

DREDGING CORPORATION OF INDIA LTD
REGIONAL OFFICE- KOCHI

Ref: KOC/HR/ACC/2020

Dated: 15-05-2020

CORRIGENDUM-1

Sub: Providing cubicles & cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavantra, Kochi – **CORRIGENDUM – Reg.**

Ref: Tender No. KOC/HR/ACC/2020, Dated: 08-05-2020

Tender Ref	Original Description (F O R)	Amended Description (To be read as)
General terms and conditions, Sl.no.3	Tenders received without Earnest Money Deposit of Rs. 19000/- are liable for summary rejection	Tenders received without Earnest Money Deposit of Rs. 19000/- are liable for summary rejection. However, SSI units registered with NSIC for the tendered items, subject to production of documentary proof, as to the registered value are exempted from submission of EMD
Section 1 Invitation for tenders	Payment of Rs.295/- (including GST) to be made to DCI's bank account. (Syndicate Bank Branch:-DCI Ltd., Dredge house, Port Area, Visakhapatnam Current Account No:- 358070000014 IFSC No:- SYNB0003583, SWIFT Code No:- SYNBINBBO3206) towards cost (through NEFT/RTGS etc.)	Payment of Rs.295/- towards tender cost and Rs. 19000/- towards EMD to be made to DCI's bank account. Syndicate Bank Branch:-DCI Ltd., Dredge house, Port Area, Visakhapatnam Current Account No:- 35833070000014 IFSC No:- SYNB0003583, SWIFT Code No:- SYNBINBBO32) (through NEFT/RTGS etc.)

All other terms of NIT shall remain unchanged.

Yours faithfully,
For DREDGING CORPORATION OF INDIA LIMITED

Sd/-
Regional General Manager



DREDGING CORPORATION OF INDIA LTD
REGIONAL OFFICE, KOCHI

No.KOC/HR/ACC/2020

Dated: 08-05-2020

To,

Dear Sir(s),

Sub: Notice Inviting Tender (NIT) for “Providing cubicles &cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavantra, Kochi” – Reg.

Sealed Tenders are invited from the reputed parities having experience in Providing cubicles &cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra, Kochi for use by M/s. Dredging Corporation of India Ltd., Kochi in two cover system i.e. Technical & Price Bids

Cover A

- | | |
|----------------|--|
| a. Section-I | Invitation for Tender |
| b. Section-II | ITB/NIT |
| c. Section-III | Scope of Work |
| d. Section-IV | General & Special Conditions of Contract |
| e. Section-V | Technical Specifications |
| f. Section-VI | Technical Bid |

Cover-B

- | | |
|----------------|--------------------------------------|
| a. Section-VII | Bill of Quantities (BOQ) - Price Bid |
|----------------|--------------------------------------|

02. Tenderers are requested to go through the tender documents in detail, before filling up the tender documents, enclosing relevant supporting documents and offering their rates.

03. Tenderers must sign & stamp with official seal on each and every page of the tender, in token of acceptance of the conditions of the Tender and one set of the tender-document (duly signed & stamped/sealed by the tenderer) to be submitted along with technical bid in Cover-A.

04. Tenderers are requested to submit their Technical Bid and Price Bid in two separate sealed covers and both the Technical Bid cover and Price Bid cover shall be put in another sealed cover duly indicating on the tender cover as “Tender for Providing cubicles &cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra” Tender No. KOC/HR/ACC/2020 dated 08-05-2020 and submit their tender on or before 1500 hrs on 18-05-2020

05. The Technical Bid cover shall contain the Tender documents viz., Sections-I, II, III, IV, V, and VI (Technical Bid format) along with Annexures A,B,C,D duly signed on all pages by the tenderer together with EMD receipt for electronic payment made or Bank Guarantee. The Price Bid cover (Section-VII i.e., Bill of Quantities (BOQ)) to be kept in a separate sealed cover duly signed & stamped with official seal of the tenderer. It may please be noted that the Price Bid cover will be opened in respect of those parties who are technically qualified.

06. Submission of Tenders both Technical & Price Bid papers in single cover is liable for rejection.

07. The Technical bids will be opened on 18-05-2020 at 1530 hrs in presence of such Tenderers / authorized representatives who are present at that time. The Price bids of technically qualified tenderers will be opened at a later date with intimation to the said tenders.

Thanking you,

Yours faithfully,
For DREDGING CORPORATION OF INDIA LIMITED

Regional General Manager

SECTION -I
INVITATION FOR TENDERS

No.KOC/HR/ACC/2020

Dated: 08-05-2020

Sealed tenders are invited from the reputed parties for Providing cubicles & cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra, Kochi for use by M/s. Dredging Corporation of India Ltd., Door.No.39/3907, Alappat Cross Road, Ravipuram, Ernakulam, Kochi-682016 in two cover system i.e., Technical & Price Bid.

The date for receipt of tender is up to 1500 hrs on 18-05-2020 and the Technical Bids will be opened on 18-05-2020 at 1530 hrs.

The detailed NIT(Notice inviting tender) and complete tender documents are hosted in the websites www.eprocure.gov.in, www.dredge-india.com/tenders.html. Interested reputed parties may download the tender documents from websites mentioned below between 08-05-2020, 1000 hrs till 17-05-2020, 1700 hrs. downloading of tender documents should be done as per instructions provided in the website.

Payment of Rs.295/- (including GST) to be made to DCI's bank account (Syndicate Bank Branch:- DCI Ltd., Dredge house, Port Area, Visakhapatnam Current Account No:- 358070000014 IFSC No:- SYNB0003583, SWIFT Code No:- SYNBINBBO3206) towards cost (through NEFT/RTGS etc.) of tender documents along with the tender in Technical Bid, without which the tender documents will be summarily rejected. The confirmation of receipt is to be obtained by the bidder from DCI HO's e-mail tdtreasury@dcil.co.in and to be enclosed with the bid in cover-A along with electronic receipt/ UTR: Bank:-

Dredging Corporation of India Limited reserves, the right:

- 1) Accept or reject any or all bids without assigning any reason whatsoever.
- 2) Reject the bid/tender received with counter conditions.
- 3) Accept the bid/tender in whole or part.
- 4) Cancel the bid enquiry at any stage without assigning any reason.

Thanking you,

Yours faithfully,
For DREDGING CORPORATION OF INDIA LIMITED

Regional General Manager

SECTION – II
INVITATION FOR BID(ITB)/ NOTICE INVITING TENDER(NIT)

M/s Dredging Corporation of India Limited is desirous of getting services for Providing cubicles & cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra, Kochi for use by M/s. Dredging Corporation of India Ltd., Kochi in two cover system i.e. Technical & Price Bids. The details with regard to EMD, Security Deposit, Period of Contract, etc., are as indicated .

Sl.No	Description of the item	Remarks
i)	Name of Work	<u>Providing cubicles & cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra, Kochi for use by DCI Ltd., Kochi.</u>
ii)	Cost of tender document (non-refundable)	Rs.295/- (Incl. GST)
iii)	E.M.D	Rs. 19,000./- (Rupees nineteen thousand only)
iv)	Performance security	5% of the contract value after placing of LOI
v)	Work completion period	All the works in the BOQ has to be completed within 45 days from date of placing work order/LOI
vi)	Issue/downloading of Tender Documents	From 08-05-2020 1000hrs to 17-05-2020 17000hrs
vii)	Date of site Inspection	12-05-2020 to 14-05-2020, 1100 hrs to 1600hrs
viii)	Last date of Receipt of sealed tenders	18-05-2020, 1500 Hrs
ix)	Date and time of opening of technical bids	18-05-2020, 1530 Hrs

2. Should this tender be accepted, I/We hereby agree to abide by and fulfill the terms and conditions and other provisions contained in the tender documents, Invitation for Tender (Section-I), ITB/NIT (Section-II), Scope of Work (Section-III), General & Special Conditions of contract (Section-IV), Technical Specifications (Section-V), Technical Bid (Section-VI) and Bill of Quantities (Section-VII - Price Bid), which have been read by me/us read and explained to me/us so far as they are applicable. In default of any of these conditions, I/We agree to set off the extra cost, if any, for carrying out the work at my/our risk and cost against the Security Deposit available with the Dredging Corporation of India Limited, or its successors and to pay the DCI or its successors on demand as debt due any amount required to meet the extra cost of carrying out the work over and above Security Deposit furnished by me/us.

