

**DREDGING CORPORATION OF INDIA LIMITED
EASTERN REGIONAL OFFICE, KOLKATA**

Ref: DCI/ERO-KOL/HR/TENDER/2025

Date: 09.07 .2025

To,

Dear Sir,

Sub: Tender for renovation of DCI, Eastern Regional Office, Kolkata-Reg.

Dredging Corporation of India Limited is having its Eastern Regional Office, Kolkata to look after the dredging assignments under this region. In this connection, we intended to renovate/modify the existing DCI office Flats No.B/3 & B/5, KoPT quarters, Nimak Mahal Road, Kolkata-700043 as per Scope of Work.

2. The detailed work scope of the tender enclosed with this NIT. In this context, Tenders are invited from the interested bidders experienced in construction/renovation of office spaces and residential complexes. Tenders shall be submitted in TWO-BID system comprising of Techno commercial documents (Qualification) in one cover and the financial documents (Price bid) in another cover and both cover to be put in one cover endorsed by the tender number, date and due date.

3. We are enclosing the following documents which are to be submitted by you duly filled-in wherever required.

- | | | | |
|----|------------------|---|--|
| 1. | Section-I | - | Scope of tender for renovation of Flat |
| 2. | Section-II | - | General & Special conditions of Contract |
| 3. | Section-III | - | Technical commercial Bid |
| 4. | Section-IV | - | Finance Bid (BOQ) |
| 5. | Annexure-I to IV | - | Proform as |

4. The tender document as at Section-I to III shall be duly filled and signed by bidders on all pages and enclosing the supporting documents along with Annexure – I to III, and submitted in one sealed cover duly indicating "Tender for renovation of DCI Office, Kolkata Eastern Regional Office".

5. Cost of Tender :Rs.500/-) (Receipt to be enclosed)

6. EMD: Rs.28,000.00 (Rupees Twenty eight thousand only) by way of BG/ online payment (E-Payment receipt to be enclosed) or Bank Guarantee from any scheduled bank in India, favoring Dredging Corporation of India Ltd., Visakhapatnam as per format attached at Annexures. EMD and Cost of Tender to the tendered item are exempted from MSME vendor for the tendered item (Documentary proof to be submitted).

7. Tenderers are requested to submit their Technical Bid and Price Bid in two separate sealed covers and both the Technical Bid cover and Price Bid covers shall put in another sealed cover duly indicating on the cover as "Tender for renovation of DCI Office, Kolkata at Eastern Regional Office" and submit their tender on or before 1500 Hrs on **29.07.2025**

8. The Technical Bid cover shall contain the Tender documents viz. Sections – I, II and III (Technical Bid format) along with Annexures I & II etc., duly signed on all pages by the tenderer together with EMD either by way of DD /Bank Guarantee or e-Payment. The Price Bid cover should contain (Section -IV i.e. Bill of Quantities) to be kept in a separate sealed cover duly signed. It may please be noted that the Price Bid Covers will be opened in respect of those parties who are technically qualified.

9. Downloading of tender documents: Tender Document can be downloaded from to 10.07.2025 to up to 28.07.2025 1200 hrs from websites: www.tenders.gov.in, www.dredge-india.com and <http://e-procure.gov.in>

10. For online Payment the Bank Details are as follows:

- (i) Name of Company : Dredging Corporation of India Limited.
- (ii) Name of the Bank : CANARA BANK,
- (iii) Branch Name : **Visakhapatnam Dci Limited, Visakhapatnam-530022.**
- (iv) IFC Code : CNRB0013583
- (v) MICR Code : 530015032
- (vi) Account type : Current account
- (vii) Account No : 35833070000014

11. Tender documents will be available online DCI website <http://dredge-india.com> & <http://eprocure.gov.in>. Bids shall be submitted to the undersigned on or before to 29.07.2025 at **1500 hrs**. The Technical Bids of the parties will be opened on the same day by **1530 hrs** in presence of the parties, who are present/wish to be present at that time. Tenders will be issued and received at the following address:

Chief Project Manager,
M/s Dredging Corporation of India Limited,
Flats No.B/3 & B/5, KoPT quarters,
NimakMahal Road,
Kolkata-700043

Interested parties may submit the Bids to undersigned on or before **29.07.2025 at 1500 hrs**. Technical bids will be opened on **29.07.2025 at 1530** Hrs.

