

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender



DREDGING CORPORATION OF INDIA LIMITED
HEAD OFFICE : VISAKHAPATNAM

Dredge House, HB Colony, Seethamadhara,
Visakhapatnam-530022,
Andhra Pradesh

E – MAIL ID: matspares@dcil.co.in, punemsujith@dcil.co.in
gmmat@dcil.co.in, Durgaprasad@dcil.co.in

TENDER TO CONDUCT PHYSICAL STOCK VERIFICATION OF SPARES,

STORES, LUBES AND AT ONBOARD DCI DREDGERS

Tender No: MAT/HO/PSV-HALF YEARLY/26-27/01 Dt : 22-07-2026

Signature of Tenderer with Seal

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Ref: MAT/HO/PSV-HALF YEARLY/26-27/01

Date: 22-07-2026

SECTION-I

INVITATION FOR BIDS (IFB)

Dredging Corporation of India Limited (DCI) was established in the year 1976 to provide dredging services to the Major Ports of the country in India. DCI is a pioneer organization in the field of dredging, It's Head Office is strategically situated on the east coast of India at Visakhapatnam and Regional/project office at various location in India, DCI helps to ensure continuous availability of the desired depths in the shipping channels of the major and minor Ports, Indian Navy, Fishing Harbors and other maritime organizations.

DCI intends to conduct Physical stock audit at onboard DCI Dredgers and its warehouses through GeM Portal. In this regard, sealed Tenders are invited on two-bid systems through GeM Portal from competent and experienced firms for the following service. Tenderers have to submit the offer through GeM Portal <http://www.GeM.gov.in> on the Tender document, uploaded in websites. The tenderer has to get themselves enrolled on the above portal and follow the procedure laid therein for submission of offer. The Online Bidder Enrollment is free of cost and onetime activity only. The complete tender document shall be available on the website of DCI- <http://www.dredge-india.com> and GeM Portal <http://www.GeM.gov.in>

1.	Name of Work	:	Tenders are Invited to conduct physical stock audit of spares, stores, Lubes and Fuel at on board DCI <u>DREDGERS</u> located at Various ports India.
2.	Delivery Period	:	45 days from date of receipt of Purchase Order (PO) / Work Order.
3.	Cost of Tender document*	:	Rs. 1,770/- (Rupees Seventeen Hundred Seventy only) Including GST @ 18%, payable by NEFT/RTGS. Tender Cost is non-refundable even if the tender is cancelled.
4.	Earnest Money Deposit (EMD)*	:	Rs.1,35,868/- (Rupees One Lakh Thirty Five Thousand Eight Hundred Sixty Eight only) payable by NEFT/RTGS/BG to DCI bank account given below.
5.	Validity of the Tender	:	180 (One Hundred and Eighty) days from the date of opening of Tender.

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6.	Availability of bid Document in DCIL & GEM Procurement website for downloading	:	From 22-07-2026 to 11-08-2026 at 15:00 hrs
7.	Last Date & time of submission of Bid	:	11-08-2026 up to 15:00 Hrs
8.	Date and time of opening of : a) Technical bid b) Price Bid	:	a) 11-08-2026 at 15:30 Hrs b) Will be intimated later
	Detail of Bank account of DCIL to which bidders can pay following: 1. Cost of Tender documents, 2. EMD, 3. Performance security, Or, for any other payments due to be paid to DCIL.	a)	Name of the Company Dredging Corporation of India Limited
		b)	Name of the Bank Canara Bank
		c)	Branch Name DCI Ltd. Branch, Visakhapatnam
		d)	IFS Code CNRB0013583
		e)	Swift code SYNBINBB032
		f)	Account type Current account
		g)	Current Account No. 35833070000014
		h)	GST No. 37AAACD60B2ZA
<i>Note: Tenderers shall send mail to treasury@dcil.co.in, matspares@dcil.co.in, gmmat@dcil.co.in, punemsujith@dcil.co.in, durgaprasad@dcil.co.in for obtaining confirmation from DCI for the receipt of Tender documents fees and EMD by furnishing details of firm/party, bank and UTR number etc. Scanned copy of the UTR for Tender Cost and EMD payment document must be uploaded in the Technical Folder. Physical mode of payment i.e Banker cheques or Demand drafts will not be accepted.</i> <i>* Exemption under MSME towards, EMD, tender fee only, shall be considered with valid documents to the extent permitted by Government. DCI registered vendors are exempted from payment of tender cost & EMD.</i>			

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PRE-QUALIFICATION CRITERIA:

1. Documentary proof in support of supply of tendered items:

(A) FINANCIAL CRITERIA

The applicant should have achieved minimum annual turnover value of **Rs.33,96,686 /-** in works and should be relevant to requirement of tendered items, duly certified by chartered account in any of the year over a period of past 7 years ending 31st March 2026.

(B) EXPERIENCE

Experience and past performance on similar contracts during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:

- i) Three similar completed works costing each not less than the amount equal to

Rs.27,17,349 /-

OR

- ii) Two similar completed works costing each not less than the amount equal **Rs.33,96,686/-**

OR

- iii) One similar completed works costing each not less than the amount equal to

Rs. 54,34,697 /-.

Note:

- a. **Similar Work Experience:** Bidders must have successfully completed physical stock verification/inventory audit assignments on ocean going vessels under the management of reputed Maritime/Dredging companies having the ownership/Technical Management of the sea going vessels(excluding Tugs and harbor crafts). Copy of the work order / purchase order and work completion certificate duly signed by employer / purchaser to be submitted with technical bid (Cover-A).
- b. Proof of EMD and Tender Document fee to be submitted.
- c. **Resource Pool & Manpower Qualification**
The bidder must commit to deploying a structured field team that possesses technical knowledge of maritime infrastructure.
- d. **No exemption for MSME/MII Vendors in financial and past experience criteria in the tender finalization.**
2. The terms and conditions as mentioned in the Tender document uploaded in GEM Portal shall only be considered for finalization of tender.
3. Bid must be submitted only on GEM Portal (<https://GEM.gov.in/>). Further, the

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following documents in addition to uploading in GEM Portal, shall also be submitted in Original (in physical form) on or before the bid opening provided the scanned copies of the same have been uploaded in GEM Portal by the bidder along with e-bid within the Bid Due Date & Time, to the address mentioned below:

- i) EMD/Bid Security /Declaration for Bid Security (NEFT/RTGS/BG)
- ii) Power of Attorney

Address :
DREDGING CORPORATION OF INDIA LIMITED
Dredge House, HB Colony,
Seethamadhara,
Visakhapatnam-530022,
Andhra Pradesh

The Detailed NIT and Complete Tender Document are hosted in our website www.dredge-india.com, and www.GEM.gov.in interested parties shall visit the same. Sealed Tenders are invited under two bid system through GEM Portal from the eligible bidders as per eligibility criteria of NIT for the subject work as per the Eligibility Criteria & Scope of Work indicated in ITB. There will be no physical/manual sale of tender document.

The tender document shall be downloaded from our Website and GEM Portal. Downloaded document shall be signed and shall be uploaded along with all specified documents mentioned in tender and confirmed E-receipts of Tender fees and EMD. The offers have to be submitted online through the GEM Portal stated above based on the Tender document, uploaded in websites mentioned above before the closing date and time. The tenderer has to get themselves enrolled on the above portal and follow the procedure laid therein for submission of offer. The Online Bidder Enrollment is free of cost and one-time activity only.

The downloading of document shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such proposals are liable for outright rejection. DCI shall be at liberty to ask for hardcopies of documents if found necessary.

Dredging Corporation of India Ltd. reserves the right to:

- 1. Accept or reject any or all Tenders without assigning any reason whatsoever.
- 2. Cancel the tender enquiry at any stage without assigning any reason.
- 3. Accept the tender in whole or part.
- 4. Reject the tender received with counter conditions.

Head Of Department (Mat)

Dredging Corporation of India Limited
Head Office, Visakhapatnam.

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SECTION-II

INSTRUCTIONS TO BIDDERS (ITB)

A. Introduction

1. Requirements for participation in e-Tenders through GEM:

In order to submit the online offer on GEM portal the bidders should meet the following requirements:

- 1.1 PC connected with Internet (For details, visit home page of GEM portal). It will be the bidder's responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidders' premises to access the GEM Procurement website. Under no circumstances, DCI shall be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the GEM or internet connectivity failures.
- 1.2 Online Enrollment/Registration with GEM Procurement portal with valid verification. The online enrollment/registration of the bidders on the portal is free of cost and one-time activity only. The registration should be in the name of bidder or his authorized person. It shall be the responsibility of the tenderer to ensure that they get registered with the GEM Procurement portal well in advance and download the documents before the last date and time for the same.

2. Eligible Bidders:

- 2.1 This Invitation for Bids is open to all Supplier / firms who satisfy the conditions stipulated in the bid document.
- 2.2 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by Dredging Corporation of India Limited (DCI) to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the services under this Invitation for Bids.
- 2.3 Government-owned enterprises in India may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the DCI.
- 2.4 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by DCI or any other Government agencies / DCI Clients in accordance with [ITB Clause 36](#).

3. Cost of Bidding:

The Bidder shall bear all costs associated with the preparation and submission of its bid, and DCI will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

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B. The Bidding Documents

4. Content of Bidding Documents:

The services required, bidding procedures and contract terms are prescribed in the Bidding Documents. The Bidding Documents include the following:

i. Technical Bid (Cover-A)

- a) Section-I : [Invitation for Bids \(IFB\)](#)
- b) Section-II : [Instructions to Bidders \(ITB\)](#)
- c) Section-III : [General Conditions of Contract \(GCC\)](#)
- d) Section-IV : [Special Conditions of Contract \(SCC\)](#)
- e) Section-V : [Prescribed Formats \(PF\)](#)
- f) Section-VI : [Technical Bid & Check List.](#)

ii. Price Bid /Bill of Quantities (BOQ) (Cover-B):

The Bidder is expected to examine all instructions, forms, terms and specifications in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidder risk and may result in the rejection of its bid.

5. Amendment of Bidding Documents:

- a. At any time prior to the deadline for submission of bids, DCI may, for any reason, whether on its own initiative or in response to a clarification requested by prospective bidder, modify the Bidding Documents by amendment/corrigendum.
- b. The amendment/corrigendum will be uploaded in <https://www.GEM.gov.in> and <https://www.dredge-india.com> only and all prospective Bidders should visit from time to time website before submission of bid.
- c. In order to afford prospective Bidders reasonable time to take the amendment into account in preparing their bids, DCI may, at its discretion, extend the deadline for the submission of bids, if necessary.

