



**DREDGING CORPORATION OF INDIA LIMITED  
CORPORATE OFFICE::VISAKHAPATNAM**

DCI/OPS/NMPT/Laundry/2020/

Date: 29-08-2020

Name of the work: Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis.

**Period of Contract:** Three years i.e. 2020-21, 2021-22, & 2022-23

**Each year** required 4 (Four) months from the date of issue of commencement order and extendable for another 2 more months on 'month to month' basis as per requirement /performance

Received By,

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Important Dates:

1. Issue of Tenders : 29-08-2020 to 07-09-2020 upto 18:00 Hrs.
2. Last date of submission : 08-09-2020 @ 15:00 Hrs
3. Opening of tenders : 08-09-2020 @15:30 Hrs

Joint General Manger (Operations)  
M/s. Dredging Corporation of India Ltd.  
Operations Dept., 3<sup>rd</sup> Floor,  
"Dredge House", Main Road, HB Colony,  
Seethammadhara,  
Visakhapatnam-530022  
9949825234/8978709004  
E-mail ID: [tvskumar@dcil.co.in](mailto:tvskumar@dcil.co.in),  
[kpramod@dcil.co.in](mailto:kpramod@dcil.co.in)

Signature of the Tenderer with seal

**DREDGING CORPORATION OF INDIA LIMITED**  
**CORPORATE OFFICE::VISAKHAPATNAM**

DCI/OPS/NMPT/Laundry/2020/

Date: 29-08-2020

Sealed Tenders are invited in **single cover two bid system** by Dredging Corporation of India Limited, Visakhapatnam from competent and experienced firms for rendering the following service:

1.	Name of Work	:	Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis.
2	Period of Contract	:	<b>Period of Contract:</b> Three years i.e. 2020-21, 2021-22, & 2022-23 <b>Each year</b> required 4 (Four) months from the date of issue of commencement order and extendable for another 2 more months on 'month to month' basis as per requirement /performance
3.	Estimated Cost	:	Rs.1,16,100/- for 3 years
4	Cost of Tender	:	Rs.295/- (Rupees Two Hundred and Ninety Five Only) inclusive of GST@18% through RTGS/ NEFT only.
5	Earnest Money Deposit	:	Rs.5,000/- (Rupees Five Thousand Only) through RTGS/ NEFT only.
6	Validity of the Tender	:	(90) Ninety days from the date of opening of Financial Bid.
7	Last Date & time for receipt of tenders	:	08-09-2020 upto 15:00 Hrs in the office of Joint General Manger (Ops), M/s. Dredging Corporation of India Ltd., Operations Dept., 3 <sup>rd</sup> Floor, "Dredge House", Main Road, HB Colony, Seethammadhara, Visakhapatnam-530022
8	Opening of bids	:	08-09-2020 at 15:30 Hrs in the office of Joint General Manger (Ops), M/s. Dredging Corporation of India Ltd., Operations Dept., 3 <sup>rd</sup> Floor, "Dredge House", Main Road, HB Colony, Seethammadhara, Visakhapatnam-530022

Bidders can also pay :	Details of Bank account :
1. Cost of Tender documents	(a) Name of the Company: Dredging Corporation of India Ltd.,
2. EMD	(b) Name of the Bank : Syndicate Bank
3. Performance security	(c) Branch Name : DCI Ltd. Branch, Port Area,
4. Or for any other payments due to be paid to DCIL.	Visakhapatnam-530001
<b><i>E-Receipt in respect of Cost of tender document and EMD in this regard is a must and to be attached to the tender document in Cover -A.</i></b>	(d) IFSC code : SYNB0003583
	(e) Swift code : SYNBINBB032
	(f) Account type: : Current account
	(g) Account No. : 35833070000014
	(h) GST No. : 37AAACD6021B1ZB

***Note: Tenderers shall send mail to [treasury@dcil.co.in](mailto:treasury@dcil.co.in) for obtaining confirmation for the receipt of Tender documents fees and EMD by furnishing details of firm/party, bank and UTR number etc. DCI will acknowledge the receipt of the above after due verification. The receipt to be enclosed along with the tender.***

Signature of the Tenderer with seal

**PRE QUALIFICATION CRITERIA**

**Tenderer should possess the following minimum qualifying requirements:**

**Technical:**

The Contractor/s who is having relevant experience for providing laundry services to ships/tugs berthed at New Mangalore Port is to arrange laundry services including labour and all equipment etc.

