

Ref:DCI/HR/GS/01/2019/

Date:09-10-2019

To

Dear Sir,

Sub: Tender for Civil works “Construction of toilet at 3<sup>rd</sup> floor” of DCI, AOB - Reg.

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Sealed Tenders are invited from reputed parties in the field of civil works “Construction of toilet at 3<sup>rd</sup> floor” of DCI, AOB. In this regard, the complete tender for documents No. DCI/HR/GS/01/2019, dated 09-10-2019, for Construction of toilet at 3<sup>rd</sup> floor” of DCI, AOB are enclosed for offering your rates for the subject work.

The last date for receipt of tenders is up to 15:00 hrs. On 24-10-2019 and the tenders will be opened on 24-10-2019 at 15:30 hrs. in presence of such tenderers / their authorised representatives who are present at that time.

Thanking you,

Yours faithfully,  
FOR DREDGING CORPN. OF INDIA LIMITED,

Manger (HR),

To

Dear Sir,

Sub: Tender for Civil works “Construction of toilet at 3<sup>rd</sup> floor” of DCI, AOB- Reg.

Section-I - Tender

Section-II - Scope of Work

Section-III - General & Special Conditions

Section-IV - Technical Specification

Section-V - Bill of Quantities

02. Tenderers are requested to go through the tender documents in detail, before filling up the tender documents, enclosing relevant supporting documents.

03. Tenderers must sign on each and every page of the tender, in token of acceptance of the conditions of the Tender.

04. Tenderers are requested to submit their sealed Tenders superscribing on the tender cover as “Construction of toilet at 3<sup>rd</sup> floor of DCI, AOB, Dated 09-10-2019” and submit their tender on or before 15:00 hrs, on 24-10-2019.

05. Tenders will be opened on 24-10-2019, at 15:30 hrs. in presence of such Tenderers / their Authorized representatives who are present at that time.

Thanking you,

Yours faithfully,

For DREDGING CORPORATION OF INDIA LIMITED

Encl: As above

MANAGER (HR)

## **SECTION – I**

### **TENDER**

M/s. Dredging Corporation of India Limited intends to “Construct toilet at 3<sup>rd</sup> floor” of DCI, AOB. The details regarding Security Deposit / EMD, period of Contract, etc., are indicted below :-

### **MEMORANDUM**

- i) Name of Work : “Construction of toilet at 3<sup>rd</sup> floor of DCI, AOB ”- Reg.
- ii) EMD : NIL
- iii) Tender Document Cost : NIL
- iii) Security Deposit : 5% on the contract value
- iv) Issue of Tender Documents : From 10-10-2019 To 24-10-2019
- v) Last date for Receipt of Tenders: up to 1500 hrs. on. 24-10-2019
- vi) Date & Time of Opening : at 1530 hrs. on 24-10-2019
- vii) Period of contract : a) to commence the work within a week from the date of receipt of the work order.  
: b) To complete the work within 30 days from the date of Commencement of work

2. Should this tender be accepted, I/We hereby agree to abide by and fulfill the terms and conditions and other provisions contained in the tender documents, Tender (Section-I), Scope of Work (Section-II), General & Special Conditions (Section-III), Technical Specifications (Section-IV), and Bill of Quantities (Section-V), which have been read by me/us read and explained to me/us so far as they are applicable. In default of any of these conditions, I/We agree to set off the extra cost if any, for carrying out the work at my/our risk and cost against the Security Deposit available with the Dredging Corporation of India Limited, or its successors and to pay the DCI or its successors on demand as debt due any amount required to meet the extra cost of carrying out the work over and above Security Deposit furnished by me/us.

SIGNATURE OF THE TENDERER WITH SEAL

3. I / We hereby confirm having read and understood all the terms and conditions of the tender and abide by these terms and conditions.

Signature of the Tenderer with Seal  
Signature of the Witness  
to the Contractor's  
Signature

Date:  
Witness:  
Address:  
Occupation:

SIGNATURE OF THE TENDERER WITH SEAL

**SECTION - II**  
**SCOPE OF WORK**

1. Construction of Toilet at 3<sup>rd</sup> floor at DCI AOB.
2. The details of items/work are as per the BOQ.
3. Materials to be used as per the Brands/Quality mentioned in the BOQ only. If any other Brand is used the same will be rejected.
4. The Quantities mentioned in the BOQ may vary 10%.
5. The scope of work includes transportation of Materials up to 3<sup>rd</sup> floor and removing details etc.,
6. The scope of work also includes any such items not mentioned in the BOQ but necessary for construction of toilet as per general specification.

