

DREDGING CORPORATION OF INDIA LIMITED

WESTERN REGIONAL OFFICE: MUMBAI

Flat No: B1, F 2 Wing, Sector 10, Vashi, Navi Mumbai, Maharashtra-400703

E mail: rgm.mumbai@dcil.co.in , pomumbai@dcil.co.in

Mobile No: 9920453573 / 9949825229

ADVERTISEMENT

COMMERCIAL PREMISES AVAILABLE ON LEASE/RENT

Dredging Corporation of India Ltd Western Regional Office, Mumbai invites a sealed quotation for our premises at 101 A, 10th Floor, Mittal Chambers, Nariman Point, Mumbai – 400021, Maharashtra on a lease/rental basis for Commercial / Office use. This premise is equipped with all basic amenities and ready for possession/occupation. The format for submission of the bid (Annexure-A and Annexure-B) can be downloaded from the DCI website <https://dredge-india.com>. Downloading of documents shall be carried out strictly as provided by DCI and no addition, editing, or deletion of matter shall be permitted. If such action is observed at any stage, such parties will not be considered and will be rejected.

Parties shall furnish the Pre-bid E M D of Rs.11,000/- through online transfer into Dredging Corporation of India Limited,
Current Account No: 35833070000014,
IFSC/RTGS CODE: CNRB0013583,
BANK NAME: CANARA BANK,
BRANCH NAME: DCI LTD, Visakhapatnam-530035.

Parties can submit their bids by the third week of every month and the same will be evaluated and finalized in the last week of the month. This cycle will continue till the vacant space is leased out. The DCI reserves the right to accept or reject any offer without assigning any reasons. No Brokerage shall be entertained.

Further instructions are given in the tender document.

RGM, WRO, Mumbai

APPLICATION FOR LEASE

SL.NO.	PARTICULARS	RESPONSE/ANSWERS
01)	Name of the Applicant	
02)	Address	
03)	Name of the Authorized person with contact number (Designation & with authority to negotiate)	
04)	In case of Individuals: a) Identity proof b) Address proof c) PAN card copy d) Bank Account details e) Nature / details of business f) Copies of Income Tax returns for the last 3 years g) GST Regd No. h) Particulars of Last Premises occupied.	
05)	In case of Company / Partnership firms: a) Full particulars of business b) Copies of trade license c) Partnership deed / Memorandum of articles of association d) Copy of last 3 years audited balance sheet & Income tax returns e) GST Regd No. f) Particulars of Last Premises occupied.	
06)	Area in sqft	617
	Floor	10th
07)	Basic Rent quoted per Sq. Ft. Annexure B – exclusive of GST (All proportionate taxes and charges to be borne by the Lessee on actual basis)	
08)	Purpose for which the premises is to be utilized	
09)	Electrical Load required	
10)	Any other requirements / information	
11)	Particulars of family members or relatives working in DCI.	

I/We hereby declare the particulars furnished by me/us in the application are correct and that I/We have not concealed or misrepresented any fact in it.

SIGNATURE OF AUTHORISED PERSON
WITH SEAL

ANNEXURE – B

AREA STATEMENT OF DCI MUBAI OFFICE SPACE:

LOT NO.	FLOOR	ADDRESS OF AREA	TOTAL AREA IN SQ. FT.	Status
1	101 A, 10th Floor,	Mittal Chambers, Nariman Point, Mumbai – 400021	617 Sq. Ft	VACANT

RESERVE PRICE per Sq. ft. is Rs. 150/- exclusive of GST (all proportionate taxes and charges to be borne by Lessee on actual basis) Registration of Lease Deed Agreement charges will be borne by Lessee.

I / We are hereby agree/ accept for the final decision taken by DCIL.

I / We are hereby agree/ accept that we have not offered any considerations to any of the employees of DCIL to influence process or its outcome.

SIGNATURE OF AUTHORISED PERSON
WITH SEAL

TECHNICAL & OTHER DETAILS OF DCI MUMBAI OFFICE PREMISE

SL NO	PARTICULARS	DESCRIPTION
1.	Location of premises	101 A, 10th Floor, Mittal Chambers, Nariman Point, Mumbai – 400021
2	Ownership of the Space / Land	Owned by DCI
3	The area offered on lease	Details are given in Advertisement & Annexure B
4	Monthly Rent	Basic Rent per sq. ft is to be quoted with reference to reserved basic rent fixed by DCI.
5	Property tax	Property tax to be borne by DCI
6	Common services like Lift Maintenance, Lobby cleaning, washroom maintenance, CCTV Cameras & Building Security	As per Mittal Chambers association rules needs to pay maintenance charges etc.
7	Electricity	Needs to pay actual as per billing Directly
8	Stamp duty/Registration	To be borne by the lessee. Execution of standard lease
9	Possession	On execution of lease deed on Standard lease proforma of DCI.
10	Rent Deposit & Rent escalation	An amount equal to 6 month's rent is to be paid as an interest-free rent deposit to be refunded only on the expiry of the Lease / Termination of the Lease subject to adjustments, if any. Rent escalation 10% annually.
11	Allotment Preference	Preference will be given to Govt and PSU undertakings both state and Central, GIC, Nationalized Banks and similar reputed institutions.

12	Other Terms & Conditions	<p>a) The space will be let out on “as & where basis” and any internal alterations to be made at the cost of the lessee after obtaining the due permission from DCI.</p> <p>b) Lease deed to be executed as per DCI’s standard lease agreement.</p> <p>c) Letting out will be subject to Maharashtra State govt. or BMC rules & regulations and Local police verification</p>
13	Parking & generator space	As per the rules of the Mittal Chamber Association.
14	AC Charge Measurement	As per the rules of the Mittal Chamber Association.
15	Sub-let out	Sub-let out is strictly not allowed and anything came to the notice of DCI necessary legal action will be initiated

The technical details and other particulars of the premises are inviting applications for letting out on lease in the enclosed offer form. Kindly submit Annexure A and Annexure B in a sealed envelope on super scribing “Offer for Vacant space in DCI Corporate Building” to the following address:

Regional General Manager
 Dredging Corporation of India Limited
 Western Regional Office - Mumbai
 Flat No: B1, F 2 Wing, Sector 10,
 Vashi, Navi Mumbai, Maharashtra-400703

For more details, please contact on below mentioned:

E-mail: rgm.mumbai@dcil.co.in, pomumbai@dcil.co.in
 Mobile No: 9920453573, 9949825229

Regional General Manager
 WRO-MUMBAI