Thanking you,

Yours faithfully,

For Dredging Corporation of India Limited,

Chief Project Manager

SECTION – I
SCOPE OF TENDER FOR RENNOVATION OF FLAT

The scope of TENDER is as indicated below:

1. The bidder shall modify the interior of the Flats as proposed by renovating the walls, flooring and skirting as deemed necessary.
2. The job shall include repairs of damaged/ cracked walls and floors, upgradation of Toilets and baths including new forced vents (UPVC with exhaust fan), plumbing and sanitary works, electrical works cementing and application of water proofing putty complete wall scale and fine finishing.
3. Complete flat interiors to be cleaned, ceiling and wall scale to be painted. Emulsion colors to be procured as per the instructions of DCI upon award of contract. Unit rate quoted for job shall include cost of paint.
4. Rates quoted for the scope shall include cost of material and disposal of debris as per local government norms.
5. Bidder shall maintain cleanliness near and around office premises, building surroundings, and dispose generated debris regularly during the course of work as per norms.
6. The Bidder who is quoting the tender shall get themselves well versed with the site condition. The scope of work includes masonry work and painting. The contractor should be well versed with all the activity and should have specialized team of workers for the same.
7. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of constitution already existing (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at own cost all materials, tools and plants, water, electricity access, facilities for workers and all other services required for the execution of the work unless otherwise specifically provided for in the contract documents. The tenderer must also study the neighborhood, rules and regulations for building as well as the area where it is situated.
8. All repairs and patch work shall be neatly carried out to match with the original finish and to the entire satisfaction of DCI.
9. The contractor has to make his own arrangement for stores and watch and ward and no extra claim for this will be entertained.
10. The contractor has to make his own arrangement at his own cost for all the general and special Transportation & Permission.
11. DCI reserves the right to amend/ alter the scope at any point of time without any extra cost.
12. Office modifications to be completed within 120 days from the date of issue of work order (Total Project duration 120 days) or earlier. Renovation to be carried out on room after room (piece meal) basis as the office will be functioning simultaneously. DCI reserves the right to allot room as per the availability during office hours. Contractor to ensure that minimum noise levels are maintained while carrying out the renovation works in order to avoid hampering/disturbance at work.
13. Necessary inspection of items will be done by DCIL officials, before usage of materials. Any materials of substandard quality will be rejected.
14. Variation in quantity/scope of work:
 - a. The quantity mentioned in the scope of work is approximate. DCIL reserves the right at the time of award/execution of the contract to vary the quantity specified upto +/- 20% in the scope of work without any change in the unit rate. However, the payment will be made as per the actuals.

SECTION – II
GENERAL AND SPECIAL CONDITIONS

1. The sealed tender completed in all respects may either be submitted by post before the stipulated time and date or the same may be dropped in the tender box placed at DCI, Flats No.B/3, KoPT quarters, Nimak Mahal Road, Kolkata-700043. In case the tenders are sent by post, DCI will not be responsible for any postal delays. Unsealed tenders will be summarily rejected.
2. The tenders will be opened at 1530 hours on 29.07.2025 in the presence of bidders or their authorized representatives, who wish to be/ are present at that time (Authorization letter should submit to attend for opening of tender).
3. The tender is under TWO BID system comprising Techno commercial documents (Qualification) in one cover and the financial documents (Price bid) in another cover and both cover to be put in one cover endorsed by the tender number, date and due date..
4. Tenders received after the specified time and date will be summarily rejected.
5. Tenders received without Earnest Money Deposit are liable to summary rejection.
6. The EMD will be submitted by the parties either in the form of E-Payment/ Bank Guarantee (BG) from any scheduled commercial Bank, as per attached proforma. Cheques will not be accepted.
7. Any corrections in the tender documents shall be authenticated by counter signature of the Bidder and total corrections made should be indicated. Fax / E-mail offers will not be considered and shall be rejected. The language used for all correspondence in the tender documents shall be English only.
8. All tenders must be absolutely clear, failing which the same will not be considered.
9. All columns would be properly and legibly filled in. No column would be left blank. Any correction in the rates etc. would be duly attested by the Bidder. Alterations, if any, not authenticated with attestation may result in the rejection of the tender.
10. Rates quoted by the bidder in the BID shall be indicated in figures and the consolidated of tender value shall be indicated both in figures and words without any ambiguity.
11. If, the final consolidated cost differs from the sum of individual rates quoted, the consolidated cost will be considered for evaluation and difference value will be appropriated to each item accordingly.
12. The rate quoted in the tender will remain firm during the term of contract. Escalation on any account is not admissible.
13. The rates quoted by the bidder shall be inclusive of all necessary taxes and duties excluding GST. Dredging Corporation of India Limited shall not entertain any claim whatsoever in this respect.
14. The tender should be valid for a period of 90 days from the date of opening of bid.
15. DCI reserves the right to cancel/withdraw the tender at any stage without assigning any reason thereof.
16. Tenders with counter conditions shall not be considered & will be liable for summarily disqualification.
17. The tender will be finalized on overall L1 basis of the BOQ item/s at **Section-IV**.
18. In the event of the bidder, committing any breach of any of the terms and conditions of this Agreement or if the quality of work carried out found unsatisfactory by the Corporation or for any other reason, considered by the Corporation as insufficient, the Corporation is entitled to terminate this contract 3 day notice in writing and the bidder shall not claim any compensation for such termination. The decision of the Corporation regarding the termination shall be final and binding on the bidder.
19. Bidder shall be the sole responsible for proper utilization premises and building. Damage to DCI Flats or any other Flats and Building in any context shall be dealt by the bidder at his own cost. DCI will not hold any responsibility of such circumstances and additional payments towards such repairs will not be entertained whatsoever.
20. Bidder shall be solely responsible to look after the welfare and safety of the workers/ labour engaged for execution of work. Compensation/ Insurance/ penalties towards such unfortunate events shall be borne by the bidder only.
21. Bidder shall maintain cleanliness near and around office premises, building surroundings, and dispose generated debris regularly during the course of work as per norms.

