	<p>Age: Upto 50 years</p> <p>Qualifications: MEO Class-I/Dredge Engineer Grade-I/ B.E/ B.Tech in Mechanical/Electrical/Electronics/ Mech. Marine/ Production Engineering from a recognized university. Preference will be given to PG Degree/Diploma in Materials Management.</p> <p>Experience: Candidate should have experience in global procurement of spares, identification of suppliers, inventory management, quality standards etc., Experience in a shipping/ dredging industry is preferred.</p> <p>Should have 7 years of post qualification experience in case of MEO CI-I/ Dredge Engineer Gr.I.</p> <p style="text-align: center;">OR</p> <p>Candidates possessing B.E/ B.Tech in Mechanical/Electrical/Electronics/ Mech. Marine/ Production Engineering, should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, 12 years post qualification experience in case of above Engineering graduates.</p> <p>Knowledge in ERP and E-procurement, Taxes/Excise, customs rules is desirable.</p>

7.	General Manager (Materials) E7	<p>Age: Upto 52 years</p> <p>For Internal Candidates upto 56 years</p> <p>QUALIFICATIONS: MEO Class-I/Dredge Engineer Grade-I/ B.E/ B.Tech in Mechanical/ Electrical/ Electronics/ Mech. Marine/ Production Engineering from a recognized university. Preference will be given to candidates having PG Degree/Diploma in Materials Management.</p> <p>EXPERIENCE: The candidates must have worked in a responsible position dealing with procurement and supply of Stores and Spare Parts indigenously and from abroad in a large ship building industry/ other undertakings.</p> <p>Minimum 10 years post qualification experience in case of MEO Class-I/Dredge Engineer Gr.I</p> <p style="text-align: center;">OR</p> <p>Candidates possessing B.E/ B.Tech in Mechanical/Electrical/Electronics/ Mech. Marine/ Production Engineering, should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, minimum 15 years post qualification experience in case of above Engineering Graduates.</p> <p>Brief Duties and Responsibilities: GM(Materials) is HOD and responsible for functions of Material Department and report to Director(Ops.& Tech.). The functions include procurement and supply of marine stores and spare parts indigenously and from aboard, timely supply of spares/stores for dry dock/lay up repairs, spares/stores planning management & analysis. Compliance Of Statutory/ISM/ISPS/PMS requirements, physical and financial targets fixed under MOU, etc.,</p>
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FINANCE AND ACCOUNTS DEPARTMENT

Sl. No.	Name of the Post	Qualification and Experience criteria
1.	2.	3.
1	Management Trainee(Finance)	Age: Upto 28 Years Qualification: CA/ ICWAI
2	Asst. Manager (Finance) E1	Age: Upto 35 years QUALIFICATIONS: CA/ ICWAI. EXPERIENCE: Candidates should have experience in Finance & Accounts dept. Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies. OR For others, should have 2 years post qualification experience.
3	Dy. Manager (F) E2	Age: Upto 35 years QUALIFICATIONS: CA/ ICWAI EXPERIENCE: Candidates should have experience in Finance & Accounts dept. Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies. OR For others, should have 04 years post qualification experience.

4.	Joint Manager (F) E3	<p><u>Age:</u> Upto 35 years</p> <p><u>QUALIFICATIONS:</u> CA/ICWAI</p> <p><u>EXPERIENCE:</u> Candidates should have experience in Finance & Accounts dept.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 06 years post qualification experience.</p>
5.	Manager (F) E4	<p><u>Age:</u> Upto 40 years</p> <p><u>Qualifications:</u> Member of CA/ ICWAI</p> <p><u>Experience:</u> Candidates should have experience in the Fin.& Accts. Department and should be well conversant in financial, taxation, compilation of final accounts, budgetary control, work contracts etc.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 8 years Post Qualification Experience.</p>
6.	Dy. Gen. Manager (F) - E5	<p><u>Age:</u> Upto 45 years</p> <p><u>Qualifications:</u> Member of CA/ ICWAI</p> <p><u>Experience:</u> Candidates should have experience in the Finance & Accounts department and should be well conversant in all aspects of accounting and finance, Corporate Accounts, Revenue, Internal Audit, Budget, Taxation, Working Capital Management, Capital Expenditure, Resource mobilisation, PF, Gratuity, Repair, Maintenance, Operational Accounts, Salaries, etc.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 10 years Post Qualification Experience in a responsible position.</p>