C. Preparation of Bids

6. Details to be Given:

The bidder is required to furnish details in his offer as given in [Annexure I, III to VIII](#). If no information is applicable against any serial number, please mention – “Not Applicable” and upload scanned copies of all the documents stated therein.

7. Language of Bid:

The language of the bid shall be English. All documents uploaded should also be in English language. In case the original document is in a different language, self-attested English translation must be furnished.

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8. Communication:

All communication sent by DCI as well as the GEM Portal service provider by post/e-mail/SMS shall be deemed as valid communication. The bidder must provide complete postal address, e-mail id and mobile number.

9. Documents Comprising the Bid:

Online- Two Covers: The offers are to be submitted online through GEM Portal portal, (<http://GEM.gov.in>) in two covers.

The Bids shall be in Two Cover System consisting of:

(i) Technical Bid (Cover A); and (ii) Price Bid/ Bill of quantities (Cover B)

9.1 Technical Bid (Cover A):

The Cover-A-Technical Bid, contains the pre-qualification criteria and other Technical terms & conditions and other documents. The documents need to be provided on the letter head of the bidder wherever asked for and signed and stamped by the authorized person of the bidder. The bidder must upload all the documents required as per the terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

1. A Bid Form except the Price Schedule
2. A list of works bided for and in hand / being executed as on the date of submission of bid with proof of documents.
3. Documentary evidence to establish that the bidder is eligible to bid and is qualified to perform the contract if its bid is accepted consisting of

- i) Audited balance sheet for the last Seven years ending with 31st March 2026.

Please note that the Minimum annual turnover of Rs.33,96,686/-in relevant works during any one of the past 7 financial years ending March 31, 2026. Must be certified by a Chartered Accountant.

- ii) Copies of purchase orders (POs), delivery note / challans / receipts & invoices duly acknowledged / receipted by purchaser(s) / buyer(s) with signature & stamp of the authorized signatory (of buyer/purchaser), evidencing experience of having successfully completed works of similar nature during last 7 years ending March 2026 which should be either of the following.

- A. Three similar completed works costing each not less than the amount equal to **Rs.27,17,349/-**.

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B. Two similar completed works costing each not less than the amount equal to **Rs.33,96,686/-**.

C. One similar completed works costing each not less than the amount equal to **Rs.54,34,697/-**.

Similar Work Experience: Bidders must have successfully completed physical stock verification/inventory audit assignments on ocean going vessels under the management of reputed Maritime/Dredging companies having the ownership/Technical Management of the sea going vessels (excluding Tugs and harbor crafts). Copy of the work order / purchase order and work completion certificate duly signed by employer / purchaser to be submitted with technical bid (Cover-A).

4. Documentary proof of having Marine Engineers holding a rank not below that of 3rd Engineer.
5. Filled quoted/Not quoted sheet as per the table mentioned in Section-VI.
6. Documentary evidence towards remittance of cost of bid document (non-refundable) as prescribed through e-payment (NEFT / RTGS / BG/ BG) containing confirmation of receipt obtained by the bidder from DCI HO's e-mail-ID treasury@dcil.co.in along with electronic receipt/UTR.
7. Documentary evidence towards remittance of Earnest money deposit (EMD) as prescribed in the form of e-Payment (NEFT / RTGS / BG) containing confirmation of receipt obtained by the bidder from DCI HO's e-mail-ID treasury@dcil.co.in along with electronic receipt/UTR.
8. Copies of original document defining the constitution or legal status, Place of registration and principal place of business of the company or Partnership.
9. Copy of PAN Card.
10. Copy of GST Registration Certificate.
11. Bank details along with copy of cancelled cheque.
12. Power of Attorney on Rs. 200/- stamp paper (non-judicial), duly notarized, in favor of the person authorized to sign the tender document. (If the tender document is signed by owner/proprietor of the firm, then also, he shall authorize himself for the same on stamp paper.)
13. Annexures-I, III to VIII (On company letter head).
14. Check list for Technical Bid.
15. Downloaded Tender Document and amendment/corrigendum, if any, duly signed and stamped on all the pages by tenderer.
16. Other documents prescribed in this bid document not mentioned above.

9.2 Price bid (Cover-B) :

The Cover-B, Price bid, containing the Bill of Quantity (BOQ) in Excel/ PDF format will be available on DCI's website as well as E Procurement portal. This will be

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downloaded by the bidder and they shall quote the rates, taxes etc. for the offered item in this Excel/ PDF file. Thereafter, the bidder will upload the price during bid submission in cover-B. The Price-bids of the bidder will have no condition and will consist of prices only. Cover -B (Price Bid) of only those tenderers, who are technically qualified, will be opened online on a pre-announced date and time which will be intimated to eligible tenderers in advance. The Price Bid which is incomplete and not submitted as per instruction given above will be rejected.

10. Bid Form:

The Bidder shall complete the Bid Form ([Annexure-I](#)) except the appropriate Price Schedule furnished in the Bidding Document along with the enclosures specified in [Clause 9.1 of ITB](#).

11. Bid Prices:

The bidder shall quote his prices only in the Bill of Quantity (BOQ) and upload it. The bidder should not indicate the prices anywhere directly or indirectly in the Technical Commercial Bid. Any such offer or indication shall disqualify the bidder. Similarly, the Price Bid should not contain any conditions. Conditional tenders are liable for summarily rejections.

12. Bid Currencies:

Prices shall be quoted in **Indian Rupees** only.

Documents Establishing Bidder's Eligibility and Qualifications

Pursuant to [ITB Clause 9](#), the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.

The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to DCI's satisfaction that the Bidder has the financial, technical, and production capability necessary to perform the contract.

13. Period of Validity of Bids:

The Tenderer shall keep open the validity of the Bid for 180 days from the date fixed for its price-bid opening or from the date of its opening whichever is later. It is also obligatory for the Tenderer to keep the validity open for another 30 days in case a request is made by DCI in writing or by mail before the expiry of the initial validity period of 180 days stated above. The date of receipt of the request from DCI should be acknowledged. Should any Tenderer withdraw his tender before the validity period, the EMD submitted by the Tenderer shall be forfeited automatically without prejudice to the other rights of DCI.

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In case DCI asks for extension in validity of bid, the earnest money deposit provided under [ITB Clause 14](#) shall also be suitably extended.

14. Earnest Money Deposit (EMD):

- a. Pursuant to [ITB Clause 9.1\(6\)](#), the Bidder shall furnish, the Earnest Money Deposit for an amount of Rs. **1,35,868/-** (Rupees One Lakh Thirty Five Thousand Eight Hundred Sixty Eight only) through NEFT / RTGS / BG. The same shall be uploaded in the Technical Bid (Cover-A). The details of payment along with electronic receipt/ UTR is to be sent by the bidder vide e-mail to DCI HO's e-mail id - 'treasury@dcil.co.in' and the confirmation mail received from treasury@dcil.co.in along with electronic receipt/ UTR are to be uploaded in Technical Bid (Cover-A).
- b. The earnest money is required to protect DCI against the risk of Bidder's conduct which would warrant the earnest money forfeiture, pursuant to [ITB Clause 14\(a\)](#). No interest what-so-ever may be payable by DCI on EMD.
- c. The earnest money deposit shall be paid in the form of a NEFT / RTGS / BG and shall be valid for thirty (30) days beyond the validity of the bid.
- d. Any bid not secured in accordance with [ITB Clauses 14\(a\) and 14\(c\)](#) will be rejected by DCI as non-responsive, pursuant to [ITB Clause 28](#).
- e. Unsuccessful Bidder's earnest money deposit will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by DCI pursuant to [ITB Clause 14](#) without interest.
- f. The successful Bidder's earnest money deposit will be refunded upon acceptance of the purchase order and payment of 100% performance security by the bidder to DCI. However, at the option of successful tenderer, the Earnest money deposit paid in the form of a NEFT / RTGS / BG can also be adjusted towards Performance Security and balance amount of 5% of contract value towards performance security has to be furnished / paid by way of NEFT/ RTGS/BG to DCI.
- g. The earnest money deposit may be forfeited:
 - a) if a Bidder:
 - i. withdraws his bid during the period of bid validity specified by the Bidder on the Bid Form, (or)
 - ii. does not accept the correction of errors pursuant to [ITB Clause 25](#); (or) to pay performance security within 07(seven) days of issuance of Purchase Order
 - b) in the case of a successful Bidder, if the Bidder fails:
 - i. to accept the Purchase order (or).
 - ii. to pay performance security within 07(Seven) days of issuance of Purchase Order

Intimation of payment of Tender Cost/EMD/Security Deposit:

- a. The confirmation receipt of tender cost and EMD is to be obtained by the bidder

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from DCI HO's e-mail id treasury@dcil.co.in by giving the reference of the tender no. and name of the party, UTR and after receipt of confirmation the same has to be uploaded with the tender along with electronic receipt/ UTR.

- b. The scanned copy of the UTR for Tender Cost and EMD payment document must be uploaded in the Technical Folder. In case of exemption of Tender Cost, the scanned copy of documents in support of exemption will have to be uploaded in the "Technical Folder" and "EXEMPTED" should be written in the relevant column. The payment to DCI made through online mode must be received in DCI Bank Account before the last date and time of submission of bid failing which online offer will not be considered. If the net payment credited to DCI bank account, is found to be less than the stipulated Tender Cost and/or EMD as may be applicable and required amount of the NIT, the Bid will not be accepted. Physical mode of payment i.e., Banker's cheques or Demand drafts is not acceptable.

15. Format and Signing of Bid:

Proper care shall be taken while entering any value /rate and uploading of the Price Bid/Bill of Quantities. In case of rejection of bid due to errors/incorrect values/rates, the bidder is only responsible & liable for the consequences.

D. Submission of Bids

16. Submission of Documents:

Based on undertaking furnished by the bidder in its Technical Bid, certifying the authenticity and statement made in the bid as well as documentary support of such statement submitted with online bid against the tender, DCI, while carrying out evaluation of the offer, shall consider the scanned copies of the documents without any verification with the original. However, DCI reserves the right to verify such documents with the original, if necessary at a later stage for which the bidder shall have to submit the original documents to DCI on demand. If at any point of time during procurement process or subsequently, any information or document submitted by the bidder, is found to be false/incorrect /forged/tampered in any way, the total responsibility shall lie with the bidder and DCI reserves the full right to take penal action as may be deemed fit including rejection of the offer and / or banning the bidder in DCI from future tenders. The penal action may include termination of contract / forfeiture of all dues including EMD/ Security Deposit / banning of the firm along with all partners of the firm as per provisions of law. Further, suitable action may be taken for claiming damages from the bidder.

