

**DREDGING CORPORATION OF INDIA LIMITED  
VISAKHAPATNAM**

Ref: DCI/MAT/MNO/CAR TRANSPORTATION/2018-19

Dt:22.04.19

**CORRIGENDUM NO.01**

The following amendments are here by authorized in the Tender reference No: DCI/MNO /ADMN/TAXI/T-01/2019-20 Dt: 08.04.19 for the hiring of car services on rate contract basis

Extension of Date and Time of submission & opening of bid :

<b>SL NO.</b>	<b>ITEM</b>	<b>ORIGINAL DESCRIPTION</b>	<b>AMENDED DESCRIPTION</b>
1	Bid Submission end date & time	22.04.19 at 03:00 PM	29.04.19 at 03:00 PM
2	Bid opening date & time	22.04.19 at 03:30 PM	29.04.19 at 03:30 PM

All other terms of NIT shall remain unchanged.



**DREDGING CORPORATION OF INDIA LIMITED**

( A Government of India Undertaking )

Dredge Area, Port Area

PHONE : 28340824 / 28345893 / FAX: 28340823:

**E Mail : [mnochn@dcil.co.in](mailto:mnochn@dcil.co.in)**

Ref: DCI/MNO /ADMN/TAXI/T-01/2019-20

Date: 08.04.19

To,

M/s. ....

.....

.....

Dear Sirs,

Sealed Tenders are invited from reputed Taxi suppliers having rich experience for supply of diesel driven latest model Indica, Fiesta/Etios/Swift Dezire, and Innova/XYLO or similar type Cars of not older than 2015 make or later models of having all inbuilt facilities on hire basis for use by M/s. Dredging Corporation of India Ltd., Chennai in two cover systems i.e. Technical & Price Bids, initially for a period of 2 years, extendable for another one year on the same rates, terms and conditions.

Section - I	Invitation for Bids
Section - II	Tender
Section - III	Scope of work
Section - IV	General & Special Conditions of Contract
Section - V	Technical Specifications
Section - VI	Technical Bid
Section - VII	Bill of Quantities (Price Bid)

2. Tenderers are requested to go through the tender documents in detail, before filling up the tender documents, enclosing relevant supporting documents and offering their rates.
3. Tenderers must sign on each and every page of the tender, in token of acceptance of the conditions thereof.
4. Tenderers are requested to submit their Technical Bid and Price Bid in two separate sealed covers and both the Technical Bid cover and Price Bid covers shall be put in another sealed cover duly indicating on the cover as  
"Tender No. DCI /MNO /ADMN /TAXI /T-04 / 2019-20 Dtd. 08.04.19 for supply of Indica, Fiesta/ Etios /Swift Dezire, and Innova/Duster or similar type Cars of not older than 2015 make and submit their tender on or before 1500 Hrs on 22.04.2019 at the Offices of Dredging corporation of India Ltd., Tender Opening Room, Ground Floor, Dredge House, Port Area, Visakhapatnam-530 001

IN-CHARGE, MNO

5. The Technical Bid cover shall contain the Tender documents viz. Sections -I, II, III, IV, V and VI (Technical Bid format) alongwith Annexures I & II, etc., duly signed on all pages by the tenderer together with EMD through RTGS/NEFT only or Bank Guarantee to be submitted. The Price Bid cover should contain (Section - VII i.e. Bill of Quantities) to be kept in a separate sealed cover duly signed. It may please be noted that the Price Bid Covers will be opened in respect of those parties who are technically qualified.
6. Submission of Tenders with both Technical & Price Bid papers in single cover is liable for rejection.
7. **Pre-Qualification Criteria:**
  - a) Should be in possession of at least 2 (two) number Cars of above make and model or similar type Cars of 2015 make or later model at the time of tendering.
  - b) Documentary proof in support that the Agency should be in the line of business for the last 3 years and rendering similar services to the Govt. Companies / Industrial organization for the last three consecutive years ending 31.03.2019.
  - c) Documentary proof of average Annual Turnover of not less than **Rs.6.60 Lakhs** during the last 3 preceding years, ending by 2019. Profit and loss account with balance sheet for the last 3 years be enclosed.
  - d) Experience of having successfully completed / works on hand of similar works during last seven years ending last day of month previous to the one in which tenders are invited should be either one of the following.
    - i) Three similar completed / works on hand works costing not less than the Amount of **Rs. 8.80 lakhs.**

OR
    - ii) Two similar completed / works on hand works costing not less than the amount of **Rs.11 lakhs.**

OR
    - iii) One similar completed / works on hand work costing not less than the amount of **Rs.17.6 lakhs.**
8. The Technical Bids will be opened on 22.04.19 at 1530 Hrs in the presence of such Tenderers/ their Authorised representatives who are present at that time.