**Financial:**

1. Experience of having successfully completed 'providing laundry services to ships/tugs/other vessels' or any other equivalent services during last seven years ending July, 2020 should be any of the following:-
  - a. Three similar completed works costing not less than Rs.0.46 Lakhs. (Excl.GST & Taxes)  
or
  - b. Two similar completed works costing not less than Rs.0.58 Lakhs. (Excl.GST & Taxes)  
or
  - c. One similar completed work costing not less than Rs.0.93 Lakhs. (Excl.GST & Taxes)
2. Average Annual Financial Turnover of the company for the last three years ending 2020 (FY:2019-20, FY:2018-19 & FY:2017-18 shall be at least Rs.0.35 Lakhs.

The Detailed NIT and Complete Tender Document are hosted in web site [www.tenders.gov.in](http://www.tenders.gov.in) and [www.dcitendersonline.com](http://www.dcitendersonline.com), parties shall visit the same. The document shall be downloaded from our Website. Downloaded document shall be signed and shall accompanied with all specified documents mentioned in tender along with confirmed E receipts of Tender fee and EMD and shall reach to the following address before the closing date and time through authorized person/agent/registered post/speed post /courier.

To,  
Joint General Manger (Operations)  
M/s. Dredging Corporation of India Ltd.  
Operations Dept., 3<sup>rd</sup> Floor,  
"Dredge House", Main Road, HB Colony,  
Seethammadhara, Visakhapatnam-530022  
E-mail ID: [tvsukumar@dcil.co.in](mailto:tvsukumar@dcil.co.in), [kpramod@dcil.co.in](mailto:kpramod@dcil.co.in)  
Mobile no 9949825234 and 8978709004

The downloading of document shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such proposals are liable for outright rejection.

***Dredging Corporation of India Ltd. reserves the right to:***

1. Accept or reject any or all Tenders without assigning any reason whatsoever.
2. Cancel the tender enquiry at any stage without assigning any reason.
3. Accept the tender in whole or part.
4. Reject the tender received with counter conditions.

Joint General Manager (Ops)  
Dredging Corporation of India Limited  
Visakhapatnam.  
Signature of the Tenderer with seal

### SCOPE OF WORK

**Name of the work:** Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis.

**Period of Contract:** Three years i.e. 2020-21, 2021-22, & 2022-23

**Each year** required 4 (Four) months from the date of issue of commencement order and extendable for another 2 more months on 'month to month' basis as per requirement /performance

Dredging Corporation of India Ltd., (DCI) having its Corporate Office at Visakhapatnam shall be taking up Maintenance dredging work for the years 2020-21, 2021-22 and 2022-23 at New Mangalore Port trust Mangalore. In this regard, DCI required "*Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis*" from the competent bidders.

The period of contract is for three years. Each year required for 4 months from the date of issue of commencement order and extendable for another 2 months on month to month basis and in the same manner required for total 3 years, i.e. 2020-21, 2021-22 and for 2022-23.

The dirty linen of the Dredger(s) is to be collected from the Dredger(s). The washed linen has to be transported back to Dredgers. Safe handling and transportation is the responsibility of the Contractor. Routine boat(s) engaged by DCI for connecting men and materials from shore to vessels and back can be utilized for collecting the dirty linen from vessel(s) and handing over the washed linen to vessels(s)