22. Compliances to all statutory requirements towards Labour or Contractor shall be borne by the Bidder only. DCI will not reimburse the payments made to the statutory authorities of any in nature.
23. The tender is non transferable and if transferred, it is liable for rejection.
24. The Corporation reserves all rights to accept or reject any tender in part or in full without assigning any reason thereof.

25. Pre-Qualification Criteria:

25.1 The tenderer should have average annual turnover for minimum value of Rs.4.20 Lakhs during the last 3 years ending March, 2024.

25.2 The tenderer should have at least 7 years experience in similar works. The tenderers having similar type of experience during the last seven years ending last day of month previous to the one in which tenders are invited should be either of the following (documentary proof shall be submitted):

- a) Three similar completed works costing not less than Rs.5.60 Lakhs each work.
(Or)
- b) Two similar completed works costing not less than Rs.7.00 Lakhs each work.
(Or)
- c) One similar completed work costing not less than Rs. 11.20 Lakhs.

Similar job means construction / repairs/renovation of buildings.

- d) Bidder shall submit Copies of Registration of company, GST Registration, PAN, Local Municipal Corporation and authorities towards civil works/construction as applicable.
- e) Last 3 year annual records (2021-22, 2022-23 & 2023-24) - P&L statements to be submitted.
- f) Bidder shall submit work experience of similar in nature duly indicating the work value and contract completion certificates for the year ending March 2024. Bidder should possess/ obtain necessary approvals & clearances from local municipal corporations as & when required during the course of work towards final completion of works.
- g) Bidder shall have a positive net-worth in current year, and shall be capable of executing the contract without seeking finance assistance OR advances from DCI.
- h) All the supporting documents in proof of PQC shall be enclosed along with the BOQ, failing which tender will be summarily rejected.

NOTE: The expression 'similar works' means who is having experience in constructions/ renovation of buildings etc to any Govt. Organizations/ PSUs/ Private Sectors, etc.

26. Payment Terms:

- a) Payment will be made to the Contractor on the basis of measurements at the quoted rates in the Bill of Quantities after completion of work. On Account payments may be made at the discretion of the Engineer or inspection committee members of ERO DCI at intervals deemed suitable and justified to them provided always that, subject to execution of work of substantial value in the context of contract price, the interval of such On Account payment shall be decided by the Engineer or Committee members, which shall ordinarily be not less than one month in between two payments for on Account bills and / or advance.
- b) Bidder shall submit Invoice in TRIPLICATE addressed to DCIL, Kolkata, enclosing the original Work Completion Certificate attested by DCIL.
- c) Payment will be released within 45 Days from the date of receipt of Invoice with all requisite enclosures.
- d) Payment will be released by online mode ONLY by way of NEFT/RTGS transfer to the bank account details as provided in ANNEXURE-IV by bidder.
- e) No additional / escalation claims shall be allowed for any reasons or any ground whatsoever, during the currency of the agreement (i.e. three years), and in case of non- compliance of requisite procedure, the bill is liable to be rejected.
- f) Income tax will be deducted at Govt. prescribed rates and TDS certificate will be issued to the contractor by DCI.
- g) No interest is payable on the payments to be made by DCIL to the bidder towards delay in payment, whatsoever.