Thanking you,

IN-CHARGE, MNO

Encl.: As above

**SECTION – I**

**Ref: DCI/MNO /ADMN/TAXI/T-04/2019-20**

**Date: 08-04-2019**

**INVITATION FOR BIDS**

Sealed Tenders are invited from the reputed Taxi suppliers for supply of diesel driven latest model Indica, Fiesta/Etios/Swift Dezire, and Innova/Duster or similar type Cars of not earlier than 2015 make or later models of having all inbuilt facilities on hire basis for use by M/s. Dredging Corporation of India Ltd., Chennai in two bid systems i.e. Technical & Price Bids, initially for a period of 2 years, extendable for 3<sup>rd</sup> year on the same rates, terms and conditions.

Interested reputed parties may obtain tender documents from the undersigned from **08.04.2019 to 22.04.2019** up to 1500 hrs on all working days by paying Rs.295/- including GST @18% (Rupees Two hundred Ninety five Only) towards the cost of tender documents (non-refundable) and Rs.22,000/- towards EMD by way of RTGS/NEFT only on any Scheduled Commercial Bank. However, DCI will not be responsible for any postal delay/ loss. The last date for receipt of tender is 1500 hrs on **22.04.2019** and the Technical Bids will be opened on the same day at 1530 hrs.

The detailed NIT and complete tender documents are hosted in our website [www.dredge-india.com](http://www.dredge-india.com) & [www.eprocure.gov.in](http://www.eprocure.gov.in) The interested parties may download the tender documents from the website for participation in the bid by enclosing the payment receipt towards the cost of tender documents (non-refundable) along with the Technical Bid, without which the tender documents will be summarily rejected.

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**SECTION – II****TENDER**

M/s. Dredging Corporation of India Limited (A Government of India Undertaking) is desirous of getting services for hiring of taxies of latest model diesel driven Indica, Fiesta/Etios/Swift Dezire, and Innova/Duster or similar type Cars of not earlier than 2015 make or later models of having all inbuilt facilities on hire basis for use by M/s. Dredging Corporation of India Ltd., Chennai in two bid systems i.e. Technical & Price Bids, initially for a period of 2 years, extendable for 3<sup>rd</sup> year on the same rates, terms and conditions. The details with regard to EMD, Security Deposit, Period of Contract, etc., are as indicated in the following Memorandum:-

**MEMORANDUM**

- |   |   |   |
|---|---|---|
| i) Name of work                               | : | Supply, manning and running diesel driven Indica, Fiesta/Etios/Swift Dezire, and Innova/Duster Cars or similar type Cars of 2015 make or later models of having all inbuilt facilities on hire basis. |
| ii) E.M.D & Tender Fee                        | : | <b>Rs.22,000/-</b> (Rupees Twenty Thousand Only) & <b>Rs.295/-</b> including GST (Rupees Two hundred and Ninety Five only)  |
| iii) Security Deposit                         | : | <b>Rs.1, 00, 000/-</b> to be submitted through RTGS/NEFT or BG to be submitted within 5 days from the date of work order placed.  |
| iv) Period of Contract                        | : | Initially for a period of 2 years, extendable for one more year (3 <sup>rd</sup> year), on the same rates, terms and conditions at the discretion of the Corporation.                                 |
| v) Issue of tender Documents                  | : | From <b>08.04.2019 to 22.04.2019</b> up to 1500 hrs   |
| vi) Last date for Receipt of Tenders          | : | Up to 1500 hrs on 22.04.2019  |
| vii) Date & Time of opening of technical Bids | : | At 1530 hrs on 22.04.2019   |

2. Should this tender be accepted, I/ We hereby agree to abide by and fulfill the terms and conditions and other provisions contained in the tender documents, Invitation for Bids (Section-I), Tender (section-II), Scope of Work (section-III), General & Special conditions (Section-IV), Technical Specifications (Section-V), Technical Bid (Section-VI) and Bill of Quantities (Section-VII), which have been read by me/ us, read and explained to me/ us so far as they are applicable. In default of any of these conditions, I/ We agree to set off the extra cost if any, for carrying out the work at my/ our risk and cost against the Security Deposit available with the Dredging Corporation of India Ltd., or its successors and to pay the DCI or its successors on demand as debt due any amount required to meet the extra cost of carrying out the work over and above Earnest Money Deposit furnished by me/ us and/ or Security Deposit recovered from my/ our interim bills.

3. Tender document fee and EMD should be transferred through RTGS/NEFT to the following account details.

**Current Account No: 3583307000014,  
IFSC/RTGS CODE: SYNB0003583,  
SWIFT CODE: SYNBINBB032,  
BANK NAME: Syndicate Bank,  
BRANCH NAME: DCI LTD,  
Port Area Branch,  
Visakhapatnam- 530001.**

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3. RTGS/NEFT UTR No. \_\_\_\_\_ for transfer of Rs.**22,000**/- (Rupees Twenty Two Thousand Only) to DREDGING CORPORATION OF INDIA LIMITED, forwarded towards Earnest Money Deposit

or,

Bank Guarantee Bond No. \_\_\_\_\_ executed in favour of DREDGING CORPORATION OF INDIA LIMITED, Chennai for Rs.**22,000**/-(Rupees Twenty Two Thousand Only) is hereby forwarded towards Earnest Money Deposit.