Signature of the Tenderer with seal

**GENERAL CONDITIONS**

1. The sealed tender is invited in **single cover two bid system** i.e. (1) Technical bid/Qualifying bid and (2) Financial bid.
2. The technical bid should be kept in a separate sealed cover (Cover A) super scribed "Technical bid for *Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis*".
3. The financial bid document should be kept in another separate sealed cover (Cover B) super scribing "*Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis*".
4. The two bids covers together should be kept in a single cover and must be submitted to "**The Joint General Manager (Ops), M/s. Dredging Corporation of India Limited, Corporate Office, Dredge House, HB Colony, Visakhapatnam-530022**" by 15:00 Hrs on or before 08-09-2020 in an envelope super scribed "TENDER FOR *COLLECTION OF DIRTY LAUNDRY FROM DCI DREDGER(S) FOR WASHING, PRESSING AND HANDING OVER BACK TO DREDGERS STATIONED AT NEW MANGALORE PORT TRUST ON AS AND WHEN REQUIRED BASIS*".
5. Unsealed covers or tenders received beyond stipulated time and date are liable for rejection.
6. The bids will be opened on 08-09-2020 at 15:30 Hrs in the chamber of Joint General Manager (Ops), Visakhapatnam in presence of bidders who may wish to be present.
7. The tender shall remain open and valid for acceptance for a period of 90 days from the date of opening of financial bid and on request of the Corporation the validity shall be extended further.
8. The financial bids of only those bidders would be opened whose Technical bids are found in order and accepted. The date and time of opening of the financial bids shall be intimated to the technically qualified bidders only.
9. The tenderer should study the tender documents carefully; understand the General and Special conditions of contract before submission of tender. The prospective bidder may get himself acquainted with the nature and scope of work and local conditions before quoting the rates.
10. The tenderer shall sign on all pages of the tender documents before submitting his tender.
11. The tenderer shall quote the rates in figures as well as in words in the schedule.
12. Rates quoted by the tenderer in Item-Rate in figures and words shall be carefully filled in, so that there is no discrepancy in the rates written in figures and words. However, if any discrepancy is found, the rates written in words shall be taken as correct.
13. The EMD will be submitted by the parties in the form of NEFT/RTGS. **Cheques and Demand Drafts shall not be accepted.** Tenders received without E.M.D or with lesser amount and which do not fulfill all or any of the above conditions or incomplete in any respect are liable for summarily rejection.
14. Canvassing in connection with the tenders is strictly prohibited and the tenders submitted by the Tenderers, who resort to canvassing, will be liable for rejection.
15. **(a)Performance security**: Successful tenderer shall be required to furnish an amount equivalent to **5% of the value of the contract for three years** towards performance security by way of NEFT/RTGS/Bank Guarantee as per proforma in **Annexure-I** in favor of Dredging Corporation of India Limited payable at Visakhapatnam within 7 (seven) days from the date of issue of Work Order. The Bank Guarantee shall be extended in case of extension

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of work and shall be valid till completion of the work, for each year. BG will be continued for 2<sup>nd</sup> and for 3<sup>rd</sup> year also and will be returned to the contractor after successful completion of the entire contract period including extension if any and however, bears no interest. Failure to furnish Performance Security by the successful Bidder within the specified period shall constitute sufficient ground for the annulment of the award of contract and forfeiture of the EMD. Upon receipt of the specified amount towards Performance Security, the EMD shall be refunded to the tenderer.

**(b)** Alternatively, the contractor may opt for conversion of EMD amount into Performance Security and the balance amount shall be deposited to the corporation as Performance Security within 7 (Seven) days from the date of issue of the Work Order.

**(c) Security Deposit:** Security deposit of 5% of billed value shall be deducted from each running account bill in addition to clause No.15 (a) of GCC till total value of Security Deposit 5% of contract value.

**(d)** Security Deposit will not carry any interest. On successful completion of yearly contract, the Security Deposit will be refunded to the contractor upon submission of “**No dues and No claims**” certificate for that particular year.

**(e)** The performance security will be refunded after completion of 3 years contract upon submission of “**No dues and No claims**” certificate.

16. The tender containing uncalled for remarks or any additional conditions are liable for summary rejection.
17. The tenders will be opened in presence of the tenderers or their authorized representatives at Dredging Corporation of India Limited, Visakhapatnam at the time and date specified in tender or in case notified subsequently.
18. After receipt of work order and within 7 (Seven) days, the Contractor shall, at his own expense, enter into and execute a Contract Agreement on Rs.100/- Non-Judicial Stamp to be prepared by him in the form annexed hereto (**Annexure-II**). Until such Contract Agreement is executed, the other documents referred to in the definition of the term “Contract” here in before, shall collectively be the Contract and along with mails/letters exchanged. Failure to execute contract agreement within specified time may result in forfeiture of EMD.
19. The Tenderer shall furnish a certificate that he **is not related to any Officer of DCI or any Officer of the rank of Under. Secretary or above** in the Ministry of Shipping, Government of India. The Tenderer should give a declaration along with his tender about the names of the relatives, who are employed in the Dredging Corporation of India Ltd. (**Annexure-III**)
20. The Tenderer shall furnish an undertaking that they have **not made any payment** or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and have not committed any offence under the PC Act in connection with the bid. (**Annexure-IV**)
21. The Tenderer shall disclose any information regarding any **current litigation** in which the tenderer is involved. (**Annexure-V**)
22. In the event of cancellation of the contract due to delay in commencing the work by the successful tenderer, the E.M.D. will be forfeited.
23. The Contractor shall not sub-let the work or any part of the work without prior permission of the Corporation.
24. **Settlement of Disputes/Arbitration clause**
  - a) The decision of the Chief General Manager (CGM) shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs, drawings and instructions and as to the quality of workmanship, or materials used on the work or any matter arising out or relating to the specifications and instructions

