

DREDGING CORPORATION OF INDIA

E-TENDER

DCI/KOC/OPS/Manning SL-I&II/2026-27/

Date: 22-05-2026

**e-TENDER FOR**

**“Providing/Supply of Lascar/Equivalent for Manning of DCI Survey Launch-I & II in and around Port Waters at Kochi”**

**DREDGING CORPORATION OF INDIA LIMITED**

SOUTHERN REGIONAL OFFICE

Door No.57/656 (D6)/(D9),  
Chackalakal Building, K.P.Vallon Road,  
Kadavanthra, Kochi – 682020.Kerala

Email: [pokochi@dcil.co.in](mailto:pokochi@dcil.co.in)

Website: <https://dredge-india.com>

DCI/KOC/OPS/Manning SL-I&amp;II/2026-27/

Date: 22-05-2026

SECTION-I  
INVITATION FOR BID (IFB)

Dredging Corporation of India Limited (DCI) was established in the year 1976 to provide dredging services to the Major Ports of the country in India. DCI is a pioneer organization in the field of dredging. Its Head Office is strategically situated on the east coast of India at Visakhapatnam and Regional/ Project office at various locations in India, DCI helps to ensure continuous availability of the desired depths in the shipping channels of the Major and Minor Ports, Indian Navy, Fishing Harbors and other maritime organizations.

DCI is undertaking dredging contracts and deploying vessels at various Major/ Minor ports of India as per contractual requirements. Presently, DCI is carrying out dredging works at Kochi, Mangalore and Puducherry under Southern Regional Office. As part of dredging work, DCI often carryout surveys through own/hired launches. Currently, DCI is in possession of DCI Survey Launch I & II at Kochi, which are currently in non operational condition.

In this connection, DCI is desirous to having manning of Survey launches I & II with one Lascar/Equivalent through experienced and reputed/competent firms. Therefore, DCI invites tender for the subject work for a period of 01 (One) year from the date of actual commencement of work.

Tenders are invited from competent and experienced firms in two-bid system through e-Tender mode. Tenderers have to submit the offer through <https://eprocure.gov.in/eprocure/app> based on the "BOQ" of tender document, uploaded in websites. The tenderer has to get them enrolled on the above portal and follow the procedure laid therein for submission of offer. The complete tender document will be available on the website of "DCI"- <https://www.dredge-india.com> and <https://eprocure.gov.in/eprocure/app>.

1	Name of Work	: Providing/Supply of Lascar/Equivalent for manning of DCI Survey Launch-I & II in and around port waters at Kochi for one year
2	Period of Contract	: One (01) year from the actual date of commencement of work.
3	Cost of Tender*	: Rs.590/- (Rupees Five Hundred Ninety only), Including GST, payable by ECS/NEFT/RTGS. Tender Cost is non-refundable even if the tender is cancelled. The confirmation of receipt is to be obtained by the bidder from DCI HO's e-mail id- treasury@dcil.co.in and to be enclosed with the tender along with electronic receipt/ UTR. Exemption under Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) on submission of a valid registration certificate as per the

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		Government of India rules.
4	Earnest Money Deposit*	: Rs.21,900/- (Rupees Twenty-One Thousand and Nine Hundred Only) payable by ECS/NEFT/RTGS. The confirmation of receipt is to be obtained by the bidder from DCI HO's e-mail id- treasury@dcil.co.in and to be enclosed with the tender along with electronic receipt/ UTR: Exemption under Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) on submission of a valid registration certificate as per the Government of India rules.
5	Validity of the Tender	: 90 days (Ninety days) from the date of opening of Tender
6	Availability of bid Document in DCI & Government e-Marketplace Portal (Eprocurement)-for downloading	: <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> and <a href="https://www.dredge-india.com/">https://www.dredge-india.com/</a>
7	Pre-Bid Queries & Clarification	: Interested parties are to submit their queries to <a href="mailto:pokochi@dcil.co.in">pokochi@dcil.co.in</a> on or before 1500 hours on 26-05-2026 The pre bid clarifications shall be uploaded on tender website for the information of bidders. No separate pre bid meeting will be conducted.
8	Last Date & time of submission of Bid and EMD	: Upto 1500 hrs on 05-06-2026 (As specified in E-procurement Portal and DCI website).
9	Date and time of opening of: 1. Cover-A (Technical bid). 2. Cover-B (Financial bid).	: a. Cover-A- @ 1530 hrs on 05-06-2026 (As Specified in E-procurement Portal and DCI website). b. Cover-B-Will be intimated in due course after evaluation of technical bid.
10.	Detail of Bank account of DCI to which bidders can pay following: 1. Cost of Tender documents, 2. EMD, 3. Performance Security, 4. Or, for any other payments due to DCI & to be paid to DCI.	: (a) Name of the Company: Dredging Corporation of India Ltd., (b) Name of the Bank : Canara Bank (c) Branch Name : DCI Ltd. Branch, Visakhapatnam. (d) IFSC Code : CNRB0013583 (e) Swift Code : SYNBINBB032 (f) Account Type : Current Account (g) Account No. : 35833070000014 (h) GST No. : 37AAACD6021B1ZB

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	<p><b>Note:</b>  Tenderers shall send mail to <a href="mailto:treasury@dcil.co.in">treasury@dcil.co.in</a> &amp; <a href="mailto:pokochi@dcil.co.in">pokochi@dcil.co.in</a> for obtaining confirmation from Finance Dept., DCI-HO for the receipt of Tender documents fees and EMD by furnishing details of firm/party, bank details and UTR number etc. Scanned copy of the UTR for Tender Cost and EMD payment must be uploaded in the Technical Bid Folder. Physical mode of payment i.e. Bankers cheques or Demand drafts will not be accepted.</p> <p><i>*Exception under MSME towards, EMD, tender document fees etc shall be considered with valid documents to the extent permitted by Government"</i></p>
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**PRE-QUALIFICATION CRITERIA:**

**Tenderer should possess the following minimum qualifying requirements:**

**Financial:**

1. Experience of having successfully completed similar works during the last seven years, ending **30<sup>th</sup>April 2026** should be any of the following:
  - a. Three similar completed works each costing not less than Rs. **4.38** Lakhs.  
(OR)
  - b. Two similar completed works each costing not less than Rs.**5.47** Lakhs.  
(OR)
  - c. One similar completed work costing not less than Rs. **8.76** Lakhs.
2. Average Annual Financial Turnover of the company during the last three years ending 31<sup>st</sup> March 2025 shall be at least Rs.**3.285** Lakhs.

**Note:**

- i. Similar Work means tenderer should have provided **manning for survey vessels /tug /floating craft/ boat etc. during** the last 07 years as on ending **30<sup>th</sup>April 2026**.
- ii. **Inline with GOI, MSME policy circular No. 1(2)(1)/2016-MA Dt. 10.03.2016 and subsequent circulars, Prior turnover and Experience exemption shall be provided to MSE startups on submission of documentary evidence of (a). startup certificate for service category proposed under tender and (b). meeting quality and technical specifications, i.e. submission of relevant qualification certificates for Lascar/ equivalent.**

Copy of the work order and work completion certificate/ performance certificate duly signed by employer mentioning the period & value of work done to be submitted with technical bid (Cover-A)

Detailed Tender and Complete Tender Documents are hosted in our website [www.dredge-india.com](http://www.dredge-india.com) and <https://eprocure.gov.in/eprocure/app> and interested parties can visit the same. Tenders are invited under two bid systems through e-Tender mode from the eligible bidders for the subject work as per the Eligibility Criteria & Scope of Work indicated in the Tender. There will be no physical/manual sale of tender document.

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The tender document shall be downloaded from above mentioned websites. Downloaded tender document along with all specified documents mentioned in tender and confirmed e-Receipts of Tender fees and EMD to be signed with seal on all pages and shall be uploaded in e-procurement Portal. The offers have to be submitted in the "BOQ" online through the e-procurement portal stated above based on the tender document, uploaded in websites mentioned above before the closing date and time. The tenderer has to get them enrolled on the e-procurement portal and follow the procedure laid therein for submission of offer. The Online Bidder Enrollment is free of cost and one time activity only.

The downloading of document shall be carried out strictly as provided on the website. No editing, addition, deletion of the content shall be permitted. If such action is observed at any stage, such proposals are liable for outright rejection. DCI shall be at liberty to ask for hardcopies of documents if found necessary.

***Dredging Corporation of India Ltd. reserves the right to:***

1. *Accept or reject any or all tenders without assigning any reason whatsoever.*
2. *Cancel the tender enquiry at any stage without assigning any reason.*
3. *Accept the tender in whole or part.*
4. *Reject the tender received with counter conditions/ additional conditions.*

**Project Manager**  
Dredging corporation of India limited  
Southern regional office  
Door No.57/656 (D6)/(D9),  
Chackalakal Building, K.P.Vallon Road,  
Kadavanthra, Kochi – 682020.  
Kerala

## SECTION-II

### INSTRUCTIONS TO BIDDERS(ITB)

#### A. Introduction

##### 1. Requirements for participation in e-Tenders:

In order to submit the online offer on e-procurement portal website <https://eprocure.gov.in/eprocure/app> the bidders should meet the following requirements

- 1.1. PC connected with Internet (For details, visit home page of e-procurement portal). It will be the bidder's responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder's premises to access the E-procurement website. Under no circumstances, DCI shall be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the E-procurement system or internet connectivity failures.
- 1.2. Online Enrollment/Registration with E-procurement portal with valid Digital Signature Certificate (DSC). The online enrollment/registration of the bidders on the portal is free of cost and one time activity only. The registration should be in the name of bidder whereas DSC holder may be either bidder himself or his duly authorized person. It shall be the responsibility of the tenderer to ensure that they get registered with the E-procurement portal well in advance and download the documents before the last date and time for the same.

##### 2. Eligible Bidders

- 2.1. This Invitation for Bids is open to all providers of services of "Manning of survey vessels/tug/floating craft etc.
- 2.2. Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by Dredging Corporation of India Limited (DCI) to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the services under this Invitation for Bids.
- 2.3. Government-owned enterprises in India may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the DCI.
- 2.4. Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by DCI or any other Government agencies / DCI's Clients in accordance with ITB Clause 42.

##### 3. Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of its bid, and DCI will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

#### B. The Bidding Documents

##### 4. Content of Bidding Documents

The services required, bidding procedures and contract terms are prescribed in the Bidding Documents. The Bidding Documents include the following:

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i. *Technical Bid (Cover-A)*

- a) Section-I: Invitation for Bids (IFB)
- b) Section-II: Instructions to Bidders (ITB)
- c) Section-III: General Conditions of Contract (GCC)
- d) Section-IV: Special Conditions of Contract (SCC)
- e) Section-V: Prescribed Formats (PF)
- f) Section-VI: Checklist for Uploading Technical-Commercial Bid

ii. *Financial Bid (Cover-B)*

The Bidder is expected to examine all instructions, forms, terms and specifications in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidder risk and may result in the rejection of its bid.

**5. Pre-Bid Meeting/Queries & Clarification**

Interested parties are to submit their queries to [pokochi@dcil.co.in](mailto:pokochi@dcil.co.in) on or before 1500 hours on **26-05-2026**. The pre bid clarifications shall be uploaded on tender website for the information of bidders. No separate pre bid meeting will be conducted.

**6. Amendment of Bidding Documents**

- 6.1. At any time prior to the deadline for submission of bids, DCI may, for any reason, whether on its own initiative or in response to a clarification requested by prospective bidder, modify the Bidding Documents by amendment/corrigendum.
- 6.2. The amendment/corrigendum will be uploaded in DCI websites & [www.eprocure.gov.in](http://www.eprocure.gov.in) (E-procurement) and all prospective Bidders should visit from time-to-time above websites before submission of bid.
- 6.3. In order to afford prospective Bidders reasonable time to take the amendment into account in preparing their bids, DCI may, at its discretion, extend the deadline for the submission of bids, if necessary.

**C. Preparation of Bids****7. Digital Signature Certificate (DSC)**

Bidders may obtain Digital Signature Certificate from any Certifying Authority authorized by Controller of Certifying Authority (CCA) which can be traced up to the chain of trust to the Root Certificate of CCA.

**8. Declaration**

The tenderer in original printed company letter head has to submit/upload a declaration that Digital Signature Certificate (DSC) holder, who is bidding on-line in this tender, is either the Bidder himself or possesses the proper authorization from Bidder to bid on behalf of him.

**9. Details to be Given**

The bidder is required to furnish details in his offer as given in Annexure V to IX. If no

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information is applicable against any serial number, please mention – “Not Applicable” and upload scanned copies of all the documents stated therein. Annexure V to IX of tender document to be printed on firm’s letterhead, filled with required information, signed & sealed and to be uploaded with Technical Bid.

**10. Language of Bid**

The language of the bid shall be English. All documents uploaded should also be in English language. In case the original document is in a different language, self-attested English translation must be furnished.

**11. Communication**

All communication sent by DCI as well as the E-procurement portal service provider by post/e-mail/SMS shall be deemed as valid communication. The bidder must provide complete postal address, e-mail id and mobile number.

**12. Documents Comprising the Bid**

Online-Two Covers: The offers are to be submitted online through E-procurement portal, (<https://eprocure.gov.in/eprocure/app>) in two covers.