3. Bank Guarantee/Receipt for electronic payment made for Rs. 19,000./- (Rupees nineteen thousand only) through NEFT/RTGS etc. to DCI Current Account No.35833070000014 is hereby forwarded towards EMD. The confirmation of receipt is to be obtained by the bidder from DCI HO's e-mail idtreasury@dcil.co.in and to be enclosed with the bid in cover-A along with electronic receipt/ UTR.

4. Pre-Qualification (PQ) Criteria:

a) The tenderer should have minimum annual turnover of Rs. 5.7 lakhs during the last 3 years ending 31st March 2020

b) Experience of having successfully completed similar works during the last seven years, ending 30-04-2020 should be any of the following:

i. Three similar completed works costing not less than the amount equal to Rs. 7.6lakhs.

OR

ii. Two similar completed works costing not less than the amount equal to Rs. 9.4lakhs.

OR

iii. One similar completed work costing not less than the amount equal to Rs. 15 lakhs.

NOTE: The expression of 'similar works' means who is having experience in providing / installation / erection of cabins/cubicles and furnishing/interior designs in the Govt. Organizations / PSUs / Private Sectors offices.

I/We hereby confirm having read and understood all the terms and conditions of the tender and abide by these terms and conditions.

Signature of the Tenderer
(at the time of submission
of tender) with Seal

Date _____
day of
2020

Signature of the Witness
to the Contractor's
Signature

Witness :
Address :
Occupation:

SIGNATURE OF THE TENDERER WITH SEAL

SECTION - III

SCOPE OF WORK

Dredging Corporation of India Limited has established a Regional office at Kochi and is executing dredging operations for Cochin Port Trust, Cochin Shipyard Limited etc by deploying DCI Dredgers. Presently, the Regional & Project Offices are at Ravipuram, Kochi and the office premises is being shifted to a multi-storied building at Kadavantra, Kochi for use by M/s Dredging Corporation of India Ltd.

In this connection, the following works are to be carried out in time bound manner. The work has to be carried out as per drawings and specifications provided in each floor

2nd Floor:

- 07 nos. closed cabins upto roof height with partition as mentioned in BOQ.
- 19 nos. workstations to be provided in open space with as per drawing provided with ample space for keeping PC, storage space for keeping files, documents, UPS, etc.
- Furniture – Revolving Executive chairs, sofas-sets ,teepoys, dining table with chairs, storage shelf etc, as per drawing
- Aluminum kitchen cabinet (below slab area) to be provided in pantry with shelves made of prelaminated MDF/plywood with lamination as per BOQ.

3rd floor

- 03 nos. closed cabins for higher officials/executives, upto roof height with partition as mentioned in BOQ.
- 01 nos. conference room with a table (corners rounded) and of seating capacity for 9 persons
- 08 nos. workstations to be provided in open space with as per drawing provided with ample space for keeping PC, storage space for keeping files, documents, UPS, etc.
- Furniture – revolving Executive chairs, sofas-sets, teepoy, conference table with chairs, storage shelf as per drawing. As far as possible, chairs should be from same family/brand
- False-ceiling (using gypsum board) with necessary fixtures and supports to be provided in the open office space as well as inside the closed cabins/rooms as per BOQ

SIGNATURE OF THE TENDERER WITH SEAL

SECTION-IV

GENERAL AND SPECIAL CONDITIONS OF CONTRACT

1. Tenderer shall submit their Technical Bid and Price Bid in two separate sealed covers and both the Technical Bid cover and Price Bid cover shall be put in another sealed cover duly indicating on the tender cover as Tender for Providing cubicles & cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra, Kochi and submit their tender on or before 1500 hrs on 18-05-2020. Tenders received after specified time and date will not be accepted.
2. The Technical Bid cover shall contain the tender documents viz., Sections-I, II, III, IV, V and VI (Technical Bid format) along with Annexures-I, II, etc., if any, duly signed by the tenderer together with EMD & Tender document cost either by way of receipt for electronic payment made or in the form of Bank Guarantee. The Price Bid cover should contain Section-VII i.e. Bill of Quantities (BOQ) to be kept in a separate sealed cover duly signed & stamped. It may be noted that Price Bid covers will be opened in respect of those parties/tenderers who are technically qualified. Submission of tenders both Technical & Price Bid papers in single cover is liable for rejection.
3. Tenders received without Earnest Money Deposit of Rs. 19,000./- (Rupees nineteen thousand only) are liable for summary rejection
4. The EMD to be submitted by the parties in the form of electronic payment through NEFT/RTGS. In EMD can also be submitted in the form of B.G. from any scheduled commercial Bank, as per attached Annexure-F.
5. The Earnest Money Deposit will be treated/converted as part of the Performance Security Deposit and remaining performance security amount shall be submitted as stated in the NIT
6. The tenders (only technical bid) will be opened at 15:30 hours on 18-05-2020 in presence of such tenderers / representatives who are present at that time at this office.
7. Interested bidders may inspect the site during date and time as mentioned earlier along with DCI representative (contact no.86391 75191) and clarification or detail needed by the bidder if any should be clarified from DCI at site itself.
8. At any time prior to the due date for submission of the bid, the Regional General Manager may modify the bid documents by the issuance of addendum/corrigendum. Any addendum/corrigendum shall be hosted in DCI's website. It is the responsibility of the Bidders to download such addendum/corrigendum/clarifications hosted in the website and submit along with the Bid. The addendum/corrigendum shall also form the part of Bid document. In order to afford Bidders with reasonable time to take addendum/corrigendum into account, or for any other reason, DCI may, at its discretion, extend the due date for submission of the bid.
9. If the bidders find discrepancies in or omission from the drawings, specifications, or other documents, or have any doubt as to the meaning or intent of any part thereof, they shall at once inform DCI who may send a written instruction. No oral interpretations shall be made by any bidder as to the meaning of any of the provisions of the bid documents. Every request for an interpretation shall be in writing addressed and forwarded to DCI at the following address:

THE REGIONAL GENERAL MANAGER,
REGIONAL OFFICE
DREDGING CORPORATION OF INDIA LTD
ALAPATT CROSS ROAD, RAVIPURAM, KOCHI -16
PH: 0484-2356232, 2356627
10. All tenders must be absolutely clear, failing which the same will not be considered.
11. All columns would be properly and legibly filled in. No column would be left blank. Any correction in the rates, etc., would be duly attested by the tenderer. Alterations, if any, not authenticated with attestation may result in the rejection of the tender.