Signature of the Tenderer with seal

- concerning the works or the execution or failure to execute the same arising during the course of work. The above shall not be subjected to arbitration and in no case shall the works be stopped consequent on such a dispute arising and the work shall also be carried out by the contractor strictly in accordance with the instructions of the CGM.
- b) Any dispute or difference arises between the DCI and the contractor in connection with the contract or as to the rights and liabilities of the parties hereto, other than those referred to in above or on matters which are stated to be final and binding on the contractor shall be referred to arbitration by a sole Arbitrator, a person to be nominated and appointed by the Managing Director, DCI, Visakhapatnam and the award of the sole Arbitrator shall be final and binding upon the parties hereto, subject to the provisions of the Arbitration & Conciliation Act, 1996.
  - c) The Arbitrator shall give a reasoned Award and it shall be in accordance with the provisions of Arbitration & Conciliation Act, 1996 or any statutory modifications or re-enactment thereof. The venue for the Arbitration shall be Visakhapatnam and the Court at Visakhapatnam shall have exclusive jurisdiction on all matters with reference to this contract.
25. DCI reserves the right to authorise any of its Officers/ Staff to supervise the type of services rendered by the Contractor and if it is found that the conduct, behavior and performance of the person employed by the Contractor is unsatisfactory, it may require the Contractor to immediately recall the particular person and substitute the person by another and the Contractor shall immediately comply with such requirements made by the DCI forthwith.
  26. The Contractor shall also abide by the terms and conditions, subsequently arising out, as mutually agreed between the DCI and the Contractor, from time to time. The Contractor, if any deficiencies pointed out by the representatives of the Corporation, should rectify forthwith.
  27. The DCI is in no way liable or responsible regarding injury while on duty to the employees of the Contractor, etc., or any other claims arising out of employment.
  28. The Contractor will be responsible for loss/damage of property or life because of negligence of his employees or poor maintenance of tankers or due to an accident. The corporation would not be responsible for loss/damage to property or life in account of such incidents.
  29. **Blacklisting:** In the event of failure or breach of the contractual obligations, the Contractor/firm may be blacklisted and prevented from participating in the future tenders of the corporation for a specified period. The period of blacklisting and manner of blacklisting shall be decided by the competent authority.
  30. The Contractor shall indemnify and keep indemnified DCI against all or any claims, notices, cases, proceedings of any nature whatsoever arising out of or in relation to their contract. This clause shall also be deemed to include claim from third parties, etc., and all types and/or nature of claims. Valid and subsisting insurance covering all types of claims should be maintained/continued during the entire contract period or extended period.
  31. **The Tenderers should submit the tender along with following documents and details superscribing the name of work and date of opening etc., addressed to the Joint General Manager (Ops), DCIL, Visakhapatnam.**
    - (i) Proof of Cost of Tender Documents should be submitted by way of NEFT/RTGS in favour of M/s. Dredging Corporation of India Limited.
    - (ii) Proof of EMD should be submitted by way of NEFT/RTGS in favour of M/s. Dredging Corporation of India Limited.
    - (iii) Duly signed and filed Bid form.