17. User Portal Agreement:

The bidders will have to accept unconditionally the on-line user portal agreement which contains the acceptance of all the Terms and Conditions of NIT including Technical, Commercial & General Terms & Conditions and other terms, if any, along with on-line undertaking in support of the authenticity of the declarations regarding the facts, figures, information and documents furnished by the Bidder on-line in order

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to become an eligible bidder. No conditional bid shall be allowed/ accepted.

18. Upload of Scanned Documents:

Bidders are requested to scan the documents in 100 DPI for maintaining clarity & easy upload. They should check the same regarding such clarity and ensure that legibility is not lost during scanning. The scanned copies which are not legible are liable not to be considered and the bid may be rejected.

19. Deadline for Submission of Bids:

- a. Bids must be submitted online before xx-xx-2026 up to 15.00hrs through online only. No physical document need to be sent unless asked for Scanned copies of all the documents signed and stamped by the Tenderer on all pages to be uploaded online.
- b. In the event of the scheduled due date of opening of bids being declared as a closed holiday for the Company or a "bandh", the due date for opening of bids will be next working day.
- c. DCIL may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with [ITB Clause 5](#), in which case all rights and obligations of DCIL and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- d. Late Bids: Any bid not submitted before the deadline for submission will be rejected.

20. Modification and Withdrawal of Bids:

Modification of the submitted bid shall be allowed online only before the deadline of submission of tender and the bidder may modify and resubmit the bid online as many times as he may wish. Bidders may withdraw their bids online within the last date and time of bid submission.

E. Opening and Evaluation of Bids

21. Opening of Bids by DCI :

The Technical Bids (Cover-A) will be opened on the pre-scheduled date and time of tender opening. The Technical Bids will be decrypted on-line and will be opened by the "Bid Openers" with their Digital Signature Certificates/OTP through registered mobile/e-sign in GEM. The Bidders may view the bid opening remotely on their personalized dash board in GEM.

Price-Bid/BOQ (Cover-B) will be opened after evaluation of Cover –A. The Cover-B of only the technically qualified bidders shall be opened through E Procurement as per procedure.

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The Price Bid of the technically qualified bidders will be downloaded through E Procurement as per the procedure. The Bidders may view the Price Bid opening online remotely on their personalized dash board in E Procurement and can see the Price-Bid/BOQ submitted by all technically qualified bidders.

22. Clarification of Bids:

For uploading document or any other technical issue while submission of bid please contact by e-mail following person.

Shri V. Satheesh Chander Rao
Deputy General Manager (IT),
Dredging Corporation of India Limited,
"Dredge House", HB Colony Main Road,
Visakhapatnam – 530022, Andhra Pradesh.
Mobile : 967611224, e-mail : satishv@dcil.co.in

For Tender related enquiry please contact: Ph: +91 891 2871 367/294

Email: matspares@dcil.co.in, punemsujith@dcil.co.in, durgaprasad@dcil.co.in,
gmmat@dcil.co.in

Preliminary Examination:

- a. DCI will examine the Technical Bids to determine whether they are complete, whether required earnest money deposit have been remitted, whether the documents have been properly signed, and whether the bids are generally in order.
- b. The bid which meets all the bid requirements is a responsive bid.
- c. The bid, which is prima-facie responsive but contain some minor omissions/missing points is a substantially responsive bid and shall be processed further for rectifying the minor deficiencies.
- d. For a substantially responsive bid, DCI may waive any minor informality in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.
- e. The bid, which does not confirm to all the essential and mandatory requirements and/or contains reservations with reference to the critical and essential terms and conditions of the bid, is a non-responsive bid.
- f. If a bid is not a substantially responsive or if it is a non-responsive, it will be rejected by DCI, not considered for evaluation and shall not subsequently be made responsive by the Bidder by correction of the nonconformity.

23. Evaluation and Comparison of Bids:

The Cover B containing the Financial Bid / Bill of Quantities of only those bidders who have been qualified in the Technical Bid, will be opened through E Procurement at a later date. The date and time of opening of Cover B - Financial Bid/ Bill of Quantities shall be informed to the technically qualified bidders and the Financial Bid/Bill of

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Quantities will be opened online.

24. Arithmetical errors will be rectified on the following basis:

Computational errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the Bidder does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited.

25. Shortfall of Documents:

DCI may ask for shortfall documents during the evaluation of the bids. These documents shall not be relating to submission of Tender Cost/EMD. Request for documents and the response shall be in writing and no change in the prices of the bid shall be sought, offered or permitted. No modification of the bid or any form of communication with DCIL or submission of any additional documents, not specifically asked for by the Purchaser, will be allowed and even if submitted, they will not be considered by DCIL. These documents are to be uploaded within the specified time period in E Procurement Portal under View Documents & Seek Clarifications request. The above documents will be uploaded as Shortfall Document", by DCIL after scrutiny of bids after opening of Technical (Cover –A) , indicating the start date and end date giving specified " time for online submission by bidder.

The bidders will get this information on their personalized dashboard under "Clarification History" and "Pending Clarifications" against the Participated Bid. Additionally, information shall also be sent by system generated email and SMS, but it will be the bidders responsibility to check the updated status/ information on their personalized dashboard at least once daily after opening of bid. No separate communication will be sent in this regard. Non receipt of email and SMS will not be accepted as a reason of non-submission of documents within prescribed time. The bidders will upload/re-upload the requested documents (duly signed and stamped) within the specified period and no additional time will be allowed for on-line submission of documents. In case the requested shortfall documents are not uploaded within the specified period, the offer will be evaluated in accordance with tender terms and conditions based on the documents already submitted at the time of bid opening.

26. Verification:

DCI reserves the right to verify any of the documents uploaded by the bidder at any stage. All communication will be on e-mail. No separate communication by courier/speed post/ registered post/ post will be made in this regard. Non-receipt of

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e-mail will not be accepted as a reason of non-submission of documents within prescribed time.

27. Prices:

Prices should be quoted in the BOQ available in the GeM portal. Apart from other conditions stated elsewhere in this document, the following are to be carefully read before quoting.

The rates quoted should be inclusive of all tender terms and conditions

- a. GST as applicable shall be payable extra where ever applicable. The percentage of tax and duties prevailing should be indicated separately failing which it will be considered as the rates are inclusive of all taxes and duties.
- b. Rates are to be quoted strictly as per the format given in website / GEM Portal. All items of the BOQ should be quoted, If the tenderer fails to quote for any item and such action is observed at any stage, such tender will not be considered and will be rejected.

The offer should be submitted strictly as per the terms & conditions laid down in the tender document, failing which the offer may not be considered. No deviation of the terms and conditions of the tender document is acceptable. Bids having terms and conditions which are in deviations of the tender terms are liable for rejection.

- c. Information/documents are to be furnished serial wise as per the respective Annexures of the NIT. If no information or document is applicable against any serial number, please mention – Not Applicable.
- d. By submitting a quotation/bid, the tenderer shall be deemed have fully familiarized himself/themselves with the nature of work involved as well as requisite information including those indicated in the tender document and shall be deemed to have fully satisfied himself / itself of his / its capabilities to undertake and perform the job under the contract to the satisfaction of DCI.

28. Contacting Dredging Corporation of India Ltd. (DCIL):

From the time of Bid opening to the time of Contract award, if any Bidder wishes to contact DCI on any matter related to the Bid, it should do so in writing/email.

Any effort by a Bidder to influence DCI in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

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F. Award of Contract

29. Award Criteria:

- a. DCI will award the contract to the bidder who has quoted against all items of the BOQ, whose bid has been determined to be the lowest evaluated bid, by quoting the overall lowest amount in BOQ, and thus became successful L1 Bidder. However, the bid in which any item(s) of the BOQ was not quoted, will not be evaluated. DCI reserves the right to accept or reject any bid as specified in [Clause 30 of ITB](#).
- b. Upon finalization of the bids and arriving at L1 bidder, DCIL shall issue Purchase Order (PO) to the successful bidder and the Supplier should furnish performance security as specified in this tender.

30. Right to accept Any Bid and to reject any or All Bids:

DCI reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without assigning any reason or incurring any liability whatsoever.

31. Notification of Award:

Prior to the expiration of the period of bid validity, DCI will notify the successful L1 Bidder in writing/email by way of Purchase Order (PO), to be confirmed in writing by letter/email, that its bid has been accepted. The notification of award will constitute the formation of the Contract.

32. Performance Security:

Within 07 (Seven) days of issuance of Purchase Order (PO)/Work Order (WO) from DCI, the successful Bidder shall furnish the performance security in accordance with the General Conditions of Contract ([GCC](#)) [Clause No:02](#), in the Performance Security Form provided in the Bidding Documents. Failure of the successful Bidder to furnish performance security within 07 (Seven) days from the date of Purchase Order (PO) issued shall constitute sufficient ground for the annulment of the award of contract and forfeiture of the bid security/EMD.

33. Corrupt or Fraudulent Practices:

DCI requires that the Bidders/Suppliers observe the highest standard of ethics during the execution of such contracts. In pursuance of this policy, DCI defines, for the purposes of this provision, the terms set forth below as follows:

- a. "corrupt practice" means the offering, giving, receiving or soliciting of anything of

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value to influence the action of a public official/DCI official in the procurement process or in contract execution and

- b. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of DCI, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive DCI of the benefits of free and open competition;
- c. DCI will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
- d. DCI will declare a firm or company ineligible, to be awarded a contract by DCI, either indefinitely or for a stated period of time, if it at any time determines that the firm or company has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract with DCI.
- e. The tenderer shall enclose a certificate ([Annexure-III](#)) that "he/she is not related to any officer of Dredging corporation of India limited or any other officer of the rank of Under Secretary or above in the Ministry of Ports, Shipping and Waterways," The tenderer shall also furnish a declaration with his tender enclosing the names of the relatives who are employed in DCI, if any. Refer GCC clause no. 22.
- f. The tenderer shall enclose a certificate ([Annexure-III](#)) that the tenderer has not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and has not committed any offence under the Prevention of Corruption Act in connection with the bid. Refer GCC clause no. 21.
- g. The tenderer shall enclose a certificate ([Annexure-III](#)) that the tenderer shall disclose any payments made or proposed to be made to any intermediaries (Agents etc) in connection with the bid. Refer GCC clause no. 22.