12. Rates quoted by the tenderer in item rate tender in figures and words will be accurately filled in so that there should not be discrepancy in the rates written in figures and words. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that the interpolation is not possible. The total amount would be written both in figures and in words. In case of figures word 'Rs' would be written before the figures of Rupees and word 'paise' after decimal figures viz., Rs.2.15 Ps. And in the case of words, the word 'Rupees' should precede and the word 'paise' would be written at the end. Unless when the rate is in whole rupee and followed by the words only, it would be invariably be up to two decimal places. The rate will be quoted in decimal coinage and will be noted in figures and words. The amount for each item would be worked out and the requisite total given.
13. If the amount of an item is not worked out by the tenderer (or) does not correlate with the rate written either in figures or in words, then the rate quoted by the tenderer in words will be taken as correct.
14. Where the rate quoted by the tenderer in figures and words tallies, but the amount is not worked out correctly, then the rate quoted by the tenderer will be taken as correct and not the amount.
15. Item rate tender bearing any inscription either to increase or decrease the rate quoted, they will not be considered and such tender will be rejected summarily.
16. Any item not forming part of this is required for installation of the furniture, the same shall be supplied free of cost by the vendor. The vendor shall install the furniture free of cost.
17. **Vendor may be technically disqualified**
 - a. i) If they fail to quote for all the items.ii) If any item quoted by them is technically rejected or does not fulfill the qualifying criteria.
18. BOQ mentioned in the tender is approximate. The BOQ may increase or decrease. However, the order value at the time of placement of order shall vary by around $\pm 20\%$.
19. The offered items by the bidders shall be warranted for minimum one year from the date of acceptance of the furniture after installation at site. Any defects/issues during the warranty period has to be rectified by the tenderer & item/s to be replaced with same model/superseded model of the item, without any cost to DCI.
20. Vendor shall submit photographs of similar workstation executed already to be enclosed along with the offer.
21. The maintenance period is one year after acceptance of the furniture and the contractor/supplier has to provide at least 4 free service camps at each office location after the installation of workstations/furniture.
22. The tenderer should sign & Seal on all pages of the tender documents including Price Bid attached with the tender while tendering for the work.
23. The rate quoted in the tender will remain firm during the currency of contract including the extended period if any. Escalation in any case is not admissible. No claim for the increase in the rates of the materials and labour during the contract period will be entertained by DCI.
24. Quoted rates should be inclusive of all taxes (excluding GST)
25. When a tenderer signs a tender in an Indian Language, the rates and the total amount tendered would also be written in the same language. In the case of illiterate contractors, the rates or the amounts tendered would be attested by witness.
26. The tender should be valid for a period of 120 days from the date of opening of Cover-A (Technical Bid).
27. DCI reserves the right to inspect the tenderers office and his successful work sites completed by party
28. Tenders with counter conditions will be summarily rejected
29. In the event of any breach of contract on the part of the contract, the Corporation reserves the right to forfeit the entire performance security including converted EMD amount. Corporation also

reserves the right to get the balance work executed by some other sources at the risk and cost of the tenderer.

30. The Contractor, its employees shall observe the discipline and policies of DCI in the normal course of his duties.
31. If as a result of any re-verification or post audit, any amount is found to be recoverable from the tenderer, the same will be recovered first from any sum due to the tenderer against any current bill of the tenderer and/or from their Security Deposit and / or from any other amount due from the Corporation and/or on demand.
32. All claims of the Dredging Corporation of India Limited (DCIL) against this contract or any other transactions whatsoever will be recovered from the amounts due to the tenderer under this account.
33. The Income Tax as applicable for the services rendered by the Contractor , will be deducted from the bill as per the Income Tax Act (as amended from time to time).

Wages will be paid by the contractor to the workmen, directly without intervention of any jamadars or chowkidars and that the contractor will ensure that no amount by way of commission or otherwise is deducted or recovered by the jamadars from the wages of the workmen. The contractor will also strictly comply with the various provisions of the labour welfare statutes like:

- i) Contract Labour (Regulation and Abolition Act, 1970).
 - ii) Inter-state Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979.
 - iii) Industrial Dispute Act, 1947.
 - iv) Payment of Gratuity Act, 1972.
 - v) Equal Remuneration Act, 1976.
 - vi) Employees Provident Fund and Misc. Provisions Act, 1952.
 - vii) Minimum Wages Act, 1948.
 - viii) ESI Act, 1948 and
 - ix) Laws applicable to women, wherever applicable and any other relevant statutes, together with the amendments, thereon. The contractor shall maintain various registers as required under the statutes and produce to the officer of the Corporation nominated for the purpose, every month/as and when required for verification. No child labour should be engaged.
34. All liabilities such as compensation under Workmen's Compensation Act, PF Act and other regulations of the Govt. prevailing and as amended from time to time will be to the tenderer's account and the tenderer must indemnify the DCI against such liabilities.
 35. If the tenderer makes default in proceeding with the work with due diligence, due to lack of resources or organization or work operated is not up to the expected standards, the Corporation reserves right to cancel the contract at 3 (three) days notice at any time during the currency of the contract. If the tenderer fails to execute the work as per conditions of the contract, the Corporation reserves the right to cancel the contract and to get the work executed through other agencies at the risk and cost of the tenderer. The Corporation would be entitled to with-hold any sum due and payable to the tenderer towards the sum as a result of the said breach or default. The contractor will not have any claim for compensation or otherwise on this account.
 36. Price bid of technically qualified parties will be opened on the date which will be separately intimated and party quoting the overall lowest rate will be awarded the work by LOI followed by work order.

37. Placing Repeat Order:

DCI reserve the right to place repeat order for one or more items mentioned in the BOQ at finalized rates with same rates, terms and conditions within a period of one year of placing of work order. Same shall be executed by the contractor to DCI's satisfaction without fail.

38. Evaluation of tenders: L-1 tender will be evaluated based on the overall L1 offered by tenderer. Hence, tenderers are requested to quote all items, without fail else your bid will not be considered for evaluation. Optional items will not be considered in arriving at L1 bidder, however the optional items has to be executed if required as per DCI requirement within the quoted rate and time frame (45 days). The optional items may or may not be ordered by DCI
39. The contractor may have to provide architectural services towards designing/drawing/layout for modular workstations free of cost to DCI irrespective of the size of the project, if required.
40. Vendor shall submit photographs of similar workstation executed already to be enclosed along with the offer.
41. A reference list of installations executed needs to be submitted along with the offer.
42. The contractor has to offer the color and shades to DCI for approval and to execute the work as per approved colours and shades. Final colour scheme and upholstery of fabric colour will be approved by DCI at the time of placement of order/execution of work. Contractor to furnish various colour schemes available with them
43. Work Completion Certificate (WCC) has to be duly certified by DCI authorized representative towards each works carried out as per BOQ, work-commencement & work completed date. It is the responsibility of the contractor to get the WCC duly signed from DCI.
44. After successful completion of entire Job, the tenderer has to submit their invoice in GST format, duly indicating GST of both parties (DCI and Contractor), in duplicate on his official letter head addressed to Regional General Manager, DCIL Kochi.
45. **Payment terms:** 100% Payment will be released within 30 days of receipt of invoice by DCI, subject to bill is found in order in all respects. As per our payment policy, the payment will be released by E-transfer only to the bank account/details as provided by the tenderer. No advance payment will be made for any work. Hence, tenderer should submit their bank account details along with Swift/IFSC code as per ANNEXURE-C. DCI will not be responsible for unsuccessful payment due to incorrect bank-details provided by the tenderer. In case of any exceptional circumstances/events/situations beyond the control of DCI for delay in making payment, same will not be binding upon DCI. No interest or any other charges will be payable for any delayed payment by DCI.
46. GST will be paid / reimbursed at actual, subject to production of documentary proof towards actual payment made by the party to the Government authorities. GSTR1 for each bill should be filed on invoice and when the same will appear in our GSTR2A portal, payment against the invoice shall be released.
47. Income tax & other taxes will be deducted at Government prescribed rates as applicable from time to time. TDS certificate will be issued by DCI to the firm.
48. The tender is non-transferable and if transferred, it is liable for rejection.
49. Settlement of Disputes:
 - a. If any dispute or difference of any kind whatsoever shall arise between the Purchaser and the Supplier in connection with or arising out of the Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
 - b. If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
 - i. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract.
 - ii. Arbitration proceedings shall be conducted in accordance with the rules of procedure specified below.

