

DREDGING CORPORATION OF INDIA LIMITED
VISAKHAPATNAM

Ref: DCI/HR/11/92/2020/32

Date: 27.07.2020

OFFICE ORDER NO. 46/2020

Sub: Prohibition of Sexual harassment of Women at work places- Reconstitution of Complaints Committee-reg.

Ref: Office Order No.124/2018 dated.21.12.2018

Consequent to the superannuation of Smt. C.Leelavathi, Member of the Committee, Smt S.Sujatha, AM (OL) has been nominated in her place. Accordingly, the Complaints Committee is consisting of the following:

- | | | |
|----------------------------------|---|-------------|
| (1) Smt. Y.A Sailaja, DGM (HR) | - | Chairperson |
| (2) Shri A.K Das Gupta, HOD (HR) | - | Member |
| (3) Smt. S.Sujatha, AM (OL) | - | Member |
| (4) Smt. N.Parvathi Devi, SHS | - | Member |
| (5) Smt. S. Lakshmibai, | - | Member |
- An outside woman member of Women Forum from VPT.

- The Committee would deal with the complaints of sexual harassment of women at work places. The Committee should ensure maintenance of confidentiality. The committee shall also submit an Annual Report to MD on the Complaints received and action taken by them by 20th January of every year.
- This order comes into consideration with immediate effect.
- This issues with the approval of the Competent Authority.


(A.K Das Gupta)
HOD (HR)

To:

- Smt. Y.A Sailaja, DGM (HR) - Chairperson
 - Shri A.K Das Gupta, HOD (HR) - Member
 - Smt. S.Sujatha, AM (OL) - Member
 - Smt. N.Parvathi Devi, SHS - Member
 - Smt. S. Lakshmibai, - VPT, Visakhapatnam- Member
- An outside woman member of Women Forum from VPT.

Copy to: All the employees at Head Office

All GMs/RGMs/CPMs/HODs/PICs

The contents of the Office Order may be brought to the notice of all the employees working under their control.

Copy to: The Working President, NEU.

Copy to: MD's Secretariat/CVO's Secretariat/CGM's Secretariat/CFO's Secretariat