4. I/ We hereby confirm having read and understood all the terms and conditions of the tender and abide by these terms and conditions.

Signature of the Tenderer  
(at the time of submission  
of tender) with seal

Date  
day of ..... .. 2019.

Signature of the Witness to  
the Tenderer's signature:

Witness :  
Address :

Occupation:

SIGNATURE OF THE  
COMPETENT AUTHORITY  
OF DCI

**SECTION – III**

**SCOPE OF WORK**

1. Supply, manning and running diesel driven taxies or later models of having all inbuilt facilities such as Indica, Fiesta/Etios/Swift Dezire, and Innova/Duster on 'as and when required basis' for use by M/s. Dredging Corporation of India Limited, Old.No.07, New No.17, North Railway Terminus Road, Royapuram, Chennai - 600 013 as per the terms and conditions of the tender for usage of minimum 3 hours to 18 hours and there after extra hours / KM basis. The address of communication may change and will be updated.
2. The Tenderer should be able to cater / provide immediately any number of vehicles on any day within 2 hours notice / intimation by the Corporation. In case of delay after 2hrs ,for every hour LD of 1% will be deducted from the respective bill. The remarks will be recorded on the trip sheet.
3. The tendered work is scheduled to be commenced, immediately after finalization of the tender. Hence, the tenderer should make all necessary arrangements before hand for supply of vehicles as per the scheduled date.

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## **SECTION – IV**

### **GENERAL AND SPECIAL CONDITIONS OF CONTRACT**

1. Tenderers shall submit their Technical Bid and Price Bid in two separate sealed covers super scribing "Technical bid and Price bid" respectively, and both the covers of Technical Bid and Price Bid shall be put in another main sealed cover duly super-scribing on the cover as "Tender for supply of diesel driven Taxies – Tender No. DCI/MNO /ADMN/TAXI/T-04/2019-20" and submit their tender to

The GENERAL MANAGER (Material)  
Dredging Corporation of India Ltd.,  
Materials Division, 3<sup>rd</sup> Floor,  
Dredge House, Port Area,  
Visakhapatnam – 530 001.

on or before due date and time as indicated at Section -II

2. The Technical Bid cover shall contain the tender documents viz. Sections - I, II, III, IV, V and VI (Technical Bid format), Annexures – I, II, etc., along with supporting documents duly signed by the tenderer together with EMD either by way of RTGS/NEFT or Bank Guarantee. The Price Bid cover should contain only Section – VII, i.e. Bill of Quantities duly signed and nothing else. It may be noted that Price Bid will be opened in respect of those parties who are technically qualified. Submission of tender with both Technical & Price Bid papers in a single cover is liable for rejection.
3. The sealed tender completed in all respects along with prescribed Earnest Money Deposit (proof) of Rs.**22,000/-** may either be submitted by post so as to reach before the stipulated due date & time or the same may be dropped in the tender box placed at the Office of Dredging corporation of India Ltd., Tender Opening Room, Ground Floor, Dredge House, Port Area, Visakhapatnam-530001. EMD (proof) must be kept in the technical bid cover. DCI will not be responsible for any postal delays. Unsealed tenders will be summarily rejected.
4. The technical bids will be opened at 1530 hrs on the date stipulated in Memorandum, in the presence of such tenderers/ representatives who are present at that time.
5. Tenders received after specified time and date will not be accepted.
6. Tenders received without Earnest Money Deposit are liable to summary rejection.
7. All tenders must be absolutely clear, failing which the same will not be considered.
8. All columns would be properly and legibly filled in. No column would be left blank. Any correction in the rates etc., should be duly attested by the tenderer. Alterations, if any not authenticated with attestation may result in the rejection of the tender, failing which the tender is liable for rejection.
9. The EMD should be submitted by the parties either in the form of RTGS/NEFT or Bank Guarantee (BG) from any scheduled commercial Bank, as per attached proforma. Cheques will not be accepted.