- c. Notwithstanding any reference to arbitration herein,
 - i. the parties shall continue to perform their respective obligations Under the Contract unless they otherwise agree; and
 - ii. the Purchaser shall pay the Supplier any monies due to the Supplier.
 - d. In the case of a dispute between the Purchaser and the Supplier the dispute shall be referred to arbitration in accordance with the Indian Arbitration and Conciliation Act 1996 and the Rules made there under or any statutory amendment thereof. The arbitral tribunal shall consist of three arbitrators, one each to be appointed by the Purchaser and the Supplier and the third to be appointed by the two arbitrators. The decision of the majority of arbitrators shall be final and binding upon both parties. The arbitration award shall be in writing and shall state the reason for the award.
 - e. Arbitration proceedings will be held at Visakhapatnam and the language of the arbitration proceedings and that of all documents and communication between the parties shall be English.
 - f. The expenses of arbitration as determined by the arbitrators shall be shared equally by the Purchaser and the Supplier. However, the expenses incurred by each party in connection with the preparation, presentation etc. of its case prior to, during and after the proceedings shall be borne by each party itself by which such costs incurred by either party initially shall be borne, will be decided by the Arbitral Tribunal.
 - g. Applicable Law: The Applicable Law shall be Indian Law. All disputes are subject to the exclusive jurisdiction of the courts at Visakhapatnam only.
50. The tenderer will furnish a certificate that he is not related to any Officer of Dredging Corporation of India Limited or any Officer of the rank of Asst. Secretary or above in the Ministry of Shipping, Government of India. The tenderer should give a declaration along with their tender about the names of the relatives, who are employed in Dredging Corporation of India Limited. Performa of declaration attached (ANNXURE-A).
51. The tenderer shall give an undertaking that they have not made any payment or illegal gratification to any person/authority connected with the tender process so as to influence the tender process and have not committed any offence under the Prevention of Corruption Act in connection with the tender (ANNXURE-B).
52. The tenderers shall disclose any payments made or proposed to be made to any intermediaries (agents, etc.) in connection with the bid. (ANNEXURE-B).
53. Tenderers shall also give undertaking reg any litigation as per Annexure-D.
54. Canvassing in connection with tenders is strictly prohibited and the tender submitted by the tenderer who resorts to canvassing will be liable for rejection.
55. The work will be commenced and completed as per the time schedule mentioned. In the event of delay in commencing the subject work, as stipulated in the work order, the work order issued to the party will be cancelled and EMD / SD will be forfeited.
56. If tenderer fails to complete the work, DCI reserves the right to execute the work from the other sources at the risk and cost of the tenderer and EMD/SD submitted will be forfeited.
57. Force Majeure: In case of inability to carry out the work due to exceptional event or circumstances not attributed to either parties (DCI or the tenderer/contractor) due to a)govt. imposed restrictions, quarantine measures/conditions due to epidemic/pandemic, d) natural calamities viz., tsunamis, heavy rain /thunderstorm, hurricanes, typhoons/cyclones, earthquake, volcanic activity, hail storm, etc, b) war, hostilities (whether war to be declared or not), invasion, act of foreign enemies, c) rebellion, terrorism Force Majeure, revolution, insurrection, military of usurped power or civil war, d) riot, commotion, disorder Tenderers should submit the ‘Two Bid’ cover (Technical & Financial) of the tender along with following der, strike or lock-out other than the contractor’s personnel & other employees of the contractor or sub-contractor, e) munitions of war, explosive materials, ionizing radiation or contamination of radioactivity, etc., then the Force Majeure period will not be counted for levying LD, provided, this has to be intimated by the contractor immediately to DCI in writing with documentary proof. However, acceptance of Force Majeure is up to DCI.

58. The Tenderers should submit the ‘Two Bid’ cover (Technical & Financial) of the tender along with following documents and details super scribing the name of work and date of opening etc., Cost of tender document of Rs.295 and EMD of Rs. 19,000.- (Rupees nineteen thousand only) should be submitted by way of NEFT/RTGS in favour of M/s. Dredging Corporation of India Limited from any Nationalized/ Scheduled Bank payable at Visakhapatnam or BG as per format (**Annexure**).
59. The Techno- Commercial Bid along with all enclosures to be put in a sealed Cover super scribed with the words - **Cover-A** “Techno-Commercial Bid” for the work “Providing cubicles & cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra” and to be submitted within the specified due date and time. Along with Cover-A the tenderer should submit the following
- (i) Proof of experience in similar job(s) having executed such job(s) satisfactorily during last seven years.
 - (ii) Copy of clear title of ownership of the firm on behalf of which tender is submitted
 - (iii) Duly signed Tender Document excluding Bill of Quantities.
 - (iv) Company’s profile with copy of Permanent Account Number (PAN)
 - (v) Audited Balance Sheet of Company for the last 3 (three) years, i.e. for the years 2016-17, 2017-18 & 2018-19.
 - (vi) Copy of GST Registration details.
 - (vii) Authorization for the Person signing the Tender.
 - (viii) Certificate that Contractor is not related to any DCI/ Ministry of Shipping or Declaration of relative(s) working in DCI as per **Annexure-A** and
 - (ix) Other relevant Annexure(s) (AnnexureB,C are to be enclosed with bid.
 - (x) Undertaking from party that he has quoted all items as per BOQ
 - (xi) Only Bill of Quantities duly filled with the competitive rates and nothing else in a separate sealed **cover-B**.
- (B) The Price Bid containing only tendered amount is required to be put in another sealed cover super scribed with the words – **Cover-B** “Price Bid” for the work “Providing cubicles & cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra, Kochi”
- (C) Tenderer should ensure that his tendered amount as per Cover-B is not mentioned in any other document directly or indirectly. The duly sealed **covers A & B** are to be put in a separate main sealed cover super scribed with the words “Providing cubicles & cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra, Kochi”.
60. The sealed Tender completed in all respects along with the prescribed EMD may either be submitted by post before the stipulated time and date i.e. 1500 hrs. on 18-05-2020 or the same may be dropped in the tender box placed at H.No.39/3907, Alappat Cross Road, Ravipuram, Ernakulam, Kochi-682016. In case, the tenders are sent by post, DCI will not be responsible for any postal delays.
61. Tenders which do not fulfill all or any of the above conditions or are incomplete in any respect, are liable for summary rejection.
62. Liquidated Damages (L.D.): In the event of delay in completion of work beyond 45 days, L.D. @ 1% per week or part thereof, upto a maximum of 10% of the contract value of balance works not completed during the delayed period and GST extra, will be levied.
63. Tenders received from parties who are debarred / blacklisted by any Government Organizations/PSUs will not be entertained by DCI.
64. The Contractor should arrange Insurance for the workmen engaged for the above work and the policy should be valid during the entire period of contract and should indemnify DCI from any liabilities.
65. Submission of any false information shall lead to rejection of the offer of the tenderer.

SECTION-V
TECHNICAL SPECIFICATIONS

1. If the performance of work is not satisfactory, the tenderer will be notified in writing of the poor performance of work and in case the tenderer fails to improve the performance within reasonable time as notified in the notice, the Corporation reserves the right to cancel the contract immediately after expiry of notice period and Earnest Money and Security Deposit will be forfeited.
2. Tenderer will take full responsibility for the safety of his workmen / third party during the period of contract. The Corporation will not be liable for or in respect of any damage or compensation payable in law, in respect or consequence to any accident or injury to any workmen or other persons in employment of the contractor or damage/damages to the building, and the tenderer will indemnify and keep DCI indemnified against all such damages and compensations against all claims, damages, proceedings cost, charges and expenses, whatsoever in respect thereof or relating thereto.
3. In case of any dispute as to the mode of measurement to be adopted for any item of the work not specially covered in the tender document, the mode of measurement as per Indian standard specification No.1200 latest modification thereof shall be followed. If the contractor carries out working multiple shifts with the permission of the client and he will have to observe all government rules and laws and shall pay to his labour fair wages in accordance with current labour and acts. No extra payment shall be payable to him by the owner on his account till the time of completion of the total project including any extensions.
4. If for any reason which does not entitled the contractor to an extension of time, the rate of progress of the works or any section is at any time, in the opinion of, too slow to comply with the time for completion DCI shall so notify Contractor who shall there upon take such steps as are necessary, subject to the consent of the DCI, to expedite progress so as to comply with the time for completion. The contractor shall not be entitled to any additional payment for taking such steps. If, as a result of any notice given by the DCI under the clause, the contractor considers that it is necessary to do any work at night or on locally recognized days of rest, he shall be entitled to seek the consent of the DCI to do so.
5. The contractor shall on the written order of the DCI suspend the progress of the works or any part there of for such time or times and in such manner as the DCI may consider necessary and shall during such suspension properly protect and secure the work so far as is necessary in the opinion of the DCI. The extra cost including all running wages to be paid on the site, salaries, depreciation and maintenance of plant on site costs and general overheads costs of the contract incurred by the contractor in giving effect to the DCI's instructions under this clause shall be borne and paid by the owner unless such suspensions
 - i) Otherwise provided for in the contractor
 - ii) Necessary for the proper execution of the work or by reason of the weather conditions affecting the safety or quality of the works or by some default on the part of the contractor
 - iii) Necessary for the safety of the works or any part thereof. Provided that the contractor shall not be entitled to recover any such extra cost unless he gives
 - iv) Notice in writing of his intention to claim to the DCI within 28 days of the DCI's order, the DCI shall settle and determine such extra payment to be made to the contractor in respect of such claim as shall in the opinion of the DCI be fair and reasonable.