The Bids shall be in Two Cover System consisting of

12.1. Technical Bid (Cover A); and

12.2. Price/ Financial Bid (Cover B)

**13. Technical Bid (Cover A)**

*The Cover-A-Technical Bid*, contains the pre-qualification criteria and other Technical terms & conditions and other documents. The information required as per page 52 of 53 shall be filled in the prescribed format and uploaded along with the requisite documents/ Annexure in the Technical Folder in the order stated ITB Clause to 13.1.16. The documents need to be provided on the letter head of the bidder wherever asked for and signed and stamped by the authorized person of the bidder. The bidder must upload all the documents required as per the terms of Tender. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

13.1.1. A Bid Form except the Price Schedule

13.1.2. A list of works bid for and in hand / being executed as on the date of submission of bid with proof of documents.

13.1.3. Documentary evidence to establish that the bidder is eligible to bid and is qualified to perform the Contract if its bid is accepted consisting of

- i) Audited balance sheet for the last three (03) years ending with **31<sup>st</sup> March 2025**.
- ii) Certificate from Employers showing experience of having successfully completed works of similar nature during last 07 years ending **30<sup>th</sup> April 2026**. The certificate should include the following information’s:
  - a) Brief description of the work
  - b) Contract amount / rates.
  - c) Time limit for completion
  - d) Whether the work has been completed within the stipulated time.
  - e) Whether any liquidated damages have been levied.

13.1.4. Documentary evidence towards remittance of cost of document (non-refundable) as prescribed through e-payment (NEFT / RTGS) containing confirmation of receipt

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obtained by the bidder from DCI HO's E-mail-Id: treasury@dcil.co.in along with electronic receipt/ UTR.

13.1.5. Documentary evidence towards remittance of Earnest money deposit (EMD) as prescribed in the form of

13.1.5.1. E-Payment (NEFT / RTGS) containing confirmation of receipt obtained by the bidder from DCI HO's e-mail id- treasury@dcil.co.in along with electronic receipt/UTR.

Or

13.1.5.2. Bank Guarantee (copy to be uploaded online. Please refer to "NOTE" regarding the submission of original Bank Guarantee.)

13.1.6. A detail of manpower i.e. lascars with valid competency certificates issued by KIV Kerala/ MMD or Equivalent proposed to be offered to DCI Ltd. for the work under consideration, including copy of the existing insurance policy covering the Crew.

13.1.7. Copies of original document defining the constitution or legal status, place of registration and principal place of business of the company or Partnership.

13.1.8. Copy of PAN Card.

13.1.9. Copy of GST Registration Certificate.

13.1.10. Bank details along with copy of cancelled cheque.

13.1.11. Registration with Provident Fund Authorities. If PF registration exempted, relevant exemption letter/certificate to be enclosed to Bid.

13.1.12. **Power of Attorney on stamp paper (non-judicial) of Rs. 200/-, in favor of the person authorized to sign the tender document. (If the tender document is signed by owner/proprietor of the firm, then also, he shall authorize himself for the same on stamp paper.)**

13.1.13. Annexure I to X.

13.1.14. Check list for Technical Bid.

13.1.15. Downloaded Tender Document and amendment/corrigendum, if any, duly signed and stamped on all the pages by tenderer.

13.1.16. Other documents prescribed in this bid document not mentioned above duly signed and sealed.

**NOTE: Of the above documents, Sl.No.13.1.5 (ii) ,viz., EMD (in case of BG) & 13.1.12, Power of Attorney in ORIGINALS shall be forwarded so as to reach the address of Tender Inviting Authority within 03 days from the date of technical bid opening, without which tender may be considered irresponsible**

### 13.2. Price bid (cover B)

**The Cover-B, Price bid**, containing the Bill of Quantity (BOQ) in Excel format (password protected) will be available on E-procurement portal. This will be downloaded by the bidder and they shall quote the rates, taxes etc. for the offered item in this Excel file. Thereafter, the bidder will upload the same Excel file during bid submission in cover-B. The Price-bids of the bidder will have no condition and will consist of prices only. Cover - B (Price Bid) of only those tenderers, who are technically qualified, will be opened online on a pre-announced date and time which will be intimated to technically qualified tenderers in advance. The Price Bid which is incomplete and not submitted as per instructions given will be rejected.

**14. Bid Form**

The Bidder shall complete the Bid Form (Annexure-I) along with the enclosures specified in Clause 13.1 of ITB except the appropriate Price Schedule furnished in the Bidding Document.

**15. Bid Prices**

The bidder shall quote his prices only in the Bill of Quantity (BOQ) in Excel format and upload it. The bidder should not indicate the prices anywhere directly or indirectly in the Technical-Commercial Bid. Any such offer or indication shall disqualify the bidder. Similarly, the Price Bid should not contain any conditions. Conditional tenders are liable for summarily rejection.

**16. Bid Currencies**

Prices shall be quoted in Indian Rupees only.

**17. Documents Establishing Bidder's Eligibility and Qualifications**

Pursuant to ITB Clause 13, the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.

The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to DCI's satisfaction that the Bidder has the financial, technical and production capability necessary to perform the contract.

**18. Period of Validity of Bids**

The Tenderer shall keep open the validity of the Bid for 90 days from the date fixed for its opening or from the date of its opening whichever is later. It is also obligatory for the Tenderer to keep the validity open for another 30 days in case a request is made by DCI in writing or by e-mail before the expiry of the initial validity period of 90 days stated above. The date of receipt of the request from DCI should be acknowledged. Should any Tenderer withdraw his tender before the validity period, the EMD submitted by the Tenderer shall be forfeited automatically without prejudice to the other rights of DCI.

In case DCI asks for extension in validity of bid, the validity of earnest money deposit provided under ITB Clause 19 shall also be suitably extended.

**19. Earnest Money Deposit (EMD)**

- 19.1. Pursuant to ITB Clause 13.1.5, the Bidder shall furnish, the Earnest Money Deposit for the amounts as indicated at Sl. No.4, of Section-I of IFB, through NEFT / RTGS/ unconditional, irrevocable Bank Guarantee in favor of "Dredging Corporation of India Limited" payable at Visakhapatnam from any Scheduled or Nationalized Indian Bank. The scanned legible copy of same shall be uploaded in the Technical Bid (Cover-A). The details of payment along with electronic receipt/ UTR is to be sent by the bidder vide e-mail to DCI HO's e-mail id - [treasury@dcil.co.in](mailto:treasury@dcil.co.in) and the confirmation mail received from [treasury@dcil.co.in](mailto:treasury@dcil.co.in) along with electronic receipt/ UTR are to be uploaded in Technical Bid (Cover-A).
- 19.2. The earnest money is required to protect DCI against the risk of Bidder's conduct which would warrant the earnest money forfeiture, pursuant to ITB Clause 19.7. No interest what-so-ever shall be payable by DCI on EMD.
- 19.3. The earnest money deposit shall be paid in the form of a NEFT / RTGS or a bank guarantee issued by Scheduled or Nationalized Indian Bank in favor of "Dredging Corporation of India Limited" payable at Visakhapatnam, and shall be valid for thirty (30)

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days beyond the validity of the bid.

- 19.4. Any bid not secured in accordance with ITB Clauses 19.1 and 19.3 will be rejected by DCI as non- responsive, pursuant to ITB Clause 29.
- 19.5. Unsuccessful Bidders' earnest money deposit will be discharged or returned as promptly as possible, but not later than thirty (30) days after the expiration of the period of bid validity prescribed by DCI pursuant to ITB Clause 17 without interest.
- 19.6. The successful Bidder's earnest money deposit will be refunded upon acceptance of the work order and payment of 100% performance security by the bidder to DCI. However, at the option of successful tenderer, the Earnest money deposit paid in the form of a NEFT / RTGS can also be adjusted towards as part of the performance security and balance amount of 05% of contract value towards performance security has to be furnished / paid by way of NEFT/ RTGS/BG to DCI. In case EMD is paid through BG, the validity of the BG shall be suitably extended by the bidder on par with the validity of the Performance Security.
- 19.7. The earnest money deposit may be forfeited:
  - 19.7.1. If a Bidder:
    - 19.7.1.1. withdraws his bid during the period of bid validity specified by the Bidder on the Bid Form,(or)
    - 19.7.1.2. does not accept the correction of errors pursuant to ITB Clause 31; (or)
  - 19.7.2. In the case of a successful Bidder, if the Bidder fails:
    - 19.7.2.1. to accept the Letter of Acceptance (LOA)/work order (or).
    - 19.7.2.2. to pay performance security within 07(seven) days of receipt of LoA (or)
    - 19.7.2.3. to submit contract agreement duly signed and stamped in the prescribed formats within 07 (Seven) days from the date of issue of letter of acceptance (or).
    - 19.7.2.4. to commence the work within 14 (fourteen) days from date of issue of LOA.

## **20. Intimation of payment of Tender Cost/EMD/Security Deposit**

- 20.1. The confirmation towards receipt of tender cost and EMD is to be obtained by the bidder from DCI HO's e-mail id [treasury@dcil.co.in](mailto:treasury@dcil.co.in) by giving the reference of the tender no. and name of the party, UTR. And after receipt of confirmation the same has to be uploaded with the Technical Bid of tender along with electronic receipt/ UTR.
- 20.2. The scanned copy of the UTR for Tender Cost and EMD payment document must be uploaded in the Technical bid. In case of exemption of Tender Cost, the scanned copy of documents in support of exemption will have to be uploaded in the "Technical bid" and "EXEMPTED" should be written in the relevant column. The payment to DCI made through online mode must be received in DCI's Bank Account before the last date and time of submission of bid failing which online offer will not be considered. If the net payment credited to DCI bank account, is found to be less than the stipulated Tender Cost and/or EMD as may be applicable, the Bid will not be accepted. Physical mode of payment i.e. Banker cheques or Demand drafts is not acceptable.

## **21. Format and Signing of Bid**

Proper care shall be taken while entering any value/rate and uploading of the Price Bid/ Bill of Quantities.

**D. Submission of Bids****22. Submission of Documents**

Based on undertaking furnished by the bidder in its Technical Bid, certifying the authenticity and statement made in the bid as well as documentary support of such statement submitted with online bid against the tender, DCI, while carrying out evaluation of the offer, shall consider the scanned copies of the documents without any verification with the original. However, DCI reserves the right to verify such documents with the original, if necessary, at a later stage for which the bidder shall have to submit the original documents to DCI on demand. If at any point of time during procurement process or subsequently, any information or document submitted by the bidder, is found to be false/incorrect/forged/tampered in anyway, the total responsibility shall lie with the bidder and DCI reserves the full right to take penal action as may be deemed fit including rejection of the offer and / or banning the bidder in DCI from future tenders. The penal action may include termination of contract /forfeiture of all dues including EMD and / or Performance Security Deposit and /or Security Deposit and/or banning of the firm along with all partners of the firm as per provisions of law. Further, suitable action may be taken for claiming damages from the bidder.

**23. User Portal Agreement**

The bidders will have to accept unconditionally the on-line user portal agreement which contains the acceptance of all the Terms and Conditions of Tender including Technical, Commercial & General Terms & Conditions and other terms, if any, along with on-line undertaking in support of the authenticity of the declarations regarding the facts, figures, information and documents furnished by the Bidder on-line in order to become an eligible bidder. No conditional bid shall be allowed/ accepted.

**24. Upload of Scanned Documents**

Bidders are requested to scan the documents in 100 DPI for maintaining clarity & easy upload. They should check the same regarding such clarity and ensure that legibility is not lost during scanning. The scanned copies which are not legible are liable to be not considered and the bid may be rejected.

**25. Deadline for Submission of Bids**

- 25.1. Bids must be submitted on or before due date and time as specified in E-procurement portal through online only. No physical document need to be sent unless asked for. Scanned copies of all the documents duly signed and stamped by the Tenderer on all pages to be uploaded online.
- 25.2. In the event of the scheduled due date of opening of bids being declared as a closed holiday for the Company or a "bandh", the due date for opening of bids will be next working day.
- 25.3. DCI may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB Clause 6, in which case all rights and obligations of DCI and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- 25.4. Late Bids: Any bid not submitted before the deadline for submission will be rejected.

**26. Modification and Withdrawal of Bids**

Modification of the submitted bid shall be allowed online only before the deadline of

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submission of tender and the bidder may modify and resubmit the bid online as many times as he may wish. Bidders may withdraw their bids online within the last date and time of bid submission.

**E. Opening and Evaluation of Bids****27. Opening of Bids by DCI**

The Technical Bids (Cover-A) will be opened on the pre-scheduled date and time of tender opening. The Technical Bids will be decrypted on-line and will be opened by the "Bid Openers" with their Digital Signature Certificates. The Bidders may view the bid opening remotely on their personalized dash board under the link "Bid Opening (Live)" and can see the documents submitted by all participating bidders.

Price-Bid (Cover-B) will be opened after evaluation of Cover –A. The Cover-B of only those bidders who have been qualified in the Technical Bid shall be opened for which separate intimation will be given to the technically qualified bidders.

The Price Bid of the technically qualified bidders will be decrypted and opened by the "Bid Openers" with their Digital Signature Certificates on the scheduled date and after the pre-scheduled time. The Bidders may view the Price Bid opening online remotely on their personalized dash board under the link "Bid Opening (Live)" and can see the Price-Bid/BOQ submitted by all shortlisted bidders.

**28. Clarification of Bids**

For uploading document or any other technical issue while submission of bid please contact by e-mail following person.