10. Security Deposit (for the due fulfillment of this contract), amount as stated in Memorandum shall be recovered from the running bills. The Earnest Money Deposit will be converted as part of the Security Deposit in case of successful Tenderer which shall be refunded upon successful completion of the contract, without attracting interest. The EMD of Technically disqualified/ unsuccessful tenderers shall be refunded within 30 days of the award of the contract/ issue of Letter of intent to successful tenderer.
11. Rates quoted by the tenderer in item rate tender in figures and words should be accurately filled in so that there is no discrepancy in the rates written in figures and words.
12. Special care should be taken to write the rates in figures as well as in words, in such a way that the interpolation is not possible. The total amount would be written both in figures and in words. In case of figures Rs. would be written before the figures of Rupees and paise after decimal figures viz. Rs.2.15ps. And in the case of words, the word Rupees should precede and the words paise would be written at the end. Unless when the rate is in whole rupee and followed by the words only, it would be invariably be up to two decimal places.
13. The rate will be quoted in decimal coinage and will be noted in words and figures. The amount for each item would be worked out and the requisite total given.
14. If the amount of an item is not worked out by the tenderer, it does not correspond with the rate written either in figures or in words, then the rate quoted by the tenderer in words will be taken as correct.
15. Where the rate quoted by the tenderer in figures and words tallies but the amount is not worked out correctly, the rate quoted by the tenderer will be taken as correct and not the amount.
16. Item rate tender bearing any inscription either to increase or decrease the rate quoted, they will not be considered and such tender will be rejected summarily.
17. The Tenderer should sign on all pages of the tender documents including Bill of Quantities (Price Bid) attached with the tender while tendering for the work.
18. The rate quoted in the tender will remain firm during the currency of contract including the extended period if any. Escalation in the hire charges is not admissible.
19. The quoted rates would be inclusive of all taxes, fuel/ other oils, repairs, drivers' batta and all other charges, except toll gate fees and parking fees, which shall be reimbursed on submission of receipt in original duly signed by the authorised user of the vehicle.
20. All statutory Taxes (Central / State) except Service Tax in respect of this contract will be deemed to be inclusive in the quoted rate and the same will be payable by the tenderer and Dredging Corporation of India Limited will not entertain any claim whatsoever in this respect. Service Tax as applicable on actual shall be reimbursed by DCI as per rules of service tax.

21. The tenderers should acquaint themselves with the work and the working conditions in supply, manning and running of taxies to Govt. Organisations/ reputed firm and no claim will be entertained on this issue.
22. The tender shall remain open and valid for acceptance for a period of 90 days from the date of opening of Technical bid and on request of the Corporation the validity can be extended for further period of 60 days.
23. DCI reserves the right to cancel/ withdraw the tender at any stage without assigning any reason.
24. DCI reserves the right to inspect the taxi cabs to check the model and the conditions of the taxies owned by the tenderer and to assess their credentials/ capability in maintaining the taxi cabs.
25. The tenderer will ensure that the vehicles should report / placed as per requirement within the stipulated time on every occasion. In case of breakdown of the vehicle hired, another vehicle in good working condition has to be provided immediately by the tenderer at no extra cost.
26. The tenderer should have at least 3 years experience in supplying taxies to Govt. organisations/ reputed firms and should be in possession of at least 2 (two) number of INDICA/Fiesta/Innova or similar type Cars of 2015 make or later model of having all inbuilt facilities at the time of tendering.
27. During the last 3 years ending Mar'19, the Tenderer should have carried out one similar completed work(s) costing not less than Rs 4.00 Lakhs.
28. The Tenderer should have average annual turnover of not less than Rs.6.6 Lakhs in during the last 3 years ending by March, 2019.  
  
NOTE: The expression 'similar works' means who is having experience in supply of taxies on 'monthly/ as and when required' basis to any Govt. Organisations/ PSUs/ Private Sectors, etc.
29. Conditional Tenders / Tender with counter conditions will not be considered.
30. In the event of any breach of contract on the part of the contractor, the Corporation reserves the right to forfeit the entire security deposit including converted EMD amount by serving 3 days notice at any time during the currency of the contract. Corporation also reserves the right to get the balance work executed by some other sources at the risk and cost of the tenderer.
31. All rules and regulations governing the Dredging Corporation of India Limited will be applicable.
32. If, as a result of any post audit, any amount is found to be recoverable from the tenderer, the same will be recovered first from any sum due to the tenderer against any current bill of the tenderer and/ or from their security deposit and / or from any other amount due from the Corporation and / or on demand.
33. The tenderer should have Permanent Account Number (PAN) and GST Registration Number from the concerned authorities and copy of the same to be furnished alongwith the technical bid.