6. CLARIFICATION AND INTERPRETATIONS OF DRAWINGS/DOCUMENTS

Should there be any discrepancy due to incomplete description / ambiguity of omission in the drawings and other documents whether original or supplementary during the contract, found during currency of the installation work, the contractor shall immediately on observing the same, draw the attention of DCI whose decisions will be final and binding on the Contractor. Clarifications required or discrepancies if any, noted by the contractor in the various drawings supplied by DCI must be obtained before execution of work, failing which, decisions of DCI shall be final and binding on the contractor

7. MISCELLANEOUS INFORMATION

1. DRAWINGS

Drawings accompanying the tender documents are indicative of the scope of work and issued for tendering purpose only.

Detailed construction drawings on the basis of which actual execution of the work is to be proceeded will be furnished to the contractor progressively based on the program evolved after the award of the work. Any revision in the drawings during the construction shall be accommodated without any extra cost.

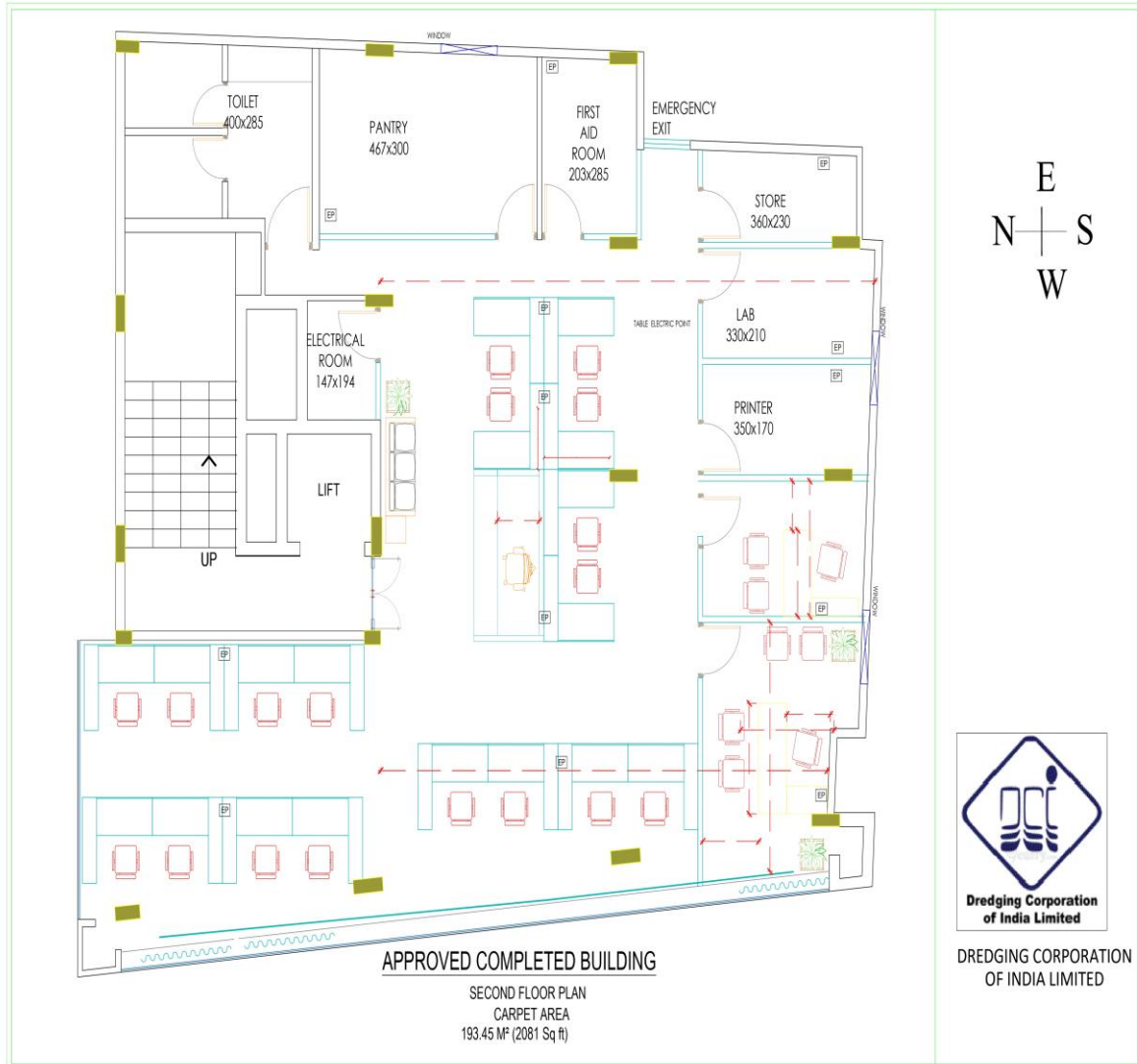


Fig 1 : Second floor typical plan

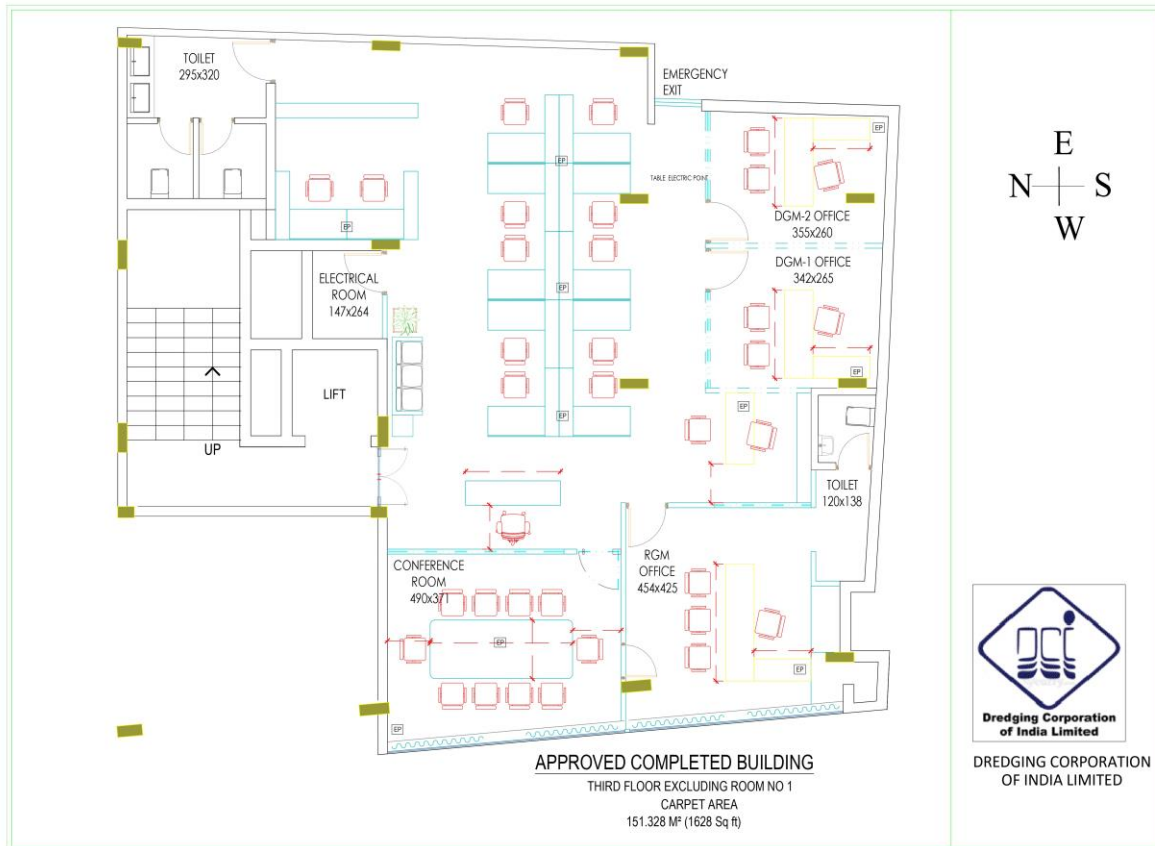


Fig2: Third floor typical plan

2. EXTRAITEMS

Rates for the extra items, if any, shall be approved by DCI before executing the item. The labour rate for such calculations shall be based on the prevailing cost of each category of labour/material in / around Cochin. The decision of the DCI regarding such labour rates and material costs shall be final and binding on the contractor. No extra works should be carried out without written permission and approved rate.

3. CONSTRUCTION EQUIPMENT

The contractor shall without prejudice to his overall responsibilities to execute and complete the work as per specifications and time schedule, progressively deploy adequate equipment and tools and tackles and augment the same as decided by DCI depending on the exigencies of the work so as to suit the construction schedule. The bidder shall submit a list of equipment he proposes to deploy for the subject work along with deployment schedule as per proposal form given in the tender document.

4. CO-ORDINATIONS WITH OTHER AGENCIES

Work shall be carried out in such a manner that the work of other agencies operating at the site is not hampered due to any action of the contractor. Proper co-ordination with other agencies / electrical contractor will be your responsibility. Contractor shall ensure that the works of the other contractors are not held-up due to non-completion of his part of work. In case of any dispute the decision of DCI shall be final and binding on the contractor.

5. DEFECT LIABILITY PERIOD

The contractor shall maintain the work for a period of twelve month from the date of issue of work completion certificate and if any damage shall happen to the work while in progress or after completion from any cause whatever or any imperfection or defect becomes apparent either in the materials supplied by the contractor or in the workmanship within a period of twelve months from the date of issue of completion certificate or the expiry of the contractor shall make the same good at his own expenses or in default, the DCI may cause the same to be made good by other workmen and deduct expenses (of which the expenses of the decision of the DCI shall be final) from any sums that may be the nor at any time thereafter become due to the contractor from his security deposit.

During the defects liability period the contractor shall be responsible for any defects in materials workmanship in the works and shall remedy the same at his own cost entire satisfaction of the DCI. Final security deposit shall not be released till the final certificates are issued by the DCI.

6. PERFORMANCE SECURITY:

The Performance Security to be submitted for an amount of 5% of the contract value by L-1 tenderer and the same will be returned (without interest) within 90 days from satisfactory completion of defect liability period of contract.

7. STIPULATIONS AND DEVIATIONS TO TENDER CLAUSES:

Bidders are advised to submit quotations strictly based on the terms and conditions and specifications contained in the tender document and not to stipulate any deviations. However, if it becomes unavoidable, deviations should be stipulated with reference to the clause number para and page number of the tender document in the proforma given in the tender during pre-bid meeting and to be clarified from DCI authorities.

8. SCHEDULE OF QUANTITIES / RATES.

The quantities shown against the various items are only approximate and may vary to any extend individually subject to relevant clause the general conditions of contract. Any increase or decrease in the quantities shall not form the basis for alteration of rates quoted and accepted including where low high/ rates have been quoted by the successful bidder.

DCI had made best efforts to incorporate the required details, however the contractor has to visit site and take in-situ measurements to his satisfaction before quoting the rates.

SIGNATURE OF THE TENDERER WITH SEAL

SECTION – VI
TECHNICAL BID

1	(a) Name & Full address of the Firm with Telephone/email address.			
	(b) Name of the contact person			
2.	Average Annual Financial Turn Over for the last 3 years 2016-2017 2017-2018 2018-2019 (Attach copies of Profit & Loss Account duly certified/audited by Auditor/Auditor's Certificate)	Rs. Rs. Rs.		
3.	Details of Man power attending work			
4.	Tender Document cost & E.M.D. particulars			
5.	Please furnish an undertaking that the "Price Bid Cover" (Section VII) does not contain any counter conditions	YES/NO		
6.	Whether letters/undertaking as per proforma (Annexures) duly signed & stamped are attached in the Technical Bid Cover.	YES/NO		
7.	Whether all pages of Tender Documents are signed & stamped with official seal by the Tenderer	YES/NO		
8.	Whether all items of BOQ including optional items quoted	YES/NO		
9.	PAN NO. (pl enclose photocopy of PAN)	YES/NO		
10	GST registration (pl enclose photocopy of GST certificate)	YES/NO		
	Tenderer should have experience having successfully completed similar works during last 7 years ending the last day of the month previous to the one in which applications are invited. Furnish the following information :			
	<u>Period of work</u>	Organization If any	Value of each work done Rs. Ps.	Remarks attach supporting documents
	<u>From</u> <u>To</u>			

SECTION -VII

BOQ(PRICE BID)

1. BILL OF QUANTITIES (BOQ)


The quantities mentioned in the bill of quantities are indicative to the bidder to quote. It shall be the contractor's responsibility to procure all the requisite quantity to complete the works to satisfaction of DCI. The client reserves the right to add/delete any portion of the work within the project site.



2. PREAMBLE TO BILL OF QUANTITIES



- a. The bidder shall carefully go through the tender documents and quote the unit price, which shall be inclusive of all installation accessories and consumables. No extra amount will be paid for any incidental, contingent work and materials.
- b. The installation charges shall be inclusive of the cost of shifting materials from the Stores, unpacking, installation as specified else where, supply of hardware, consumables and any minor Civil works involved. The rates quoted shall include all taxes, duties, packing, forwarding, freight and unloading charges but excluding GST.
- c. The quantities indicated cover the probable quantities of work involved and are for the guidance of the bidder. The order arising out of this inquiry will be an unit rate contract and not a lumpsum one.
- d. No change in unit rate will be allowed for any change in quantity or for any other reason whatsoever.
- e. Payment will be made on actual quantity and measurement duly certified by DCI authorized personnel.
- f. For each item in the BOQ, the offered brand ,model ,colour should be clearly mentioned along with the offered rate . Design or layout proposed by the contractor to be enclosed with the offer. In case of ready made items the catalogue/brochure should also be enclosed.
- g. In case of ready made furniture and fixtures etc , item should be bought in DCIs name and warranty card should be handed over to DCI 's custody

Note:-For any other item required to be incorporated in work, sample shall be got approved from DCI before actual procurement and commencement of that item of work.