Signature of the Tenderer with seal

- (iv) Proof of experience in similar job(s) having executed such job(s) satisfactorily during last seven years.
  - (v) Audited balance sheet and profit/loss statements for the last three years ending 31st March'2020 (FY:2019-20, FY:2018-19, and FY:2017-18)
  - (vi) Duly signed Tender Documents.
  - (vii) Company's profile with copy of Permanent Account Number (PAN) in the Firm's name.
  - (viii) Copy of Provident Fund Registration Number.
  - (ix) Copy of GST Number.
  - (x) Authorisation for the Person signing the Tender (If the tender document is signed by the Owner/ proprietor of the firm, then also he shall authorise himself for the same.)
  - (xi) Other Relevant certificates (Annexure- III, IV & V) are to be enclosed with the bid.
  - (xii) Vendor Form as per Annexure-VI
32. Tenderer shall ensure that his tendered amount as per Cover B shall not mention in any other document directly or indirectly.
33. In case, tenderer backs out after opening the tender or after issue of work order or modify his tender after opening, EMD of such tenderer shall be forfeited in favor of the corporation.
34. Upon opening technical bid, in case the tenderer not submitted their credentials and necessary required documents, specified time will be given for submission of documents. In case parties are failed to submit within the above specified time, their bid shall be summarily rejected.

Signature of the Tenderer with seal



**SPECIAL CONDITIONS AND SPECIFICATIONS**

1. As the dredging operation is being carried round the clock on all days including Sundays and holidays, contractor will have to provide laundry services to the dredger(s) basing on Corporations requisition irrespective of Sundays and holidays at the rate quoted by the contractor and accepted by the Corporation.
2. The contractor shall collect the dirty laundry from the Dredger(s) either from the berth or from the dredging ground at NMPT and deliver the washed linen to the respective Dredger(s) at the earliest and not later than 2 weeks from the date of collection. In case of collection & delivery in stream, DCI shall provide the routine boat at free of cost to the contractor. The contractor should arrange for the collection/delivery of linen when the routine boat is making their routine trips to the Dredgers.
3. The washing of the linen should be done neatly and properly with good quality of water and properly pressed/ironed to the satisfaction of Master of the Dredger(s). Otherwise the contractor will have to re-wash and return the same to the Dredger(s) at no extra cost.
4. The contractor will be informed about the time of catering laundry services 24 hrs in advance, and the contractor is required to keep ready the labour, transportation and other equipment complete as required. The contractor is solely responsible for ensuring and accounting for the quantity as supplied on board the dredger. The quantity as supplied should be certified by the Master of the Dredger(s).
5. The Linen collected from the Dredger(s) shall not be damaged while transporting/washing/ironing etc., if any damage is caused to the linen such damage(s) shall be made good by the contractor.
6. The rates quoted shall be valid for the total contract period of three years and any extension period. As per the work requirement, laundry services are required for 4 months and extendable for another 2 more months on month to month basis as per project requirement /performance.
7. With regard to extended period, a work extension order will be issued with a notice period of (07) seven days.
8. The original contract/extended contract can be curtailed at any stage as per the discretion of DCI and in this regard a notice period 7 days will be given.
9. After completion of first year contract period i.e 2020-21, contractor will be informed formally to stop the services and kept in abeyance till issuance of 2<sup>nd</sup> year Work order for commencement of laundry services.
10. The rates quoted shall also be inclusive of collection of laundry from the Dredger(s), washing and delivery of the same on board Dredger(s), driver and vehicle entry/exit passes, labour, fuel, lube oil, port charges, wharfage, transportation of linen from & to DCI Dredger (s), gate passes & Port Entry/Exit permissions and all other taxes etc. Excl. GST., **The rates quoted /agreed shall be firm throughout the contract period including extension period and no enhancement in rates shall be entertained due to any reason.**
11. All statutory Taxes (Central/State) except GST in respect of this contract will be deemed to be inclusive in the quoted rate and the same will be payable by the contractor and DCI will not entertain any claim whatsoever in this respect. GST as applicable on actual shall be reimbursed by DCI on production of proof for payment to the authority.
12. The wages, overtime, bonus, for his employees shall be paid by the Contractor and the rates quoted are deemed to have included the same.
13. The contractor and his employees should strictly follow precautionary measures for “COVID-19” and shall comply central/state rules & regulations pertaining to “COVID-19”.