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34. Wages will be paid by the tenderer to the workmen, directly without intervention of any jamadars or chowkidars and that the contractor will ensure that no amount by way of commission or otherwise is deducted or recovered by the jamadars from the wages of the workmen. The tenderer will also strictly comply with the various provisions of the labour welfare statutes like:
- i. Contract Labour (Regulation and Abolition Act, 1970)
  - ii. *Inter-state Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979*
  - iii. Industrial Dispute Act, 1947
  - iv. Payment of Gratuity Act, 1972
  - v. Equal Remuneration Act, 1976
  - vi. Employees Provident Fund and Misc. Provisions Act, 1952
  - vii. Minimum Wages Act, 1948
  - viii. ESI Act, 1948 and
35. All liabilities such as compensation under Workmen's Compensation Act, PF Act and other regulations of the Govt. prevailing and as amended from time to time will be to the tenderer's account and the tenderer must indemnify the DCI against such liabilities.
36. If the tenderer makes default in proceeding with the work with due diligence, due to lack of resources or organization or work operated is not up to the expected standards, the Corporation reserves right to cancel the contract at 7 (Seven) days notice at any time during the currency of the contract. If the tenderer fails to execute the work as per conditions of the contract, the Corporation reserves the right to cancel the contract and to get the work executed through other agencies at the risk and cost of the tenderer. The Corporation would be entitled to with-hold any sum due and payable to the tenderer towards the sum as a result of the said breach or default. The tenderer will not have any claim for compensation or otherwise on this account.
37. The tender is non transferable.
38. ARBITRATION: Should any dispute or difference arise between the Corporation and the Tenderer in connection with this contract, or as to the rights and liabilities of the parties hereto, it will be referred to a Sole Arbitrator, a person to be appointed by the Chairman-Cum-Managing Director, Dredging Corporation of India Ltd., Visakhapatnam and the award of the Arbitrator will be final and binding upon the parties hereto, subject to the provisions of the Arbitration and Conciliation Act, 1996, or any statutory modifications or re-enactment thereof. The Arbitrator will give a reasoned award. The Sole Arbitrator is precluded from awarding any interest in the award either for the pre-reference period or pendente liter. The venue of the Arbitration will be Visakhapatnam, and the courts at Visakhapatnam will have exclusive jurisdiction on all matters with reference to this contract.
39. Canvassing in connection with tenders is strictly prohibited and the tender submitted by the tenderer who resorts to canvassing will be liable for rejection and the contract can be terminated any time if such canvassing is detected during the tenure of contract.
40. The tenderer will furnish a certificate that he is not related to any officer of Dredging Corporation of India Limited or any officer of the rank of Asst. Secretary or above in the Ministry of Shipping, Government of India. Alternately, the tenderer should give a declaration along with their tender about the names of the relatives, who are employed in Dredging Corporation of India Limited. Proforma of declaration attached at Annexure-I.

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41. The Tenderer shall give an undertaking that they have not made any payment or illegal gratification to any person/ authority connected with the bid process so as to influence the bid process and have not committed any offence under the PC Act in connection with the bid. (Annexure-II)
42. The Tenderer shall disclose any payments made or proposed to be made to any intermediate (agents etc.) in connection with the bid. (Annexure-II)
43. The Tenderer shall disclose any Information regarding any current litigation in which the tenderer is involved. (Annexure-III)
44. The Tenderer shall furnish details of Bank Account for Electronic Transfer of payments as per attached proforma. (Annexure-IV).

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IN-CHARGE, MNO

**SECTION – V****TECHNICAL SPECIFICATIONS**

1. The rates quoted will be valid for the initial contract period of two years from the date of acceptance and at the discretion of the Corporation, the contract can be extended for a further period of one year on the same rates, terms and conditions or curtailed/ terminated by issuing one-week (Seven days) advance notice. The Tenderer shall not have any additional claim on account of extension or termination of the contract.
2. The taxis to be supplied to the Corporation will be of 2015 make/ model or later models of having all inbuilt facilities. The tenderer will produce the vehicle(s) if required by the Corporation for inspection. The Corporation has the right to reject the vehicle supplied by the tenderer, if the same is not of make/ model 2015 or later model.
3. Tenderer will ensure that no vehicles owned by private parties hired as taxis. The vehicles hired, as taxis will be registered as a transport vehicle and possess necessary valid permit. The Drivers should also hold the requisite licenses/ permits etc., and the Drivers should be provided with a mobile phone to facilitate immediate contact, in case of emergency and they should behave politely with Officers/ Staff and they shall be neatly dressed while discharging their duties.
4. If, the hiring is on hourly basis, time at which the driver alongwith the taxi starts from garage or at the point reporting at garage (garage to garage) be treated as 'Booking Time' and 'Releasing Time' as certified by the authorised officer/ representative of the Corporation using the vehicle. If the hiring is on KM basis, the mileage will be accounted for, from garage to garage. If the garage is located at more than 5 Kms, the distance will be treated to a maximum of 5 Kms each side.
5. If the performance of the vehicle(s) is/ are not satisfactory, the tenderer will be notified in writing of the poor performance of the vehicle(s) and in case, the tenderer fails to improve the performance of the vehicle(s) or to supply suitable substitute vehicle in good working condition to the satisfaction of DCI Ltd., Chennai within reasonable time as notified in the notice, the Corporation reserves the right to cancel the contract immediately after expiry of the notice period and Earnest Money and Security deposit will be forfeited.
6. The vehicle and drivers provided to the Corporation will possess valid Road Tax Token, License, Comprehensive Motor Insurance coverage, Pollution Control Certificate and other relevant statutory documents etc., as prescribed by the concerned authorities from time to time.
7. Escalation in the cost of diesel rates, as per the directives of Govt. of India will be reimbursed to the tenderer with the date of award of the Contract as the base date. The escalation will be worked out considering that each Litre of diesel gives an average run of 10 Kms for all types of Vehicles. Similarly, de-escalation in the rate of diesel/ Petrol during the currency of contract will be reduced accordingly with date of contract as the base date. For proof of the claim on increase of fuel price, fuel receipt from dealers shall be enclosed for determining the date of price hike and enhanced rate for each change of price along with the bill. No other escalation in costs is payable.

Formula: Running KMs in a month / (by) Average run per KM (i.e. 10 KMs) x  
(multiple by) difference in cost of diesel per Litre.