7.	Jt.G.M.(F)-E6	<p>Age: Upto 50 years Qualifications: Member of CA/ ICWAI</p> <p>Experience: Candidates should have experience in the Finance & Accounts department and should be well conversant in all aspects of Financial Management and Accounting. Corporate Accounts, Revenue, Budget, Taxation, Working Capital Management, Capital Expenditure, Resource mobilisation, PF, Gratuity, Repair, Maintenance, Operational Accounts, Salaries, etc.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 12 years Post Qualification Experience in responsible position.</p>
8.	General Manager (F) E7	<p>Age: Upto 52 years For Internal Candidates: Upto 56 years</p> <p>QUALIFICATIONS: Member of ICAI/ICWAI</p> <p>EXPERIENCE: Candidates should have experience in Finance & Accounts department in senior level in handling Finance and Accounts independently with exposure to contracts, commercial tenders, foreign exchange transactions, International Finance, Corporate Financial Planning, Corporate Taxation, Financial Accounting, Budgeting, monitoring of operational expenses, cash management and Corporate Laws is required.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, minimum 15 years post qualification experience in responsible position.</p> <p>Brief Duties & Responsibilities: GM(F) is HOD and responsible for Finance & Accounts functions and report to Director (Finance). The functions include all aspects of finance and accounts functions, Corporate Accounts, Revenue, Budget, Taxation, Working Capital Management, Capital expenditure, Resource Mobilisation, PF, Gratuity, Repairs, Maintenance, Operational Accounts, Shore/ Floating Staff Salaries, etc.</p>

INTERNAL AUDIT DEPARTMENT

Sl. No.	Name of the Post	Qualification and Experience criteria
1.	2.	3.
1	Dy. General Manager (IA) E-5	<p><u>Age:</u> Upto 45 years</p> <p><u>Qualifications:</u> Member of CA/ ICWAI</p> <p><u>Experience:</u> Candidates should have experience at senior level and handling internal & statutory audits, setting up of audit systems, knowledge in corporate laws, tax laws, financial, operational and management audit.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 10 years Post Qualification Experience in a responsible position.</p>
2	General Manager (Audit) E7	<p><u>Age:</u> Upto 52 years For Internal Candidates: Upto 56 years</p> <p><u>QUALIFICATIONS:</u> Member of ICAI/ICWAI</p> <p><u>EXPERIENCE:</u> Candidates should have experience at senior level in handling Internal & Statutory Audits, independently with setting up of audit Systems, Knowledge in Corporate Laws, Tax Laws, Financial, Operational and Management Audit.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, minimum 15 years post qualification experience in responsible position.</p> <p><u>Responsibilities:</u> GM (Audit) is HOD and responsible for all audits and report to Director (Finance). The functions include formulation & implementation of Audit Systems, Handle Internal, Government and Statutory Audits independently, deal with Financial, Operational and Management Audits & Taxation, Review Accounting Systems & Procedures, Pre-Audit, etc.</p>

HR DEPARTMENT.

Sl. No.	Name of the Post	Qualification and Experience criteria
1.	2.	3.
1.	Management Trainee(HR)	<p><u>Age:</u> Upto 28 years</p> <p><u>Qualification:</u> Ist Class PG Degree OR Ist Class PG Diploma in HR/Personnel Management/ IR from a recognised University.</p>
2.	Asst. Manager (HR) E1	<p><u>Age:</u> Upto 35 years</p> <p><u>Qualification:</u> PG Degree OR PG Diploma in HR/Personnel Management/ IR from a recognised University.</p> <p><u>EXPERIENCE:</u> Candidates should have experience in HR Dept., Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies. OR For others, should have 2 years post qualification experience.</p>
3	Asst. Manager (OL) E1	<p><u>Age:</u> Upto 35 years</p> <p><u>Qualifications:</u> PG Degree in Hindi from a recognised University.</p> <p><u>Experience:</u> Candidates should have experience in Official Language division/ Dept., Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies. OR For others, should have 2 years post qualification experience.</p>

4.	Dy.Manager (HR) E2	<p><u>Age:</u> Upto 35 years</p> <p><u>Qualification:</u> PG Degree OR PG Diploma in HR/Personnel Management/ IR from a recognised University.</p> <p><u>EXPERIENCE:</u> Candidates should have experience in HR Department.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 04 years post qualification experience.</p>
5.	Joint Manager (HR) – E3	<p><u>Age:</u> Upto 35 years</p> <p><u>Qualification:</u> PG Degree OR PG Diploma in HR/Personnel Management/ IR from a recognised University.</p> <p><u>EXPERIENCE:</u> Candidates should have experience in HR Department.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 06 years post qualification experience.</p>
6.	Manager (HR)- E4	<p><u>Age:</u> Upto 40 years</p> <p><u>Qualification:</u> PG Degree OR PG Diploma in HR/Personnel Management/ IR from a recognised University.</p> <p><u>EXPERIENCE:</u> Candidates should have experience in HR Department and exposure to HRD systems, handling recruitment, IR matters and establishment matters etc.,</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 8 years post qualification experience.</p>