34. Maintaining Occupational health, Safety, Security, Quality, Environment and other codes / standards as per ISO 45001:2018, ISM, ISPS, ISO 9001:2015 and ISO 14001:2015:

DCI has been implementing Occupational Health & Safety as per ISO 45001: 2018 of ISO on vessels and shore offices, maintaining International Safety Management (ISM) Code and International Ship and Port facility Security (ISPS) Codes prescribed by International Maritime Organization (IMO) and administered by Director General of Shipping (DGS) on board it's vessels and Integrated Management System comprising of Quality Management System (in accordance with ISO 9001: 2015) and Environmental Management System (in accordance with ISO 14001: 2015) on board vessels as well as in shore offices / activities. The services provided by the bidder should ensure compliance to the above codes/ standards.

- 35.** Tenders with counter-conditions will be summarily rejected. Hence bidders are advised to avoid counter-conditions in their Bids/Tenders.

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36. General:

- a. Bid Documents are not transferable.
- b. Where the Bidder fails to enter a price or a rate in any, or part of the bills, then for the item or items for which no price or rate has been entered, the cost shall be deemed to be fully covered by the prices or rates entered into the other items in the Price Schedule.
- c. The bidder shall produce documentary evidence for the technical data included in the tender, as far as possible.
- d. All Tender Documents shall be treated as private and confidential and must be returned back to DCI, without defacing or altering.
- e. Canvassing in connection with this tender is strictly prohibited and the tenders submitted by the bidders who resort to canvassing will be liable for rejection.
- f. In case of corrigendum/addendum regarding the subject tender work, DCI will publish the same only on websites www.GEM.gov.in, www.dredge-india.com. Tenderers are requested to visit the websites regularly.
- g. After award of work, all correspondences must be made with the HOD (Material), DCIL, Head Office, Visakhapatnam.

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SECTION-III

GENERAL CONDITIONS OF CONTRACT (GCC)

1. Application & Definitions of the terms:

These General Conditions shall apply to the extent that they are not superseded by provisions in this and other parts of the Contract.

1. "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
2. "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
3. "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Purchaser under the Contract.
4. "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
5. "The Specification" means detailed written instructions, technical and other terms and conditions of supply and / or manufacture and any other information and / or instructions furnished in writing by the buyer.
6. "The Material" means general stores, equipment, plant, machinery, raw materials, services or combination of all this forming part and / or associated with the fulfillment of the contract.
7. "The Testing" shall mean such tests as are in normal trade and / or industrial practice, conducted prior to accepting or taking over of materials and or / such tests as are prescribed by the specifications in this document.
8. "The Corporation" means the Dredging Corporation of India Ltd. having its Head Office at "Dredge House", HB Colony Main Road, Seethammadhara, Visakhapatnam – 530 022, Andhra Pradesh including its Regional Offices at Mumbai, Kochi & Kolkata and Project offices at major & minor ports of India.
9. "GCC" means the General Conditions of Contract contained in this section.
10. "SCC" means the Special Conditions of Contract.
11. "The Purchaser/ Buyer" means the organization purchasing the Goods, as named in SCC.
12. "The Supplier" means the individual or firm supplying the Goods and Services under this Contract and named in SCC.

13. "The Inspector" means any person or agency or his / their duly authorized agent nominated by Corporation to inspect supply and / or manufacture of materials, machinery, plant or work etc. under the contract.
14. "The Project Site," where applicable, means the place or places named in SCC
15. "Day" means calendar day.

2. Standards:

The services provided under this contract shall conform to the Standards applicable to the services to be rendered as per the scope of work.

Performance security (Pursuant to clause no. 32 of ITB)

- a) Within 07 (Seven) days from date of issuance of Purchase Order (PO) from DCI, the successful Bidder shall furnish the performance security in the Performance Security Form provided in the Bidding Documents. Failure of the successful Bidder to furnish performance security within 07 days from the date of Purchase Order (PO) issued shall constitute sufficient ground for the annulment of the award of contract and forfeiture of the bid security/EMD.
- b) The proceeds of the Performance Security shall be payable to the DCIL as compensation for any loss resulting from the Bidders failure to complete its obligations under the Contract.
- c) A sum equal to 5% of each of the contract value as indicated in Purchase Order (PO) shall be deposited by the contractor / supplier by e-payment or by way of irrevocable, unconditional Bank Guarantee from Scheduled/ Nationalized Indian Bank as Performance Security Deposit in favor of Dredging Corporation of India Limited payable at Visakhapatnam as per Proforma at Annexure-II (enclosed). Bank Guarantee shall remain valid for entire period of contract from the date of issuance of BG by the bank plus 03 months and shall be renewed for a further period, if required so. In case if any increase in value of the contract during the currency of contract, additional bank guarantee for the same shall be submitted by the party.
- d) At the option of contractor / supplier, EMD can be converted as part of Performance Security and balance performance security shall be submitted in the form of BG/e-payment (NEFT/RTGS) to DCIL, as per account details given.
- e) In case, purchase order for additional quantity is placed on the supplier, a sum equal to 5% of the additional contract value shall be deposited to DCI within 05 days after receiving the purchase order from DCIL. Performance Security Deposit will not carry any interest. The same will be returned after completion of work duly certified by Manager (Technical).
- f) Before releasing the performance security, after the work is completed, the contractor / supplier is required to submit a "No dues and no claims" Certificate / letter to DCI and the contractor / supplier shall not be entitled to invoke arbitration in respect of any claim that is not raised before the issue of a "No dues and no claims" certificate.
- g) Subject to [GCC Clause No. 2\(5\)](#), the performance security will be discharged by DCIL

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and returned to the Contractor / supplier not later than Ninety (90) days following the date of completion of the Contractor / supplier 's performance obligations, including any warranty obligations, clearance of final bill, under the Contract.

3. Contractor / supplier to Indemnify DCI against all Claims for Loss, Damage etc.:

The Supplier shall indemnify DCI against all claims, demands, actions and proceedings and all costs arising there from on account of:

- i) Infringement of any patent right, design, trademark, or name or other protected right, in connection with the works or temporary work.
- ii) Submission of online tender by the tenderer DCI shall be deemed to have been indemnified and kept indemnified by the tenderer against all claims for loss, damage injury caused by the tender/Supplier or as a result of any act or omission by the Supplier in connection with an in the course of execution and maintenance of the contract work.

4. Payment:

- a. The Contractor's request(s) for payment shall be made to the HOD (MAT) at Head office in writing and after raising the Bill for Services rendered/ payment will be upon prompt submission of GST invoices timely and with all the necessary supporting documents viz., Original stock audit report / Certificate as per Annexure IX and Reports as per Annexure X certified by the vessel/Warehouse Incharges / PO, Purchase order copy, Certificate (as indicated under SCC "Scope of work").
- b. Delayed invoices and the invoices submitted without necessary supporting documents shall not be considered and be returned back to the Supplier.
- c. No Cash payment or Advance payment whatsoever will be payable to the Supplier.
- d. The Original stock audit report / Certificate as per Annexure IX and Reports as per Annexure X certified by the vessel/Warehouse In charges stamped by DCI authorized personnel of DCIL, should be enclosed to the bill/ Invoice, without which, supplier's invoice will not be processed.
- e. The payment will be made only for the services provided as agreed to, after deduction of Recoveries/ Disallowances, IT, LD, penalties/fine/interest (if applicable) and supplier shall not have any objection on the same. Supplier shall collect all requisite details viz., bill wise admissible bill value, deductions, etc. from Finance Dept, Head Office, Visakhapatnam, on receipt of payment from DCI, within one week from the date of receipt of payment by supplier.
- f. The payment will be made only for services provided as per Price Bid. Payment shall be made within 60 (Sixty) days of submission of an invoice/claim by the Supplier complete in all respects, provided that bill/Invoice submitted by the

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Supplier are complete in all respects and free from defect/disputed. For Bills/Invoices which are in-complete/ defective/ disputed or in respect of which any clarification is sought

by DCI, the above period will be reckoned only after rectification/sorting out of the defects / dispute / furnishing clarification by the Supplier to the satisfaction of DCI. DCI will not be liable for delayed payments, if any, for any reasons whatsoever.

- g. Payment shall be made through RTGS / NEFT from Head Office, Visakhapatnam to the bank account, as provided by the bidder in the tender. However, no interest will be paid for any delay in releasing of payment. DCI will not be responsible for non-receipt of payment due to incorrect bank account details provided by the tenderer in tender. Hence, bidder is to ensure that valid bank account details are provided in the tender as well as invoice.
- h. GST will be paid / reimbursed at actuals, subject to actual payment made by the party to the Government authorities. GSTR1 for each bill should be filed on a monthly basis and when the same will appear in our GSTR2A portal, payment against the invoice shall be released.
- i. Invoices of more than one month will not be accepted by DCIL.
- j. In case of excess payment noted during reconciliation by DCI, at any time during the contract period, such payments/dues shall be recovered from the contractor / supplier bills/invoices in hand or other contracts of the Contractor / supplier with Corporation, OR same shall be paid by the contractor / supplier to the DCI on demand as debt due to the DCI.
- k. Whenever any payment is released to vendor by DCI, the vendor will receive a system generated message from DCI by email to the contractor / supplier 's registered email-ID (as provided by the contractor / supplier in "Vendor registration form"), giving payment details made to the vendor viz., name of the vendor with vendor code, date of payment, bill details, bill amount, admissible bill amount, recoveries/deductions (performance security, SD, IT, TDS, etc), GST amounts, etc., and vendor can check their bank-accounts for the amount received & reconcile with the system-generated email/ statements. However, non-receipt of the bill payment details by the vendor from DCI due to incorrect email-ID, change in email-ID, system-related (hardware/software) error/issues, etc., from DCI side or for any other reasons, DCI shall not be liable for any responsibility.
- l. The supplier shall abide by the e-invoice requirements as promulgated by Govt. of India from time to time and declarations, as required, shall be furnished along with invoice (manual) in case of non-applicability of e- invoicing requirements. The declaration format will be provided by DCIL as required.
- m. No Part-payment

5. Prices:

- i) The Bidder shall indicate the unit prices (where applicable) and other relevant charges mentioned in the Price Schedule/BoQ (Cover 2) excel file (xls only) format.