SIGNATURE OF THE TENDERER WITH SEAL

### **SECTION-III**

#### **GENERAL AND SPECIAL CONDITIONS OF CONTRACT**

1. Tenderers shall submit their Tender in a sealed cover duly indicating on the tender cover as “DCI/HR/GS/01/2019 dated 09-10-2019, “Construction of toilet at 3<sup>rd</sup> floor of DCI, AOB” and submit their tender on or before 15:00 hrs. on 24-10-2019.
2. The cover shall contain, the tender documents viz., Sections- I, II, III, IV, V and Bill of Quantities along with Annexure-I, II, III, IV, etc., duly signed by the tenderer.
3. The sealed tender completed in all respects may either be submitted by post before the stipulated time i.e., on 24-10-2019 or the same may be dropped in the tender box placed at HR Department, Dredging Corporation of India Ltd., Port Area, Visakhapatnam-530 001. DCI will not be responsible for any postal delays. Tenders received after specified time and date will not be accepted. Unsealed tenders will be summarily rejected.
4. The tenders will be opened at 15:30 hours on 24-10-2019 in presence of such tenderers / their representatives who are present at that time.
5. All tenders must be absolutely clear, failing which the same will not be considered.
6. All columns would be properly and legibly filled in. No column would be left blank. Any correction in the rates etc. would be duly attested by the tenderer. Alterations, if any, not authenticated with attestation may result in the rejection of the tender.
7. Rates quoted by the tenderer in item rate tender in figures and words will be accurately filled in, so that, there is no discrepancy in the rates written in figures and words.
8. Special care should be taken to write the ‘rates’ in figures as well as in words and the ‘amounts’ in figures only, in such a way that the interpolation is not possible. The total amount would be written both in figures and in words. In case of figures word ‘Rs.’ would be written before the figures of Rupees and word ps. after decimal figures viz., Rs.2.15 Ps. and in the case of words, the word Rupees should precede and the word paise would be written at the end. Unless when the rate is in whole rupee and followed by the words only, it would be invariably be up to two decimal places.

SIGNATURE OF THE TENDERER WITH SEAL

9. The rate shall be quoted in decimal coinage and shall be noted in words and figures. The amount for each item would be worked out and the requisite total given.
10. Where the rate quoted by the tenderer in figures and words tallies but the amount is not worked out correctly, the rate quoted by the tenderer will be taken as correct and not the amount.
11. Item rate tender bearing any inscription either to increase or decrease the rate quoted, they will not be considered and such tender will be rejected summarily.
12. The tenderer should sign on all pages of the tender documents including Bill of Quantities attached with the tender while tendering for the work.
13. When a tenderer signs a tender in an Indian Language, the rates and the total amount tendered would also be written in the same language. In the case of illiterate contractors, the rates or the amounts tendered would be attested by witness.
14. The tender should be valid for a period of 90 days (ninety) days from the date of opening.
15. DCI reserves the right to cancel/withdraw the tender at any stage without assigning any reason. Conditional tenders and additional conditions of the tenderer will not be considered.
16. In the event of any breach of contract on the part of the contractor, the Corporation reserves the right to forfeit the entire security deposit amount. Corporation also reserves the right to get the balance work executed by some other sources at the risk and cost of the Contractor.
17. If as a result of any post audit, any amount is found to be recoverable from the tenderer, the same shall be recovered first from any sum due to the tenderer against any current bill of the tenderer and/or from their security deposit and/or from any other amount due from the Corporation and/or on demand.
18. All claims of the Dredging Corporation of India Limited against this contract or any other transactions whatsoever shall be recovered from the amounts due to the tenderer under this account.

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19. All liabilities such as compensation under Employee Compensation , PF & ESI Acts and other regulations of the Govt. prevailing and as amended from time to time shall be to the tenderer's account and the tenderer must indemnify the DCI against such liabilities.

20. If the tenderer makes default in proceeding with the work with due diligence, due to lack of resources or organization or work operated is not up to the expected standards, the Corporation reserves right to cancel the contract at one month notice at any time during the currency of the contract. If the tenderer fails to execute the work as per conditions of the contract the Corporation reserves the right to cancel the contract and to get the work executed through other agencies at the risk and cost of the tenderer. The Corporation would be entitled to with-hold any sum due and payable to the tenderer towards the sum as a result of the said breach or default. The contractor will not have any claim for compensation or otherwise on this account.