Shri V. Satheesh Chander Rao Deputy General Manger (IT),  
Dredging Corporation of India Limited, Dredge house, HB Colony Main Road,  
Visakhapatnam– 530022,  
Mobile: 96761 12224,  
[E-mail: satishv@dcil.co.in](mailto:satishv@dcil.co.in)

For Tender related enquiry please contact following number.

Ph :: +91 7702210806

Email: [pokochi@dcil.co.in](mailto:pokochi@dcil.co.in)

**29. Preliminary Examination**

- 29.1. DCI will examine the Technical Bids to determine whether they are complete, whether required earnest money deposit have been remitted, whether the documents have been properly signed, and whether the bids are generally in order.
- 29.2. The bid which meets all the tender requirements is a responsive bid.
- 29.3. The bid, which is prima-facie responsive but contain some minor omissions/missing points is a substantially responsive bid and shall be processed further for rectifying the minor deficiencies.
- 29.4. For a substantially responsive bid, DCI may waive any minor informality in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.
- 29.5. The bid, which does not conform to all the essential and mandatory requirements and/or contains reservations with reference to the critical and essential terms and conditions of the bid, is a non- responsive bid.

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- 29.6. If a bid is not a substantially responsive or if it is a non-responsive, it will be rejected by DCI, not considered for evaluation and shall not subsequently be made responsive by the Bidder by correction of the nonconformity.

**30. Evaluation and Comparison of Bids**

The Cover B containing the Financial Bid / Bill of Quantities of only those bidders who have been qualified in the Technical Bid, will be opened at a later date. The date and time of opening of Cover B - Price Bid/ Bill of Quantities through E-procurement portal shall be informed to the technically qualified bidders and the Price Bid/Bill of Quantities will be opened online. Bidders must quote for every item of the BOQ/Price Bid, since Price Bid evaluation will be done on overall amount for all items. Partially quoted BOQ will not be accepted.

**31. Arithmetical errors will be rectified on the following basis**

Computational errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the Bidder does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited.

**32. Shortfall of Documents**

DCI may ask for shortfall documents during the evaluation of the bids. These documents shall not be relating to submission of Tender Cost/EMD. Request for documents and the response shall be in writing and no change in the prices of the bid shall be sought, offered or permitted. No modification of the bid or any form of communication with DCI or submission of any additional documents, not specifically asked for by the Purchaser, will be allowed and even if submitted, they will not be considered by DCI. These documents are to be uploaded within the specified time period. The above documents will be specified on-line under the link - Upload Shortfall Document", by DCI after scrutiny of bids after opening of Technical (Cover –A) , indicating the start date and end date giving specified time for online submission by bidder.

The bidders will get this information on their personalized dashboard under "Upload Shortfall Document/Information" link. Additionally, information may also be sent by system generated email and SMS, but it will be the bidders responsibility to check the updated status/ information on their personalized dashboard at least once daily after opening of bid. No separate communication will be sent in this regard. Non receipt of email and SMS will not be accepted as a reason of non-submission of documents within prescribed time. The bidders will upload/re-upload the requested documents (duly signed and stamped on all pages) within the specified period and no additional time will be allowed for on-line submission of documents. In case the requested shortfall documents are not uploaded within the specified period the offer will be evaluated in accordance with tender terms and conditions based on the documents already submitted at the time of bid opening.

**33. Verification**

DCI reserves the right to verify any of the documents uploaded by the bidder at any stage. All communication will be on e-mail. No separate communication by courier/speed post/ registered post/ post will be made in this regard. Non-receipt of e-mail will not be accepted as a reason of non-submission of documents within prescribed time.

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**34. Prices**

Prices should be quoted in the BOQ (excel sheet) available in the portal. Apart from other conditions stated elsewhere in this document, the following are to be carefully read before quoting.

- 34.1. Rate quoted should be inclusive of all charges including manning wages, bonus, port passes, transportation and accommodation of crew, medical support, local Union Charges if any, food arrangement and any other incidental expenses towards manning of crew, taxes, duties, etc. but excluding GST.
- 34.2. Rates should be valid for entire period of contract. No enhancement will be given during the period of contract or during extended period for whatsoever reason.
- 34.3. Rates are to be quoted strictly as per the format given.
- 34.4. Rates must include all taxes as applicable; except for GST which shall be payable extra as applicable.
- 34.5. The offer should be submitted strictly as per the terms & conditions laid down in the tender document, failing which the offer may not be considered. No deviation of the terms and conditions of the tender document is acceptable. Bids having terms and conditions which are in deviation to the tender terms are liable for rejection.
- 34.6. Information/documents are to be furnished serial wise as per the respective annexure of the Tender. If no information or document is applicable against any serial number, please mention – Not Applicable.
- 34.7. During the process of finalization of tender all notices shall be sent by e-mail only to the bidders by DCI and/ or <https://eprocure.gov.in/eprocure/app> portal. Hence Bidders are requested to indicate their valid corporate e-mail- id and mobile no. of authorized representative at Vendor registration form for communications through e- mails.

**35. Contacting Dredging Corporation of India Ltd. (DCI)**

From the time of Bid opening to the time of Contract award, if any Bidder wishes to contact DCI on any matter related to the Bid, it should do so in writing/email.

Any effort by a Bidder to influence DCI in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

**F. Award of Contract****36. Award Criteria**

- 36.1. Upon finalization, DCI will award the contract to the bidder who has quoted against all items of the BOQ, whose bid has been determined to be the lowest evaluated bid, by quoting the lowest amount (exclusive of GST) in BOQ, including all the services for One year and thus became successful L-1 Bidder. If any item(s) of the BOQ was not quoted, bid will be rejected. DCI reserves the right to accept or reject any bid as specified in Clause 38 of ITB.
- 36.2. of the bids and arriving at L-1 bidder, DCI shall issue Letter of Acceptance (LOA) to the successful bidder and contractor should execute the contract agreement as well as submit performance security within 07 (Seven) days from date of LOA.
- 36.3. Work order shall be issued to the successful bidder upon receipt of Performance Security & signing contract agreement.

**37. Right to Vary Period of Contract at Time of Award**

The contract period is for **01 year** from the date of actual commencement of work which may be extended at the discretion of DCI.

Before expiry of the contract, the tenderer shall be informed by written notice to extend the contract for further period as per discretion of DCI with same rates, terms and conditions. DCI reserves right to extend/curtail the period of contract and decision of DCI in this matter will be final and binding on the contractor and will not be subject to the arbitration. Contractor has to execute the work as per rates quoted in schedule of rates/Negotiated Final Rates and as per Contract Conditions laid down in Tender document during the entire contract period and extended/curtailed period

In case of curtailment of the contract period at any stage, the tenderer shall be informed of the same in advance by serving a 07 days' notice of termination. In such case the tenderer shall not have any additional claim whatsoever. During the contract period and extended period, Contract shall be terminated by giving 07 days' notice by DCI, if the services of the tenderer are found to be inadequate or unsatisfactory or in violation of the terms/ conditions of the contract, without prejudice to DCI's other rights and remedies. In such case the tenderer shall not have any additional claim whatsoever.

**38. Right to accept Any Bid and to reject any or All Bids**

DCI reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of Contract, without assigning any reason or incurring any liability whatsoever.

**39. Notification of Award**

Prior to the expiration of the period of bid validity, DCI will notify the successful Bidder in writing/ email that its bid has been accepted by way of a Letter of Acceptance (LoA),. The receipt of LOA is to be confirmed by Bidder in writing by letter/email, The notification of award will constitute the formation of the Contract.

**40. Performance Security**

Within 07 (Seven) days from the date of LoA from DCI, the successful Bidder shall furnish the performance security in accordance with the General Conditions of Contract (GCC) Clause No:03, in the Performance Security Form provided in the Bidding Documents. Failure of the successful Bidder to furnish performance security within 07 days from the date of LoA issued shall constitute sufficient ground for the annulment of the award of contract and forfeiture of the bid security/EMD.

**41. Failure to perform the contract (Risk & Cost of the contract)**

Clause 11 of Special Contract Condition to Bidders (SCC) refers

**42. Corrupt or Fraudulent Practices**

DCI requires that the Bidders/Contractors observe the highest standard of ethics during the execution of such contracts. In pursuance of this policy, DCI defines, for the purposes of this provision, the terms set forth below as follows:

- 42.1. "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official/DCI official in the procurement process or in contract execution and

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- 42.2. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of DCI, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive DCI of the benefits of free and open competition;
- 42.3. DCI will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
- 42.4. DCI will declare a firm or company ineligible, to be awarded a contract by DCI, either indefinitely or for a stated period of time, if it at any time determines that the firm or company has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract with DCI.
- 42.5. The tenderer shall enclose a certificate that "he/she is not related to any officer of Dredging Corporation of India limited or any other officer of the rank of Under Secretary or above in the Ministry of Ports, Shipping and Waterways," The tenderer shall also furnish a declaration with his tender enclosing the names of the relatives who are employed in DCI, if any.
- 42.6. The tenderer shall have to give a certificate that the tenderer has not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and has not committed any offence under the Prevention of Corruption Act in connection with the bid.
- 42.7. The tenderer shall give a certificate that the tenderer shall disclose any payments made or proposed to be made to any intermediaries (Agents etc) in connection with the bid.

**43. Maintaining Occupational health, Safety, Security, Quality, Environment and other codes / standards as per ISO 45001:2018, ISM, ISPS, ISO 9001:2015 and ISO 14001:2015:**

DCI has been implementing Occupational Health & Safety as per ISO 45001: 2018 of ISO on vessels and shore offices, maintaining International Safety Management (ISM) Code and International Ship and Port facility Security (ISPS) Codes prescribed by International Maritime Organization (IMO) and administered by Director General of Shipping (DGS) onboard it's vessels and Integrated Management System comprising of Quality Management System (in accordance with ISO 9001: 2015) and Environmental Management System (in accordance with ISO 14001: 2015) onboard vessels as well as in shore offices / activities. The services provided by the bidder should ensure compliance to the above codes/ standards.

**44. General**

- 44.1. Bid Documents are not transferable.
- 44.2. Where the Bidder fails to enter a price or a rate in any, or part of the bills, then for the item or items for which no price or rate has been entered, the cost shall be deemed to be fully covered by the prices or rates entered into the other items in the Price Schedule.
- 44.3. The bidder shall produce documentary evidence for the technical data included in the tender, as far as possible.
- 44.4. All Tender Documents shall be treated as private and confidential and must be returned back to DCI, without defacing or altering.

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- 44.5. Canvassing in connection with this tender is strictly prohibited and the tenders submitted by the bidders who resort to canvassing will be liable for rejection.
- 44.6. In case of corrigendum/addendum regarding the subject tender work, DCI will publish the same only on websites <https://eprocure.gov.in/eprocure/app> and [www.dredge-india.com](http://www.dredge-india.com) Tenderers are requested to visit the websites regularly.
- 44.7. After award of work, all correspondences must be made with the Project in Charge, DCI, KOCHI.

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**SECTION-III**  
**GENERAL CONDITIONS OF CONTRACT (GCC)**

**1. Application & Definitions of the terms**

These General Conditions shall apply to the extent that they are not superseded by provisions in this and other parts of the Contract.

- i) Bidder: Means the person or persons, firm or company who bids for the work.
- ii) Contractor: Means the person or persons, firm or company whose bid/offer has been accepted and also fulfilled contractual obligations viz., executing Agreement, Integrity pact etc.
- iii) Engineer: Authority nominated as such by DCI for this contract.
- iv) Project In- Charge: Means DCI's officer authorized as In-charge of the project.
- v) Contract agreement: Means the agreement entered into between DCI and the Contractor, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein. Tender notice, complete tender document including corrigendum and addendum, LOA, work order, agreement, correspondence exchanged before the issue of work order by which the Conditions of Contract are amended, varied or modified in any way by mutual consent will form part of the Contract.
- vi) Singular includes plural and vice-versa and masculine includes feminine and vice-versa where the context so requires.

**2. Standards**

The services provided under this contract shall conform to the Standards applicable to the services to be rendered as per the scope of work.

**3. Performance security (Pursuant to Clause No.40 of ITB)**

- 3.1. Within 07 (Seven) days of LoA from the DCI, the successful Bidder shall furnish the performance security deposit in the form of Bank Guarantee as per as per Proforma at Annexure-II attached. Failure of the successful Bidder to furnish performance security within 07 days from the date of LoA issued shall constitute sufficient ground for the annulment of the award of contract and forfeiture of the bid security/EMD.
- 3.2. The proceeds of the Performance Security shall be payable to the DCI as compensation for any loss resulting from the Bidders failure to complete its obligations under the Contract.
- 3.3. A sum equal to **5%** of contract value as indicated in LoA shall be deposited by the contractor by e- payment or by way of irrevocable, unconditional Bank Guarantee from Scheduled/ Nationalized Indian Bank as Performance Security Deposit in favor of Dredging Corporation of India Limited payable at Visakhapatnam as per Pro-forma at Annexure-II attached. Bank Guarantee shall remain valid for a period of three months beyond the original or extended contract period as applicable from the date of the actual commencement of work and shall be renewed for a further period, if required so. In case if any increase in value of the contract during the currency of contract, additional bank guarantee for the same shall be submitted by the party.
- 3.4. At the option of contractor, EMD can be converted as part of Performance Security Deposit and balance performance security shall be submitted in the form of BG/e-

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payment to DCI, as per DCI bank account details given in tender.