Signature of the Tenderer with seal

14. If the performance is not satisfactory, the Contractor will be notified in writing of the poor performance to correct it or to and in case the Contractor fails to improve the performance of the services, the DCI reserves the right to cancel the contract immediately after expiry of notice period and the Performance Security & Security Deposit may be forfeited.
15. In the event of early completion, temporary suspension of dredging/Project works/or closure of Mangalore Project Office, the services shall be suspended/re-commenced by giving 3 (three) days notice to the Contractor.
16. **Payment:** The Contractor shall submit Running Account Bills *monthly* addressed to the Project Manager, Mangalore in duplicate along with logbook in original duly signed by DCI representatives. The bills shall be settled by Project Office, Mangalore basing on the logbook entries within 30 days from the date of submission of bill complete in all respects after deducting the Security Deposit, Income Tax etc. as applicable according to Government rules. The Performance Security and the security deposit shall be refunded after the payment of the final bill on successful completion of the contract including extension period.
17. If any sum recoverable from the contractor, the same shall be recovered from the sum due to the contractor against any current bill of the contractor and/ or from his Security Deposit/ or from any sums payable from other contracts with Corporation and shall be paid on demand as debt due to the Corporation.
18. The rate quoted vide schedule of the tender by the Tenderer is subject to conditions mentioned in general conditions, special conditions. Memorandum, Notice Inviting Tenders and other details enclosed in the tender documents.
19. Wages shall be paid by Contractor to the workmen directly without the intervention of any Jamadar or Thakedar and that the Contractor shall ensure that no amount by way of commission or otherwise deducted or recovered by the Jamadar from the wages of the workmen. The Contractor shall strictly comply with the various provisions of labour welfare statues like:
  - (i) Contract Labour (Regulation & Abolition) Act, 1970.
  - (ii) Inter-state Migrant Workmen (Regulation of employment and conditions of service) Act, 1947.
  - (iii) Industrial Dispute Act, 1947.
  - (iv) Payment of Gratuity Act, 1972.
  - (v) Equal Remuneration Act, 1976.
  - (vi) Employees P.F. & Misc. Provisions Act, 1952.
  - (vii) Minimum Wages Act, 1948.
  - (viii) ESI Act, 1948
  - (ix) Or as per relevant act as amended from time to time.

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Signature of the Tenderer with seal

**BID FORM**

Date: \_\_\_\_\_

To  
The Dredging Corporation of India Limited,  
'Dredge House', HB Colony Main Road,  
Visakhapatnam – 530 022.

Gentlemen,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to deliver *as per scope of work* in conformity with the said bidding documents for the sum or such other sums as may be ascertained in accordance with the Schedule of Prices submitted separately as a Price Bid and made part of this Bid.

We undertake, if our Bid is accepted, to provide the services in accordance with the schedule specified in the Schedule of Requirements.

If our bid is accepted, we undertake to provide a performance security in the form, in the amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in the document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

We certify/confirm that we comply with the eligibility requirements as specified in the bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020 \_\_\_\_\_.

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
[In the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

Signature of the Tenderer with seal

**DREDGING CORPORATION OF INDIA LIMITED****Dredge House, Visakhapatnam****BILL OF QUANTITIES (BOQ)**

**Name of the work:** Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis.

**Period of Contract:** Three years i.e. 2020-21, 2021-22, & 2022-23

**Each year** required 4 (Four) months from the date of issue of commencement order and extendable for another 2 more months on 'month to month' basis as per requirement/performance.

Sl. No.	Description of work	Unit	Qty	Rate (in Rs)	Amount (in Rs)
(a)	(b)	(c)	(d)	(e)	(f)=(e) x (d)
Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis as per the requirement and direction of Project Manager. Ex GST.					
<b>Note - (4 months for each year, same for 3 years)</b>					
a	Bed Sheets (Small)	Nos	100		
b	Bed Sheets (Double)	Nos	50		
c	Bath Towel	Nos	100		
d	Pillow Cover	Nos	150		
e	Face Towel	Nos	60		
f	Counter Pans	Nos	100		
g	Blanket	Nos	40		
h	Curtain	Nos	20		
i	Table Cloth	Nos	20		
<b><u>Total Amount in figures and words</u></b>					

**Note:**

- 1) Above quoted rates are fixed for entire contract period of 3 years, i.e 2020-21,2021-22, & 2022-23 and no escalation will be payable
- 2) Quoted rates shall also be inclusive of collection of laundry from the Dredger(s), washing and delivery of the same on board Dredger(s), driver and vehicle entry/exit passes, labour, fuel, lube oil, port charges, wharfage, transportation of linen from & to DCI Dredger (s), gate passes & Port Entry/Exit permissions and all other taxes/dues excluding GST.
- 3) The L1 is the lowest bid based on the total cost for all the items in BOQ.