PRICE BID - COVER B



Sl No	Item	Specification	Unit	Quantity	Rate(Rs)	Amount(Rs)
1.1	Full Height partition (Partly Glass)	<p>Providing and fixing full height 2700 mm high(approx. only) partly glazed double skin partitions (around 75mm thick). The lower and upper panel should be provided with 12mm thick Gypsum board of approved make (Saint Gobain) on both side original with G.I standard sections framework. The boards shall be fixed to the frame work which has to be provide and with the screws and the joints shall be flushed and finished with requisite jointing compounds paper tapes etc. The bottom skirting portion (100mm high) should be fixed with 6mm marine plywood with 1mm lamination above gypsum board. Rates includes applying putty, sand papering, applying primer evenly. The middle panel (1200 mm Height) shall be provided 5mm thick glass of approved make (Saint Gobain) with necessary frosting sticker (3M Make) as per stripe design. Applying two coats of paint (Berger/Asian) on walls in roller finish with first quality plastic emulsion of approved brand including all complete. Necessary plywood backing to be provided where ever AC etc is fixed.</p>  <p>Note: Drawing is only indicative gypsum board to be provided in between glasses</p>	Sqft	1550		-


2.1	Glazed Flush Door	<p>Manufacturing , supply and fixing 1-1/2" thick glazed flush door of "800 x 2100" mm, both sides should be finished with 1mm thick laminate (Green/Century/Merino make) using standard adhesive with suitable solid frame. The cutting edges of the panel should be lipped with 6mm thick wooden lipping. The required plain vision glass "200x1200" mm should be 6mmthick (SAINTGOBIN or equivalent) with required frosting sticker (3M Make) as per design.Each door should have, Godrej or equivalent make mortise lock, door stopper, tower bolt, bearing hinges, heavy duty door closure(Godrej, dorset make) , door stopper etc all complete, including door frame.(Note: Colour and design to get approved by DCI)</p> 	NOS	11		-
3	Storage shelf /cabinet	<p>Storage shelf/ Cabinet made of prelaminated MDF 17/18mm thick/ Marine plywood 18/19 mm thick with 1mm thick lamination on both sides and PVC edge banding 2100mm(H) X900mm(W)X 450 mm(DEPTH) - 5 tier with doors, handles ,self closing hinges, tower bolts, multipurpose lock and keys etc all complete</p> 	NOS	3		-

4	Work Station	<p>Design , supply and installation of L shape workstation(1500 mm length each side) for office staff as per drawings and specifications made with 17mm Prelaminated MDF of approved shade (action Tesa / century /green ply or equivalent make) & PVC Edge banding /plywood with lamination, 150 mm high privacy screen(in longer edge) including CPU stand, cupboard, drawers & shelves . Price should also include necessary hardware's : sliding channel, knobs, handles, cable manager ,multipurpose locks as per designs. Plastic shoes for the legs should be included. Articulated key board with mouse tray. work station should be able to dismantle and relocate from time to time when there is a need on the office arrangement.</p> 	NOS	26		-
5.1	RGM Table of Size " 1900 (Length) x 1600 (Width) x 750 mm (Height)" as per the given design (L Shape)	<p>Design supply and installation of table using 17mm Prelaminated MDF of approved shade(actionTesa/century/green ply or equivalent make) & PVC Edge banding/plywood with lamination including CPU stand, cupboard, drawers & shelves. Price should also include necessary hardware's : sliding channel, knobs,handles, cable manager , multipurpose locks as per designs. Plastic shoes for the legs should be included.</p>	NOS	1		-
5.2	DGM's & PM's Table of Size " 1600 (Length) x 1600 (Width) x 750 mm (Height)" as per the given design(L Shape)	<p>Articulated key board with mouse tray.Articulated key board with mouse tray.</p> 	NOS	3		-

5.3	Reception Desk of Size " 1200 (Length) x 500 (Width) x 750 mm (Height)"as per the specification given in 5.1 and 5.2 with rectangular shape table/desk		NOS	1		-
6	Conference Table	Providing conference table of "1200 (width)x3000 (Length)x750 (Height)mm" made with 17mm Prelaminated MDF (action Tesa /century/green ply or equivalent make)/marine plywood with lamination, PVC Edge banding. The top should have 2 electric box with Universal & cable manager . The Legs should be fixed with nylon bushes/shoes and rounded corners. The table connections have to be made in such a way that no gaps should be seen in between the tables.	NOS	1		-
7	Dining Table with 4 nos chair	Design, supply and installation of dining table of "1200 (length)x800(width)x750 (Height)mm" made with good quality seasoned wood ready made dining table with 4 chairs set from Damro make/Godrej Make /Jacksons furniture	SET	2		-
8.1	Executive revolving Chair for RGM	Providing and Supplying of ergonomically designed fabric upholstered high back revolving chair of Featherlite / Merryfair /Godrej /Damro /Bosq make. Chairs to have gas struts, 5 star base with castors and adjustable arms.. The tilting mechanism should be synchro-tilt mechanism as per international ergonomics standards any position locking . The pedestal should be five legged injection moulded in black 30% glass – filled nylon and fitted with 5 nos twin wheel castors. The back and base of chair should be supplied with black polypropylene moulded covers. Note: Overall Height of chair should be 1225 mm approx. (Inclusive of maximum adjustment of gas lift mechanism)	NOS	2		-



8.2	Chair for senior officials	Chair specification will be as above in 8.1 except as noted below: Note: Overall Height of chair should be 1090mm approx (Inclusive of maximum adjustment of gas lift mechanism)	NOS	3		
8.3	Officers Chair and Chair for conference room	Chair specification will be as above in 8.1 except as noted below: Note: Overall Height of chair should be 970mm approx (Inclusive of maximum adjustment of gas lift mechanism)	NOS	33		-
8.4	Visitors chair (fixed base cushion type)	Providing and Supplying of ergonomically designed fabric upholstered low back fixed chair of Featherlite /Merryfair/Godrej /Damro/Bosq make. The back and base of chair should be supplied with black polypropylene moulded covers. 	NOS	12		-
9	Sofa set with centre teepoy of wooden base	Providing 3 +1+1 Seater sofa in "artificial leather/rexin" along with one no cetnre teepoy(700x500x450 mm) (size can be standard as given by manufacturer) make for RGM room. Make Damro/Godrej	SET	1		-
10	Notice Board	Providing and fixing notice boards of size 1200x900 mm with navy blue colour fabric at reception area 	NOS	2		-

11	Drawing Roll Holder	<p>Design, supply and installation of 2100mm(Height)x 900mm(Wide) x 450mm (Deep) storage unit for drawing roll storage. as per drawings with 17mm Prelaminated MDF of approved shade(actionTesa or equivalent make)/Marine plywood with lamination on all sides & PVC Edge banding with door (2100x450 mm) opening facility on the width side</p>  <p>Note : opening door to be provided in side face(smaller side towards 450 mm side edge) . Figure is without door</p>	NOS	1		-
12	Gypsum Ceiling	<p>Providing and fixing suspended false ceiling made out of 12.0 mm (apprx.) thick Gypsum Plaster Boards of Saint Gobain standard or equivalent make & original G.I standard section framework in the plain pattern for 3rd floor. The G.I. Section frame work shall be fitted to the roof and walls with the anchor fastener screws/bolts of appropriate size. The boards shall be fixed to the frame work with the screws and the joints shall be flushed and finished with requisite jointing compounds paper tapes etc. Rates includes execution of works in different levels/offsets etc. The surface shall be finished evenly by applying putty, sand papering, applying primer, two coats of paint (Berger/Asian) on ceiling in roller finish with first quality plastic emulsion of approved brand etc including all complete</p>	SQ M	150		-
13	Pantry cabinets	<p>Design, supply and fitment of pantry cabinet below slab(2500 x 660mm)approx Aluminium frames should be through underneath slab consisting of shutters 6 nos made of powder coated aluminium frames and 8 mm think particle board and one shelf inside made of prelaminated MDF as instructed by DCI representative</p>	SQft	20 (face area)		-

<u>OPTIONAL</u>						
14	First Aid Bed	Patient Bed of Size 900x2000mm	NOS	1		-
15	Door closure	Providing and fixing door closures of Godrej/ dorset make for 5 no toilet doors and 2 no entrance door to wash area	NOS	5		-
16	Existing Wall Painting	Applying two coats of paint (Berger/Asian) on walls in roller finish with first quality plastic emulsion of approved brand, after preparation of walls with two coats of putty and one coat of cement primer etc.	SQ M	252		-
17	Ready made FRP Door for entry towards toilet area	Supply , installation and fitment of PVC door 30mm width of "800 x 2100" mm, with suitable frame of reputed make. Each door should have handle, lock, door stopper, tower bolt, bearing hinges, door closure of Godrej/ dorset make etc all complete, including door frame..(Note: Colour and design to get approved by DCI)	NOS	2		-
TOTAL						
GST						
TOTAL INCLUDING GST						
NOTE: IMAGE PROVIDED IN THIS IS ONLY FOR ILLUSTRATION AND UNDERSTANDING . TENDERER CAN GIVE HIS DESIGN						

Dated

To
M/s.Dredging Corporation of India Ltd.,
H.No.39/3907, Alappat Cross Road,
Ravipuram, Ernakulam,
Kochi – 682016.