- 3.5. In case the contract is further extended by giving additional quantity, sum equal to **5%** of the additional contract value for the extended period of contract shall be deposited within 07(seven) days after receiving an intimation of extension of contract from DCI. Performance Security Deposit will not carry any interest.
- 3.6. Before releasing the performance security, after the work is completed, the contractor is required to submit a “No dues and no claims” Certificate / letter to DCI and the contractor shall not be entitled to invoke arbitration in respect of any claim that is not raised before the issue of “No dues and no claims certificate”.
- 3.7. Subject to Clause 3.5 of GCC, the performance security will be discharged by DCI and returned to the Contractor preferably within Sixty (60) days following the date of completion of the Contractor’s performance obligations, including any warranty obligations, clearance of final bill, under the Contract

#### **4. Security Deposit**

- 4.1 Security deposit of **5%** of admissible bill value shall be deducted from each running account bill.
- 4.2 Security Deposit will not carry any interest. On successful completion of contract, the Security Deposit will be refunded to the contractor upon submission of “No dues and No claims” certification letter.
- 4.3 DCI shall be at liberty to deduct from the Security Deposit/ Performance Security Deposit such sums as are due and payable by the successful tenderer/contractor as may be determined in terms of the contract, and the amount shall be appropriated from the Security Deposit/Performance Security Deposit accordingly.

#### **5. The Contract & General Obligations of Contractor**

##### **5.1 Contractor Cannot Sub-let the Work**

The Contractor shall not directly or indirectly transfer, assign or sublet the Contract or any part thereof without the written permission of DCI. Even if such permission be granted, the Contractor shall remain responsible

- a) For the acts, defaults and neglect of any sub-Contractor, his Contractors, servants, or workmen as fully as if these were the acts, defaults or neglects of the Contractor himself for his Agents, servants or workmen, and
- b) For his full and entire responsibility of the contract and for active superintendence of the works by him despite being sublet, provided always that the provision of laborers on a “Piece rate” basis shall not be deemed to be subletting under this clause.

##### **5.2 Contractor is Responsible for all Damages to Other Structures/ Persons, caused by him in Executing the Work.**

The Contractor shall at his own cost protect, support and take all precautions with regard to the personnel or structure or services or properties whether belonging to DCI or not, which may be interfered with or affected or disturbed or endangered and shall indemnify and keep DCI indemnified against claim for injury, loss or damage caused by the Contractor in connection with the execution and maintenance of the work to the aforesaid properties, structures and services and / or to any person including the Contractor’s workmen. Cost of insurance Cover, taken by the Contractor shall be borne by the contractor and shall not be reimbursed by DCI.

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**5.3 Contractor to Indemnify DCI against all Claims for Loss, Damage etc.**

The Contractor shall indemnify DCI against all claims, demands, actions and proceedings and all costs arising there from on account of:

- i) Pollution of waterway and damage caused to jetty, lock, other boat or other structures related to waterways, in safely berthed survey launches/while carrying out survey by the contractor.
- ii) Infringement of any patent right, design, trademark, or name or other protected right, in connection with the works or temporary work.
- iii) Un-authorized obstruction or nuisance caused by the Contractor in respect of Public or Private Road, railway tracks, footpaths, crane tracks, waterways, quays and other properties belonging to DCI or any other person.
- iv) Damage / injury caused to waterway and bridge on account of the movement of Contractor's vessels plants and materials even for damages/injuries caused on account of movement of DCI Survey Launch-I & II, in connection with the work.
- v) Payment of all royalties, rent, toll charges, local taxes, other payments (Local Union Charges if any) or compensation, if any, for getting all contractor's materials and equipment required for the work.
- vi) Penalties/Claims from local bodies, Statutory Authorities for the default on Contractor's part, for its failure to keep permission/license/Competency Certificates of crew valid during currency of the contract in connection with execution of the work.
- vii) Legal action initiated against the Contractor by Authorities/Third Party for its misdeeds/actions/mal practice while executing the work
- viii) By submission of online tender by the tenderer DCI shall be deemed to have been indemnified and kept indemnified by the tenderer/Contractor against all claims for loss, damage, injury caused by the tenderer/contractor or as a result of any act or omission by the tenderer/Contractor in connection with and in the course of execution and maintenance of the contract work and the tenderer/Contractor shall be solely responsible for such loss/damage/injury/act/omission and DCI will not have any liability what-so-ever in this regard
- ix) The Contractor has to follow all safety regulations while carrying out maintaining/repairing the launches/materials / equipment or any other service.
- x) The contractor is responsible for manning DCI Survey Launch-I & II as per the directives/ instructions of the Project Manager, or authorized officers of DCI at KOCHI/ various ports in India.

**5.4 Contractor not to publish Photograph Particulars of Work**

The Contractor, his sub-Contractor or their Contractors and men and any firm supplying plant, materials and equipment shall not publish or caused to be published any photographs or description of the works.

**6. Insurance**

- 6.1 The contractor shall without limiting his or DCI's obligations and responsibilities insure in the joint names of the contractor and DCI.
- 6.2 The contractor's equipment and other things brought on to the site by the contractor for the sum sufficient to provide for their replacement at the site.
- 6.3 The contractor shall without limiting his or DCI's obligations and responsibilities insure in

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- the joint names of the contractor and DCI (Four Officials from DCI) against liabilities for death of or injury to any person or loss of or damage to any property arising out of the performance of the contract (Third Party Insurance).
- 6.4 The contractor shall without limiting his or DCI's obligations and responsibilities insure in the joint names of the contractor and DCI against any liability in respect of any damages or compensation payable to any workmen or other person in the employment of the contractor or any sub-contractor (Insurance against Accident to Workmen).
- 6.5 The contractor shall provide evidence to DCI, prior to the start of the work at site, that the insurances required under the contract have been affected.
- 6.6 The contractor shall notify the insurers of changes in the nature, extent or program for the execution of the works and ensure the adequacy and validity of the insurance at all times.
- 6.7 If the contractor fails to effect and keep in force any of the insurances required under the contract or fails to provide the policies to DCI, then, and in any such case, DCI may effect and keep in force any such insurances and pay any premium as may be necessary for that purpose and from time to time deduct the amount so paid from the any monies due or become due to the contractor and recover the same as a debt due from the contractor.
- 6.8 In the event that the contractor fails to comply with conditions imposed by the insurance policies affected pursuant to the contract, the contractor shall be deemed to have indemnified DCI against all losses and claims arising from such failure.
- 6.9 By submission of online tender by the tenderer DCI shall be deemed to have been indemnified and kept indemnified by the tenderer against all claims for loss, damage, injury caused by the tenderer/Contractor or as a result of any act or omission by the tenderer/contractor in connection with and in the course of execution and maintenance of the contract work.
- 7. Payment**
- 7.1 The Contractor's request(s) for payment shall be made to the DCI Project Manager in writing, accompanied by an invoice describing, as appropriate, the services performed and upon fulfillment of other obligations stipulated in the Contract.
- 7.2 The Bill for Services rendered will be on monthly basis upon prompt submission of GST invoices timely and with all the necessary supporting documents. Delayed invoices and the invoices submitted without necessary supporting documents shall not be considered and be returned back to the contractor.
- 7.3 No cash payment or Advance for the work done or any other advance whatsoever is payable to the Contractor.
- 7.4 The work done certificate/Log book should be certified by DCI/Vessel -In-charge as per the work order. The payment will be made only for the services provided as agreed to, after deduction of penalties, LD, etc.,
- 7.5 The payment will be made only for services provided as per Price Bid/ Negotiated Final Rates. Payment shall be made within 45 (forty-five) days of submission of an invoice/claim by the Contractor provided that bill/Invoice submitted by the Contractor are complete in all respect and free from defect/dispute. For Bills/Invoices which are incomplete/ defective/ disputed or in respect of which any clarification is sought by DCI, the above period will be reckoned only after rectification/sorting out of the defects /dispute /Furnishing clarification by the Contractor to the satisfaction of DCI. DCI will not be liable for interest on delayed payments, if any, for any reasons whatsoever.

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- 7.6 Payment shall be made through RTGS / NEFT from DCI Head Office, Visakhapatnam to the bank account, as provided by the bidder in the tender. However, no interest will be paid for any delay in releasing of payment. DCI will not be responsible for non-receipt of payment due to incorrect bank account details provided by the tenderer in tender. The payment will be made after deduction of SD, Recoveries/Disallowances, IT, LD, penalties/ fine/interest, TDS & other statutory deductions (if applicable) and Service provider shall not have any objection on the same. Contractor shall collect all requisite details viz., bill wise admissible bill value, deductions, SD etc. from the Finance Dept, of the Regional Office concerned, on monthly basis. On receipt of payment, any further details shall be obtained by the Contractor from Finance Dept within one week from the date of receipt of payment.
- 7.7 GST will be reimbursed only when the service comes under GST purview. GST will be paid / reimbursed as per the rates applicable to that particular service, subject to actual payment made by the party to the Government. GSTR1 for each bill should be filed on monthly basis and when the same will appear in DCI GSTR2A portal, payment against the invoice shall be released.
- 7.8 Monthly bills to be submitted to DCI on or before 07th of every month along with all supporting documents in original (i.e. original logbooks duly certified by DCI, Original wages slips/proof of payments etc.) and one copy of the above without fail after paying the wages and all the statutory payments. Invoices of more than one month will not be accepted by DCI. Invoices may not be processed based on the photo copy of the documents.
- 7.9 The logbook is to be maintained onboard by the contractor on daily basis for the each day (operational or non- operational) of manning services to DCI Survey Launch I & II and all important parameters and information's of the launch like movement of the launch, engine's important parameters, spares used, sub-contractor deployed, fuel oil and lube oil consumed/ bunkered etc. shall be recorded and duly signed by Supervisor of manning & Vessel In-Charge and same to be checked and counter signed by Operations-in-charge and Technical-in-charge nominated for Survey Launch-I & II from the Regional Office/Project Office concerned on daily basis. Signed daily Logbook with all requisite details and parameters must be submitted in original with the monthly invoice, same shall form basis of payment.
- 7.10 Provident Fund and other recoveries of the crew / workers and payment wage slip must be attached to the Bill failing which 25.16 % (Note: inspection charges will be as per government prescribed rates from time to time) will be deducted from wage slip as per Clause No.25 of GCC.
- 7.11 The payments are to be made on actual execution of the work. In case the performance of the contractor is not up to the mark, Project Manager is having full authority to restrict the payment proportionately/on pro- rata basis. In case if the further performance is not improved after intimation from DCI to do so, Project Manager is the authority to decide to release the part payment or not to release the payment till the performance is improved up to his satisfaction. In this matter, the decision of the Project Manager shall be final and binding on the contractor.

## 8. Prices

Prices charged by the Bidder for Services performed under the Contract shall not vary from the prices quoted by the Bidder in its bid/Negotiated Final Rates.

## 9. Change of Orders

- 9.1 DCI may at any time by a written order given to the Contractor make changes within the

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general scope of the Contract for the services to be provided by the Contractor.

- 9.2 If any such change causes an increase or decrease in the cost of or the time required for the Contractor's performance of any part of the work under the Contract, whether changed or not changed by the order, an equitable adjustment shall be made in the Contract Price or time for completion, or both and the Contract shall accordingly be amended. Any claims by the Contractor for adjustment under this clause must be asserted within thirty (30) days from the date of the Contractor's receipt of the DCI's change order.

#### 10. **Penalty**

Penalty will be imposed on the Contractor, In case any lapses in maintenance of SURVEY LAUNCH-I & II or any damages caused to crafts or equipment by contractor, any equipment or material missing in launches during the contract period, the same will be assessed by DCI, and cost of the repair or maintenance cost etc. will be deducted from the running bills. This Penalty shall not be subject to Arbitration made on ground of Contractors failure to perform in accordance with contract and for any type of loss to DCI for negligence/ ignorance/ willful misconduct/malpractice/misappropriation/ lack of supervision by Contractors or its Agents or Workmen.

#### 11. **Contract Agreement**

Within 07 (Seven) days from the date of issue of Letter of Acceptance, the Contractor shall, at his own expense, enter into and execute Contract Agreement on non-judicial Rs.200/- stamp paper to be prepared by him in the form annexed hereto. Until such Contract Agreement is executed, the other documents referred to in the definition of the term "Contract" here in before, shall collectively be the Contract. Failure of the successful Bidder to execute contract agreement shall constitute sufficient ground for the annulment of the award of contract and forfeiture of the EMD.

#### 12. **Interpretation of Contract Document**

Several documents forming the contract are to be taken as mutually explanatory of one another. Should there be any discrepancy, DCI shall have the power to correct the same and its decision shall be final and binding on the parties to the Contract.

#### 13. **Contract Amendments**

No variation or modification of the terms of the Contract shall be made except by written amendment approved by DCI and signed by the parties.

#### 14. **Force Majeure**

**14.1** Notwithstanding the provisions contained in Clauses 15 and 16 of the General Conditions of Contract (GCC), the Employer or the Contractor shall not incur any penalty, damages, or other contractual consequences for any delay in performance or failure to perform its obligations under the Contract if and to the extent that delay in performance or failure is the result of an event of Force Majeure.

**14.2** For the purposes of this Clause, "*Force Majeure*" shall mean any event or circumstance beyond the reasonable control of either party, which is not attributable to the fault or negligence of the affected party and which could not have been reasonably foreseen or avoided. Such events may include, but shall not be limited to, acts of God,

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war, hostilities, invasion, rebellion, revolution, insurrection, fires, floods, tsunamis, earthquakes, epidemics, quarantine restrictions, freight embargoes, or any other similar events.