27. Settlement of Disputes :-

- a. In case of dispute between DCI and the contractor for contract up to Rs.10 Crores, the issue will be referred to Chief General Manager (CGM), Dredging Corporation of India Limited and the decision of CGM, shall be final, conclusive and binding on all the parties and the contract upon all question relating to the meaning of the specifications, designs, drawings and instructions and as to the quality of workman ship, or materials used on the work or any matter arising out or relating to the specifications and instructions concerning the works or the execution or failure to execute the same arising during the course of work. The above shall not be subjected to arbitration and in no case shall the works be stopped consequent on such a dispute arising and the work shall also be carried out by the contractor strictly in accordance with the instructions of CGM.
- b. Any dispute or difference arises between the DCI and the contractor in connection with the contract or as to the rights and liabilities of the parties hereto, other than those referred to in above or on matters which are stated to be final and binding on the contractor shall be referred to the arbitration by a sole Arbitrator, as per the provisions of the Arbitration and Conciliation Act 1996 and the award of the sole Arbitrator shall be final and binding upon the parties hereto, subject to the provisions of the Arbitration and Conciliation Act 1996.
- c. The arbitrator shall give a reasoned Award and it shall be in accordance with the provisions of the Arbitration and Conciliation Act 1996 or any statutory modifications or reenactment thereof. The seat/venue of the Arbitration shall be Visakhapatnam and language shall be English and the courts at Visakhapatnam shall have exclusive jurisdiction on all the matters with reference to this contract.
- d. The Sole Arbitrator is prohibited from awarding any interest for the pre-reference and pendent lite Tenders that do not fulfill all or any of the above conditions or are incomplete in any respect, will be considered Null & Void and liable for rejection.

28. Performance Security

- a) On acceptance of the award of contract, the successful bidder is required to submit the prescribed Performance Guarantee of 5% of the value of work order, within 7 days of intimation of acceptance of the award of contract for due and proper fulfillment of contract valid till 2 months after completion of the work to the satisfaction of DCIL.
- b) The Performance Guarantee shall be by way of Bank Guarantee/NEFT from any nationalized bank in the prescribed format (Annexure) to be provided to DCIL.
- c) In case, the successful bidder is called upon to deposit the Performance Guarantee and if the successful bidder fail to furnish the same within the prescribed period, such failure will constitute a breach of the conditions and DCIL shall be entitled to forfeit the EMD without prejudice to any other right to damage that the company may have in thematter.
- d) The performance security deposit will not carry any interest. The same will be returned after completion of validity period i.e 2 months from the date of completion of work. If Bank Guarantee is submitted against Performance Security, it should be valid till completion of 6 months after completion of work including extended period if any.
- e) The performance security deposit will be discharged by the DCI and returned to the Contractor not later than thirty (30) days following the date of completion of the validity period of 6 months, including any warranty obligations, clearance of final bill, under the Contract.

29. Liquidated damages

For delay in completion of work, the liquidated damage @ 1% of order value per week or part there of subject to the maximum of 10% of the order value shall be deducted.

30. Guarantee Period

Guarantee period should be 6 months from the date of completion of the works against poor workmanship, poor performance, and in case of deficiencies are found during guarantee period, the same shall be rectified free of cost by the Contractors at their own cost and risk.

31. Quality assurance:

The successful contractor should ensure the quality of material as per the requirement / discretion of DCIL.

32. Right to accept or reject tender

Dredging Corporation of India Limited reserves the right :

- The right of acceptance of tender will rest with DCIL.
- The acceptance of the tender shall rest with DCIL who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received without assigning any reason. Further, DCIL reserves the right to accept the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted. All the tenders in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect shall be liable to be rejected.
- For issue of tender documents only to those considered competent to execute the work,
- To accept or reject any or all tenders received without assigning any reasons whatsoever.
- To cancel the tender at any stage for the reasons whatsoever it may be.
- To reject the tender received with counter conditions.

33. Insurance

Contractor shall at his own expenses carry and maintain insurance with reputable Insurance Companies for : (i) Employees State Insurance Act, (ii) workmen's Compensation & Employer's Liability Insurance, (iii) Any other Insurance required under Law or Regulations or by Owner and (iv) Automobile Liability Insurance.

34. Safety Regulations

Contractor shall adhere to safe construction practice and guard against hazardous and unsafe working conditions and shall comply with safety rules. DCIL, Kolkata shall not be held responsible for any accidents that occur due to unsafe practice of the persons employed by the contractor to carry out the work.