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- ii) Prices quoted by the Bidder shall be fixed, during the Bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.
- iii) Prices charged by the Bidder for Services performed under the Contract shall not vary from the prices quoted by the Bidder in its bid.

6. Force Majeure:

- a. Notwithstanding the provisions of [GCC Clause 9](#) and [GCC Clause 10](#), the Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- b. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Contractor / Supplier and not involving the Contractor's / Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of God, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes, etc.
- c. In case of force majeure, extension time shall be granted for the approved "Force majeure" period.
- d. If a Force Majeure situation arises, the Contractor / Supplier shall promptly notify DCI in writing, of the beginning and cessation of the above circumstances (and causes thereof) immediately, but in any case, not later than 03 (Three) days from the beginning of such circumstances. Unless otherwise directed by DCI in writing, the Contractor shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- e. The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify, in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case, not later than three days from the beginning of such circumstances.

7. Delays in the Bidder's Performance:

- a. The performance of Services shall be made by the Bidder in accordance with the time schedule allowed by DCI.
- b. If at any time during performance of the Contract, the Contractor / supplier or its subcontractor / supplier (s) encounters conditions impeding timely performance of Services, the Contractor / supplier shall promptly notify the Employer in writing of the fact of the delay, its likely duration and its cause(s).

As soon as practicable after receipt of the Contractor / supplier 's notice, the Employer shall evaluate the situation and may at its discretion extend the Contractor / supplier 's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

- c. Except as provided under [GCC Clause 8](#), a delay by the Contractor / supplier in the performance of its service obligations shall render the Contractor / supplier liable to the imposition of liquidated damages pursuant to [GCC Clause 10](#), unless an extension of time is agreed upon pursuant to [GCC Clause 7\(b\)](#) without the application of liquidated damages.

8. Liquidated Damages:

In case of any delay/non-performance of the contract at a project within the specified period, liquidated damages @ 0.5% per week or part thereof up to a maximum of 10% of the contract value shall be levied on the Supplier by DCI. Once the LD reaches 10% of the contract value of the project, DCIL shall terminate the Contract pursuant to [GCC Clause 10](#), apart from invoking other rights and remedies as available to DCI as per the contract.

9. Termination for Default:

DCI, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor / supplier, may terminate this Contract in whole or in part:

- a. If the Contractor / supplier fails to provide the service within specified period, or within any extension thereof, granted by DCI
- b. If the Contractor / supplier fails to perform any other obligation(s) under the Contract.
- c. If the Contractor / supplier, in the judgment of DCI, has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- d. In the event DCI terminates the Contract in whole or in part, DCI may procure, upon such terms and in such manner as it deems appropriate, Services similar to those undelivered, and the Contractor / supplier shall be liable to DCI for any excess costs for such similar Services. However, the Contractor / supplier shall continue performance of the Contract to the extent not terminated.

10. Termination for Convenience:

The DCI may, by written notice sent to the Contractor / supplier, terminate the Contract within 7 days from notice period, in whole or in part. The notice of termination will specify that termination is for the DCI's convenience, the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective.

11. Termination for Insolvency:

DCI may at any time terminate the Contract by giving written notice of 07 days to the Contractor / supplier, without compensation to the Contractor / supplier, if the Contractor / supplier becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to DCI.

12. Settlement of Disputes/Arbitration clause:

- a. In case of dispute between DCI and the Supplier for contract up to Rs.10 Crores, the issue will be referred to Chief General Manager (CGM), Dredging Corporation of India Limited and the decision of CGM, shall be final, conclusive and binding on all the parties and the contract upon all question relating to the meaning of the specifications, designs, drawings and instructions and as to the quality of workmanship, or materials used on the work or any matter arising out or relating to the specifications and instructions concerning the works or the execution or failure to execute the same arising during the course of work. The above shall not be subjected to arbitration and in no case shall the works be stopped consequent on such a dispute arising and the work shall also be carried out by the contractor / supplier strictly in accordance with the instructions of CGM.
- b. Any dispute or difference arises between the DCI and the contractor / supplier in connection with the contract or as to the rights and liabilities of the parties hereto, other than those referred to in above or on matters which are stated to be final and binding on the contractor / supplier shall be referred to the arbitration by a sole Arbitrator, as per the provisions of the Arbitration and Conciliation Act 1996 and the award of the sole Arbitrator shall be final and binding upon the parties hereto, subject to the provisions of the Arbitration and Conciliation Act 1996.
- c. The arbitrator shall give a reasoned Award and it shall be in accordance with the provisions of the Arbitration and Conciliation Act 1996 or any statutory modifications or reenactment thereof. The seat/venue of the Arbitration shall be Visakhapatnam and language shall be English and the courts at Visakhapatnam shall have exclusive jurisdiction on all the matters with reference to this contract.
- d. The Sole Arbitrator is prohibited from awarding any interest for the pre-reference and pendent lite.
- e. REPRESENTING MATTERS TO INDEPENDENT EXTERNAL MONITORS: In the event of any dispute between the management and the contractor relating to those contracts where Integrity Pact is applicable, the management and the contractor may try to settle dispute through mediation before the panel of IEMs in a time bound manner. However, not more than five meetings shall be held for a particular dispute resolution. The fees/expenses on dispute resolution shall be equally shared by both the parties.

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- f. In case, the dispute remains unresolved even after mediation by the panel of IEMs, further action shall be taken for dispute resolution as per the terms & conditions of the contract."

13. Applicable Law:

The Contract shall be interpreted in accordance with the laws of Republic of India. All statutory requirements applicable to this contract shall be applicable to both DCIL and the bidders as per the applicability.

14. Taxes and Duties:

The Supplier shall pay all taxes including, levies, duties, etc., but GST (if applicable), which he may be liable to pay to the State Government or Government of India or any other authority under any law for the time being in force as on the date of submission of bid in respect of or in accordance with the execution of contract and DCI will in no way be liable in this regard.

15. Income Tax Deduction:

Deduction of income tax shall be made from any amount payable to the Supplier as per the relevant provisions of the Income Tax Act.

16. Breach of Contract:

In the event of any breach of contract on the part of the Supplier, the Corporation reserves the right to forfeit the entire performance security deposit including converted EMD amount apart from invoking other rights and remedies as per the Contract.

DCIL also reserves the right to get the balance work executed by some other sources at the risk and cost of the tenderer. Further, the firm /Supplier will be blacklisted and prevented from participating in the future tenders of the Corporation for a specified period. The period of blacklisting and manner of black listing shall be decided by the competent authority.

17. Information about Employment of Relatives:

The Bidder shall enclose a certificate in the prescribed format ([Annexure-III](#)) that "he is not related to any officer of the Dredging Corporation of India Limited

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or any other officer of the rank of Under Secretary or above in the Ministry of Ports Shipping and Waterways, Government of India". The Bidder shall also furnish a declaration along with his bid enclosing the names of the relatives who are employed in DCI.

18.Undertaking that bidder has not indulged in corruption:

The bidder shall enclose a certificate in the prescribed format ([Annexure-IV](#)) that he had not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and have not committed any offence under the Prevention of Corruption Act in connection with the bid. The bidder shall disclose on his letter head any payments made or proposed to be made to any intermediaries (agents etc) in connection with the bid.

19.Information about Litigation:

The bidder shall enclose a certificate in the prescribed format ([Annexure-V](#)) that he did not have any current litigation with any party/firms. If he/she is in current litigation with any party/firms, the bidder shall enclose the same along with this bid.

20.Vendor registration form:

The bidder shall fill the details in the Vendor Registration Form in the prescribed format ([Annexure-VI](#)) and upload relevant documents viz., PAN, GST no. Bank account no. etc. for vendor registration form.

21.Notices:

Any notice given by one party to the other pursuant to the Contract shall be sent in writing or by e-mail. The address and email id of the bidder for this purpose is as given in the Vendor Registration Form. The address and email id of DCI is as given in the first page of Invitation for Bid.

All notices to the bidders during the process of finalization of tender shall be sent by e-mail only by DCI as well as E Procurement portal. Hence Bidders are requested to indicate their valid corporate e-mail- id and mobile no. of authorized representative for communications through e- mails / SMS alerts (if any).

Debarring or Blacklisting:

In the event of failure or breach of the contractual obligations, the

Supplier/firm may be blacklisted and prevented from participating in the future tenders of the corporation for a specified period. The period of blacklisting and manner of blacklisting shall be decided by the Managing Director of DCI.

22. Notice to Contractor / Supplier:

Every direction or notice to be given to the Supplier shall be deemed to have been duly served on or received by the Supplier, if the same is posted or sent by hand to the Supplier's Site Office or to the address as appearing in the bid submitted or by email to the e-mail address given in the bid. The time mentioned in these conditions for doing any act after direction or notice shall be reckoned from the time of such posting or dispatch or date of e-mail.

23. Recoveries:

On post-check of any bill, if it is found sum be recoverable from the contractor the same shall be recovered from any sum due to the contractor against any bill of the contractor and/or from his security deposit and or from any other contract with corporation and/or demand.

24. Limitation of Liability:

Except as provided in this Tender / in the Contractual conditions or except in cases of negligence or willful misconduct, the Supplier shall not be liable to DCI, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay Liquidated Damages to the DCI.

25. Governing Language:

The contract shall be written in English. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in English only.

26. Backing Out :

The bidder shall enclose a certificate in the prescribed format ([Annexure-VIII](#)) that they did not backed out from any tender during last three years after award of work. If the bidder has backed out any tender then your bid will be rejected and will be disqualified. In case of backing out from the contract for any reasons including extension period, the entire EMD, Performance security, Security Deposit, etc. will be

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

forfeited.

27. Death of Contractor:

Contractor's heirs / representatives shall not have the right to continue to perform the duties or engagement of the contractor or under the contract in case of his death without the consent in writing of the Competent Authority of DCIL. In the event of the contractor, with such consent aforesaid, transferring his business and in the event of the contractor being accompany and being wound up any time during the period of this contract for the purpose and with the object of transferring its business to any persons or a company the contractor shall make it one of the terms and stipulations of the contract for the transfer of his properties and business , that such other person or company, shall continue to perform the duties or engagement of the contractor under this contract and be subject to his liabilities there under. Proof of death and other relevant documents to this effect shall be submitted to the HOD (Mat), Head Office, Visakhapatnam in writing. Without prejudice to any of the rights or remedies under this contract, if the Contractor dies, Competent Authority HOD (Mat), Head Office, Visakhapatnam shall have the option of terminating the contract without compensation to the Contractor, which does not amount to Breach of the contract.