7.	Dy.Gen.Manager (HR) – E5	<p>Age: Upto 45 years</p> <p>Qualification: PG Degree OR PG Diploma in HR/Personnel Management/ IR from a recognised University.</p> <p>Experience: Candidates should have experience in HR department dealing in a managerial position having exposure to HR matters, framing and implementation of HR policies, Manpower Planning, Recruitment, Human Resources Development, Wage Agreements, Disciplinary Matters, MOU Targets, etc.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 10 years post qualification experience.</p>
8.	Jt.G.M.(HR)- E6	<p>Age: Upto 50 years</p> <p>Qualification: PG Degree OR PG Diploma in HR/Personnel Management/ IR from a recognised University.</p> <p>Experience: Candidates should have experience in HR department dealing in a managerial position having exposure to HR matters, framing and implementation of HR policies, Manpower Planning, Recruitment, Human Resources Development, Wage Agreements, Disciplinary Matters, MOU Targets, etc.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 12 years post qualification experience.</p>

9.	General Manager (HR) - E7	<p>Age: Upto 52 Years. For Internal Candidates Upto 56 years.</p> <p>Qualification: PG Degree OR PG Diploma in HR/Personnel Management/ IR from a recognised University.</p> <p>EXPERIENCE: Candidates should have experience in senior level position in HR Department, Strategizing and implementing HR systems/procedures. Knowledge of Labour Laws is required.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 15 years post qualification experience.</p> <p>Brief Duties and Responsibilities: GM(HR) is HOD and responsible for functions of HR Department and report to Director (Finance). The functions include framing and implementation of HR Policies, Manpower Planning, Recruitment, Human Resources Development, Wage Agreements, Disciplinary Matters, MOU Targets, etc.</p>
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SECRETARIAL SERVICES DEPARTMENT

Sl. No.	Name of the Post	Qualification and Experience criteria
1.	2.	3.
1	MT(CS)	<p>Age: Upto 28 years</p> <p>Qualification: Member of ICSI</p>
2	Asst. Manager (PR) E1	<p>Age: Upto 35 years</p> <p>Qualifications:</p> <p>PG Degree OR PG Diploma in Public Relations or Journalism of a recognised university.</p> <p>Experience: Candidates should have experience in</p>

		<p>Public Relations division/department.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 02 years of post-qualification experience.</p>
3.	<p>Dy.Manager (PR)- E2</p>	<p><u>Age:</u> Upto 35 years</p> <p><u>QUALIFICATIONS:</u> Post Graduate Degree/ PG Diploma in Public Relations or Journalism of a recognised university.</p> <p><u>EXPERIENCE:</u> Candidates should have experience in Public Relations division/ department and should be well conversant in dealing with Public Relations, Press, Publicity, Liaison with Passport Office, Emigration work and allied matters.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 04 years of post-qualification experience.</p>
4	<p>Asst. Company Secretary (DM Level) E2</p>	<p><u>Age:</u> Upto 35 years</p> <p><u>Qualifications:</u> Member ICSI</p> <p><u>Experience:</u> Candidates should have experience in Company Secretariat Department.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 04 years of post-qualification experience.</p>

5	<p>Manager (PR)</p> <p>E-4</p>	<p><u>Age:</u> Upto 40 years.</p> <p><u>Qualification:</u> Post Graduate Degree/ PG Diploma in Public Relations or Journalism from a recognised University.</p> <p><u>EXPERIENCE:</u> Candidates should have experience in Public Relations division/ department and should be well conversant in dealing with Public Relations, Press, Publicity, Liaison with Passport Office, Emigration work and allied matters.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 08 years post-qualification experience.</p>
6	<p>Company Secretary (DGM Level)-E5</p>	<p><u>Age:</u> Upto 45 years</p> <p><u>Qualifications:</u></p> <p>Member of Institute of Company Secretaries of India.</p> <p><u>Experience:</u> Candidates should be working in a Company Secretariat Department as a Company Secretary/Dy. Company Secretary. Candidates should have experience in conducting Board Meetings, issue and maintenance of shares, meeting company law requirements etc.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 10 years of post-qualification experience.</p>

7	Company Secretary (GM Level)-E7	<p><u>Age:</u> Upto 52 years</p> <p>For Internal Candidates upto 56 years</p> <p><u>Qualifications:</u></p> <p>Member of the Institute of Company Secretaries of India</p> <p><u>Experience:</u> Candidates should have experience in handling Company Secretariat matters of a large company (Rs.500 Crore plus turn over) is preferred. Candidates should have sound knowledge in Corporate Laws, Labour Laws, Tax Laws, Marine Insurance Act, Merchant Shipping Act and Customs Act etc.,</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 15 years post-qualification experience in the listed Company in the Company Secretariat Department.</p> <p><u>Brief Duties & Responsibilities:</u></p> <p>GM(CS) is HOD and responsible for Company Secretariat matters and report to Director(Fin.). The functions include conducting Board Meetings, AGM, Audit Committee Meetings, issue & maintenance of shares, meeting Company law requirements, Court Cases, Arbitration matters, etc.</p>
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LEGAL DEPARTMENT