IN-CHARGE, MNO

8. Running Account Bill will be paid monthly within 30 days from submission of bill in duplicate complete in all respects like 'log sheet' duly certified by user, vehicle requisition slip, copy of monthly PF remittance challan, etc., after deducting the Security Deposit and other statutory recoveries such as I.T., etc. The Security Deposit so deducted and the Earnest Money Deposit will be refunded to the Tenderer after payment of the final bill and on successful completion of the contract, including the extended period, if any.
9. Except the agreed rate of hire, escalation as applicable, toll gate fees, parking fees, Port gate pass and Service Tax, no other charges whatsoever will be paid by the Corporation.
10. In case of break-down of the hired vehicle, alternative vehicle has to be provided by the taxi supplier at no extra cost. If he fails to do so, alternative arrangements will be made, and the expenses incurred thereof will be deducted from the taxi supplier while settling the bills.
11. Either the officer of the Corporation or the representative of the Corporation traveling in the vehicle will in no way be responsible for any accident or mishap occurring to the vehicle / driver or any claims arising out of the same.
12. Tenderer will take full responsibility for the safety of his vehicle(s)/ drivers / workmen during hire. The Corporation will not be liable for or in respect of any damage or compensation payable in law, in respect or consequence to any accident or injury to any workmen or other persons in employment of the Contractor or damage/ damages to the vehicles etc., and the tenderer will indemnify and keep DCI indemnified against all such damages and compensations and against all claims, damages, proceedings cost, charges and expenses, whatsoever in respect thereof or relating thereto.
13. The vehicle, which will be offered on the day for use as per requirement, should not be replaced/ withdrawn from services unless some problem arises to the vehicle for the convenient of user Officer.
14. The drivers should be provided with uniforms to comply with the regulations of the Road Transport Authorities. In case of failure to comply with the rules by the drivers, it will be the sole responsibility of the drivers/ tenderer for payment of any fines, etc., and the Corporation will in no way be responsible for any consequences, etc.
15. The vehicles supplied for out-station trips shall have working music system and the drivers concerned should be provided with sufficient amount to meet expenses relating to cost of diesel, repairs, toll gate fee, parking fee, driver's coffee/ Tiffin, meals expenses, night stay expenses as required and other contingencies.
16. The tenderer should be able to cater/ provide immediately any number of vehicles, as required by the Corporation on any day within 2 hours on intimation. If the tenderer fails to do so, alternative arrangements will be made and expenses incurred thereof will be deducted from the tenderer, while settling his bills.
17. Our requirement of Cars would normally be INDICA, FIESTA and INNOVA only which may be noted while quoting your offer.
18. Port entry passes whenever required shall be arranged by DCI, however, the Tenderer shall abide by all rules and regulations in force while plying the Car(s) inside the restricted areas of Port Trust, etc. Toll Tax, Parking fees & Dock Entry fees, if any shall be reimbursed on submission of proof along with monthly bill duly endorsed by the respective users.

IN-CHARGE, MNO

19. The Driver will be responsible for watch keeping of the vehicle(s) to avoid any possible damage, theft etc. at all times wherever the Car is on hire to Dredging Corporation of India Ltd.
20. The Driver shall maintain perfect discipline and behavior and he shall not in any manner cause any interference, annoyance, nuisance to the management of the Corporation or its business or work or its Officers/ Employees/ Other Official Guests.
21. The driver(s) shall maintain Trip sheets/ Logbook and get it signed by the users for all trips on the same day. Logbook should be produced to the office, whenever required and handed over to office after its completion for record. If the logbook is incomplete, the payment shall not be made for the particular day.
22. The vehicles engaged shall commence on hire from the time and Kilometer reading recorded at Project office or at the place of reporting at the beginning and shall remain on hire till the same is closed at the end of the day by the user.
23. In the event of early completion, temporary suspension of Project works or closure of Chennai Project Office, the hiring of Car(s) shall be suspended temporarily or terminated by giving 7 (Seven) days notice to the Tenderer.

IN-CHARGE, MNO

**SECTION – VI****TECHNICAL BID**  
**(TO BE SUBMITTED IN SEPARATE SEALED COVER)**

1	(a) Name & Full address of the firm with telephone / Fax No.'s / e-mail ID			
	(b) Name of the contact person			
2	Firm's Registration Certificate issued by Labour Authorities under Shops & Establishment Act (Documentary proof shall be attached)			
3	GST registration certificate of the Firm issued by concerned authority (Documentary proof shall be attached)			
4	Permanent Account Number (PAN) issued by Income Tax Dept., Govt. of India (Documentary proof shall be attached)			
5	(a) Existing latest model Taxi (Tata Indica/ Fiesta / Innova) Nos. of not earlier than 2015. (minimum of 2 nos. <i>Tata Indica/Fiesta/Innova or similar type Car of 2015 or later model of having all inbuilt facilities should be furnished for technical qualification</i> )	Type of Vehicle	Year of make/ model	No. of vehicles
	(b) No. of latest model taxis registered in the name of tenderer (Documentary proof shall be attached)	Type of Vehicle	Year of make/ model	No. of vehicles