Sir,

Sub:-Tender for “Providing cubicles &cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra, Kochi ” - Reg

Ref: Tender Ref No. KOC/HR/ACC/2020, Dated: 08-05-2020

With reference to your cited and as per Clause.50 of General & Special Conditions of Contract,

A.

we hereby certify that, we are not related to any Officer of Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Shipping, Government of India and also certify that we do not have any relatives employed in the Dredging Corporation of India Ltd.

‘OR’

B.

We hereby certified that my relative(s) working as Officer in Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Shipping, Government of India is given below:

- 1.....
- 2.....
- 3.....
- 4.....

Strike-off A or B whichever is not applicable

Thanking you,

Yours faithfully,

Signature of the Tenderer with official seal

Date:

To,

M/s. Dredging Corpn.of India Ltd.,
H.No.39/3907, Alappat Cross Road
Ravipuram, Ernakulam
Kochi - 682016

Dear Sirs,

Sub:-Tender for “Providing cubicles & cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra, Kochi” - Reg

Ref: Tender Ref No. KOC/HR/ACC/2020, Dated: 08-05-2020

A. With reference to your above referred Tender Cl. 51& 52, wehere by undertake that, we have not made any payment or illegal gratification to any person / authority connected with the tender process so as to influence the tender process and we have not committed any offence under the PC Act in connection with the bid.

And,

B. We here by certify that we have nothing to disclose any payments made or proposed to be made to any intermediate (agent etc) in connection with the bid.

Thanking you,

Yours faithfully,

Signature of the Tenderer with official seal

Date:

To,

M/s. Dredging Corpn.of India Ltd.,
Project Office
H.No.39/3907, Alappat Cross Road
Ravipuram, Ernakulam
Kochi - 682016

Dear Sirs,

Sub:-Tender for “Providing cubicles &cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra, Kochi ” - Reg

Ref: Tender Ref No. KOC/HR/ACC/2020, Dated: 08-05-2020

With reference to your above referred Tender, we hereby furnish our Bank Account details for payment through E-transfer as follows:

Sl. No.	Particulars	
1.	Name of the firm as per bank database	
2.	Name of the bank	
3.	Name of the branch	
4.	Account type	
5.	Account number	
6.	IFSC code of the Bank	

Thanking you,

Yours faithfully,

Signature of the Tenderer with official seal

Dated

To,

M/s. Dredging Corpn.of India Ltd.,
Project Office
H.No.39/3907, Alappat Cross Road
Ravipuram, Ernakulam
Kochi - 682016

Dear Sirs,

Sub:-Tender for “Providing cubicles &cabins, interior and furnishing works in 2nd & 3rd floor of proposed office building at Kadavanthra, Kochi ” - Reg

Ref: Tender Ref No. KOC/HR/ACC/2020, Dated: 08-05-2020

A.

With reference to your above referred Tender ,Cl. 53 we hereby certify that, we do not have any current litigation with any party/ firms.

‘or’

B.

We hereby certify that presently we are having litigation with the following party/ firms:

1.....

2.....

3.....

4.....

Strike-off A or B which ever is not applicable

Thanking you,

Thanking you,

Yours faithfully,

Signature of the Tenderer with official seal

**FORM OF BANK GUARANTEE
(IN LIEU OF PERFORMANCE SECURITY)**

Bank Guarantee No.:

Date:

To

The Dredging Corporation of India Limited,
'Dredge House', Port Area,
Visakhapatnam – 530 001.

In consideration of Dredging Corporation of India Limited, a Company incorporated under the Companies Act, 1956 and having its Registered Office at Core No.-2, First Floor, SCOPE MINAR, Plot No. 2A&2B, Laxmi Nagar District Center, DELHI – 110 091, India (herein after called the "DCI") having agreed to exempt M/s having its Registered Office at (herein after called the said "CONTRACTOR" from the demand under the terms and conditions of an Agreement/ Work Order dated made between DCI and Contractor for”(herein after called the said “Agreement”), of Security Deposit for the due fulfilment by the said Contractor of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for

..... Rupees.....
.....Only),

1. Wehereinafter referred (*indicate name of the Bank*) to as “the Bank” at the request of M/s.....(*Contractor*) do hereby undertake to pay to the DCI an amount not exceedingagainst any loss or damage caused to or suffered or would be caused to or suffered by the DCI by reason of any breach of the said Contractor of any of the terms and conditions contained in the said Agreement.

2. We,(*indicate name of Bank*)do hereby undertake to pay the amounts due and payable under this guarantee without any demur merely on a demand and without reference to the Contractor from the DCI stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the DCI by reason of breach by the said Contractor of any of the terms or conditions contained in the said Agreement or by reason of the Contractor’s failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding(say).....
.....only).

3. We(*indicate name of Bank*) undertake to pay to the DCI any money so demanded notwithstanding any dispute or disputes raised by the Contractor in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.

4. We (*indicate name of the Bank*) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the DCI under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till DCI certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor and accordingly discharge this guarantee. Unless a demand or claim in writing under this guarantee has been received by us on, we shall be discharged from all liability under this guarantee thereafter.

5. We, further agree (*indicate name of the Bank*)that the DCI shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the DCI against the said Contractor and to forbear or enforce any of the terms and

conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor or for any forbearance, act or omission on the part of the DCI or any indulgence by the DCI to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

7. We, (*indicate name of the Bank*) lastly undertake not to revoke this guarantee during its currency except with the previous consent of the DCI in writing.

8. This guarantee will remain in force until All claims under this guarantee must be made in writing and dispatched to us by Registered Post, Hand Delivery or by Courier against acknowledgment. Notwithstanding what is stated above, our liability under this guarantee will be limited to(..... Only).

Dated theday of2020.

PROFORMA FOR BANK GUARANTEE FOR EARNEST MONEY DEPOSIT -EMD)

(To be executed on Rs.200/- Non-Judicial Stamp Paper)

To,

The Dredging Corporation of India Ltd.,

WHEREAS _____ (indicate Name & Full Address of the Tenderer) (hereinafter called the "Tenderer") has submitted its tender dated _____ for the Execution of (Name of Work) in favour of DREDGING CORPORATION OF INDIA LIMITED, _____ (herein after called the "CORPORATION").

KNOW ALL MEN by these presents that we, _____(Bankers full address) (here in after called "Bank") are bound unto the Corporation for the sum of Rs._____ (Rupees _____ only) for which payment will and truly to be made to the said Corporation, the Bank binds itself its successors and assigns by these present.

THE CONDITIONS of this obligation are:

If the Tenderer withdraws his Tender

- a) during the period of validity of the Tender specified in the Tender (or)
- b) after having been notified of the acceptance of his Tender by the Corporation during the period of Tender Validity.
- c) fails or refuses to execute the Agreement, if required, or
- d) do not commence the work as per the Letter of Intent (LOI) or Work Order.

We undertake to pay to the Corporation up to the above amount upon receipt of their first written demand without the Corporation having to substantiate their demand, provided that in their demand the Corporation will note that the amount claimed is due to him owing to the occurrence of one or more of the above conditions, specifying the occurred condition or conditions.

Notwithstanding anything herein contained our liability under this guarantee is limited to Rs._____ (Rupees _____ only) and will remain in force up to 120 days from the date of opening of Tender and any demand in respect thereof must reach the Bank not later than the date of expiry of this guarantee failing which all the rights of the Corporation under the guarantee shall be forfeited and the Bank shall be deemed to be relieved or discharged from all liabilities hereunder.

Dated

SIGNATURE OF THE BANK WITH SEAL