Signature of the Tenderer with seal

**FORM OF BANK GUARANTEE**  
**(IN LIEU OF PERFORMANCE SECURITY)**

Bank Guarantee No.:

Date:

To  
 The Dredging Corporation of India Limited,  
 'Dredge House', HB Colony Main Road,  
 Visakhapatnam – 530 022.

In consideration of Dredging Corporation of India Limited, a Company incorporated under the Companies Act, 1956 and having its Registered Office at Core No.-2, First Floor, SCOPE MINAR, Plot No. 2A & 2B, Laxmi Nagar District Center, DELHI – 110 091, India (herein after called the "DCI") having agreed to exempt M/s \_\_\_\_\_ having its Registered Office at \_\_\_\_\_ (herein after called the said "CONTRACTOR" from the demand under the terms and conditions of an Agreement/Contract/Work Order dated \_\_\_\_\_ made between DCI and Contractor for ***"Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis"*** (herein after called the said "Agreement"), of Security Deposit for the due fulfillment by the said Contractor of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only),

1. We hereinafter referred to as "the Bank" at the request of M/s. \_\_\_\_\_ (Contractor) do hereby undertake to pay to the DCI an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only) against any loss or damage caused to or suffered or would be caused to or suffered by the DCI by reason of any breach of the said Contractor of any of the terms and conditions contained in the said Agreement.
2. We do hereby undertake to pay the amounts due and payable under this guarantee without any demur merely on a demand and without reference to the Contractor from the DCI stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the DCI by reason of breach by the said Contractor of any of the terms or conditions contained in the said Agreement or by reason of the Contractor's failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only).
3. We undertake to pay to the DCI any money so demanded notwithstanding any dispute or disputes raised by the Contractor in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.
4. We further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it

Signature of the Tenderer with seal

shall continue to be enforceable till all the dues of the DCI under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till DCI certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor and accordingly discharge this guarantee. Unless a demand or claim in writing under this guarantee has been received by us, we shall be discharged from all liability under this guarantee thereafter.

5. We further agree that the DCI shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the DCI against the said Contractor and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor or for any forbearance, act or omission on the part of the DCI or any indulgence by the DCI to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.
7. We lastly undertake not to revoke this guarantee during its currency except with the previous consent of the DCI in writing.
8. This guarantee will remain in force until\_\_\_\_\_. All claims under this guarantee must be made in writing and dispatched to us by Registered Post, Hand Delivery or by Courier against acknowledgment. Notwithstanding what is stated above, our liability under this guarantee will be limited to Rs.\_\_\_\_\_ (Rupees\_\_\_\_\_Only).

Dated\_\_\_\_\_day of\_\_\_\_\_2020

For

\_\_\_\_\_  
(Name of the bank with address)

Signature of the Tenderer with seal

**FORM OF CONTRACT AGREEMENT**

This agreement made on \_\_\_\_day of \_ between **M/s. Dredging Corporation of India Limited**, a body under the Companies Act, 1956, having its registered Head Office at Visakhapatnam (hereinafter called “the EMPLOYER”, which expression shall unless excluded by or repugnant to the context, be deemed to include their successors in office”) of the one part and \_\_\_\_\_ (Name and address of the CONTRACTOR if any individual and of all partners if a Partnership with all their addresses) (hereinafter called the “CONTRACTOR” which expression shall unless excluded by or repugnant to the context, be deemed to include his/their heirs, executors, administrators, representatives and assigns or successors in office) of the Other Part, whereas the “Employer” is desirous of **“Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis”** and the Contractor has offered to **“Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis”** and whereas the CONTRACTOR has deposited a sum of Rs. \_\_\_\_\_ as Performance Security in the form of RTGS/NEFT for the due fulfillment of all the Conditions of the Contract:

Now this agreement witnesseth as follows:

1. That in this agreement words and expression shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. That the following documents shall be deemed to form and be read and construed as part of this agreement viz:
  - The Contract Agreement.
  - The Tender submitted by the Contractor.
  - Instructions to Tenderer.
  - Conditions of Contract.
  - Specification for the Works.
  - Price Bid.
  - Work order.
  - Correspondence exchanged before the issue of letter of acceptance by which the Conditions of Contract are amended, varied or modified in any way by mutual consent (to be enumerated).
3. That the Contractor hereby covenants with the Employer to complete the Contract in conformity, with the provisions of the Contract in all respects.
4. That the Employer hereby covenants to pay the Contractor in consideration of such completion of the Contract, the “Contract Price” of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) at the times and in the manner prescribed by the Contract.