28. Repeat Orders:

DCI reserves the right to place repeat order on the Successful bidder on the same rates, terms & conditions within one year from the date of issue of the tender and the supplier has to execute the order, failing which, the performance security, EMD, etc shall be forfeited.

29. All disputes arising out of or under this contract will be subject to the jurisdiction of court at VISAKHAPATNAM only.

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

SECTION-IV

SPECIAL CONDITIONS OF CONTRACT (SCC)

The following Special terms and Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the General Conditions is indicated in parentheses.

1. SCOPE OF WORK:

To conduct physical stock audit onboard DCI Dredgers and warehouses.

SL NO.	WORK DESCRIPTION	UOM	QTY	DELIVERY PERIOD
1	100% Physical Stock Verification/spare part audit/Inventory Management onboard of spares available onboard on DCIL Dredger Nos VIII, XI, XII, XIV, XV, XVI, XVII, XIX, XX & XXI (10 Nos of dredgers) which are deployed at various Port locations across India.	NOS	10	45 Days from the date of work order
2	100% Physical Stock Verificationspare part audit/Inventory Management onboard of spares available onboard on DCIL Dredger Nos XVIII, ID Ganga, BH-1, and Multicat 1 (4 Nos of dredgers), which are deployed at various Port locations across India	NOS	4	
3	100% Physical Stock Verificationspare part audit/Inventory Management of spares available at MNO Chennai Warehouse, CSC Visakhapatnam Warehouse and Balmer Godown Kolkatta at their respective locations	NOS	3	
3	Reserve on board (ROB) soundings of Fuel Oils onboard Dredgers DCIL Dredger Nos VIII, XI, XII, XIV, XV, XVI, XVII, XIX, XX, XXI, XVIII, ID Ganga, BH-1, Multicat-1 (Total 14 Nos of Dredgers) - (Subject to ROB survey to be witnessed along with the Physical Stock Verification) Note: For Lubes, the service tanks quantity should not be considered for valuation.)	NOS	14	

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

SPECIAL TERMS AND CONDITIONS

A) Scope of Services:

1. Conduct 100% physical stock audit of all spares, stores, lubricants, and fuel onboard 14 DCI dredgers deployed across various Indian locations & CSC, Visakhapatnam Stores, & MNO Godown at Chennai irrespective of item value.
2. Utilize the baseline ERP Stock List provided by DCI for reconciliation of stock physically available onboard vessels & godown.
3. Identify, quantify, and document any excess or short items found onboard that are not listed in the provided ERP data.
4. Physically arrange, organize, and label all verified items with their respective part numbers referred in the manuals and item codes directly on the bins or items.
5. Prepare a detailed Statement of Reconciliation comparing physical stock against ERP inventory, clearly identifying differential quantities and obtaining documented reasons for consumptions or any mismatches.
6. Assist to the ship staff to raise the SCR's in ERP for the items which are not matching with baseline ERP Stock List.
7. Execute verification simultaneously with vessel operation windows without disrupting routine dredging schedules.
8. Coordinate locally with the DCI Project In-charge at respective project sites for necessary support to board the vessel (Contact details are enclosed at Annexure – 1) and centrally with a designated single point of contact at the DCI Head Office i.e Mr P Sujith AM (mat).
9. Assume responsibility for all local logistics, travel, accommodation, and insurance/safety measures. DCI will only provide boat transfers to the vessels; onboard accommodation may be provided subject to the availability.
10. Carry your Laptop, Own dongle for internet connectivity issues: The auditing team must forward consumption templates (template format will be provided by DCI) directly to the DCI Materials Division (matspares@dcil.co.in, punemsujith@dcil.co.in, gmmat@dcil.co.in, durgaprasad@dcil.co.in) authorizing them to upload the data into the ERP.
11. Explicitly mandate that the auditing firm must utilize offline data-capture tools (like specialized tablets or offline Excel macros) while onboard. This ensures continuous work during internet connectivity blackouts and allows for immediate synchronization or data transfer to the Materials Division once the team reaches shore.
12. Since the auditing team is already mandated to arrange and label items with ERP codes & OEM Part Numbers, specify that the physical labelling must follow a standardized format compatible with future automated tracking initiatives.
13. Insurance for the persons should be arranged by the vendor.
14. Please note that the audit activity is required to be conducted simultaneously on at least three vessels. However, the Physical Stock Verification shall be completed within 45 days from the date of Purchase Order. Each team shall consist of Marine Engineers along with assistants.
15. The team shall comprise Marine Engineers with a minimum of who is holding a rank not below that of 3rd Engineer. Relevant documentary evidence shall be provided in support of the same.

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

B) Deliverables:

Upon completion of Stock verification at all onboard dredgers and warehouses, Bidder shall:

1. Submit original, physically attested stock verification reports (signed by the attending Engineer of the firm, and the vessel's Master/CEO).
2. Submit scanned copies of the attested reports along with the finalized Excel reconciliation working sheets to DCIL above mentioned emails.
3. Audit onboard all vessels and godown has to be complete within 45 days from the date Purchase Order.
4. Attend a mandatory report discussion with DCI Management at the Head Office in Visakhapatnam upon submission of the original documents.

C) Due date for Submission: Within 45 days from the date of work order placement for all the Dredgers and the warehouses.

D) Payment Terms: Within 60 days from the date of submission of stock verification reports in originals and scanned copies and the reconciliation statement of all the DCI dredgers duly attested by concerned attending Engineer of the firm, and the vessel's Master/CEO of concerned vessel. Invoices shall only be submitted after the complete submission of all deliverables

E) Liquidated Damages will be recovered at the rate of 0.5% per week or part there of subject to maximum of 10% on basic material cost for delayed days for the unexecuted work.

F) Critical Additions for Onboard Audits:

- **Physical Fitness & Safety Standards:** Personnel deployed for physical audit must have necessary medical clearances to board vessels at sea/berth and must strictly comply with DCI safety protocols (wearing industrial Personal Protective Equipment - PPE).
- **Disruption Free Execution:** The stock verification must happen simultaneously with vessel operation windows. The deployed team will coordinate explicitly with the Chief Engineer / Master of the vessel to ensure physical counting does not disrupt routine dredging schedules.
- **Data Confidentiality:** Bidders must execute a Non-Disclosure Agreement (NDA) regarding vessel layouts, machinery details, and proprietary spare data before boarding.

G) Other General Terms & Conditions :

- 1) The Invoice for payment shall be submitted only after submission of original physical stock Verification reports and the working excel sheets of reconciliation of all the dredgers at time.
- 2) One person from HO will be single coordinating point for any communication
- 3) Project In-charge of respective projects will be the local coordinating points

DREDGING CORPORATION OF INDIA LIMITED
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- 4) Local Logistics support to be taken care by the bidder and however the boat shall be arranged by DCI.
- 5) Due to space constraint at onboard, accommodation onboard dredgers cannot be provided by DCI.
- 6) For any connectivity issues during consumptions onboard, bidder may please forward the Template to materials division "gmmat@dcil.co.in ", "durgaprasad@dcil.co.in", "matspares@dcil.co.in" , punemsujith@dcil.co.in " authorizing materials division to upload the data in ERP.
- 7) Travel and accommodation are inclusive in the rates offered by bidder.
- 8) Insurance / Safety precautionary measures to be take care by M/s. bidder.
- 8) Submission of report as per format enclosed duly attested by concerned surveyor arranged by bidder who attended for stock verification and Master /CEO of concerned vessel
- 9) Obtaining of SCR from the vessel (Master /CEO) for the items consumed physically, but not consumed in ERP.
- 10) The present locations of the dredgers are provided below:

LOCATION	DREDGER
VISAKHAPATNAM	XI, BH-1
KOCHI	VIII, XV, XVI ,XX
KOLKATA /HALDIA	XII, XIV, XIX, XXI, MUC1 & ID Ganga,
PARADIP	XVIII
KANDLA	XVII

However, place of deployment can be changed and which will be intimated in advance.

- 11) Discussion will be held regarding the reports with the management at the time of submission of originals at DCI head office, Visakhapatnam.
- 12) DCIL shall not be responsible for mishap incident during the valuation of items at onboard DCI dredgers.
- 13) Tender having Counter conditions bearing on the Price will not be considered
- 14) Applicable taxes should be indicated clearly.
- 15) Data Confidentiality: Bidders must execute a Non-Disclosure Agreement (NDA) regarding vessel layouts, machinery details, and proprietary spare data before boarding.
- 16) Security Deposit @ 5% on the order value has to be submit within 07 days from the date of PO.

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED
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H) Failure of the Contractor / Supplier (Risk & Cost) (Pursuant to ITB clause No 17):

If the contractor / supplier abandons the contract or fails to commence the work without valid reasons or is unable to maintain sufficient progress as per the agreed programme, or no replacement is made by the contractor/supplier within reasonable time and work completion gets delayed or there is failure of the contractor /supplier to execute the services/work within stipulated time as per DCI order, or loss or damage is suffered by DCI or its Clients, DCI may give notice to rectify the works. If the rectification of said work is not taken care of as per terms and conditions of contract to the satisfaction of DCI, apart from forfeiture of EMD, performance security, etc., the balance work in full or part as deemed necessary, shall be carried out at the risk and cost of the contractor / supplier. In this regard the total expenditure incurred will be deducted from the bills /balance amounts due to the contractor / supplier. If the total expenditure is more than the bills/balance amounts due to the contractor / supplier, then after adjustment from the bills/balance amounts due, the remaining is to be borne by the contractor / supplier and will be recovered from the contractor / supplier any amounts payable to the contractor / supplier from DCI and /or as debt due.

.....

SECTION – V

PRESCRIBED FORMATS

Notes:

1. The Bidder shall complete and submit with its Technical bid, the Bid Form (Cover-A).
2. The Price Schedules shall be submitted only along with the Price Bid (Cover-B).
3. The Performance Security form should not be completed by the bidders at the time of their bid preparation. Only the successful Bidder will be required to provide performance security in accordance with one of the forms indicated herein or in another form acceptable to the DCI.
4. The Qualification Requirements form should specify, for example, requirement for a minimum level of experience in providing services in a similar type of activity for which the Invitation for Bids is issued.

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

ANNEXURE-I

BID FORM

Date: _____

To

The HOD (Mat),
Dredging Corporation of India Limited,
Head Office: Visakhapatnam
HB Colony, Seethamadhara,
Visakhapatnam - 530022.