35. Wages will be paid by the tenderer to the workmen, directly without intervention of any jamadars or chowkidars and that the contractor will ensure that no amount by way of commission or otherwise is deducted or recovered by the jamadars from the wages of the workmen. The tenderer will also strictly comply with the various provisions of the labour welfare statutes like:
- a. Contract Labour (Regulation & Abolition) Act, 1970
 - b. The Building and Other Construction workers (Regulation of employment and conditions of service) Act, 1996
 - c. Inter-state Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979
 - d. Industrial Disputes Act, 1947
 - e. Payment of Gratuity Act, 1972
 - f. Equal Remuneration Act, 1976
 - g. Employees Provident Fund and Misc. Provisions Act, 1952
 - h. Minimum Wages Act, 1948

38. ESI Act, 1948 and Other Acts as applicable from time to time.

39. The tenderer should sign on all pages of the tender documents including Bill of quantities (Price Bid)

attached with the tender while tendering for the work.

40. The E.M.D. of the successful tenderer shall be retained as part of Performance Security Deposit and the E.M.D. of the unsuccessful tenderers shall be refunded after award of work. No interest shall be paid on E.M.D. or Performance Security Deposit.
41. In the event of any breach of contract on the part of the contractor, the Corporation reserves the right to forfeit the entire performance security deposit including converted EMD amount by serving 3 days notice at any time during the currency of the contract. Corporation also reserves the right to get the balance work executed by some other sources at the risk and cost of the tenderer.
42. Canvassing in connection with tenders is strictly prohibited and the tender submitted by the tenderer who resorts to canvassing will be liable for rejection and the contract can be terminated any time if such canvassing is detected during the tenure of contract.
43. The tenderer will furnish a certificate that he is not related to any officer of Dredging Corporation of India Limited or any officer of the rank of Asst. Secretary or above in the Ministry of Surface Transport, Government of India. Alternately, the tenderer should give a declaration along with their tender about the names of the relatives, who are employed in Dredging Corporation of India Limited. Proforma of declaration attached at Annexure-I.
44. The Tenderer shall give an undertaking that they have not made any payment or illegal gratification to any person/ authority connected with the bid process so as to influence the bid process and have not committed any offence under the Prevention of corruption Act in connection with the bid. (Annexure-II)
45. The Tenderer shall disclose any payments made or proposed to be made to any intermediate (agents etc.) in connection with the bid. (Annexure-II)
46. The Tenderer shall disclose any Information regarding any current litigation in which the tenderer is involved. (Annexure-III)
47. The Tenderer shall furnish details of Bank Account for Electronic Transfer of payments as per attached proforma. (Annexure-IV).
48. Except the agreed rates for carry out work, no other charges whatsoever will be paid by the Corporation.
49. Bidder shall ensure that no disturbance/obstruction is caused to the normal working of existing occupants of the building and its office bearers.
50. The Bidder shall understand all conditions of the contract, site conditions, local conditions and regulations, rules which has a bearing on their bid and the rates quoted will be deemed to cover all such requirements and contingencies.

51. Support/Preferential Treatment to **Micro & Small Enterprises(MSEs):**

Policies of the Government to support Micro and Small Industries (MSEs, registered as per the following sub-clauses) in comparison to non-MSE enterprise shall apply to this procurement.

51.1 Registration of MSE : MSEs interested in availing such benefits must enclose with their offer the Udayam Registration Certificate with the Udyam Registration Number as proof of their being registered under Udyam Registration Portal. The certificate shall be of latest but before the deadline for submission of the bid.

51.2 Tender sets shall be provided free of cost to MSEs.

51.3 MSEs shall be exempted from payment of Earnest Money.

51.4 MSEs shall also be given relaxation in prior turnover and prior experience criteria , subject to meeting of quality and technical specifications in accordance with applicable Government rules and mandates in force.

SECTION-III
TECHNO-COMMERCIAL

Part-A:

1.	Name of the Party / Owner			
2.	Address			
3.	Contact:a) Phone no. b) Email id.			
4.	Income Tax (PAN) No. (Attach copy of Documentary Proof)			
5.	GST Registration No. (Attach copy of Documentary Proof)			
6.	Registration of Firm (Attach copy of Documentary Proof)			
7.	Permanent Account Number (PAN) issued by Income Tax Dept., Govt. of India (Documentary proof shall be attached)			
8.	Tenderer should have experience having successfully completed works during last 7 years ending March 2023. Furnish the following information.Experience certificates / documents (Attach copies of Documentary Proof)			
	Nature of work	Period of Work From To	Organization if any	Value of each work done Rs.
				Remarks (attach supporting documents)
9.	Average Annual Financial Turn Over for the last 3 years: (a) 2021-22: (b) 2022-23: (c) 2023- 24: (Attach copies of Profit & Loss Account duly certified by Auditor/ Auditor's certificate)			Rs. Rs . Rs.
10	E.M.D. particulars (BG/ DD towards EMO shall be kept in Technical Bid cover only)			
11	E - Bank Account No. NEFT /RTGS No.			
12	Furnish an undertaking that the 'Price Bid Cover ' (section - VII) does not contain any counter conditions			
13	Whether letter as per proforma duly signed and attached in the Technical Bid Cover			
14	Whether all pages of Tender Schedule signed by the tenderer			