6	<b>Tenderer should have experience having successfully completed works of value not less than Rs.4 lakhs each year for during last 3 years ending by March 2019. Furnish the following information.</b>			
Nature of work	Period of work <u>From</u> <u>To</u>	Organisation if any	Value of each work done Rs.	Remarks (attach supporting documents)

**\*\* Similar nature of successfully completed work(s) of value should be not less than Rs.4 Lakhs in any single year for the last 3 consecutive years.**

7	<p>Average Annual Financial Turn Over for the last 3 years:</p> <p>(a) 2016-2017 :  (b) 2017-2018 :  (c) 2018-2019 :</p> <p>(Attach copies of Profit &amp; Loss Account duly certified by Auditor/ Auditor's certificate)</p>	<p>Rs.  Rs.  Rs.  Average :  <i>(minimum average of Rs.6.60 Lakhs)</i></p>
8	<p>Details of Man Power possessed by the Tenderer (viz. Experienced drivers, etc.)</p>	
9	<p>E.M.D. particulars (BG/RTGS/NEFT towards EMD shall be kept in Technical Bid cover only)</p>	
10	<p>Furnish an undertaking that the 'Price Bid Cover' (section-VII) does not contain any counter conditions</p>	
11	<p>Whether letter as per proforma duly signed and attached in the Technical Bid Cover</p>	
12	<p>Whether all pages of Tender Schedule signed by the Tenderer in token of acceptance of tender terms and condition</p>	

Place :

Date :

IN-CHARGE, MNO

**Annexure-I**  
**PROFORMA**

Date:

To  
The GENERAL MANAGER (Material)  
Dredging Corporation of India Ltd.,  
Materials Division, 3<sup>rd</sup> Floor,  
Dredge House, Port Area,  
Visakhapatnam – 530 001.

Sir,

Sub: Tender for supply of diesel driven Taxies or later models of having all inbuilt facilities on 'as and when required' basis to DCI – Reg.

A. With reference to your Tender No.DCI/MNO/ADMN/TAXI/T-04/2019-20 Dated 08.04.2019 and as per Cl. No.40 of General & Special Conditions of Contract, we hereby certify that, we are not related to any Officer of Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Shipping, Government of India and also certify that we do not have any relatives employed in the Dredging Corporation of India Ltd.

'or'

B. We hereby certified that my relative(s) working as Officer in Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Shipping, Government of India are given below:

1.....

2.....

3.....

4.....

Thanking you,

Yours faithfully,

*\*Strike out 'A' or 'B', whichever is not applicable.*

**Annexure-II**

PROFORMA

Date:

To  
The GENERAL MANAGER (Material)  
Dredging Corporation of India Ltd.,  
Materials Division, 3<sup>rd</sup> Floor,  
Dredge House, Port Area,  
Visakhapatnam – 530 001.

Sir,

Sub: Tender for supply of diesel driven Cars or later models of having all inbuilt facilities on 'as and when required' basis to DCI – Reg.

A. With reference to your Tender No. DCI/MNO /ADMN/TAXI/T-04/2019-20 Dated 08.04.2019 and as per Cl. No.41 of General & Special Conditions of Contract, we hereby undertake that, we have not made any payment or illegal gratification to any person/ authority connected with the bid process so as to influence the bid process and we have not committed any offence under the PC Act in connection with the bid.

and,

B. As per Cl. No.42 of General & Special Conditions of Contract, we hereby certified that we have nothing to disclose any payments made or proposed to be made to any intermediate (agents etc.) in connection with the bid.

Thanking you,

Yours faithfully,

**Annexure-III**

PROFORMA

Date:

To  
The GENERAL MANAGER (Material)  
Dredging Corporation of India Ltd.,  
Materials Division, 3<sup>rd</sup> Floor,  
Dredge House, Port Area,  
Visakhapatnam – 530 001.

Sir,

Sub: Tender for supply of diesel driven Cars or later models of having all inbuilt facilities on 'as and when required' basis to DCI – Reg.

A. With reference to your Tender No. DCI/MNO /ADMN/TAXI/T-04/2019-20 Dated 08.04.2019 and as per Cl. No.43 of General & Special Conditions of Contract, we hereby certified that, we do not have any current litigation with any party/ firms.

'or'

B. We hereby certified that presently we are having litigation with the following party/ firms:

- 1.....
- 2.....
- 3.....
- 4.....

Thanking you,

Yours faithfully,

\*Strike out 'A' or 'B', whichever is not applicable.

**Annexure-IV**

PROFORMA

Date:

To

The GENERAL MANAGER (Material)  
Dredging Corporation of India Ltd.,  
Materials Division, 3<sup>rd</sup> Floor,  
Dredge House, Port Area,  
Visakhapatnam – 530 001.