Sir,

Sub: TENDER TO CONDUCT PHYSICAL STOCK VERIFICATION OF SPARES, STORES,
LUBES AND AT ONBOARD DCI DREDGERS

Ref: Tender No.: MAT/HO/ PSV-HALF YEARLY/26-27/01 , Date : 22-07-2026

Having examined the bidding documents, the receipt of which is here by duly acknowledged, we, the undersigned, offer to deliver *as per scope of work* in conformity with the said bidding documents for the sum or such other sums as may be ascertained in accordance with the Schedule of Prices submitted separately as a Price Bid and made part of this Bid.

We undertake, if our Bid is accepted, to provide the services in accordance with the schedule specified in the Schedule of Requirements/given by DCI and complying with all other terms and conditions of the tender and Contract.

If our bid is accepted, we undertake to provide a performance security in the form, in the amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in the document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

We certify/confirm that we comply with the eligibility requirements as specified in the bidding documents.

Dated this _____ day of _____ 2026.

[Signature]

[In the capacity of]

Duly authorized to sign Bid for and on behalf of

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

ANNEXURE-II

FORM OF BANK GUARANTEE
(IN LIEU OF PERFORMANCE SECURITY)

Bank Guarantee No.:

Date:

To,

The Dredging Corporation of India Limited,
H.B Colony Main Road,
Seethammadhara
Visakhapatnam-530 022.

1. In consideration of Dredging Corporation of India Limited, a Company incorporated under the Companies Act, 1956 and having its Registered Office at CoreNo.-2,First Floor, SCOPE MINAR, Plot No. 2A & 2B, Laxmi Nagar District Center, New Delhi – 110 091, India (herein after called the "DCI") having agreed to exempt M/s_____having its Registered Office at_____(herein after called the said "CONTRACTOR / SUPPLIER" from the demand under the terms and conditions of an Agreement / Contract / Work Order / Purchase Order No. _____ dated _____ made between DCI and contractor/supplier for "Supply of PP ROPES for DCI DREDGERS " (herein after called the said "Agreement"), of performance Security for the due fulfillment by the said Contractor of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs.....(Rupees.....Only),
2. We,(name of the bank) here in after referred to as "the Bank" at the request of M/s._____ (contractor/supplier) do here by undertake to pay to the DCI an amount not exceeding Rs._____(Rupees _____ Only) against any loss or damage caused to or suffered or would be caused to or suffered by the DCI by reason of any breach of by said Contractor of any of the terms and conditions contained in the said Agreement.
3. We,(name of the bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demur merely on a demand from the DCI without reference to the Contractor and such demand stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the DCI by reason of breach by the said Contractor of any of the terms or conditions contained in the said Agreement or by reason of the Contractor's failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs._____(Rupees__Only)
4. We,(name of the bank) undertake to pay to the DCI any money so demanded notwithstanding any dispute or disputes raised by the Contractor or any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this bank guarantee

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

being absolute and unequivocal. The payment so made by us under this bank guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.

5. We,(*name of the bank*) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the DCI under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till DCI certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor and accordingly discharge this guarantee. Unless a demand or claim in writing under this guarantee has been received by us on or before _____, we shall be discharged from all liability under this guarantee thereafter.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor/supplier.
7. We,(*name of the bank*) lastly undertake not to revoke this guarantee during its currency except with the previous consent of DCI in writing.
8. This guarantee will remain in force until..... All claims under this guarantee must be made in writing and dispatched to us by Registered Post, Hand Delivery or by Courier against acknowledgment. Notwithstanding what is stated above, our liability under this guarantee will be limited to Rs..... (Rupees.....Only).
9. Notwithstanding anything contained herein:
 - i) Our liability under this bank guarantee shall not exceed Rs.....(RupeesOnly)
 - ii) This bank guarantee is valid up to _____ (*date in dd-mm-yyyy*).
 - iii) We,(*name of the bank*) are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only & only, if you serve upon us a written claim or demand within 12 months from date of expiry of Guarantee i.e. on or before _____ (*date in dd-mm-yyyy*), irrespective of whether or not the original guarantee returned to us.

Dated _____ day of _____

For _____ (*Name of the bank with address*)

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

ANNEXURE-III

PROFORMA FOR EMPLOYMENT OF RELATIVES

Date: xx.xx.xxxx

To

The HOD (Mat),
Dredging Corporation of India Limited,
Head Office: Visakhapatnam
HB Colony, Seethamadhara,
Visakhapatnam - 530022.

Sir,

Sub: TENDER TO CONDUCT PHYSICAL STOCK VERIFICATION OF SPARES, STORES,
LUBES AND AT ONBOARD DCI DREDGERS_Reg.

Ref: Tender No.: MAT/HO/ PSV-HALF YEARLY/26-27/01 , Date : 22-07-2026

With reference to your Tender No. MAT/HO/ PSV-HALF YEARLY/26-27/01 , Date : 22-07-2026 and as per [Clause No. 22 of GCC](#), we hereby undertake that, we have not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and we have not committed any offence under the PC Act in connection with the bid.

and,

As per [Clause No.22 of GCC](#), we hereby certified that we have nothing to disclose any payments made or proposed to be made to any intermediaries (agents etc.) in connection with the bid.

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

ANNEXURE-IV

PROFORMA FOR UNDERTAKING

Date: xx-xx-xxxx

To

The HOD (Mat),
Dredging Corporation of India Limited,
Head Office: Visakhapatnam
HB Colony, Seethamadhara,
Visakhapatnam - 530022.

Sir,

Sub: TENDER TO CONDUCT PHYSICAL STOCK VERIFICATION OF SPARES, STORES,
LUBES AND AT ONBOARD DCI DREDGERS_Reg.

Ref: Tender No.: MAT/HO/ PSV-HALF YEARLY/26-27/01 , Date : 22-07-2026

With reference to your Tender No. MAT/HO/PSV-HALF YEARLY/26-27/01, Date :22-07-2026 and as per [Clause No. 23 of GCC](#), we hereby undertake that, we have not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and we have not committed any offence under the PC Act in connection with the bid.

and,

As per [Clause No.23 of GCC](#), we hereby certified that we have nothing to disclose any payments made or proposed to be made to any intermediaries (agents etc.) in connection with the bid.

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

ANNEXURE-V

PROFORMA FOR LITIGATION

Date:

To

The HOD (Mat),
Dredging Corporation of India Limited,
Head Office: Visakhapatnam
HB Colony, Seethamadhara,
Visakhapatnam - 530022.

Sir,

Sub: TENDER TO CONDUCT PHYSICAL STOCK VERIFICATION OF SPARES, STORES,
LUBES AND AT ONBOARD DCI DREDGERS_-Reg.

Ref: Tender No.: MAT/HO/ PSV-HALF YEARLY/26-27/01 , Date : 22-07-2026

With reference to your Tender No. MAT/HO/ PSV-HALF YEARLY/26-27/01 , Date :
22-07-2026 and as per [Clause No. 23 of GCC](#), we hereby certified that, we do not have
any current litigation with any party/firms.

(OR)

We hereby certified that presently we are having litigation with the following
party/ firms:

- 1.....
- 2.....
- 3.....
- 4.....

**Strike out whichever is not applicable.*

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

ANNEXURE-VI

VENDOR REGISTRATION FORM

FORM FOR VENDOR CODE CREATION/CHANGES IN ERP			
<u>VENDOR DETAILS:</u>			
Name of the Vendor		* Vendor Code	
Address (including PIN code)			
Mobile Number		Email ID	
<u>2.0 Taxation and Other Registration Details : (Supporting copies needs to be attached)</u>			
PAN		GSTIN	
Type of Vendor	Registered / Unregistered / Composite Dealer (Tick whichever is applicable)		
Note: In case vendor does not provide PAN, TDS @ 20% will be deducted			
<u>3.0 Bank Details : (Copy of cancelled cheque needs to be attached)</u>			
Bank Name, Branch & City			
Bank Account Number		IFSC Code	

DREDGING CORPORATION OF INDIA LIMITED
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ANNEXURE-VII

BANK ACCOUNT DETAILS

Date:

To

The HOD (Mat),
Dredging Corporation of India Limited,
Head Office: Visakhapatnam
HB Colony, Seethamadhara,
Visakhapatnam - 530022.

Sir,

Sub: TENDER TO CONDUCT PHYSICAL STOCK VERIFICATION OF SPARES, STORES,
LUBES AND AT ONBOARD DCI DREDGERS_-Reg.

Ref: Tender No.: MAT/HO/ PSV-HALF YEARLY/26-27/01 , Date : 22-07-2026

With reference to your Tender No. MAT/HO/ PSV-HALF YEARLY/26-27/01 ,
Date : 22-07-2026 and as per [Clause No. 9.1\(10\) of ITB](#), of Tender, we hereby furnish
our Bank Account details for payment through E-transfer as follows:

1.	Name of the Firm	:	
2.	Bank Name	:	
3.	Branch name	:	
4.	Account No.	:	
5.	Type of Account	:	
6.	IFSC No. of the Bank	:	

Cancelled cheque enclosed.

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

ANNEXURE-VIII

BACKING OUT DECLARATION

Date:

To

The HOD (Mat),
Dredging Corporation of India Limited,
Head Office: Visakhapatnam
HB Colony, Seethamadhara,
Visakhapatnam - 530022.

Sir,

Sub: TENDER TO CONDUCT PHYSICAL STOCK VERIFICATION OF SPARES, STORES,
LUBES AND AT ONBOARD DCI DREDGERS_Reg.

Ref: Tender No.: MAT/HO/ PSV-HALF YEARLY/26-27/01 , Date : 22-07-2026

With reference to above referred tender, as per [Clause No. 30 of GCC](#), of Tender, we hereby certify that, we have not backed out from any tender after award of work, during last three years ending March 2026.

(OR)

We have backed out of tender/work after award of work issued by following employer(s).

- 1).....
- 2).....
- 3).....
- 4).....

**Strike out whichever is not applicable*

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

ANNEXURE-IX

CERTIFICATE OF PHYSICAL STOCK AUDIT & RECONCILIATION

Vessel / Location Name: DCI _____

Audit Period: From _____ to _____

Date of Declaration: _____

This is to certify that the inventory stock verification has been carried out on board the above-mentioned vessel/location for the specified period by the auditing committee in the presence of the OIC/EIC.

We further declare and confirm that the scope of work has been fully executed as per the tender requirements. Specifically, we jointly attest to the following:

100% Physical Verification: Almost all the inventory held onboard, including spares, stores, lubricants, and fuel, has been physically verified against the baseline ERP Stock List.