Place :

Date :

SECTION -IV**PRICE BID (BID) IN COPORATING THE SPECIFICATIONS
(TO BE SUBMITTED IN SEPARATE SEALED COVER)**

Sr.No	Scope Of Work	Qty	Unit	Unit Rate	Total Amount
1	Removing dry or old cracked paint by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. wherever necessary.	220	Sqm		
2	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq.meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per direction of Engineer-in-Charge. With cement mortar 1:4 (1 cement : 4 fine sand)	50	Sqm		
3	Applying putty coats with putty of approved brand and manufacture (Birla or Burger), on repaired surfaces to obtain smooth surface.	85.90	Sqm		
4	Applying 1 coat of cement based primer with primer of approved brand and manufacture	1264.85	Sqm		
5	Applying two coats of painting with Asian plastic emulsion paint to give an even shade on walls and ceilings.	1264.85	Sqm		
6	Providing and fixing first quality ceramic wall tiles of 300mm X 450mm as per choice of Engineer incharge on 12mm thick base of cement mortar and joining with grey cement slurry, including grouting the joints with white cement and matching pigments etc.	151.64	Sqm		
7	Providing and laying first quality antiskid vetrified floor tiles of 600mm x 600mm as per the choice of Engineer Incharge on 20 mm thick bed of cement mortar 1:4 (1 cement : 4 coarse sand), jointing with grey cement slurry ncluding grouting the joints with white cement and matching pigments etc., complete.	45.82	Sqm		
8	Providing and fixing wash basin size 550mm X 450mm with Vitreous china pedestrial, and waste of standard pattern, including painting of fittings and cutting and making good the walls wherever require:	4	Nos		
9	Providing and fixing white wall mounting urinals with complete fittings of approved make.	6	Nos		
10	Providing and fixing of white P type western commode with seat cover of approved make.	4	Nos		
11	Providing and fixing of white flushing Cistern P.V.C. 10 litre capacity with flush pipe and all necessary fittings.	4	Nos		
12	Providing and fixing of Esco C.P Brass 2 in 1 bip tap.	4	Nos		
13	Providing and fixing of Esco C.P Brass angular.	12	Nos		
14	Providing and fixing of Esco C.P Brass Pillar tap	4	Nos		
15	Providing and fixing of Esco C.P Brass bip tap.	6	Nos		
16	Providing and fixing of Esco C.P Health Faucet.	4	Nos		
17	Providing and fixing of 450mm connector pipe.	4	Nos		

18	Providing and fixing of wall mirror of size 600mm x 450mm.	4	Nos		
19	Providing and fixing of Stainless steel kitchen sink - without drain board 550x450 mm bowl depth 200 mm	2	Nos		
20	Providing and fixing of kitchen sink waste along with waste pipe.	2	Nos		
21	Providing and making new conceal CVPC water supply line in bathroom.				
	* 25mm CPVC pipe	61	Mts		
	* 19mm CPVC pipe	50	Mts		
22	Providing and fixing PVC waste water line.				
	* 100mm PVC pipe with PVC clamps.	30.60	Mts		
23	Providing and fixing Stainless steel gratings of size 75mm – 100mm as required.	5	Nos		
24	Providing and fitting of spiral waste water pipe.	4	Nos		
25	Providing and fitting of anodize aluminum sliding windows with 3.5mm glass and track complete.	57	Sqm		
26	Providing and fixing high quality vinyl carpet of approved color, pattern, and texture with suitable adhesive on floor as per the manufacture's recommendation to ensure proper binding.	233.15	Sqm		
27	Ceiling Fan(Sweep:1400 mm) Brand High speed (Crompton) SS-390 (Havells)	10	Nos		
28	Providing Havell's 1mm sq single core wire for main line and computer UPS line wiring with PVC conduit pipe from 1 st floor main line to UPS points on 2 nd floor	400	MTr		
29	Providing Havell's 1 mm sq single core wire for earthing with PVC conduit pipe form 1 st floor maine line to UPS points on 2 nd floor	400	Mtr		
30	Providing and fitting of 4 way TPN DB	1	Nos		
31	Providing and fitting 8 way SPN double Door DB	1	Nos		
32	Providing and fitting 32 A DP MB	2	Nos		
33	Providing and fitting 6 A MCB	14	Nos		
34	Providing and fitting 10A MCB	4	Nos		
35	Providing and fitting 16 A socket	2	Nos		
36	Providing and fitting 16A Plug	2	Nos		
37	Providing and fitting 6A Socket	5	Nos		
38	Providing and fitting 6A Swithc	5	Nos		
39	Providing and fitting of Fan regulators	1	Nos		
40	Providing and fitting of 6 way PVC modular box	1	Nos		
41	Providing and fitting of 6 way PVC modular plate	1	Nos		
42	Havell's 20 watt LED Batten Tubelight	6	Nos		
		Amount			
		Gst @ 18%			
		Total Amount			

Note: All the materials supplied shall be ISI certified and reputed make.