Signature of the Tenderer with seal

IN WITNESS whereof the parties hereunto have set their hands and seals the day and year first above written.

**CONTRACTOR**

**EMPLOYER**

Signature :

Signature :

Name :

Name :

Designation :

Designation :

Seal :

Seal :

In the presence of Witness

Signature :

Signature :

Name & Address :

Name & Address :

Signature of the Tenderer with seal



**PROFORMA FOR EMPLOYMENT OF RELATIVES**

Date:

To  
The Joint General Manger (Operations)  
M/s. Dredging Corporation of India Ltd.  
Operations Dept., 3<sup>rd</sup> Floor,  
“Dredge House”, Main Road, HB Colony,  
Seethammadhara,  
Visakhapatnam-530022.

Sir,

Sub: Tender for “Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis” –Reg.

With reference to your Tender No.: DCI/OPS/NMPT/Laundry/2020/ dated 29-08-2020 and as per Cl. No. 19 of GCC, we hereby certify that, we are not related to any Officer of Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Shipping, Government of India and also certify that we do not have any relatives employed in the Dredging Corporation of India Ltd.

‘OR’

We hereby certified that my relative(s) working as Officer in Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Shipping, Government of India is given below:

- 1.....
- 2.....
- 3.....
- 4.....

Thanking you,

Yours faithfully,

\*Strike out whichever is not applicable.

Signature of the Tenderer with seal

**PROFORMA FOR UNDERTAKING**

Date:

To  
The Joint General Manger (Operations)  
M/s. Dredging Corporation of India Ltd.  
Operations Dept., 3<sup>rd</sup> Floor,  
“Dredge House”, Main Road, HB Colony,  
Seethammadhara,  
Visakhapatnam-530022.

Sir,

Sub: Tender for “Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis”-Reg.

With reference to your Tender No.: DCI/OPS/NMPT/Laundry/2020/ dated 29-08-2020 and as per Cl. No. 20 of GCC, we hereby undertake that, we have not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and we have not committed any offence under the PC Act in connection with the bid.

and,

As per Cl. No. 20 of GCC, we hereby certified that we have nothing to disclose any payments made or proposed to be made to any intermediate (agents etc.) in connection with the bid.

Thanking you,

Yours faithfully,

Signature of the Tenderer with seal

**PROFORMA FOR LITIGATION**

Date:

To  
The Joint General Manger (Operations)  
M/s. Dredging Corporation of India Ltd.  
Operations Dept., 3<sup>rd</sup> Floor,  
“Dredge House”, Main Road, HB Colony,  
Seethammadhara,  
Visakhapatnam-530022.

Sir,

Sub: Tender for “Collection of dirty Laundry from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at New Mangalore Port Trust on as and when required basis”-Reg.

With reference to your Tender No.: DCI/OPS/NMPT/Laundry/2020/ dated 29-08-2020 and as per Cl. No. 21 of GCC, we hereby certified that, we do not have any current litigation with any party/ firms.

‘OR’

We hereby certified that presently we are having litigation with the following party/ firms:

- 1.....
- 2.....
- 3.....
- 4.....

Thanking you,

Yours faithfully,

\*Strike out whichever is not applicable.

Signature of the Tenderer with seal

**VENDOR FORM**

1. Vendor Details

- a) Name of the Vendor :
- b) Address :
- c) Place of Registration :
- d) Principal place of business :
- e) Email ID :
- f) Contact No. :

2. Taxation and Other Registration Details (Supporting copies need to be attached)

- a) PAN No. :
- b) GSTIN :
- c) Type of Vendor : Registered / Unregistered / Composite Dealer  
(Tick whichever is applicable)

3. Bank Details (Copy of cancelled cheque needs to be attached)

- a) Bank Name, Branch & City :
- b) Bank Account Number :
- c) IFSC :

Signature of the Tenderer with seal