**14.3** If a Force Majeure situation arises, the party affected by such event shall promptly notify the other party in writing, specifying the nature of the event, the date of commencement, its likely duration and its impact on the performance of its contractual obligations. Such notice shall be given as soon as practicable but, in any case, not later than three (03) days from the occurrence of such event.

**14.4** The affected party shall make all reasonable efforts to mitigate the effects of the Force Majeure event and shall continue to perform its obligations under the Contract to the extent reasonably practicable.

**14.5** Upon verification of the Force Majeure event, the time for performance of the affected obligations under the Contract shall be extended for a period equal to the duration during which the performance of the obligations is affected by such Force Majeure event.

## **15. Delays in the Bidder's Performance**

15.1 The performance of Services shall be made by the Contractor in accordance with the time schedule prescribed by the DCI.

15.2 If at any time during performance of the Contract, the Contractor encounters conditions impeding timely performance of Services, the Contractor shall promptly notify DCI in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Contractor's notice, DCI shall evaluate the situation and may at its discretion extend the Contractor's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

15.3 Except as provided under Clause No. 14 and 15 of GCC, a delay by the Contractor in the performance of its service obligations shall render the Contractor liable to the imposition of liquidated damages pursuant to Clause No 16 of GCC, unless an extension of time is agreed upon pursuant to Clause No. 15.2 of GCC without the application of liquidated damages.

## **16. Liquidated Damages (LD)**

**Liquidated Damages (LD)** at the rate of **1% of the total Contract Value per week or part thereof**, subject to a **maximum of 10% of the total Contract Value**, shall be levied by DCI on the Contractor in the event the Contractor fails to:  
(a) provide the required manning within **fourteen (14) days from the date of issuance of the Letter of Award (LoA)**; or

(b) maintain the full required manning during the contract period for a **continuous period of seven (07) days or more**, (LD will commence from the first day of such failure; or

(c) comply with the terms and conditions of the Contract, after being notified by DCI of such default.

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In the event the accumulated Liquidated Damages reach **10% of the total Contract Value**, DCI shall have the right to **terminate the Contract in accordance with Clause 17 of the GCC**, without prejudice to any other rights and remedies available to DCI under the Contract.

The Liquidated Damages specified herein represent a genuine pre-estimate of the damages likely to be suffered by DCI in the event of delay or default by the Contractor, and the same shall be recoverable by DCI in accordance with the terms of the Contract without the necessity of proving actual loss or damage

**17. Termination for Default**

DCI, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor, may terminate this Contract in whole or in part and forfeit the Performance Security:

- i) If the Contractor fails to provide the service during the contract or within any extension thereof granted by the DCI pursuant to Clause No 9 of GCC; or
- ii) If the Contractor fails to provide the service for 15 days continuously during contract period, or within the extension thereof granted by DCI.
- iii) If the Contractor fails to perform any other obligation(s) under the Contract.
- iv) If the Contractor, in the judgment of DCI, has engaged in corrupt or fraudulent practices in competing for or in executing the Contract pursuant to Clause No.42 of ITB.
- v) In the event DCI terminates the Contract in whole or in part, DCI may procure, upon such terms and in such manner as it deems appropriate, Services similar to those undelivered, and the Contractor shall be liable to DCI for any excess costs for such similar Services. However, the Contractor shall continue performance of the Contract to the extent not terminated.

**18. Termination for Insolvency**

DCI may at any time terminate the Contract by giving written notice of 07 days to the Contractor, without compensation to the Contractor, if the Contractor becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to DCI.

**19. Termination for Convenience**

The DCI may, by written notice sent to the Contractor, terminate the Contract, in whole or in part, at any time during the currency of contract period or during the extended period of contract for its convenience. The notice of termination will specify that termination is for the DCI's convenience, the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective. A notice period of Fourteen(14) days will be given.

**20. Settlement of Disputes/Arbitration clause**

- a. If any dispute or difference of any kind whatsoever arises between Contractor and Employer in connection with or arising out of the Contract Agreement, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation. Departmental Resolution Committee nominated by Chief General Manager

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/ Managing Director of DCI will try to resolve the dispute in an amicable way with the consent of DCI Management.

- b. If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either Contractor or Employer may give notice to the other party of its intention to commence arbitration/ judicial process, as hereinafter provided, as to the matter in dispute, and no arbitration/ judicial process in respect of this matter may be commenced unless such notice is given.
- c. Subject to (a) and (b) above , all disputes upto Rs.10.00 Cr (value of the dispute, but, not the value of the contract) shall be settled by arbitration as per the provisions of Indian Arbitration and Conciliation Act-1996 or any statutory modification or re-enactment thereof.
- d. The parties can mutually agree to appoint a sole arbitrator. The award of the Sole Arbitrator shall be final and binding upon the parties hereto, subject to the provisions of the Arbitration and Conciliation Act, 1996 (Act 26 of 1996 or any statutory modification or re-enactment thereof). The contract shall be governed by Indian Laws. The dispute arising out or under the contract will be subject to the exclusive jurisdiction of the Courts at Visakhapatnam only
- e. The Arbitrator shall give a reasoned Award and it shall be in accordance with the provisions of Arbitration & Conciliation Act, 1996 or any statutory modifications or reenactment thereof.
- f. Disputes of above Rs.10.00 Cr (value of the dispute, but, not the value of the contract) shall be settled by the Court of Law.
- g. The seat and venue for the Arbitration shall be Visakhapatnam and the Court at Visakhapatnam shall have exclusive jurisdiction on all matters with reference to this contract.
- h. The Arbitrators/Arbitral Tribunal are precluded from awarding any interest for the pre-reference and pendent elite period.
- i. The cost of fees, logistics, accommodation, etc. of Arbitrators/ Arbitral Tribunal will be shared equally by both parties. The other Legal expenses including, but not limited to Advocate's professional fees, will be borne by the respective parties only and the parties shall sign a joint agreement to this effect after the dispute has arisen and before commencement of the 1st Arbitration Proceedings

## 21. **Applicable Law**

The Contract shall be interpreted in accordance with the laws of Republic of India. All statutory requirements applicable to this contract shall be applicable to both DCI and the Contractor as per the applicability.

## 22. **Compliance with Statutory Requirements**

The Contractor shall at all times during the continuance of the contract comply fully with all existing acts, regulations and bye-laws including all statutory amendments and re- enactment of state or central government and other local authorities and any other enactments and acts that may be passed in future either by the state or the central government or local authority including Employees Compensation Act, Contract Labor (Regulation and Abolition ) Act

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1970 and Equal Remuneration Act 1976, Minimum Wages Act, Employees Provident Fund Act, Merchant Shipping Act and other Maritime Legislations / Rules / Regulations etc. in so far as they are applicable to this contract. The Contractor shall indemnify and keep DCI indemnified in case any proceedings are taken or commenced by any authority against DCI for any contravention of any of the Laws, Bye-laws or scheme by the Contractor. If as a result of Contractor's failure, negligence, omission, default or non-observance of any provisions of any laws, DCI is called upon by any authority to pay or reimburse or require to pay or reimburse any amount, DCI shall be entitled to deduct the same from any monies due or that may become due to the Contractor under this contract or any other contract or otherwise recover from the Contractors any sums which DCI is required or called upon to pay or reimburse on behalf of the Contractor.

Wages will be paid by the contractor to the workmen, directly without intervention of any jamadars or chowkidars and that the contractor will ensure that no amount by way of commission or otherwise is deducted or recovered by the jamadars from the wages of the workmen. Contractor should pay wages to its workmen as per norms and shouldn't wait for receipt of payment form DCI and comply with statutory acts & regulations. The contractor will also strictly comply with the various provisions of the labour welfare statutes like:

- i) Contract Labour (Regulation and Abolition Act), 1970.
- ii) Inter-state Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979.
- iii) Industrial Dispute Act, 1947.
- iv) Payment of Gratuity Act, 1972.
- v) Equal Remuneration Act, 1976.
- vi) Employees Provident Fund and Misc. Provisions Act, 1952.
- vii) Minimum Wages Act, 1948.
- viii) ESI Act, 1948 and
- ix) Laws applicable to women, wherever applicable and any other relevant statutes, together with the amendments, thereon. The contractor shall maintain various registers and records as required under the statutes and produce to the officer of the Corporation nominated for the purpose, every month/as and when required for verification. No child labour should be engaged under the contract.

All liabilities such as compensation under Employee's Compensation Act, Employees Provident Fund and Misc. Provisions Act and other acts, rules and regulations of the Govt. prevailing and as amended from time to time will be to the tenderer's/contractor's account and the tenderer must indemnify the DCI against such liabilities. By submission of online tender by the tenderer DCI shall be deemed to have been indemnified DCI and kept DCI indemnified against all such claims.

### **23. Taxes and Duties**

The contractor shall pay all taxes including, levies, duties, etc. which he may be liable to pay to the State Government or Government of India or any other authority under any law for the time being in force as on the date of submission of bid in respect of or in accordance with the execution of contract and DCI will in no way be liable in this regard.

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**24. Income Tax & TDS Deduction**

Deduction of income tax and TDS shall be made from any amount payable to the contractor as per the relevant provisions of the Income Tax Act & GST Act.

**25. Provident Fund Contributions**

The bidder shall process an independent PF Code/Registration number obtained from the concerned PF Commissioner and submit the photocopy of the same along with the tender. If the same is not submitted with the tender the bidder shall obtain the same and produce to DCI before the issue of the work order.

A Certificate from the Regional Provident Fund Commissioner (RPFC) shall be furnished by the contractor stating that PF has been deducted from the employees and remitted to the concerned RPF Commissioner along with PF Number before releasing any payment to the Contractor.

If the contractor fails to adhere to this condition, DCI shall deduct 25.16%, namely,

- Contribution of the worker-12%,
- Matching contribution of the Employer-12%,
- Inspection charges payable to RPFC-1.16%\*

of labour component value from the bill and remit the amount to Provident Fund Authorities concerned. However, the percentage of recovery will be as per as per GOI rules/prescribed rates as applicable from time to time. The contractor shall submit the Aadhaar card, bank account numbers, etc, of the Manning persons deployed onboard the craft, and if the manning persons deployed are having the UAN, that may be made available to DCI for remitting the 25.16% of labour component deducted from the bills online.

**26. Breach of Contract**

In the event of any breach of contract on the part of the contractor, the Corporation reserves the right to forfeit the entire performance security deposit including converted EMD amount and Security Deposit deducted from bills, apart from invoking other rights and remedies as per the Contract.

DCI also reserves the right to get the balance work executed by some other sources at the risk and cost of the contractor. Further, the firm /contractor is liable to be blacklisted and prevented from participating in the future tenders of the Corporation for a specified period. The period of blacklisting and manner of black listing shall be decided by the competent authority.

**27. Information about Employment of Relatives**

The Bidder shall enclose/upload a certificate in the prescribed format (Annexure-V) on its letter head that "he is not related to any officer of the Dredging Corporation of India Limited or any other officer of the rank of Under Secretary or above in the Ministry of Ports Shipping and Waterways, Government of India". The Bidder shall furnish the names of the relatives who are employed in DCI or with the Ministry of Ports, Shipping and Waterways, Government of India in Annexure -V.

**28. Undertaking that bidder has not indulged in corruption**

The bidder shall enclose/upload a certificate in the prescribed format (Annexure-VI) on its letter head that he has not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and has not committed any offence under the Prevention of Corruption Act in connection with

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the bid. The bidder shall disclose on his letter head any payments made or proposed to be made to any intermediaries (agents etc) in connection with the bid.

**29. Information about Litigation**

The bidder shall enclose/ upload a certificate in the prescribed format (Annexure-VII) on its letter head that he did not have any current litigation with any party/firms. If he/she is in current litigation with any party/firms, the bidder shall disclose the same in Annexure-VII

**30. Vendor registration form**

The bidder shall fill the details in the Vendor Registration Form in the prescribed format (Annexure-VIII) on its letter head and upload relevant documents viz., PAN, GST no. Cancelled Cheque etc. along with vendor registration form.

**31. Notices**

Any notice given by one party to the other pursuant to the Contract shall be sent in writing or by e- mail. The address and email id of the bidder for this purpose shall be as given in the Vendor Registration Form. The address and email id of DCI is as given in the first page of Invitation for Bid.

All notices to the bidders during the process of finalization of tender shall be sent by e-mail by DCI and/or E-procurement portal. Hence Bidders are requested to indicate their valid corporate e- mail ID and mobile no. of authorized representative for communications through e- mails / SMS alerts (if any).

**32. Debarring or Black listing**

In the event of failure or breach of the contractual obligations, the Contractor/firm may be blacklisted and prevented from participating in the future tenders of the corporation for a specified period. The period of blacklisting and manner of blacklisting shall be decided by the Competent Authority.

**33. Notice to Contractor**

Every direction or notice to be given to the Contractor shall be deemed to have been duly served on or received by the Contractor, if the same is posted or sent by hand to the Contractor's Site Office or to the address as appearing in the bid submitted or by email to the e-mail address given in the bid. The time mentioned in these conditions for doing any act after direction or notice shall be reckoned from the time of such posting or dispatch or date of e-mail.

**34. Health and sanitation**

The contractor shall comply with all statutory requirements in respect of the health and sanitation of his employee. In case of any contagious disease of the workmen, Contractor shall immediately replace the person. Contractor is overall responsible for hygiene, health and safety of its workmen engaged for execution of the work.