The actual quantity of work may vary by +/- 20%.

Payment will be made for the actual quantum of work done as certified by committee.

PROFORMA

Date:

To
The Chief Project Manager ,
M/s Dredging Corporation of India Limited,
Flats No.B/3 & B/5, KoPT quarters,
NimakMahal Road,
Kolkata-700043

Sir,

Sub : Tender for renovation of DCI, Eastern Regional Office, Kolkata–Reg.

A. With reference to your Tender No.DCI/ERO-KOL/HR/TENDER/2025 , Dtd 09.07.2025 and as per Cl. No.44 of General & Special Conditions of Contract, we hereby certify that, we are not related to any Officer of Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Shipping, Government of India and also certify that we do not have any relatives employed in the Dredging Corporation of India Ltd.

(OR)

B. We hereby certified that my relative(s) working as Officer in Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Shipping, Govt. of India is given below:

- 1.....
- 2.....
- 3.....
- 4.....

Thanking you,

Yours faithfully,

* Strike out 'A' or 'B', which ever is not applicable.

ANNEXURE-II

UNDERTAKING

Date: .

To
The Chief Project Manager ,
M/s Dredging Corporation of India Limited,
Flats No.B/3 & B/5, KoPT quarters,
NimakMahal Road,
Kolkata-700043

Sir,

Sub : Tender for renovation of DCI, Eastern Regional Office, Kolkata–Reg.

A.) With reference to your Tender No:DCI/ERO-KOL/HR/TENDER/2025 Date: 09.07.2025 and as per clause No:45 of Section II, we here by undertake that ,we have not made any payment or illegal gratification to any person /authority connected with the tender process so as to influence the tender process and we have not committed any offence under the PC Act in connection with the bid.

[AND]

B) As per clause No:46 of Section-II, we here by certified that we have nothing to disclose any payments made or proposed to be made to any intermediate (agent etc) in connection with the bid.

Thanking you,

Yours faithfully

Signature & Stamp of the bidder

PROFORMA

To
The Chief Project Manager ,
M/s Dredging Corporation of India Limited,
Flats No.B/3 & B/5, KoPT quarters,
NimakMahal Road,
Kolkata-700043

Sir,

Sub : Tender for renovation of DCI, Eastern Regional Office, Kolkata–Reg.

A. With reference to your Tender No:DCI/ERO-KOL/HR/TENDER/2025
Date: 09.07.2025, we hereby certify that, we do not have any current litigation with any party/firms.

[OR]

B. We hereby certify that presently we are having litigation with the following party/firms:

- 1.....
- 2.....
- 3.....
- 4.....

Thanking you,

***Strike out 'A' or 'B', whichever is not applicable.**

Yours faithfully,

ANNEXURE – IV**BANK DETAILS**

To
 The Chief Project Manager ,
 M/s Dredging Corporation of India Limited,
 Flats No.B/3 & B/5, KoPT quarters,
 NimakMahal Road,
 Kolkata-700043

Sir,

Sub : Tender for renovation of DCI, Eastern Regional Office, Kolkata–Reg.

With reference to your Tender No:DCI/ERO-KOL/HR/TENDER/2025
 Date: 09.07.2025, and as per Section II , Cl. No.48, we hereby furnish our Bank Account details for payment
 through E-transfer as follows:

1.	Name of the party	:
2.	Name of bank	:
3.	Name of branch	:
4.	Account No.	:
5.	Bank IFSC	:

Thanking you,

Yours faithfully,

Signature & Stamp of the bidder

PROFORMA FOR BANK GUARANTEE FOR EARNEST MONEY DEPOSIT
(To be executed on non-judicial stamp paper worth of Rs.100/-)

To
The Chief Project Manager ,
M/s Dredging Corporation of India Limited,
Flats No.B/3 & B/5, KoPT quarters,
NimakMahal Road,
Kolkata-700043

Sir,

Sub : Tender for renovation of DCI Office, Eastern Regional Office, Kolkata–Reg.