Sl. No.	Name of the Post	Qualification and Experience criteria
1.	2.	3.
1	Manager (Legal) – E4	<p>Age: Upto 40 years</p> <p>Existing Qualification: Bachelor of Law (5 years integrated full time course after 10+2) or Bachelor's Degree with full time Bachelor Law (3+3 years after 10+2) from a recognised University.</p> <p>Experience: Candidate should have experience in drafting and finalisation of various contracts, Government procedures and approvals, thorough knowledge of the legal aspects of contract finalisation, liaison with external legal counsel for legal opinion on specific issues, handling litigation and arbitration cases.</p> <p>Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 8 years post-qualification experience.</p>

INFORMATION TECHNOLOGY DEPARTMENT

Sl. No.	Name of the Post	Qualification and Experience criteria
1.	2.	4.
1	Management Trainee(IT)	<p>Age: Upto 28 years</p> <p>Qualification: I st Class B.E./ B.Tech.(CS /IT / ECE) (OR) I st Class MCA/ M.Sc (Computer Science) from recognised University.</p>
2	Asst. Manager (IT)-E1	<p>Age: Upto 35 years</p> <p>Qualifications: B.E/ B.Tech.(Computer Science/ Electronics/ ECE/IT)/ MCA/ M.Sc (Computer Science) from recognised University.</p> <p>Experience: Candidates should have experience in the IT Dept.,</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have minimum 02 years of post qualification experience.</p>
3	Dy. Manager (IT)-E2	<p>Age: Upto 35 years</p> <p>Qualifications: B.E/ B.Tech.(Computer Science/ Electronics/ ECE/IT)/ MCA/ M.Sc (Computer Science) from recognised University.</p> <p>Experience: Candidates should have experience in IT Dept.,</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 4 years of post-qualification experience.</p>
4.	Jt. Manager (IT) E3	<p>Age: Upto 35 years</p> <p>Qualifications: B.E/ B.Tech.(Computer Science/ Electronics/ ECE/IT)/ MCA/ M.Sc (Computer Science) from recognised University.</p>

		<p>Experience: Candidates should have experience in IT Dept.,</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 06 years of post-qualification experience.</p>
5.	Manager (IT)-E4	<p>Age: below 40 years</p> <p>Qualifications: B.E/ B.Tech.(Computer Science/ Electronics/ ECE/IT)/ MCA/ M.Sc (Computer Science) from recognised University.</p> <p>Experience: Candidates should work in IT Dept. and should have experience in managing EDP, programming, designing and customizing ERP as per requirements, creating customised MIS, integrations etc. Knowledge of techniques including PERT.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 08 years of post-qualification experience.</p>
6.	Dy. General Manager (IT) – E5	<p>Age: Upto 45 years</p> <p>Qualifications: B.E/ B.Tech.(Computer Science/ Electronics/ ECE/IT)/ MCA/ M.Sc (Computer Science) from recognised University.</p> <p>Experience: Candidates should work in IT Dept. and should have experience in managing EDP, programming, designing and customizing ERP as per requirements, creating customised MIS, integrations, application development, evaluation techniques, problem analysis & solving, software security management, networking etc.,</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have minimum 10 years of post qualification experience.</p>

7.	Jt. General Manager (IT) E6	<p>Age: Upto 50 years</p> <p>Qualifications: B.E/ B.Tech.(Computer Science/ Electronics/ ECE/IT)/ MCA/ M.Sc (Computer Science) from recognised University.</p> <p>Experience: Candidates should work in IT Dept. and should have experience in managing EDP, programming, designing and customizing ERP as per requirements, creating customised MIS, integrations, application development, evaluation techniques, problem analysis & solving, software security management, networking etc.,</p> <p>Should have 2 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 12 years of post-qualification experience.</p>
8	General Manager (IT) E7	<p>Age: Upto 52 years For internal candidates upto 56 years</p> <p>Qualifications: B.E/ B.Tech.(Computer Science/ Electronics/ ECE/IT)/ MCA/ M.Sc (Computer Science) from recognised University.</p> <p>Experience: Candidates should work IT Dept., and should work in senior position in handling Networking and Applications Development and ERP Implementation. Knowledge in Networking, Internet Technologies, ERP is required.</p> <p>Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.</p> <p style="text-align: center;">OR</p> <p>For others, should have 15 years of post-qualification experience.</p> <p>Responsibilities: GM(IT) is HOD and responsible for I.T. functions and report to Director (Finance). The functions include IT Planning, ERP, Leveraging Technologies. Communication Policies, Computer Software & Hardware, Networking, Security, Web Management, Wage and Salary Management, e-procurement, etc</p>