Organization and Labeling: All verified items have been physically arranged, organized, and properly tagged/labeled with their respective OEM part numbers and ERP item codes directly on the bins or items.

Discrepancy Documentation: Any excess or short items found onboard that are not listed in the provided ERP data have been clearly identified, quantified, and documented.

Reconciliation: A detailed Statement of Reconciliation has been prepared, comparing physical stock against ERP inventory, with documented reasons for consumption or mismatches.

ROB Soundings: Reserve on board (ROB) soundings of Fuel Oils have been properly witnessed and recorded alongside the physical stock verification.

This joint declaration is submitted alongside the original, physically attested stock verification reports as per Annexure-I & Annexure-II and the finalized reconciliation working sheets.

SIGNATORIES

For the Auditing Firm	For DCI Vessel/warehouse
Name:	Name:
Designation: Attending Marine Engineer	Designation: Master / CEO
Date:	Date:
Signature:	Signature:
Firm Stamp/Seal:	Firm Stamp/Seal:

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED
GEM-Tender

ANNEXURE-X

Reports to be submitted in the following formats

ANNEXURE-I										
INVENTORY OF SPARES AND STORES ON BOARD DREDGE/WAREHOUSE---- (as per ERP)										
SL.NO	Resource group	Resource	Product name	Site	Warehouse	Inventory : Quantity (A) as per ERP	PHYSICAL QTY AVAILABLE (B)	Difference in Qty (B-A)	location	Remarks

ANNEXURE-II										
EXCESS QUANTITY OF INVENTORY OF SPARES AND STORES ON BOARD DREDGE/WAREHOUSE----										
SL.NO	Resource group	Resource	Product name	Site	Warehouse	Inventory : Quantity (A) as per ERP	PHYSICAL QTY AVAILABLE (B)	Difference in Qty (B-A)	location	Remarks

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED
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SECTION-VI
TECHNICAL BID
PREAMBLE
COVER -A

1) To conduct physical stock verification onboard DCI Dredgers

SL NO.	WORK DESCRIPTION	UOM	QTY	QUOTED/ NOT QUOTED (YES/NO)
1	100% Physical Stock Verification/spare part audit/Inventory Management onboard of spares available onboard on DCIL Dredger Nos VIII, XI, XII, XIV, XV, XVI, XVII, XIX, XX & XXI (10 Nos of dredgers) which are deployed at various Port locations across India.	NOS	10	
2	100% Physical Stock Verificationspare part audit/Inventory Management onboard of spares available onboard on DCIL Dredger Nos XVIII, ID Ganga, BH-1, and Multicat 1 (4 Nos of dredgers), which are deployed at various Port locations across India	NOS	4	
3	100% Physical Stock Verificationspare part audit/Inventory Management of spares available at MNO Chennai Warehouse, CSC Visakhapatnam Warehouse and Balmer Godown Kolkatta at their respective locations	NOS	3	
4	Reserve on board (ROB) soundings of Fuel Oils onboard Dredgers DCIL Dredger Nos VIII, XI, XII, XIV, XV, XVI, XVII, XIX, XX, XXI, XVIII, ID Ganga, BH-1, Multicat-1 (Total 14 Nos of Dredgers) - (Subject to ROB survey to be witnessed along with the Physical Stock Verification) Note: For Lubes, the service tanks quantity should not be considered for valuation.)	NOS	14	

The above filled table has to be uploaded in cover A technical bid.

2) Scope of Services:

2. i) Conduct 100% physical stock audit of all spares, stores, lubricants, and fuel onboard 14 DCI dredgers deployed across various Indian locations & CSC, Visakhapatnam Stores, & MNO Godown at Chennai irrespective of item value.
3. Utilize the baseline ERP Stock List provided by DCI for reconciliation of stock physically available onboard vessels & godown.

Signature of Tenderer with Seal

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4. Identify, quantify, and document any excess or short items found onboard that are not listed in the provided ERP data.
5. Physically arrange, organize, and label all verified items with their respective part numbers referred in the manuals and item codes directly on the bins or items.
6. Prepare a detailed Statement of Reconciliation comparing physical stock against ERP inventory, clearly identifying differential quantities and obtaining documented reasons for consumptions or any mismatches.
7. Assist to the ship staff to raise the SCR's in ERP for the items which are not matching with baseline ERP Stock List.
8. Execute verification simultaneously with vessel operation windows without disrupting routine dredging schedules.
9. Coordinate locally with the DCI Project In-charge at respective project sites for necessary support to board the vessel (Contact details are enclosed at Annexure – 1) and centrally with a designated single point of contact at the DCI Head Office i.e Mr P Sujith AM (mat).
10. Assume responsibility for all local logistics, travel, accommodation, and insurance/safety measures. DCI will only provide boat transfers to the vessels; onboard accommodation may be provided subject to the availability.
11. Carry your Laptop, Own dongle for internet connectivity issues: The auditing team must forward consumption templates (template format will be provided by DCI) directly to the DCI Materials Division (matspares@dcil.co.in, punemsujith@dcil.co.in, gmmat@dcil.co.in, durgaprasad@dcil.co.in) authorizing them to upload the data into the ERP.
12. Explicitly mandate that the auditing firm must utilize offline data-capture tools (like specialized tablets or offline Excel macros) while onboard. This ensures continuous work during internet connectivity blackouts and allows for immediate synchronization or data transfer to the Materials Division once the team reaches shore.
13. Since the auditing team is already mandated to arrange and label items with ERP codes & OEM Part Numbers, specify that the physical labelling must follow a standardized format compatible with future automated tracking initiatives.
14. Insurance for the persons should be arranged by the vendor.
15. Please note that the audit activity is required to be conducted simultaneously on at least three vessels. However, the Physical Stock Verification shall be completed within 45 days from the date of Purchase Order. Each team shall consist of Marine Engineers along with assistants.
16. The team shall comprise Marine Engineers with a minimum of who is holding a rank not below that of 3rd Engineer. Relevant documentary evidence shall be provided in support of the same

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CHECK LIST FOR TECHNICAL BID

17. A Bid Form except the Price Schedule
18. A list of works bided for and in hand / being executed as on the date of submission of bid with proof of documents.
19. Documentary evidence to establish that the bidder is eligible to bid and is qualified to perform the contract if its bid is accepted consisting of
 - iii) Audited balance sheet for the last Seven years ending with 31st March 2026. Please note that the Minimum annual turnover of Rs.33,96,686/-in relevant works during any one of the past 7 financial years ending March 31, 2026. Must be certified by a Chartered Accountant.
 - iv) Copies of purchase orders (POs), delivery note / challans / receipts & invoices duly acknowledged / receipted by purchaser(s) / buyer(s) with signature & stamp of the authorized signatory (of buyer/purchaser), evidencing experience of having successfully completed works of similar nature during last 7 years ending March 2026 which should be either of the following.
 - A. Three similar completed works costing each not less than the amount equal to **Rs.27,17,349/-**.
 - B. Two similar completed works costing each not less than the amount equal to **Rs.33,96,686/-**.
 - C. One similar completed works costing each not less than the amount equal to **Rs.54,34,697/-**.
- Similar Work Experience:** Bidders must have successfully completed physical stock verification/inventory audit assignments on ocean going vessels under the management of reputed Maritime/Dredging companies having the ownership/Technical Management of the sea going vessels (excluding Tugs and harbor crafts). Copy of the work order / purchase order and work completion certificate duly signed by employer / purchaser to be submitted with technical bid (Cover-A).
20. Documentary proof of having Marine Engineers holding a rank not below that of 3rd Engineer.
21. Filled quoted/Not quoted sheet as per the table mentioned in Section-VI.
22. Documentary evidence towards remittance of cost of bid document (non-refundable) as prescribed through e-payment (NEFT / RTGS / BG/ BG) containing confirmation of receipt obtained by the bidder from DCI HO's e-mail-ID treasury@dcil.co.in along with electronic receipt/UTR.
23. Documentary evidence towards remittance of Earnest money deposit (EMD) as prescribed in the form of e-Payment (NEFT / RTGS / BG) containing confirmation of receipt obtained by the bidder from DCI HO's e-mail-ID treasury@dcil.co.in

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- along with electronic receipt/UTR.
24. Copies of original document defining the constitution or legal status, Place of registration and principal place of business of the company or Partnership.
 25. Copy of PAN Card.
 26. Copy of GST Registration Certificate.
 27. Bank details along with copy of cancelled cheque.
 28. Power of Attorney on Rs. 200/- stamp paper (non-judicial), duly notarized, in favor of the person authorized to sign the tender document. (If the tender document is signed by owner/proprietor of the firm, then also, he shall authorize himself for the same on stamp paper.)
 29. Annexures-I, III to VIII (On company letter head).
 30. Check list for Technical Bid.
 31. Downloaded Tender Document and amendment/corrigendum, if any, duly signed and stamped on all the pages by tenderer.
 32. Other documents prescribed in this bid document not mentioned above.

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PRICE BID

SL NO.	WORK DESCRIPTION	UOM	QTY	PER UNIT PRICE IN INR
1	100% Physical Stock Verification/spare part audit/Inventory Management onboard of spares available onboard on DCIL Dredger Nos VIII, XI, XII, XIV, XV, XVI, XVII, XIX, XX & XXI (10 Nos of dredgers) which are deployed at various Port locations across India.	NOS	10	
2	100% Physical Stock Verificationspare part audit/Inventory Management onboard of spares available onboard on DCIL Dredger Nos XVIII, ID Ganga, BH-1, and Multicat 1 (4 Nos of dredgers), which are deployed at various Port locations across India	NOS	4	
3	100% Physical Stock Verificationspare part audit/Inventory Management of spares available at MNO Chennai Warehouse, CSC Visakhapatnam Warehouse and Balmer Godown Kolkatta at their respective locations	NOS	3	
4	Reserve on board (ROB) soundings of Fuel Oils onboard Dredgers DCIL Dredger Nos VIII, XI, XII, XIV, XV, XVI, XVII, XIX, XX, XXI, XVIII, ID Ganga, BH-1, Multicat-1 (Total 14 Nos of Dredgers) - (Subject to ROB survey to be witnessed along with the Physical Stock Verification) Note: For Lubes, the service tanks quantity should not be considered for valuation.)	NOS	14	

- Price break-up showing base price and GST to be uploaded in the price bid cover.

Signature of Tenderer with Seal