**35. Recoveries**

On post-check of any bill, if it is found that any sum is recoverable from the contractor the same shall be recovered from any sum due to the contractor against any bill of the contractor and/or from his security deposit and or from any

other contract with corporation and/or demand as debt due.

**36. Limitation of Liability**

Except as provided in this Tender/in the Contractual conditions or except in cases of negligence or willful misconduct, the Contractor shall not be liable to DCI, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Contractor to pay Liquidated Damages to the DCI.

**37. Governing Language**

The contract shall be written in English. All correspondence and other documents pertaining to the Contract which are exchanged by and between the parties shall be written in English only.

All disputes arising out of or under this contract will be subject to the jurisdiction of court at VISAKHAPATNAM only.

**38. Backing Out**

The bidder shall enclose a certificate in the prescribed format (Annexure-X) on its letter head that they have not backed out from any tender during last three (03) years after award of work. If the bidder has backed out from any tender then bid will be rejected and will be disqualified.

SECTION-IV  
SPECIAL TERMS AND CONDITIONS OF CONTRACT

The following Special terms and Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the General Conditions is indicated in parentheses.

**1. SCOPE OF WORK**

- 1.1. Dredging Corporation of India Ltd., (DCI) having its Corporate Office at Visakhapatnam is currently carrying out dredging for maintenance of channels and basins at Cochin Port . The surveys were carried out through our DCI survey launch I & II earlier, but the same are in non operational condition awaiting renewal of certificates.
- 1.2. The survey launch(es) is equipped with highly sophisticated survey equipment consisting of DGPS, Echo sounder, Sub Bottom Profiler, Side scan sonar, Magnetometer; Radio tide Gauge, Current meter, radar etc. Crew employed by the contractor must be conversant with rules and regulations of statutory authorities / Port authorities.
- 1.3 The scope of services shall include deployment of one (01) Lascar/Equivalent position only, on a 24x7 basis, for manning Launches SL-I and SL-II stationed at the CUSAT Jetty. The person(s) engaged by the contractor may work in shifts or on a rotational basis to continuously man the said single position, but at any point of time only one person shall be deployed, and the said person shall be responsible for both the launches simultaneously, including safekeeping of onboard equipment, securing and mooring the vessels alongside, and routine watch-keeping duties. It is clarified that the contract provides for only one such position and no additional position shall be deemed to have been created for the two launches.  
Survey launches shall be manned for 24 hours. The contractor has to ensure the launch with lascar/ equivalent with adequate experience.  
The contractor is responsible for manning the survey Launch-I & II as per directives of authorized officers of DCI. The representative of the DCI will visit the launch from time to time to check and for guidance and monitoring of the performance of the launch.
- 1.3. **Manning day:** The Manning days will be deemed as the 24 hrs period of Idling/securing alongside of Survey Launch-I & II as per DCI instructions / Survey Launch-I & II breakdown / Bad Weather/ Port Instructions. However, the launch(es) shall be manned round the clock by deputing one Lascars/ Equivalent - 01 Nos for both vessels.
- 1.4. The contractor has to ensure manning the launch with competent crew with adequate experience as specified under SCC clause (3) Manpower for operating DCI Survey Launch-I & II.
- 1.5. Food and other facilities as per labour and marine law for launch crew shall be arranged by the contractor.
- 1.6. Prior to commencement of work, contractor has to submit authorization for his person/representative for signing of logbooks, bills/invoices, correspondences, letters, etc.,
- 1.7. The contractor has to maintain logbook containing details of manning, maintenance work carried out, non-operational status of vessels, etc., on daily basis duly signed and certified by DCI's authorized person. This original daily logbook with all entries will form basis for bill process/payment.
- 1.8. The survey launch shall be under operational command of Project in charge, DCI, or his authorized representative.
- 1.9. The authorized officer nominated by Project in charge, DCI, will be the In-Charge for all

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the minor repairs, maintenance, routines etc., carried out by the contractor as specified in Clause No.06 of (SCC) for better up keep of the survey launch.

- 1.10. All transportation cost towards men and material is the responsibility of the contractor.
- 1.11. Contractor should obtain port pass for all the crew onboard during the period of contract and extension period, if any.
- 1.12. DCI will not responsible for any type of CISF, local union, port/administrative authority problem and any other unforeseen local issues related to the manning operation.
- 1.13. The contractor and his employees should strictly follow precautionary measures for “any epidemic/pandemic during the contract tenure and shall comply with central/state/local authority rules & regulations pertaining to such epidemic/pandemic.
- 1.14. If the performance is not satisfactory, the Contractor will be notified in writing of the poor performance to correct/improve it and DCI is at its liberty to restrict the payment proportionately/on pro-rata basis or not to release the payment till the performance is improved up to DCI's satisfaction. In case the Contractor fails to correct/improve the performance of the services even after DCI's notification of poor performance, DCI reserve the right to cancel the contract immediately after expiry of notice period and the Performance Security & Security Deposit may be forfeited.
- 1.15. Quantity mentioned in BOQ is indicative and payment will be made on actual service rendered as per certified work done/log book record.
- 1.16. Within 4-days On receipt of LOA by the contractor, the complete details of the crew proposed to be- posted /deputed as manning crew for Survey Launch–I & II , along with copies of their valid Competency Certificate issued by KIV Kerala / MMD or relevant certificates/endorsement from KIV Kerala to perform duty at same rank of crew in Kerala inland water, verification of genuineness of crew Competency Certificate from Issuing Authority, police verification, ID containing photo, address, etc documents viz., AADHAR/PAN/PASSPORT/VOTER-ID, etc, shall be forwarded by email to DCI Head Office. After obtaining confirmation from DCI that they are found suitable/eligible for duty onboard Survey Launch–I & II as per SCC Clause no. 3.1 they can be posted on board.
- 1.17. Mobilization: The contractor shall mobilize the manning crew and shall make them available on board Survey Launch–I & II within 14- days from date of issue of LoA.”
- 1.18. For replacement crew, the relevant documents for the incoming crew as specified above shall be forwarded by the contractor to DCI by email for acceptance by DCI and only on receipt of confirmation from DCI ; the on-board crew shall be disembarked from Survey Launch–I & II after placing the replacement crew on board and proper handover of charges to reliever/new-comer.
- 1.19. DCI reserves the right to award the work for Survey Launch–I & II manning on full or part as per its operational requirements, therefore Contractor shall quote rate for all the items of BOQ accordingly.

## **2. Specification of DCI Survey Launch–I & II**

Refer at Page 38

## **3. Manpower for operating Survey Launches-I-II**

- 3.1. The scope of services shall include deployment of one (01) Lascar/Equivalent position only, on a 24x7 basis, for manning Launches SL–I and SL–II stationed at the CUSAT Jetty. The person(s) engaged by the contractor may work in shifts or on a rotational basis to continuously man the said single position, but at any point of time only one person shall be deployed, and the said person shall be responsible for both the launches

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simultaneously, including safekeeping of onboard equipment, securing and mooring the vessels alongside, and routine watch-keeping duties. It is clarified that the contract provides for only one such position and no additional position shall be deemed to have been created for the two launches.

- 3.2. The manning Crew should possess valid Competency Certificates issued by MMD or KIV, Kochi or valid endorsement by KIV Kochi to perform duty at Kochi water for safe floatation of the launch.
- 3.3. The contractor is fully responsible for safety of the launch & its equipment's, the crew deployed onboard survey launch as well as DCI's & client's representative during the period of engagement with DCI. The contractor shall obtain adequate insurance coverage for all the crew members and DCI shall not be liable for any claims in this regard.
- 3.4. Crew proposed to be engaged under the contract should have relevant experience of minimum 6 months.
- 3.5. Prior to engagement of lascar/equivalent, contractor should obtain genuineness of individual's competency certificate from issuing/local statutory authority and submit original copy to DCI. DCI may verify genuineness of competency certificate from its own end if required.
- 3.6. Appropriate watch & ward of Survey Launch-I & II with all equipment onboard day & night throughout the contract period is Contractor's responsibility. In case of any loss/damage suffered by DCI for ignorance/ lackadaisical attitude/improper handling or whatsoever reasons of Contractors workmen, sub-contractor, agency, Contractor will be held solely responsible and incurred cost to make the loss will be deducted from any sum payable to the Contractor.

#### **4. Liaison Officer**

A liaison officer should be employed by the contractor for interacting / communicating with DCI Project Office /Vessel In charge, Survey Launch-I & II and other concerned Officers at DCI. Such liaison officer should be available / stationed at the project where the Launch is deployed. He should be a person having experience in the field of Marine Operation and should be available on call. Liaison officer should arrange passes as required from time to time for the manning crew. Email- ID's of the contractor & Liaison Officer shall be provided for exchanging correspondence between DCI & the contractor in all matters related to this contract.

#### **5. Consumables & Stores**

All running stores, consumables and miscellaneous items including bulbs, fuses, cotton rags, ropes, starting batteries, batteries for emergency power, fenders, paints (except under water paint) shall be provided by DCI. The requisition/ indent for the same will be raised & maintained by Vessel in-Charge as per requirement projected by the manning crew, All Consumables and stores items record to be maintained by manning contractor. All items pertaining to personal hygiene of crew viz., soaps, washing powder, hand-gloves, PPE kit, sanitizers, etc are to be provided by the contractor.

#### **6. Repairs and Maintenance**

- 6.1. General up keep and conducting routine maintenance will be contractor's responsibility and details shall be recorded in a log book to be maintained on board. This includes normal routine maintenance, general maintenance and cleanliness of the Launch, rust removing, chipping, painting etc. Materials for maintenance,

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chipping, rust removal; painting will be supplied by DCI.

- 6.2. The contractor has to ensure these jobs are carried out with the help of launch crew. The contractor has also to carry out the routine/periodical maintenance of engines so that the breakdown of the main engines, generators and other machinery are minimized. The Contractor shall ensure proper mooring and berthing of the vessel to avoid untoward incidents also to keep the vessel ready and fit for operation.
- 6.3. DCI shall arrange supply of spares, stores and logistic support, maintenance of survey equipments, servicing of machinery and equipment, overhauling, arranging surveyors, dry dock repairs, Service Engineers etc.
- 6.4. The contractor shall report any defect or repairs requiring workshop assistance to DCI's authorized personnel or DCI's Launch In-charge by way of Defect-List-cum-Work Order (DLWO) duly signed by Master and Engine Driver of the vessel for deck and engine side defects respectively as well as by Launch In-charge (from DCI). Defect also to be reported by email to DCI, Project Office concerned. On providing the workshop support onboard by DCI, the manning crew shall coordinate with the concerned workshop/firm as well as DCI personnel & ensure completion of the repair work & take satisfactory trials of the repaired equipment/machinery. The certification of the work done of the workshop/repair firm shall be done by the Master and Engine driver of the vessel for deck and engine side defects respectively, and the same shall be counter-signed by Launch In charge (from DCI).

## **7. Contract Period**

- 7.1. Date of Commencement of work will be from the date of handing over of Survey Launch-I & II by DCI to the Contractor.
- 7.2. The contract is for 01(One) year from the date of actual commencement of work which may be extendable at discretion of DCI as per the same rate, terms and conditions of the contract agreement.
- 7.3. Contract can be suspended temporarily by serving 07 (seven) days' notice to the contractor in case the survey Launch-I & II is withdrawn for more than 30 days, for attending major repairs/Dry- dock/Layup repairs or any other reason. Similarly same contract to be restarted by issuing 07 (seven) days' Resumption notice to the contractor. If manning is not resumed from 8th day, ITB Clause No. 40 /SCC Clause 11 will apply [Failure to perform the contract (Risk & Cost of the contract)]
- 7.4. The contract will also be terminated, if the Contractor's performance is found unsatisfactory by serving 07 days' notice. This shall be without prejudice to DCI's right to other remedies available as per the Contract and as per Law. The Contractor will not be entitled to any compensation what-so- ever from DCI in case of termination of contract.

## **8. Log Book**

The Contractor has to maintain a daily log book. All particulars of the launch including movement of the launch, engine's important parameters, spares used, sub-contractor deployed, fuel oil and lube oil consumed/ bunkered etc., to be logged daily and to be signed by Supervisor of manning & DCI Vessel-In- Charge of the launch and same will be checked and counter signed by Operations in charge and technical in charge

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nominated for Survey launch by DCI. Monthly log extract to be prepared covering all the above stated parameters duly signed by the Supervisor of Manning & Vessel in-charge to be submitted to DCI Office. Signed daily Logbook to be submitted with the monthly bill & supporting document without which no payment will be released. The daily log book to be retained onboard/ office and same to be produced on demand. The printed log book and log abstract shall be provided by DCI. The supervisor of manning will also sign the log sheet from contractor side.

**9. Fuel, Lubricants and spares**

Fuel, lubricants and spares shall be arranged by DCI from time to time. The record of fuel, lube oil & spares consumption shall be maintained by the contractor in neat and clean manner. If any lapse will arise, penalty will be imposed accordingly on the contractor. Penalty amount will be actual rate (incurred by DCI for delivery onboard the craft) for fuel, lubricants & spares on the date of "lapse". Decision of DCI regarding the rate arrived for penalty amount will be final and binding on the contractor.