Sir,

Sub: Tender for supply of diesel driven Cars or later models of having all inbuilt facilities on 'as and when required' basis to DCI – Reg.

With reference to your Tender No. DCI/MNO /ADMN/TAXI/T-04/2019-20 Dated 08.04.2019 and as per Cl. No.44 of General & Special Conditions of Contract, we hereby furnished our Bank Account details for payment through E-transfer as follows:

1. Name of the firm : .....
2. Name of bank : .....
3. Name of branch : .....
4. Account No. : .....
5. IFSC No. of the Bank : .....

Thanking you,

Yours faithfully,

PROFORMA FOR BANK GUARANTEE FOR EARNEST MONEY DEPOSIT  
(to be executed on non-judicial stamp paper worth of Rs.100/-)

To  
The GENERAL MANAGER (Material)  
Dredging Corporation of India Ltd.,  
Materials Division, 3<sup>rd</sup> Floor,  
Dredge House, Port Area,  
Visakhapatnam – 530 001.

WHEREAS

\_\_\_\_\_ (indicate Name & Full Address of the tenderer)  
(hereinafter called the "Tenderer") has submitted its tender dated  
\_\_\_\_\_ for the execution of (Name of work)\_\_\_\_\_

\_\_\_\_\_ in favour of M/s. DREDGING CORPORATION OF INDIA LIMITED, Old.No.07, New No.17,  
North Railway Terminus Road Royapuram, Chennai - 600 013 (herein after called the  
"CORPORATION"). KNOW ALL MEN by these presents that we, (Bankers' full  
name)\_\_\_\_\_

\_\_\_\_\_ (herein after called "Bank") are bound unto the Corporation for the sum of Rs.**22,000/-**  
(Rupees Twenty Two Thousand Only) for which payment will and truly to be made to the  
said Corporation, the Bank binds itself its successors and assigns by these present.

THE CONDITIONS of this obligation are:

If the Tenderer withdraws his Tender

- (a) during the period of validity of the Tender specified in the Tender (or)
- (b) after having been notified of the acceptance of his Tender by the Corporation during the period of Tender validity
- (c) fails or refuses to execute the Agreement, if required, or
- (d) do not commence the work as per the Letter of Intent or Work Order.

We undertake to pay to the Corporation upto the above amount upon receipt

of their first written demand without the Corporation having to substantiate their demand, provided that in their demand the Corporation will note that the amount claimed is due to him owing to the occurrence of one or more of the above conditions, specifying the occurred condition or conditions.

Notwithstanding anything herein contained our liability under this guarantee is limited to **Rs.22,000/-**(Rupees Twenty Two Thousand Only) and will remain in force upto 90 days from the date of opening of Tender and any demand in respect thereof must reach the Bank not later than the date of expiry of this guarantee failing which all the rights of the Corporation under the guarantee shall be forfeited and the Bank shall be deemed to be relieved or discharged from all liabilities hereunder.

Dated:

SIGNATURE OF THE BANK WITH SEAL



**SECTION – VII****PRICE BID (BILL OF QUANTITIES)**  
**(TO BE SUBMITTED IN SEPARATE SEALED COVER)**

(Quoted rates shall be inclusive of all charges except Parking / Toll Charge's &amp; applicable GST)

**I. LOCAL TRIPS** (Minimum 3 Hours) vehicles of model 2015 or later models having all in built facilities including A/C

Sl. No.	Hour	Assured KM	Charges for latest model of following vehicles (Rs. in figure and words)		
			TATA INDICA or equivalent	FIESTA/ETIOS/ SWIFT DZIRE or equivalent	INNOVA / XYLO/ DUSTER or equivalent
1	3	30			
2	4	40			
3	5	50			
4	6	60			
5	7	70			
6	8	80			
7	9	90			
8	10	100			
9	11	110			
10	12	120			
11	13	130			
12	14	140			
13	15	150			
14	16	160			
15	17	170			
16	18	180			

**II. LOCAL TRIPS:** Vehicles of models 2015 or later models having all inbuilt facilities including A/C

Sl. No.	Description	Charges for latest model of following vehicles (Rs. in figure and words)		
		TATA INDICA or equivalent	FIESTA/ETIOS/ SWIFT DZIRE or equivalent	INNOVA / XYLO/DUSTER or equivalent
A	Charges per extra KM			
B	Charges per extra Hour			

**III. OUT STATION TRIP DUTY:** VEHICLES of Model 2015 or later Models having all in built facilities including A/C and all charges except Parking/Toll Charge.

Sl. No.	Type of vehicle	Rate per Kilometer (Rs.)	Rate per night-halt (Rs.)	MINIMUM KM's
1	INDICA or equivalent			
2	FIESTA/ETIOS/ SWIFT DZIRE or equivalent			
3	INNOVA / XYLO/DUSTER or equivalent			

**Note:** Minimum KMs and Minimum Hours including allowable free waiting charges should be indicated and the lowest KMs. & Hrs. received against this tender will be considered as minimum KMs and Hours for which all the Tenderers should agree / accept irrespective of their Bid.