21. The tender is non transferable and if transferred, it is liable for rejection.

22. **ARBITRATION**: In case of dispute between DCI and Private Party for contract up to Rs.10 Crores the issue will be referred to Director (Operations & Technical), Dredging Corporation of India Limited and the decision of the Director (Operations & Technical) shall be final, conclusive and binding on all the parties to the contract upon all question relating to the meaning of the specifications, designs, drawings and instructions and as to the quality of workmanship, or materials used on the work or any matter arising out or relating to the specifications and instructions concerning the works or the execution or failure to execute the same arising during the course of work. The above shall not be subjected to arbitration and in no case shall the works be stopped consequent on such a dispute arising and the work shall also be carried out by the contractor strictly in accordance with the instructions of the Director (Operations & Technical).

Any dispute or difference arise between the DCI and the contractor in connection with the contract or as to the rights and liabilities of the parties here to, other than those referred to in above or on matters which are stated to be final and binding on the contractor shall be referred to the arbitration by a sole Arbitrator, a person to be nominated and appointed by Managing Director, DCI, Visakhapatnam and the award of the sole Arbitrator shall be final and binding upon the parties hereto, subject to the provisions of the Arbitration and Conciliation Act, 1996.

SIGNATURE OF THE TENDERER WITH SEAL



The Arbitrator shall give a reasoned Award and it shall be in accordance with the provisions of the Arbitration and Conciliation Act, 1996 or any statutory modifications or re-enactment thereof. The venue of the Arbitration shall be Visakhapatnam and the courts at Visakhapatnam shall have exclusive jurisdiction on all the matters with reference to this contract.

23. The tenderer shall furnish a certificate that he is not related to any officer of Dredging Corporation of India Limited. The tenderer should give a declaration along with their tender about the names of the relatives, who are employed in Dredging Corporation of India Limited. Proforma of declaration attached.
24. Canvassing in connection with tenders is strictly prohibited and the tender submitted by the tenderer who resorts to canvassing shall be liable for rejection.
25. Tenders which do not fulfill all or any of the above conditions or incomplete in any respect, are liable for summary rejection.
26. If tenderer fails to complete the work, DCI reserves the right to execute the work from the other sources at the risk and cost of the tenderer and SD submitted will be forfeited.
27. The Security Deposit amount will be returned after satisfactory completion of the contract. During the above period, the tenderer will rectify, defects, if any found at his cost.
28. The Tenderer will study all conditions of tender, site conditions, local conditions and regulations, rules with regard to labour, materials etc., which has a bearing on their bid and the rates quoted, will be deemed to cover all such requirements and contingencies
29. The bidders shall give an undertaking that they have not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and have not committed any offence under the PC Act in connection with the bid.
30. The Bidders shall disclose any payments made or proposed to be made to any intermediaries (agents etc.) in connection with the bid.
31. Payment will be made on actual measurements of the work.
32. The Tenderer can inspect the work site before submitting the Tender.

. SIGNATURE OF THE TENDERER WITH SEAL

**SECTION-IV**  
**TECHNICAL SPECIFICATIONS**

1. Income Tax/other taxes, which are statutory as applicable will be deducted from the bills.
2. GST as applicable for rendering this service will be reimbursed on duly submission of proof of payment to the Govt. Agencies on account of Contract with DCI.
3. After issue of Work Order the successful tenderer should commence the work within a week, failing which the Corporation reserves the right to obtain the same services from other sources at the risk and cost of the tenderer and the Security Deposit submitted by the party will be forfeited
4. The rates quoted shall be inclusive of all charges such as cost of Materials and Men related to the work etc., and the rates should be quoted in the Bill of Quantities (Annexure-V) enclosed.

SIGNATURE OF THE TENDERER WITH SEAL

**PROFORMA**

Dated:

To

M/s. Dredging Corporation of India Ltd.,  
“Dredge House”, Port Area,  
Visakhapatnam – 530 001.

Sir,

Sub: Tender for Civil works “Construction of toilet at 3<sup>rd</sup> floor of DCI, AOB” - Reg.

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With reference to your Tender No.DCI/HR/GS/01/2019, Date 09-10-2019, “Construction of toilet at 3<sup>rd</sup> floor of DCI, AOB,” Dated 09-10-2019 and as per Cl.No.23 of General & Special Conditions of Contract, we hereby certify that, we are not related to any Officer of Dredging Corporation of India Ltd., and also certify that we do not have any relatives employed in the Dredging Corporation of India Ltd.,

Thanking you,

Yours faithfully,

**PROFORMA**

Dated:

To,

M/s. Dredging Corporation of India Ltd.,  
“ Dredge House” Port Area,  
VISAKHAPATNAM-530 001.

Sir,

Sub: Tender for Civil works “Construction of toilet at 3<sup>rd</sup> floor of DCI, AOB ”- Reg.