**10. Ownership**

- 10.1. Handing over the vessel for operation does not imply and transfer of ownership. DCI will remain the rightful owner of the vessel in all respects.
- 10.2. In case of any damage to the DCI's assets, Survey and communication equipment's including Survey Launch-I & II due to mishandling of the launch by the contractor or his crew and the same damages are not repaired / renewed by the contractor, Project in charge, DCI Or his authorized representative shall have the right to get the same done by whatever means found appropriate and the costs of the same shall be recovered from the contractor.
- 10.3. Prior to commencement of contract period, a joint inspection would be carried out with the contractor's representative & DCI's representative and each and every movable and immovable item, documents and information onboard the vessel ,including the following , shall be recorded under joint signature and their conditions be noted for record.
  - a. Vessel's Statutory Certificates, validity, etc
  - b. ROB of fuel & lubricants,
  - c. Status of hull, survey equipments, deck & engine room machinery & condition.
  - d. Inventory of all spares & stores.
  - e. Inventory of special tools, precision instruments for deck & engine machineries.
  - f. Status of LSA & FFA and its condition.
  - g. Any other information, as deemed necessary/relevant to be included during the handing over & taking over day.
- 10.4. At the end of the contract period, the said list shall be cross checked and if the condition of any item or material is found to be bad / missing, except normal wear and tear the cost of such damage to the property shall be assessed by DCI and the deduction to be made from the contractor's outstanding dues and or forfeiture

## DREDGING CORPORATION OF INDIA

of performance security and /or security deposit shall be done.

10.5. The contractor shall be responsible for safety and working readiness of the vessel and its parts and fittings and crew deployed throughout the contract period. DCI's acceptance signed by the authorized officer only shall relieve the contractor of his responsibility.

**11. Failure of the Contractor (Risk & Cost) (Pursuant to ITB clause No 40)**

If the contractor abandons the contract or fails to commence the work without valid reasons or is unable to maintain sufficient progress as per the agreed program, or no replacement of Crew is made by the contractor for manning the vessel in time, or survey could not be carried out for monitoring dredging progress and finally project completion gets delayed, or navigable depth in channels could not be maintained for want of survey, ship movement in the channel is hampered, or loss or damage is suffered by DCI or its Clients, DCI may give 07 (seven) days' notice to rectify the works. If the rectification of said work is not taken care of as per terms and conditions of contract to the satisfaction of DCI/client, apart from forfeiture of Performance security and Security deposit, the balance work shall be carried out at the risk and cost of the contractor. In this regard the total expenditure incurred will be deducted from the bills /balance amounts due to the contractor. If the total expenditure is more than the bills/balance amounts due to the contractor, then after adjustment from the bills/balance amounts due, the remaining is to be borne by the contractor and will be recovered from any amounts payable to the contractor from DCI or from other contracts with DCI and /or as debt due by the process of law .

**12. Site Visit:**

Bidders are advised to visit DCI Survey Launch–I & II to acquaint themselves with the type of vessel and requirement thereof. They should also thoroughly acquaint themselves with the condition of the vessel with particular reference to the conditions of various machineries therein, the quantum of repair/maintenance likely to be required during the contract period, availability of man power to operate and maintain the vessel and other local condition including prevailing labour condition etc. before submission of their bid. No excuse in this regard will be entertained later.

Interested parties may contact Deputy Manager (Survey), Dredging Corporation of India Ltd, Project office Kochi, Door No.57/656 (D6)/(D9), Chackalakkal Building, K.P.Vallon Road, Kadavanthra, Kochi – 682020, Kerala Mobile: 9475695210 for site visit

**TECHNICAL SPECIFICATIONS****Survey Launch-I:**

1NAME OF THE VESSEL	:	DCI SURVEY LAUNCH-I
2TYPE OF VESSEL	:	SURVEY LAUNCH
3OWNER	:	DREDGING CORPORATION OF INDIA
4BUILDER	:	GOODWILL ENGINEERING
5BUILT IN	:	PUDUCHERRY
6YEAR OF BUILT	:	1998-99
7CLASSIFICATION	:	SUL SURVEY LAUNCH
8PORT OF REGISTRY	:	KODUNGALLUR
9LENGTH OVER ALL	:	12.50 METERS
10MOULDED BREADTH	:	3.80 METERS
11DEPTH AT SIDE	:	1.85 METERS
12DRAFT (FL)	:	1.2 METERS
13SPEED OF LAUNCH	:	9.0 KNOTS
14TYPE OF PROPELLER	:	TWIN SCREW
15MAIN ENGINE POWER (HP)	:	2 * 117 HP
16AUX. GEN. POWER	:	10 KVA
17FUEL CAPACITY	:	1500 LTS
18FRESH WATER CAPACITY	:	500 LTS
19MAX HEIGHT FROM UNDER SIDE OF KEEL TO TOP OF WHEEL HOUSE	:	4.75 METERS

**Survey Launch-II:**

1NAME OF THE VESSEL	:	DCI SURVEY LAUNCH-II
2TYPE OF VESSEL	:	SURVEY LAUNCH
3OWNER	:	DREDGING CORPORATION OF INDIA
4BUILDER	:	TEBMA SHIPYARDS LIMITED
5BUILT IN	:	CHENNAI
6YEAR OF BUILT	:	2009
7CLASSIFICATION	:	"SUL"SEA GOING SURVEY LAUNCH
8PORT OF REGISTRY	:	KODUNGALLUR
9LENGTH OVER ALL	:	16.00 METERS
10MOULDED BREADTH	:	4.50 METERS
11DEPTH AT SIDE	:	2.49METERS
12DRAFT (FL)	:	1.24 METERS
13SPEED OF LAUNCH	:	9.8 KNOTS
14TYPE OF PROPELLER	:	SELF PROPELLED
15MAIN ENGINE POWER (HP)	:	2 * 270 HP
16AUX. GEN. POWER	:	30 KVA
17FUEL CAPACITY	:	7.3 TONNES
18FRESH WATER CAPACITY	:	0.5 TONNES
19MAX HEIGHT FROM UNDER SIDE OF KEEL TO TOP OF WHEEL HOUSE	:	5.20 METERS

**SECTION-V**

**PRESCRIBED FORMATS (PF)**

## Annexure -I

## BID FORM

Date: \_\_\_\_\_

To  
Project Manager  
M/s.Dredging Corporation of India Limited,  
Project Office Kochi  
Chackalackal Building, 2<sup>nd</sup> Floor,  
K.P.Vallon Road, Kadavanthara, Kochi-682020.

Sir,

Sub: Providing/Providing/Supply of Lascar/Equivalent for manning of DCI Survey Launch-I & II in and around port waters at Kochi-Reg.

Ref: DCI/KOC/OPS/Manning SL-I&II/2026-27 Dated: 22-05-2026

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to deliver *as per scope of work* in conformity with the said bidding documents for the sum or such other sums as may be ascertained in accordance with the Schedule of Prices submitted separately as a Price Bid and made part of this Bid.

We undertake, if our Bid is accepted, to provide the services in accordance with the schedule specified in the Schedule of Requirements/given by DCI and complying with all other terms and conditions of the tender and Contract.

If our bid is accepted, we undertake to provide a performance security in the form, in the amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in the document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

We certify/confirm that we comply with the eligibility requirements as specified in the bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2026

[Signature]

[In the capacity of]

Duly authorized to sign Bid for and on behalf of

DREDGING CORPORATION OF INDIA LIMITED  
E-TENDER

**FORM OF BANK GUARANTEE  
(IN LIEU OF PERFORMANCE SECURITY)**

**Annexure-II**

Bank Guarantee No.:  
Date:

To  
The Dredging Corporation of India Limited,  
H.B Colony Main Road,  
Seethammadhara, Visakhapatnam-530022.

In consideration of Dredging Corporation of India Limited, a Company incorporated under the Companies Act, 1956 and having its Registered Office at CoreNo.-2, First Floor, SCOPE MINAR, Plot No. 2A & 2B, Laxmi Nagar District Center, DELHI – 110 091, India (hereinafter called the “DCI”) having agreed to exempt M/s \_\_\_\_\_ having its Registered Office at \_\_\_\_\_ (herein after called the said “CONTRACTOR” from the demand under the terms and conditions of an Agreement/Contract/Work Order/ LOA dated \_\_\_\_\_ made between DCI and Contractor **for Providing/Supply of Lascar/Equivalent for manning of DCI Survey Launch-I & II in and around port waters at Kochi**” (hereinafter called the said “Agreement”), of Performance Security for the due fulfillment by the said Contractor of the terms and conditions contained in the said Agreement/Contract/Work Order/ LOA, on production of a Bank Guarantee for Rs. \_\_\_\_\_ (Rupees\_Only).

1. We hereinafter referred to as “the Bank” at the request of M/s. \_\_\_\_\_ (Contractor) do hereby undertake to pay to the DCI an amount not exceeding Rs (Rupees \_\_\_\_\_ Only) against any loss or damage caused to or suffered or would be caused to or suffered by the DCI by reason of any breach by said Contractor of any of the terms and conditions contained in the said Agreement/Contract/Work Order/ LOA.
2. We do hereby undertake to pay the amounts due and payable under this guarantee without any demur merely on a demand from the DCI without reference to the Contractor Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only)
3. We undertake to pay to the DCI any money so demanded notwithstanding any dispute or disputes raised by the Contractor or any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this bank guarantee being absolute and unequivocal. The payment so made by us under this bank guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.
4. We further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the execution of the said Agreement/Contract/Work Order/LoA and that it shall continue to be enforceable till all the dues of the DCI under or by virtue of the said Agreement/Contract/Work Order/ LOA have been fully paid and its claims satisfied or discharged or till DCI certifies that the terms and conditions of the said Agreement/Contract/Work Order/ LOA have been fully and properly carried out by the said Contractor and accordingly

DREDGING CORPORATION OF INDIA LIMITED  
E-TENDER

discharge this guarantee. Unless a demand or claim in writing under this guarantee has been received by us on or before\_\_\_\_\_, we shall be discharged from all liability under this guarantee thereafter.

5. We further agree that the DCI shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement/Contract/Work Order/LOA or to extend time of performance by the said Contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the DCI against the said Contractor and to forbear or enforce any of the terms and conditions relating to the said Agreement/Contract/Work Order/ LOA and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor or for any forbearance, act or omission on the part of the DCI or any indulgence by the DCI to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.
7. We lastly undertake not to revoke this guarantee during its currency except with the previous consent of DCI in writing
8. This guarantee will remain in force until\_\_\_\_\_. All claims under this guarantee must be made in writing and dispatched to us by Registered Post, Hand Delivery or by Courier against acknowledgment. Notwithstanding what is stated above, our liability under this guarantee will be limited to Rs.\_(Rupees\_\_\_\_)Only).

Dated\_\_\_\_\_day of 2026 For

(Name of the bank with address)

\_\_\_\_\_

DREDGING CORPORATION OF INDIA LIMITED  
E-TENDER

**PROFORMA FOR BANK GUARANTEE FOR EARNEST MONEY DEPOSIT**

**Annexure-III**

Bank Guarantee No.  
Date:

To  
M/s. Dredging Corporation of India Limited,  
H.B Colony Main Road,  
Seethammadhara, Visakhapatnam-530022

WHERE AS..... (hereinafter) called "the Tenderer" has submitted its tender dated .....for the execution of (name of work).....(hereinafter called "the Tender") in favour of DREDGING CORPORATION OF INDIA LIMITED, H.B Colony Main Road, Seethammadhara, Visakhapatnam-530022

KNOW ALL MEN by these presents that we, (Bankers full address) (Hereinafter called "the Bank" are bound unto the Corporation for the sum of Rs..... (Rupees only) for which payment will and truly to be made to the said corporation, the Bank binds itself, its successors and assigns by these presents:

THE CONDITIONS of this obligation are:

- a) if a Bidder:
  - i. withdraws his bid during the period of bid validity specified by the Bidder on the Bid Form, or
  - ii. does not accept the correction of errors pursuant to ITB Clause 31; or
- b) in the case of a successful Bidder, if the Bidder fails:
  - i. To accept the LOA/and work order or
  - ii. To pay performance security within 07(seven) days from the date of issue of letter of acceptance (or)
  - iii. To submit contract agreement duly signed and stamped in the prescribed formats within 07 (seven) days from the date of issue of letter of acceptance (or)
  - iv. To commence the work as per the Letter of Acceptance or Work Order

We undertake to pay to the Corporation up-to the above amount upon receipt of his first written demand, without the Corporation having to substantiate its demand, provided that in its demand the Corporation will note that the amount claimed by it is due to it owing to the occurrence of any one or more of the conditions, specifying the occurred condition or conditions.

Notwithstanding anything herein contained, our liability under this guarantee is limited to Rs...../-(Rupees..... only) and will remain in force up to 120 days from the date of opening of Tender, and any demand in respect thereof must reach the Bank not later than the date of expiry of this guarantee failing which all the rights of the Corporation under the guarantee shall be forfeited and the Bank shall be deemed to be relieved or discharged from all liabilities hereunder.

Dated.....day of..... 2026  
For

.....