WHEREAS _____
_____ (indicate Name & Full Address of the tenderer) (Hereinafter called
the "Tenderer") has submitted its tender dated for the execution of (Name of work
) _____.

In favour of M/s. DREDGING CORPORATION OF INDIA LIMITED, Kolkata herein after called the
"CORPORATION"). KNOW ALL MEN by these presents that we,(Bankers' full
address) _____
(Herein after called "Bank") are bound unto the Corporation for the sum of
Rs. _____ (Rupees _____ only) for which
payment will and truly to be made to the said Corporation, the Bank binds itself its successors and assigns by
these present.

THE CONDITIONS of this obligation are:

If the Tenderer withdraws his Tender

- (a) during the period of validity of the Tender specified in the Tender (or)
- (b) after having been notified of the acceptance of his Tender by the Corporation during the period of
Tender validity
- (c) fails or refuses to execute the Agreement, if required, or
- (d) Do not commence the work as per the Letter of Intent or Work Order.

We undertake to pay to the Corporation upto the above amount upon receipt of their first written
demand without the Corporation having to substantiate their demand, provided that in their demand the
Corporation will note that the amount claimed is due to him owing to the occurrence of one or more of
the above conditions, specifying the occurred condition or conditions.

Notwithstanding anything herein contained our liability under this guarantee is limited to Rs. _____
(Rupees _____ only) and will remain in force upto 90
days from the date of opening of Tender and any demand in respect thereof must reach the Bank not later than the
date of expiry of this guarantee failing which all the rights of the Corporation under the guarantee shall be forfeited
and the Bank shall be deemed to be relieved or discharged from all liabilities hereunder.

Dated:

SIGNATURE OF THE BANK WITH SEAL

PROFORMA FOR BANK GUARANTEE FOR PERFORMANCE SECURITY
(to be executed on non-judicial stamp paper worth of Rs.100/-)

Bank Guarantee No.

ssDate

To
The Chief Project Manager ,
M/s Dredging Corporation of India Limited,
Flats No.B/3 & B/5, KoPT quarters,
NimakMahal Road,
Kolkata-700043

In consideration of Dredging Corporation of India Limited, a Company incorporated under the Companies Act, 1956 and having its Registered Office at Core-2, 1st Floor, SCOPE MINAR, Plot No.2A&2B, Laxmi Nagar District Centre, Delhi – 110091, India (herein after called the "DCI") having agreed to exempt M/s _____ having its registered Office at _____ (herein after called the said "Supplier" from the demand under the terms and conditions of an Agreement / Contract / Work Order dated _____ made between DCI and Supplier for _____ (herein after called the said "Agreement"), of Security Deposit for the due fulfillment by the said Contractor of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee _____ only), we _____ (hereinafter referred (indicate the name of the Bank) to as "the Bank" at the request of M/s _____ (Supplier) do hereby undertake to pay to the DCI an amount not exceeding _____ against any loss or damage caused to or suffered or would be caused to or suffered by the DCI by reason of any breach of the said Contractor of any of the terms and conditions contained in the said Agreement.

2. We, _____ (Indicate the name of Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demur merely on a demand and without reference to the Supplier from the DCI stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the DCI by reason of breach by the said Supplier of any of the terms or conditions contained in the said Agreement or by reason of the Supplier's failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding _____ (say) _____ only).

3. We undertake to pay to the DCI any money so demanded notwithstanding any dispute or disputes raised by the Supplier in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Supplier shall have no claim against us for making such payment.

4. We _____ Further (Indicate name of the Bank) agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the DCI under or by virtue of the said Agreement have been fully paid and its claims satisfied or (discharged or till DCI certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Supplier and accordingly discharge this guarantee. Unless a demand or claim in writing under this guarantee has been received by us on _____ we shall be discharged from all liability under this guarantee thereafter.

5. We, _____ Further agree (indicate name of the Bank) that the DCI shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Supplier from time to time or to postpone for any time or from time to time any of the powers exercisable by the DCI against the said Supplier and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation. or extension being granted to the said Supplier or for any forbearance, act or omission on the part of the DCI or any indulgence by the DCI to the said Supplier or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision. have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Supplier.

7. We _____ lastly undertake not to (Indicate name of the Bank)

Revoke this guarantee during its currency except with the previous consent of the DCI in writing.

8. This guarantee will remain in force until _____ All claims under this guarantee must be made in writing and dispatched to us by Registered Post, Hand Delivery or by Courier against acknowledgment. Notwithstanding what is stated above, our liability under this guarantee will be limited to _____ (_____ Only).

Dated theday of2025.