\*\*\*

With reference to your Tender No.DCI/HR/GS/01/2019, Dated 09-10-2019, “Construction of toilet at 3<sup>rd</sup> floor” of DCI, AOB,” dated 09-10-2019 as per Cl.No.29& 30 of General & Special Conditions of Contract, we hereby certify that we have not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and have not committed any offence under the Prevention of Corruption Act in connection with the bid.

Thanking you,

Yours faithfully,

**SECTION – V**  
**BILL OF QUANTITIES**

Dated: 09-10-2019

**Name of the Work:** Construction of toilet at 3<sup>rd</sup> floor” of DCI, AOB- Reg.

<b><u>Name of Work:</u></b> “Construction of toilet at 3 <sup>rd</sup> floor of DCI, AOB ”- Reg.				
<b>Sl No</b>	<b>Item Description</b>	<b>Qty</b>	<b>Unit Rate</b>	<b>Total Rs</b>
<b>1</b>	To provide 2'-1/2 x 6'-1/2'Syntex make single sheet PVC door with frame with all accessories like Tower bolts hinges, 6"aldrop and handles both sides (power coated) etc., by altering the existing wooden partion.	<b>1 set</b>		
<b>2.</b>	Construction of 4" brick light weight , wall of size 10 feet x 5 feet plastering on the both the sides including material, labour charges etc, and belt concrete to be laid at 3 feet height and lintel level by using 6mm heavy square rod 2 nos to be used	<b>60 SFT</b>		
<b>3.</b>	Providing painting work to the walls inside and outside of the toilets with plastic emulsion paint 2 coats colour and 1 coat cement primer of “ <u>Asian paints make</u> ” complete labour and material charges etc	<b>20 SFT</b>		
<b>4</b>	Providing PVC sheet for inside toilet wooden partion complete labour and material charges etc	<b>60 SFT</b>		
<b>5</b>	Supply and fixing of Wall Tiles size 12"x18" “ <u>Kajaria make</u> ” in the toilet, complete labour and material charges like Wall tiles, Cement , sand and transportation charges etc as applicable.	<b>90 SFT</b>		

6.	Supply and fixing of Floor Tiles(antiskid) size 1'x1'make in the toilet, complete labour and material charges like Floor tiles, Cement, sand and transportation charges etc as applicable.	<b>70 SFT</b>		
7.	Supply and fixing of “ <u>Parryware make single suite (white colour) ‘s’Trap “Opula” Model”</u> b complete set with accessoires like seat cover, 15mm CP Angle valve (Parryware make), 15mm CP Bib Cock short body (Parryware make), 15mmx 600mm long Pvc inlet contection (watertec or its equivalent) complete transportation, supply and fixing labour charges etc.,	<b>1 unit</b>		
8.	Supply and fixing of “ <u>Parryware make 20”x16” wash basin (white colour) Indus model”</u> , along with fittings like 15mm CP Angle value (Parryware make), 32mm CP waste coupling (Half Threat) Parryware make, 32mm PVC waste pipe connection “Spring type heavy duty (watertec), PVC Mirror heavy duty (white colour), Acaralic soap dish, 24” long CP Towel Rod (Heavy duty), complete labour, transportation and material charges etc.,	<b>1 unit</b>		
9.	Supply and fixing 40mm PVC Pipe along with fittings like Elbows, suitable Reducers etc, for wash basin waste water line connection in concealed line complete transportation and material and labour charges etc.	<b>4 mtrs</b>		
10.	Supply and fixing of 25mm dia CPVC cold water pipe open line connection at 5 <sup>th</sup> floor terrace and in both room concealed line (Astal make) including fittings like plain elbows, tee’s Unions, couplings, brass elbows, Brass tee’s Ball valve etc as required – complete transportation, supply and fixing labour charges etc, and dismantling the existing GI water line and connect to new CPVC water line at 5 <sup>th</sup> Floor terrace	<b>40 mtrs</b>		
11.	Supply and fixing of 4” dia SWR Pipe line from 3 <sup>rd</sup> floor toilet and to connect existing out side wall vertical line 4” SWR line at 3 <sup>rd</sup> floor including fittings like plain elbows, tee’s 45 degree bends etc as required, complete transportation, supply and fixing labour charges etc, by arraging bada work.	<b>18 mtrs</b>		

<b>12.</b>	Supply and fixing of 3” dia SWR Pipe line from both room waste water line and connect to new existing 4” SWR line at 3 <sup>rd</sup> floor outside of the new toilet connection by using of 4” PVC Tee, 4”/3” Nahini trap, bends etc, as required complete transportation, supply and fixing labour charges etc, by arranging bada work.	<b>3 mtrs</b>		
Total Rs.				

(Rupees \_\_\_\_\_ only)

SIGNATURE OF THE TENDERER WITH SEAL

Place:

Date