(Indicate Name of the Bank)

**FORM OF CONTRACT AGREEMENT**

This agreement made on day of \_\_\_\_\_ between **M/s. Dredging Corporation of India Limited**, a body under the Companies Act, 1956, having its Head Office at Office at “Dredge House”, H.B Colony Main Road, Seethammadhara, Visakhapatnam (here in after called “the EMPLOYER”, which expression shall unless excluded by or repugnant to the context, be deemed to include their successors in office”) of the one part and \_\_\_\_\_ (Name and address of the CONTRACTOR if any individual and of all partners if a Partnership with all their addresses) (hereinafter called the “CONTRACTOR” which expression shall unless excluded by or repugnant to the context, be deemed to include his/their heirs, executors, administrators, representatives and assigns or successors in office) of the Other Part. Whereas the “Employer” is desirous of carrying out the work of **“Providing/Supply of Lascar/Equivalent for manning of DCI Survey Launch-I & II in and around port waters at Kochi”** through a Contractor and whereas the CONTRACTOR is the successful L1 bidder and has deposited a sum of Rs. \_\_\_\_\_ as Performance Security in the form of RTGS/NEFT/BG for the due fulfillment of all the Conditions of the Contract:

Now this agreement witnesseth as follows:

1. That in this agreement words and expression shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. That the following documents shall be deemed to form and be read and construed as part of this agreement viz:
  - The Contract Agreement.
  - The Tender submitted by the Contractor.
  - Instructions to Tenderer.
  - Conditions of Contract.
  - Specification for the Works.
  - Price Bid.
  - LoA/Work order.
  - Correspondence exchanged before the issue of letter of acceptance/work order by which the Conditions of Contract are amended, varied or modified in anyway by mutual consent (to be enumerated).
3. That the Contractor hereby covenants with the Employer to complete the Contract in conformity, with the provisions of the Contract in all respects.
4. That the Employer hereby covenants to pay the Contractor, in consideration of such completion of the Contract, the “Contract Price” of Rs.\_\_\_\_ (Rupees\_\_\_\_) at the times and in the manner prescribed by the Contract.

DREDGING CORPORATION OF INDIA LIMITED  
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IN WITNESS whereof the parties hereunto have set their hands and seals the day and year first above written.

CONTRACTOR

EMPLOYER

Signature :

Signature :

Name :

Name :

Designation :

Designation :

Seal :

Seal :

In the presence of Witness

Signature :

Signature :

Name & Address :

Name & Address :

DREDGING CORPORATION OF INDIA LIMITED  
E-TENDER

ANNEXURE-V

PROFORMA FOR INFORMATION ABOUT EMPLOYMENT OF RELATIVES

Date:

To,

Project Manager  
M/s.Dredging Corporation of India Limited,  
Project Office : Kochi  
Chackalackal Building, 2<sup>nd</sup> Floor,  
K.P.Vallon Road,  
Kadavanthara, Kochi-682020.

Sir,

Sub: Tender for “Providing/Supply of Lascar/Equivalent for manning of DCI Survey Launch-I & II in and around port waters at Kochi”–Reg.

With reference to your Tender No.: DCI/KOC/OPS/Manning SL-I&II/2026-27 Dated: 22-05-2026 and as per CI.No.25 of GCC, we hereby certify that, we are not related to any Officer of Dredging Corporation of India Ltd. or any Officer of the rank of the Asst. Secretary or above in the Ministry of Ports Shipping and Waterways, Government of India and also certify that we do not have any relatives employed in the Dredging Corporation of India Ltd.

‘OR’

We hereby mention below the names of my/our relative(s) working as Officer in Dredging Corporation of India Ltd., or in the rank of Asst. Secretary or above in the Ministry of Ports, Shipping and Waterways, Government of India is given below:

- 1.....
- 2.....
- 3.....
- 4..... Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

\*Strike out whichever is not applicable.

DREDGING CORPORATION OF INDIA LIMITED  
E-TENDER

**ANNEXURE-VI**

**UNDERTAKING**

Date:

To,

Project Manager  
M/s.Dredging Corporation of India Limited,  
Project Office : Kochi  
Chackalackal Building, 2<sup>nd</sup> Floor,  
K.P.Vallon Road,  
Kadavanthara, Kochi-682020.

Sir,

Sub: Tender for “Providing/Supply of Lascar/Equivalent for manning of DCI Survey Launch-I & II in and around port waters at Kochi”–Reg.

With reference to your Tender No.: DCI/KOC/OPS/Manning SL-I&II/2026-27 Dated: 22-05-2026 and as per Cl.No.26 of GCC, we hereby undertake that, we have not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and we have not committed any offence under the Prevention of Corruption Act in connection with the bid.

‘AND’

As per Cl. No. 26 of GCC, we hereby certified that we have nothing to disclose regarding any payments made or proposed to be made to any intermediaries (agents etc.) in connection with the bid.

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

\*Strike out whichever is not applicable.

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ANNEXURE-VII

**PROFORMA FOR INFORMATION ABOUT LITIGATION**

Date:

To,

Project Manager  
M/s.Dredging Corporation of India Limited,  
Project Office : Kochi  
Chackalackal Building, 2<sup>nd</sup> Floor,  
K.P.Vallon Road,  
Kadavanthara, Kochi-682020.

Sir,

Sub: Tender for “Providing/Supply of Lascar/Equivalent for manning of DCI Survey Launch-I & II in and around port waters at Kochi”–Reg.

With reference to your Tender No.: DCI/KOC/OPS/Manning SL-I&II/2026-27 Dated: 22-05-2026 and as per Cl. No. 27 of GCC, we hereby certified that, we do not have any current litigation with any party/firms.

‘OR’

We hereby certified that presently we are having litigation with the following party/  
firms:

- 1.....
- 2.....
- 3.....
- 4.....

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

\*Strike out whichever is not applicable.

## VENDOR CODE CREATION FORM

FORM FOR VENDOR CODE CREATION/CHANGES IN ERP			
<b>1.0 VENDOR DETAILS:</b>			
Name of the Vendor		* Vendor Code	
Address (including PIN code)			
Mobile Number		Email ID	
<b>2.0 Taxation and Other Registration Details : (Supporting copies needs to be attached)</b>			
PAN No.		GSTIN	
Type of Vendor	Registered / Unregistered / Composite Dealer (Tick whichever is applicable)		
<b>Note: In case vendor does not provide PAN, TDS @ 20% will be deducted</b>			
<b>3.0 Bank Details : (Copy of cancelled cheque needs to be attached)</b>			
Bank Name, Branch & City			
Bank Account Number		IFSC Code	

Yours faithfully,

Signature of the Tenderer with seal

Signature of Tenderer with Seal

DREDGING CORPORATION OF INDIA LIMITED  
E-TENDER

ANNEXURE-IX

**BANK ACCOUNT DETAILS**

Date:

To,

Project Manager  
M/s.Dredging Corporation of India Limited,  
Project Office : Kochi  
Chackalackal Building, 2<sup>nd</sup> Floor,  
K.P.Vallon Road,  
Kadavanthara, Kochi-682020.

Sir,

Sub: Tender for “Providing/Supply of Lascar/Equivalent for manning of DCI Survey Launch-I & II in and around port waters at Kochi”–Reg.

With reference to your Tender No.: DCI/KOC/OPS/Manning SL-I&II/2026-27 Dated: 22-05-2026 and as per Cl.No.12.1.10 of ITB, of Tender, we hereby furnish our Bank Account details for payment through E- transfer as follows:

1. Name of the Firm : \_\_\_\_\_
2. Name of the Bank : \_\_\_\_\_
3. Name of Branch : \_\_\_\_\_
4. Account No. : \_\_\_\_\_
5. IFSC No.of the Bank : \_\_\_\_\_

Cancelled Cheque enclosed

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

DREDGING CORPORATION OF INDIA LIMITED  
E-TENDER

ANNEXURE-X

**PRO-FORMA FOR BACKING OUT HISTORY**

Date:

To,

Project Manager  
M/s. Dredging Corporation of India Limited,  
Project Office : Kochi  
Chackalackal Building, 2<sup>nd</sup> Floor,  
K.P.Vallon Road,  
Kadavanthara, Kochi-682020.

Sir,

Sub: Tender for “Providing/Supply of Lascar/Equivalent for manning of DCI Survey Launch-I & II in and around port waters at Kochi”–Reg.

With reference to your Tender No.: DCI/KOC/OPS/Manning SL-I&II/2026-27 Dated: 22-05-2026 and as per Clause No.36 of GCC, we hereby certify that, we have not backed out from any tender after award of work, during last three years ending 28<sup>th</sup> February 2026

“OR”

We have backed out of tender/ work after award of work issued by following employer(s)

- 1.....
- 2.....
- 3.....
- 4.....

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

\*Strike out whichever is not applicable.

**CHECKLIST FOR UPLOADING TECHNICAL-COMMERCIAL BID**

**TECHNICAL BID (FOR COVER-A)**

1. A Bid Form except the Price Schedule
2. A list of works bided for and in hand / being executed as on the date of submission of bid with proof of documents.
3. Documentary evidence to establish that the bidder is eligible to bid and is qualified to perform the contract if its bid is accepted consisting of
  - i) Audited balance sheet for the last three years ending with **31<sup>st</sup> March 2025**
  - ii) Certificate from Employers for showing Experience of having successfully completed works of similar nature during last 07 years ending **30<sup>th</sup> April 2026**. The certificate should include the following information:
    - a) Brief description of the work
    - b) Contract amount / rates.
    - c) Time limit for completion
    - d) Whether the work has been completed within the stipulated time.
    - e) Whether any liquidated damages have been levied.
4. Documentary evidence towards remittance of cost of bid document (non-refundable) as prescribed through e- payment (NEFT / RTGS) containing confirmation of receipt obtained by the bidder from DCI HO's e-mail- [idthreasury@dcil.co.in](mailto:idthreasury@dcil.co.in) along with electronic receipt/ UTR.
5. Documentary evidence towards remittance of Earnest money deposit (EMD) as prescribed in the form of
  - i) e-Payment (NEFT / RTGS) containing confirmation of receipt obtained by the bidder from DCI HO's e-mail id- [treasury@dcil.co.in](mailto:treasury@dcil.co.in) along with electronic receipt/ UTR.  
or
  - ii) Bank Guarantee (copy to be uploaded online. **Please refer to NOTE regarding the submission of original BG.**)
6. A detail of manpower i.e Lascars with valid certificates issued by KIV Government of Kerala / MMD or Equivalent proposed to be offered to DCI Ltd., including copy of the existing insurance policy covering the Crew.
7. Copies of original document defining the constitution or legal status, Place of registration and principal place of business of the company or Partnership.
8. Copy of PAN Card.
9. Copy of GST Registration Certificate.
10. Bank details along with copy of cancelled cheque.
11. Registration with Provident Fund Authorities. If PF registration exempted, relevant exemption letter/certificate to be enclosed to Bid.
12. Power of Attorney on stamp paper (non-judicial) **Rs. 200/-**, in favor of the person authorized to sign the tender document. (If the tender document is signed by owner/proprietor of the firm, then also, he shall authorize himself for the same on stamp paper.)
13. Annexure I to X
14. Check list for Technical Bid.

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15. Downloaded Tender Document and amendment/corrigendum, if any, duly signed and stamped on all the pages by tenderer.
16. Other documents prescribed in this bid document not mentioned above.

**NOTE: Of the above documents, SI.No.13.1.5 (ii) ,viz., EMD (in case of BG) & 13.1.12 ,Power of Attorney in ORIGINALS shall be forwarded so as to reach the address of Tender Inviting Authority within 03 days from the date of technical bid opening, without which tender may be considered irresponsive**

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PRICE BID / BILL OF QUANTITIES (BOQ) (FOR COVER-B)

**PREAMBLE:**

- a. The items given in the Price Bid/ Bill of Quantities are for “Providing/Supply of Lascar/Equivalent for manning of DCI Survey Launch-I & II in and around port waters at Kochi”
- b. The rates quoted in the Price Bid/ Bill of Quantities are all inclusive except GST. Contractor shall raise GST invoice and mention their GST Registration Number on the Invoice.
- c. The payment would be made for relevant items of Price Bid/ Bill of Quantities as detailed in Payment Clause.
- d. No charges, other than those specified in the bid conditions shall be payable.
- e. No interest will be payable by DCI on payments for any reason what-so-ever.

\*\*\*\*\*

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<b><u>BILL OF QUANTITIES (BOQ)</u></b>					
Name of Work		"Providing/Supply of Lascar/Equivalent for manning of DCI Survey Launch-I & II in and around port waters at Kochi"			
Tender reference		DCI/KOC/OPS/Manning SL-I&II/2026-27 Dated: 22-05-2026			
SL. No	Brief Description	Unit	Manning days	Rate of Manning Charges excluding. GST (Per Day)	Total Amount excluding. GST
		A	B	C	D= BXC
1	Providing/Supply of Lascar/Equivalent for manning of DCI Survey Launch-I & II in and around port waters at Kochi. The scope of services include manning the launches 24x7, safekeeping of onboard equipment, securing/ mooring the vessel alongside at all times etc at CUSAT jetty	days	365	/	/
2	<b>Total amount (excluding. GST)</b>				
<b>Total amount in words:</b>					
<b><u>NOTE:</u></b>					
<p>a. Quoted rates to be inclusive of all expenses including food, transportation, accommodation, PF, taxes, insurances and all other incidentals expenditure excluding GST.</p> <p>b. The Quantity mentioned above is approximate only, for 01-years contract period, extendable for further period at the discretion of DCI. Above quantity is tentative requirement and Payment for manning days shall be regularized as per actual deployment of manning.</p> <p>c. Manning to be done with single lascar/equivalent at any given time through the day i.e. one lascar/equivalent for looking after both survey launches I &amp; II.</p> <p>d. DCI SL-I was registered under KIV and SL-II was registered under IR class. However, currently both the vessels are not in class and due for dry-docking</p>					